

# City of Norman



## Monthly Departmental Report

**October 2014**

## **MONTHLY PROGRESS**

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**CITY CLERK            1**

**CITY CLERK  
MONTHLY PROGRESS REPORT  
OCTOBER 2014**

**CITY COUNCIL**

Councilmembers attended National Night Out activities on October 7, 2014.

**CITY CLERK**

<b>ACTION CENTER</b>					
DEPARTMENT	NUMBER OF CALLS	FYE YTD	DEPARTMENT	NUMBER OF CALLS	FYE YTD
Animal Control	12	31	Municipal Court	3	8
Building Permits	14	51	Noise	0	9
CDBG	1	11	Parks and Recreation	6	40
City Clerk	8	*304	Planning	10	37
City Manager/Mayor	1	5	Police	13	75
Code Enforcement	41	244	Sanitation	27	93
Data Processing	5	12	Sidewalks	3	11
Engineering/Public Works	5	49	Storm Debris	0	1
Finance	10	42	Storm Water	6	16
Fire/Civil Defense	4	18	Streets	15	61
Human Resources	0	3	Street Lights	11	32
Information (General)	23	100	Traffic	11	64
Legal	2	8	Utilities	0	**49
Line Maintenance	8	39	WC Questions	0	15
Recycling Questions	2	25	WC Violations	0	7

Total for October	241	Total FYE YTD	1,464
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WC (Water Conservation)  
Sale

\* Volume due to Citywide Garage

**LICENSES**

49 New licenses were issued during the month of October. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER ISSUED	FYE YTD	LICENSE TYPE	NUMBER ISSUED	FYE YTD
Food	3	17	Bee Keeper	0	0
Class I Beer	3	4	Solicitor/Peddler (30 day)	2	8
Class II Beer	3	9	Solicitor/Peddler (60 day)	0	0
Mixed Beverage	0	2	Solicitor/Peddler (one day)	2	8
Mixed Beverage/Caterer	2	2	Coin-Operated Devices	25	26
Brewer or Distiller	1	1	Game Machines	0	89
Wine & Beer/Winemaker	0	0	Taxi/Motorbus/Limousine	0	6
Temporary Food (30 day)	0	6	Impoundment Yard	0	0
Temp Food (180 day)	1	2	Salvage Yard	0	0
Temp Food (one day)	4	19	Transient Amusement	0	0
Kennel	0	1	Special Event	3	8
Pawnbrokers	0	0	Sidewalk Dining	0	1
Retail Liquor Store	0	0			

**LICENSES, continued**

- 1 One Day Temporary Mobile Food License was issued to Kona Ice Yukon for October 18, 2014
- 1 One Day Temporary Mobile Food Licenses were issued to La Gumbo Ya Ya for October 10, 2014, for Second Friday Art Walk Event
- 1 One Day Temporary Mobile Food License was issued to La Gumbo Ya Ya for November 1, 2014, at 701 College Avenue
- 1 One Day Temporary Mobile Food License was issued to Truckburger for November 1, 2014, at 701 College Avenue
- 1 180 Day Temporary Mobile Food License was issued to Taqueria San Tadeo for September 30 through May 28, 2015
- 2 One Day Door-to-door Solicitor/Peddler Permits were issued to Calvary Baptist Church for October 29 and October 30, 2014
- 1 30 Day Outdoor Solicitor/Peddler Permits were issued Elle Communications, Inc., d/b/a AT&T U-Verse for October 27 through November 25, 2014
- 1 30 Day Outdoor Solicitor/Peddler Permits were issued Protection 1 for October 1 through October 30, 2014
- 1 Special Event License was issued for the Downtown Norman Fall Festival on October 24, 2014 in the 100, 200, and 300 Blocks of East Main Street
- 1 Special Event License was issued for Oklahoma Wine Walk on November 1, 2014, at Brookhaven Village

**New Establishments/Licenses**

NAME	ADDRESS	LICENSE TYPE(S)
Cocina Don Miguel	2305 West Lindsey	Food Service and Class I Beer
JAX Restaurant	575 South University Blvd.	Food Service, Class I and II Beer, and Mixed Beverage/Caterer
405 Brewing Company	1716 Topeka Drive	Brewer's Permit

**Existing Establishments/New Owner**

NAME	ADDRESS	LICENSE TYPE(S)
Ms. Shortstop #5	1230 East Lindsey	Food Service and Class II Beer

**Existing Establishments/Additional Licenses**

NAME	ADDRESS	LICENSE TYPE(S)
Heyday Entertainment Center	3201 Market Place	Mixed Beverage/Caterer
Which Wich Gourmet Sandwiches	215 West Boyd	Class I and II Beer

