

**NORMAN PLANNING COMMISSION  
REGULAR SESSION MINUTES**

**SEPTEMBER 8, 2016**

The Planning Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building, 201 West Gray Street, on the 8<sup>th</sup> day of September, 2016. Notice and agenda of the meeting were posted at the Norman Municipal Building and online at <http://www.normanok.gov/content/boards-commissions> at least twenty-four hours prior to the beginning of the meeting.

Chairman Andy Sherrer called the meeting to order at 6:30 p.m.

\* \* \*

Item No. 1, being:

**ROLL CALL**

MEMBERS PRESENT

Sandy Bahan  
Roberta Pailes  
Andy Sherrer  
Lark Zink  
Dave Boeck  
Tom Knotts  
Neil Robinson

MEMBERS ABSENT

Erin Williford  
Chris Lewis

A quorum was present.

STAFF MEMBERS PRESENT

Susan Connors, Director, Planning &  
Community Development  
Jane Hudson, Principal Planner  
Janay Greenlee, Planner II  
Andis Starr, Planner II  
Roné Tromble, Recording Secretary  
Rick Hoffstatter, GIS Analyst I  
Jeanne Snider, Asst. City Attorney  
Ken Danner, Subdivision Development  
Manager  
Drew Norlin, Asst. Development Coordinator  
Terry Floyd, Development Coordinator

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Item No. 4, being:

**O-1617-7 – NORMAN HEALTHCARE PARTNERS, L.L.C. REQUESTS CLOSURE AND VACATION OF UTILITY EASEMENTS LOCATED WITHIN LOT 17A, BLOCK 4, N.R.H. MEDICAL PARK WEST, SECTION 4.**

**ITEMS SUBMITTED FOR THE RECORD:**

1. Location Map
2. Staff Report
3. Request for Vacation and Closure
4. Letters of Non-Objection

**PRESENTATION BY STAFF:**

1. Ken Danner – The applicant has requested a closure of utility easements due to a conflict with a structure that is proposed on the property. Sanitary sewer was in that utility easement; it has been relocated, so City staff is not opposed to the closure and the utility companies have not objected. Staff recommends approval of the closure.

**PRESENTATION BY THE APPLICANT:**

1. Stephen McCaleb, representing the applicant – Thanks to Mr. Danner for his work on this project. We would ask that you adopt the recommendation of the staff. There have been no objections filed by any of the public utility companies. We have, in fact, relocated the sanitary sewer and provided an easement for the City, so this should be something that we believe, along with the staff, is not controversial. We would ask that you approve this application.

**AUDIENCE PARTICIPATION:**

None

**DISCUSSION AND ACTION BY THE PLANNING COMMISSION:**

*Dave Boeck moved to recommend approval of Ordinance No. O-1617-7 to the City Council. Roberta Pailes seconded the motion.*

There being no further discussion, a vote on the motion was taken with the following result:

YEAS	Sandy Bahan, Roberta Pailes, Andy Sherrer, Lark Zink, Dave Boeck, Tom Knotts, Neil Robinson
NAYES	None
MEMBERS ABSENT	Erin Williford, Chris Lewis

Ms. Tromble announced that the motion, to recommend approval of Ordinance No. O-1617-7 to the City Council, passed by a vote of 7-0.

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