



DATE: April 14, 2020

TO: Ken Komiske, Utilities Director
Kathryn Walker, City Attorney

FROM: Brenda Hall, City Clerk

SUBJECT: Claim from Scissortail Travel Stop, L.L.C.

I am in receipt of a claim from Scissortail Travel Stop, L.L.C., in the amount of \$3,152.00 for replacement of their heat and air unit due to their claim that on February 24, 2020, a sanitation truck struck the heat and air unit while emptying the dumpster at 1161 12th Avenue N.E., destroying the unit.

Ken, I would appreciate your checking with your staff regarding verification of the accident. Please report your findings by written memorandum to me with a copy to Kathryn.

Kathryn, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:smr
attachments

office memorandum