**CLAIMS FILED**

<b>DATE FILED</b>	<b>NAME</b>	<b>JUSTIFICATION</b>	<b>AMOUNT</b>
10-13-14	Ruth Ann Carr	Damages to mailbox – claimant alleges a Line Maintenance crew replacing a waterline at 3613 Buckingham Drive on or about September 12, 2014, damaged her mailbox.	\$ 350.00
10-15-14	CMR Claims Management Resources on behalf of Oklahoma Gas and Electric Company (OG&E)	Damages to underground conduit – claimant alleges City crews digging in the area of 3500 Jenkins Avenue damaged the underground conduit on or about September 15, 2014.	\$ 2,589.85
10-20-14	Donald H. Roberts, D.D.S.	Damages to brick dumpster enclosure – claimant alleges his brick dumpster enclosure located at 1001 24th Avenue N.W. was damaged when a sanitation employee was emptying the dumpster on October 3, 2014.	\$ 2,500.00
10-31-14	Outside Plant Damage Recovery on behalf of Cox Communications	Damages to pedestal and equipment– claimant alleges a City crew mowing property at 1309 Clearwater Drive on June 25, 2014, damaged the pedestal and enclosed equipment.	\$ 772.75
10-31-14	Steven Hardy	Medical expenses and bicycle repairs – claimant alleges a construction crew operating a bobcat to remove the driveway at 754-775 Jenkins Avenue on July 29, 2013, as part of the Legacy Trail Sidewalk Installation Project damaged the bicycle which was chained to the Thorstenburg Plaza Sign destroying the rear wheel and cracking the seat bolt. On October 31, 2014, the seat bolt allegedly broke while he was bicycling through the intersection of South Crawford and Castro Street causing him to fall and injure himself.	\$ 32,316.95

**LAWSUITS FILED**

<b>NAME</b>	<b>JUSTIFICATION</b>	<b>DATE FILED</b>	<b>AMOUNT</b>
Heather L. Walling; Dallas E. Smith; K.Q, a minor by and through is mother, Cindy Milligan; Micah Patrick; and Kristy Wicks (Plaintiffs)	Dispute in manner of billing related to drug and alcohol testing – claimants allege drug and/or alcohol testing expenses being processed through Norman Regional Hospital related to their arrest by Norman Police Department, Moore Police Department, or the University of Oklahoma Police Department are being billed incorrectly affecting their rights and obligations.	10-28-14	Undetermined

**CLAIMS ADMINISTRATIVELY PAID**

NAME	JUSTIFICATION	DATE PAID	AMOUNT PAID
Kent Endersey	Reimbursement of parking fine and credit card convenience charge when a parking meter at Campus Corner malfunctioned on April 22, 2014, causing the meter to expire early and he was issued a parking citation for the expired meter.	10-01-14	\$ 13.00

**CLAIMS PAID**

NAME	JUSTIFICATION	DATE PAID	AMOUNT PAID
Matt Cargill	Damages incurred to roof when a water main break on August 29, 2014, at 421 East Hughbert blew rock and debris onto his home causing damage to the roof.	10-14-14	\$ 4,695.00
Jason Abbey	Reimbursement for installation of a French drain system after City crews worked on a waterline at 4511 Chukkar Court in April 2013, altering the slope of his property causing severe flooding into his bedroom when it rained.	10-14-14	\$ 4,937.69

**BUSINESS AND COMMUNITY AFFAIRS COMMITTEE**

A City Council Business and Community Affairs Committee meeting was held on October 2, 2014, to discuss electrical service in the downtown area.

**CITY COUNCIL CONFERENCE**

A City Council Conference was held on October 28, 2014, to discuss proposed amendments to Chapter 7.5, Elections, to comply with changes in state law established under the Municipal Campaign Finance and Financial Disclosure Act and establishing dates for the 2015 City Council election and run-off election.

**COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE**

A Community Planning and Transportation Committee meeting was held on October 23, 2014, to discuss CART Ridership Report including Saferide and extended service for the months of September, 2014, carports in residential zonings districts, and a possible resolution requiring development applications to include written responses to Greenbelt Commission when forwarded to Planning Commission and City Council for recommendations and action.

**EXECUTIVE SESSION**

An Executive Session was held on October 14, 2014, to discuss Dunn vs. the City of Norman, Case No. CJ-2012-1097TS.



