




Date: July 15, 2014
To: Steve Lewis
City Manager
From: Jim Malsano 
Deputy Chief
Subject: Change Order #3 for Animal Welfare Construction Project

Background: Over the past several years, citizens and visitors at the Animal Welfare Center have made donations to help care for the animals and for operations of the center. Any minimal cash donations made which did not require City Council action have been receipted into a donation account.




Tevis Architect developed plans for the renovation and expansion project for the Norman Animal Welfare Center. The plans were let out for bid. The bids were accepted and Proposal Review #1 (PR#1) was issued for review by the proposed contractor. After the return of PR#1 by the contractor a contract, K-1213-190, was made with Cooley Construction and approved by City Council on July 9, 2013.

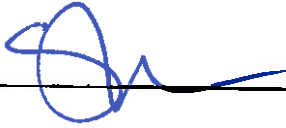
Discussion: Currently Phase I of the expansion and renovation project is underway at the Animal Welfare Center. On the south side of the adoption section of the building there will be in-door / out-door kennels for some of the larger dogs. There is a trench drain on the inside of the building to aid with cleaning and to help with disease control. The plans were developed without a trench drain on the outside kennel area. After researching the issue and discussing it with the architect a decision was made to ask the contractor for a price to install a trench drain in the outside kennel area. We believe that the installation of this trench drain will provide the most efficient cleaning and disease control for the new building. Working with Cooley Construction a net price of \$15,974 was negotiated to add the trench drain into the overall construction project.

Recommendation: It is recommended that the City of Norman accept Change Order #3 to Contract K-1213-190 with Cooley Construction increasing the contract amount by \$15,974 for a revised contract amount of \$2,828,974.

office memorandum

Attachments: Change Order #3 with attachments.
Itemization for support of requested cost quotation for installation of the trench drain.
Letter from West Mechanical, LLC showing credit which was used in itemization cost calculation.

Reviewed by: Clint Mercer, Chief Accountant 
Reviewed by: Anthony Francisco, Finance Director 
Reviewed by: Kathryn Walker, Assistant City Attorney 
Reviewed by: Steve Lewis, City Manager

APPROVE:  _____ Date: 7/24/24

DISAPPROVE: _____ Date: _____