

CITY COUNCIL SPECIAL SESSION
(RETREAT)

MINUTES

October 16-17, 2020

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Special Session at 9:00 a.m. in a virtual session hosted in the Municipal Building Council Chambers, located at 201 West Gray Street on the 16th and 17th days of October, 2020, and notice and agenda of the meeting were posted at Municipal Building at 201 West Gray 48 hours prior to the beginning of the meeting.

PRESENT: Councilmembers Bierman, Carter, Foreman, Hall, Holman, Nash, Peacock, Petrone, and Mayor Clark

ABSENT: None

Item 1, being:

ANNUAL TEAM BUILDING AND GOAL PLANNING SESSION REGARDING CITY COUNCIL POLICY AGENDA FOR FYE 2021.

Mayor Clark welcomed everyone and said she was looking forward to working with Council to establish goals and objectives for the coming year.

Ms. Kathryn Walker, City Attorney, and Ms. Brenda Hall, City Clerk, provided an overview of the Mayor's duties and Council roles and responsibilities. Additional items covered included a refresher on meeting decorum/rules of debate as outlined in Chapter 2 of the Code of Ordinances, parliamentary procedures as outlined in Robert's Rules of Order, and the House Rules adopted by Resolution R-0506-38 currently hanging in the Council Chambers and House Rules adopted by Resolution R-2021-18 for videoconference meetings. Ms. Hall highlighted the administrative processes for preparation of the Council agenda and professional development opportunities including the use of campaign funds.

Charter Amendments and potential elections in 2021

Councilmember discussed whether or not to ask the Charter Commission to look at additional items. Councilmember Hall requested the Commission revisit the Tax Increment Finance question so more members could participate in that discussion. Council also discussed several items that potentially could require an election in 2021; initiative petitions; Ward 3 recall petition, Street Maintenance Bond Program; Public Safety Sales Tax; Charter amendments, and a water rate increase.

CARES Act Funding

Councilmembers discussed possible uses of the \$9.6 million the City of Norman received through the Coronavirus Aid, Relief, and Economic Security (CARES). There were several items were considered, e.g., Senior Center, Norman Arts Council, Visit Norman, Norman Regional Health System (for first responders), small business relief, stormwater needs, rental/utility assistance, pilot program for incentives for the Visitability Ordinance, bus stops at the Cleveland County jail and Moore Norman Technology Center, etc. It was the consensus of Council that \$600,000 should go to reimburse the City of Norman for funds expended as part of the Coronavirus; \$4.8 million to close the funding shortage for the Senior Center; \$575,000 to Visit Norman; \$500,000 to Norman Arts Council, \$337,000 to fulfill their request and \$163,000 to assist other arts organizations such as Jazz for June; and \$50,000 to Norman Regional Health System to assist in a program for burnout for first responders. Council wanted to have further discussion before the remaining funds were designated.

NORMAN FORWARD

Mr. Jud Foster, Director of Parks and Recreation, highlighted the presentation Council received in their study session on October 6, 2020, regarding next steps for the NORMAN FORWARD Projects. The consensus of Council was to move forward with the projects as recommended by

Item 1, continued:

NORMAN FORWARD, continued

the ad hoc groups. As a result, a contract agreement for the purchase of the land for the Multi Sport Facility will come forward for Council's consideration on October 27, 2020, and subsequent items will follow next month. He said the Young Family is still committed to the scholarship program. Councilmember Petrone said she would like to have a study session on all the operational agreements for the facilities prior to them appearing on Council's agenda for approval.

Implicit Bias Training

Councilmembers participated in implicit bias training conducted by Dr. Teara Lander and Monique Ramirez Lemus from the University of Oklahoma Office of Diversity, Equity, and Inclusion Department.

Policy Agenda and Goal Setting for FYE 2021

Councilmembers reviewed last year's goals and discussed what to include and/or update for priority moving forward. Councilmembers also participated in a goal setting exercise for FYE 2021 to add to carry-over goals from the previous year.

The meeting recessed at 5:35 p.m. on October 16, 2020, to reconvene at 9:00 a.m. on October 17, 2020

FYE 2021 Goals

Carryover from FYE 2020

- NORMAN FORWARD
- Charter amendments
- Senior Center
- Evaluation of all City fees
- Sidewalk Recoupment Ordinance
- Off-Street parking requirements (maximum parking limits)
- Transit – review routes
- OGE Franchise/MOU
- Residential lighting restrictions
- Restructuring boards, commissions and committees
- Homelessness
- Visitability Ordinance
- Rural road striping and stop signs
- Protected bike lanes and policies
- Community Reserve Fund
- Reconstitute CCFBC Ad Hoc Committee/Center City TIF possibilities
- Bishop Creek/homeless encampment
- Buyer's Guide/unsolicited junk driveway mail
- Policing/Police Accountability
- Transportation bond projects implementation
- Entertainment Overlay Districts
- Tree Ordinance updates (adding Tree Planting Program and funding)