### **FINANCE COMMITTEE**

A Finance Committee meeting was held on October 9, 2014, regarding a presentation of the Fleet Rightsizing Report; updating the revenue manual and establishing a process to review revenue/fees on a periodic basis; submission of revenue/expenditure reports for September, 2014; and the report on open positions.

### **OVERSIGHT COMMITTEE**

A City Council Oversight Committee meeting was held on October 16, 2014, to discuss a possible ordinance amendment on the length of time bulk refuse can be placed curbside during spring and fall cleanup.

### **PUBLIC MEETING**

A public meeting was held on October 8, 2014, to discuss a potential water rate increase.

### **SPECIAL SESSION**

A City Council Special Session was held on October 14, 2014, regarding adjourning into Executive Session to discuss Dunn vs. the City of Norman, Case No. CJ-2012-1097TS.

### **STUDY SESSION**

A Study Session was held on October 21, 2014, to discuss proposed increases in the City of Norman water rates and water meter connection fees.

# Work Order by Facility Serviced

October, 2014

AcctCodes: Facility		Employee	Hours	
010-2080				
2080.1 LIBRARY				
10/9/2014 PLUMBING	Blockage in sink drain in Lowry Room		60	1
10/9/2014 PLUMBING	Rebuilt flush valve on toilet in women's staff bathroom		60	1
10/17/2014 PLUMBING	Replaced 2 toilet paper dispensors and repaired sink faucet		120	2
10/20/2014 PLUMBING	Cleaned out roof drains		240	4
10/21/2014 PLUMBING	Blockage in water fountain		60	1
10/27/2014 MISCELLANEOUS	Moved the coke machine, refrigerator and worked on door		120	2
		Jeff Lewis	660	11
		Facility Subtotal	660	11
AcctCode Total			660	11
010-3001				
3090.3 MUNICIPAL BLDG - BUILDING C				
10/1/2014 ELECTRICAL	Repaired the auto alert signal and worked on lights		90	1.5
10/3/2014 ELECTRICAL	Worked on lights		60	1
10/6/2014 ELECTRICAL	Repaired vent, ceiling tiles and worked on lights		60	1
10/10/2014 ELECTRICAL	Worked on lights and did repairs on vent fan		240	4
10/29/2014 ELECTRICAL	Worked on lights		60	1
		Bill Sandison	510	8.5
10/3/2014 PLUMBING	Blockage in toilet in men's bathroom		60	1
10/7/2014 PLUMBING	Serviced A/C unit with Larry Long and Bill Sandison		120	2
10/9/2014 PLUMBING	Repaired the sink in the men's bathroom		60	1
10/14/2014 PLUMBING	Blockage in toilet in men's bathroom		60	1
10/16/2014 PLUMBING	Disconnect ice maker and move refrigerator		60	1
10/17/2014 PLUMBING	Reconnect ice maker and move refrigerator		60	1
10/20/2014 PLUMBING	Cleaned out roof drains		120	2
10/29/2014 PLUMBING	Repaired outside faucet		90	1.5
		Jeff Lewis	630	10.5
10/29/2014 HVAC	Changed air filters and removed condensor fan motor		480	8
10/30/2014 HVAC	Installed new condensor fan motor		240	4
		Jerry Wilson	720	12
10/7/2014 ELECTRICAL	Installed new bearings in blower and reinstalled blower		240	4
10/10/2014 ELECTRICAL	Worked on exhaust fan motor on roof		180	3
10/29/2014 ELECTRICAL	Assisted Jerry Wilson pulled bad fan motor		60	1
10/30/2014 ELECTRICAL	Installed new condensor fan motor on roof unit		240	4
10/31/2014 ELECTRICAL	Worked on lights		60	1
		Larry E. Long	780	13
		Facility Subtotal	2640	44
AcctCode Total			2640	44

