



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: RPT-1415-30

File ID: RPT-1415-30

Type: Communication or Report

Status: ATS Paused

Version: 1

Reference: Item No. 9

In Control: City Council

Department: City Clerk Department

Cost:

File Created: 11/17/2014

File Name: City Manager's Change Order Report

Final Action:

Title: SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER'S CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.

Notes: ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

Agenda Date: 11/25/2014

Agenda Number: 9

Attachments: Memo, Change Order 4, Invoice and Backup Material

Project Manager: Brenda Hall, City Clerk

Entered by: ellen.usry@normanok.gov

Effective Date:

History of Legislative File

| Ver- sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---------------|--------------|-------|---------|----------|-----------|-----------------|---------|
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Text of Legislative File RPT-1415-30

Body

INFORMATION: City Council, in its meeting of November, 8, 2011, adopted Resolution No. R-1112-55 delegating administrative authority to the City Manager or his designee, at his discretion, to approve change order requests that result in adjustments up to forty thousand dollars (\$40,000) or 10% of any contract, whichever is less. The resolution also required that the administrative approvals of change orders be reported to the City Council with the City Manager's Weekly Report and at the next regularly scheduled Council meeting and then filed with the original contract in the permanent records of the City Clerk.

City Council, in its meeting of July 9, 2013, approved Contract No. K-1213-190 with Jim Cooley Construction, Inc., for the Norman Animal Welfare Impound Facility Renovation and Addition Project in the amount of \$2,624,000 and Change Order No. One which increased the contract by \$179,000 for a modified contract amount of \$2,803,000. Several items were deleted from the original project to meet the project budget. One item that was deleted was a cat porch located on the front of the building. Donations were received in memory of Sara Maisano and these donated funds were appropriated to add the cat porch back into the project at a cost of \$10,000. Change Order Two in the amount of \$10,000 to add the cat porch was submitted to the City Manager and approved on July 29, 2014. The Change Order amount of \$10,000 which increased the contract by less than one percent revised the total amount of the contract to \$2,813,000.

There was a trench drain on the inside of the building to aid with cleaning and to help with disease control. The plans were developed without a trench drain in the outdoor kennel area and Staff negotiated with the contractor

a price of \$15,974 to add the outside trench drain during the construction project. Change Order No. Three in the amount of \$15,974 was submitted to the City Manager and approved July 24, 2014. Change Order No. Three is less than a one percent increase to the total contract and increased the contract total to \$2,828,974.

During the design phase, there were no as-built drawings available for the incinerator area currently at the facility. During the construction and relocation of the natural gas meter as part of Phase 1, it was determined that the natural gas line that provides service to the incinerators must be relocated because in the current location, the gas line would lie under the concrete slab to be constructed in Phase 2. The City of Norman Inspector has indicated that the relocation of the natural gas line needs to take place before the inspection will be approved and the natural gas can be turned on for the Phase 1 building.

A second issue that needed to be addressed is the installation of a 2-inch steel support column adjacent to the multi-purpose room where the doors will be located. This column is necessary to provide support and stability. Change Order No. Four to Contract No. K-1213-190 increasing the contract amount by \$9,197.98 was approved by the City Manager on November 17, 2014. This change order amount increases the contract amount by less than one percent. The revised contract amount is \$2,838,171.98.