New Goals – those receiving 4 or more votes

- Municipal broadband
- Canadian River Park Feasibility Study
- Affordable housing feasibility study for “inbetweeners”
- Clean Air/Clean Water/Healthy Soil Ordinance
- Resident/Council Communication
- Neighborhood Alliance
- Sidewalk gaps – accessibility issues

Goals receiving less than 3 votes

- Comp Study Implementation
- Update Building codes
- Police responsiveness in rural areas
- Waste disposal in rural areas
- General business license
- Cooperation agreement with OU for maintenance of Brandt Park

Item 1, continued:

Mayor Clark thanked everyone for their participation and team effort in this goal setting session. She said the City Clerk will prepare a final report of the rankings of the proposed goals and priorities.

Councilmembers also discussed possible changes to the meeting procedures for future Council meetings.

Items submitted for the record

1. PowerPoint presentation entitled, "City Council 101" dated October 16, 2020, presented by Ms. Kathryn Walker, City Attorney, and Ms. Brenda Hall, City Clerk
2. Topics needing clarification for the Charter Review Commission
3. 2021 Statutory Election Dates and Deadlines
4. Letter dated September 22, 2020, from Dan Schemm, Executive Director, Visit Norman, to Norman City Council
5. Letter received on September 28, 2020, from Erinn Gavaghan, Executive Director, Norman Arts Council, to Mayor Breea Clark, City of Norman with attachment, Norman Arts Council Annual Report
6. Email dated October 15, 2020, Scott Martin, Norman Chamber of Commerce, to Councilmembers with attachment, Norman Chamber of Commerce 2020 Municipal Agenda
7. Letter from Ritchie Splitt, President and CEO, Norman Regional Health System
8. Neighborhood Alliance of Central Oklahoma, No Neighborhood Left Behind proposal
9. The University of Oklahoma, Diversity, Equity, and Inclusion handout, What is "unconscious bias"?
10. City Council Road Map Progress Update dated July 2020

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Item 2, being:

CONSIDERATION OF ADJOURNING INTO AN EXECUTIVE SESSION AS AUTHORIZED BY OKLAHOMA STATUTES TITLE 25 § 307(B)(1) IN ORDER TO EVALUATE THE CITY MANAGER AS REQUIRED BY SECTION 5 OF CONTRACT K-1819-146 AND AS AUTHORIZED BY TITLE 25, SECTION 307(B)(4), IN ORDER TO DISCUSS FRATERNAL ORDER OF POLICE ET AL VS CITY OF NORMAN, CLEVELAND COUNTY DISTRICT COURT CASE CJ-2020-661..

Councilmember Foreman moved that the Special Session be adjourned out of and an Executive Session be convened into in order to evaluate the City Manager as required by Section 5 of Contract K-1819-146 and the Fraternal Order of Police et al vs City of Norman, Cleveland County District Court Case, which motion was duly seconded by Councilmember Holman; and the question being upon adjourning out of the Special Session and convening into an Executive Session in order to evaluate the City Manager as required by Section 5 of Contract K-1819-146 and the Fraternal Order of Police et al vs City of Norman, Cleveland County District Court Case, a vote was taken with the following result:

YEAS: Councilmembers Bierman, Carter, Foreman, Hall, Holman, Nash, Peacock, Petrone, Mayor Clark

NAYES: None

The Mayor declared the motion carried and the Special Session adjourned out of; and an Executive Session was convened into in order to evaluate the City Manager as required by Section 5 of Contract K-1819-146 and the Fraternal Order of Police et al vs City of Norman, Cleveland County District Court Case.

Item 2, continued:

The City Council convened into Executive Session at 12:15 p.m. Mr. Darrel Pyle, City Manager; Ms. Kathryn Walker, City Attorney; and Mr. Rick Knighton, Assistant City Attorney, were in attendance at the Executive Session.

Thereupon, Councilmember Holman moved that the Special Session be reconvened, which motion was duly seconded by Councilmember Bierman; and the question being upon reconvening the Special Session, a vote was taken with the following result:

YEAS:	Councilmembers Bierman, Carter, Foreman, Hall, Holman, Nash, Peacock, Petrone, Mayor Clark
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NAYES:	None
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The Mayor declared the motion carried and the Special Session was reconvened at 4:15 p.m.

The Mayor said City Manager to evaluate the City Manager as required by Section 5 of Contract K-1819-146 and the Fraternal Order of Police et al vs City of Norman, Cleveland County District Court Case were discussed in Executive Session. No action was taken and no votes were cast.

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The meeting was adjourned at 4:17 p.m.

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ATTEST:

City Clerk

Mayor