AcctCodes:	Facility	Employee	Hours	
010-3090				
3090.1 MUNICIPAL BLDG - BUILDING A				
10/3/2014	ELECTRICAL	Worked on lights	90	1.5
10/7/2014	ELECTRICAL	Assisted contractor with A/C unit repairs	240	4
			Bill Sandison	330 5.5
10/9/2014	PLUMBING	Worked on a water leak on toilet in women's bathroom	60	1
10/20/2014	PLUMBING	Cleaned out roof drains	120	2
10/22/2014	PLUMBING	Blockage in toilet in men's bathroom	60	1
10/28/2014	PLUMBING	Cleaned out sewer	120	2
			Jeff Lewis	360 6
10/3/2014	ELECTRICAL	Worked on lights	90	1.5
			Larry E. Long	90 1.5
			Facility Subtotal	780 13
3090.2 MUNICIPAL BLDG - BUILDING B				
10/2/2014	ELECTRICAL	Installed electrical outlets and patrol room view screens	390	6.5
			Bill Sandison	390 6.5
10/2/2014	PLUMBING	Repaired the sink faucet in women's bathroom	60	1
10/9/2014	MISCELLANEOUS	Worked on the demolition of office in room #105	120	2
10/9/2014	MISCELLANEOUS	Shaved off the bottom of the door in Police Records	60	1
10/21/2014	PLUMBING	Blockage in toilet in men's bathroom	60	1
10/24/2014	PLUMBING	Blockage in sink	60	1
10/31/2014	MISCELLANEOUS	Worked on desk drawer lock	60	1
			Jeff Lewis	420 7
10/1/2014	HVAC	Washed the condensor coils	240	4
10/30/2014	HVAC	Changed air filters	240	4
10/31/2014	HVAC	Changed air filters	240	4
			Jerry Wilson	720 12
10/2/2014	ELECTRICAL	Added outlets for big screens	390	6.5
10/30/2014	ELECTRICAL	Pulled new filters up to roof and changed air filters in units	240	4
			Larry E. Long	630 10.5
			Facility Subtotal	2160 36
2020.4 MUNICIPAL BLDG - CITY HALL				
10/3/2014	ELECTRICAL	Worked on lights	180	3
10/17/2014	ELECTRICAL	Worked on lights	60	1
			Bill Sandison	240 4
10/15/2014	PLUMBING	Blockage in toilet in men's bathroom	60	1
10/29/2014	PLUMBING	Cleaned out filters on water lines to coffee machine	60	1
10/30/2014	PLUMBING	Replaced the in-line filter on coffee machine	60	1
			Jeff Lewis	180 3
10/6/2014	HVAC	Serviced the HVAC system	240	4
10/24/2014	HVAC	Serviced the HVAC system	240	4
10/28/2014	HVAC	Changed air filters	480	8
			Jerry Wilson	960 16

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
10/3/2014 ELECTRICAL	Worked on lights		60	1
		Larry E. Long	60	1
		Facility Subtotal	1440	24
<b>AcctCode Total</b>			<b>4380</b>	<b>73</b>
<b>010-5021</b>				
5021.0	LINDSEY STREET YARD ADMIN			
10/29/2014 ELECTRICAL	Worked on repairs at Lindsey Street Yard		180	3
10/30/2014 ELECTRICAL	Worked on lights and repairs		60	1
		Bill Sandison	240	4
		Facility Subtotal	240	4
<b>AcctCode Total</b>			<b>240</b>	<b>4</b>
<b>010-5022</b>				
5022.0	Road and Channel			
10/24/2014 PLUMBING	Replaced the drinking fountain at Street Department		120	2
10/30/2014 PLUMBING	Blockage in sewer at Street Department		120	2
		Jeff Lewis	240	4
10/29/2014 ELECTRICAL	Worked on lights in Salt Barn		90	1.5
		Larry E. Long	90	1.5
		Facility Subtotal	330	5.5
<b>AcctCode Total</b>			<b>330</b>	<b>5.5</b>
<b>010-6010</b>				
6010.0	Police Administration			
10/22/2014 PLUMBING	Re-route all condensate drains on roof at NIC		180	3
10/29/2014 MISCELLANEOUS	Worked on doors at NIC		60	1
		Jeff Lewis	240	4
10/22/2014 HVAC	Checked air filter sizes and repaired drain line at NIC		240	4
10/27/2014 HVAC	Changed air filters and serviced the system at NIC		480	8
		Jerry Wilson	720	12
		Facility Subtotal	960	16
<b>AcctCode Total</b>			<b>960</b>	<b>16</b>

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>010-6016</b>			
6016.2 POLICE RANGE			
10/7/2014 ELECTRICAL	Repaired and installed lights	120	2
10/8/2014 ELECTRICAL	Retrofit lights	360	6
	Bill Sandison	480	8
10/24/2014 MISCELLANEOUS	Worked on door	60	1
	Jeff Lewis	60	1
10/21/2014 HVAC	Changed air filters	120	2
	Jerry Wilson	120	2
10/7/2014 ELECTRICAL	Worked on lights	120	2
10/8/2014 ELECTRICAL	Worked on lights and installed switches	360	6
	Larry E. Long	480	8
	Facility Subtotal	1140	19
<b>AcctCode Total</b>		<b>1140</b>	<b>19</b>
<b>010-6022</b>			
6022.0 Patrol			
10/27/2014 ELECTRICAL	Repaired Police Mobile Tower	210	3.5
	Bill Sandison	210	3.5
	Facility Subtotal	210	3.5
<b>AcctCode Total</b>		<b>210</b>	<b>3.5</b>
<b>010-6030</b>			
6030.0 SPECIAL OPS			
10/27/2014 ELECTRICAL	Worked on lights	90	1.5
10/28/2014 ELECTRICAL	Worked on repairs at Special Ops	60	1
10/29/2014 ELECTRICAL	Worked on repairs - lights/controls, heater, door bell	60	1
10/30/2014 ELECTRICAL	Repaired thermostat	120	2
	Bill Sandison	330	5.5
10/2/2014 HVAC	Changed air filters	120	2
	Jerry Wilson	120	2
10/27/2014 ELECTRICAL	Checked/installed lights on outside of building Special Ops	90	1.5
10/28/2014 ELECTRICAL	Installed lamp in light in fenced in area at Special Ops	60	1
10/29/2014 ELECTRICAL	Continued to work on lamp in light in fenced in area	60	1
	Larry E. Long	210	3.5
	Facility Subtotal	660	11
<b>AcctCode Total</b>		<b>660</b>	<b>11</b>

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>010-6070</b>				
6070.0	ANIMAL WELFARE			
10/3/2014	MISCELLANEOUS	Installed new dryer vent	60	1
10/3/2014	MISCELLANEOUS	Installed new hinge's on dog cages	180	3
10/16/2014	PLUMBING	Blockage in sewer	120	2
10/17/2014	PLUMBING	Picked up washer & dryer and installed at Facility Maint.	120	2
10/22/2014	MISCELLANEOUS	Leveled storage building and worked on door	180	3
10/24/2014	PLUMBING	Blockage in washing machine drain	60	1
10/27/2014	PLUMBING	Repaired the dishwasher	120	2
		Jeff Lewis	840	14
10/31/2014	HVAC	Serviced the heater	240	4
		Jerry Wilson	240	4
10/31/2014	ELECTRICAL	Assisted Jerry Wilson on roof top heater	90	1.5
		Larry E. Long	90	1.5
		Facility Subtotal	1170	19.5
<b>AcctCode Total</b>			<b>1170</b>	<b>19.5</b>
<b>010-6440</b>				
6443.1	FIRE STATION #1			
10/7/2014	PLUMBING	Clean grease out of drains	180	3
		Jeff Lewis	180	3
10/24/2014	HVAC	Changed air filters	240	4
		Jerry Wilson	240	4
		Facility Subtotal	420	7
<b>AcctCode Total</b>			<b>420</b>	<b>7</b>

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>010-6443</b>				
6443.2	FIRE STATION #2			
10/3/2014 HVAC	Changed air filters		120	2
		Jerry Wilson	120	2
		Facility Subtotal	120	2
6443.3	FIRE STATION #3			
10/14/2014 HVAC	Changed air filters		240	4
10/15/2014 HVAC	Changed air filters		240	4
		Jerry Wilson	480	8
		Facility Subtotal	480	8
6443.4	FIRE STATION #4			
10/2/2014 HVAC	Changed air filters		120	2
		Jerry Wilson	120	2
		Facility Subtotal	120	2
6443.7	FIRE STATION #7			
10/2/2014 PLUMBING	Replaced the garbage disposal in the kitchen sink		90	1.5
		Jeff Lewis	90	1.5
10/17/2014 HVAC	Changed air filters		240	4
10/20/2014 HVAC	Changed air filters		120	2
		Jerry Wilson	360	6
		Facility Subtotal	450	7.5
6443.8	FIRE STATION #8			
10/14/2014 MISCELLANEOUS	Worked on door		60	1
		Jeff Lewis	60	1
		Facility Subtotal	60	1
6443.9	FIRE STATION #9			
10/16/2014 HVAC	Changed air filters		240	4
		Jerry Wilson	240	4
		Facility Subtotal	240	4
<b>AcctCode Total</b>			<b>1470</b>	<b>24.5</b>

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>
<b>010-7010</b>			
7010.1	PARK - ANDREWS PARK		
10/6/2014	ELECTRICAL	Repaired power	60 1
		Bill Sandison	60 1
		Facility Subtotal	60 1
7010.2	PARK - GRIFFIN PARK		
10/22/2014	PLUMBING	Replaced soap dispensor in men's bathroom	60 1
10/30/2014	PLUMBING	Rebuilt the flush valve on toilet in women's bathroom	60 1
		Jeff Lewis	120 2
		Facility Subtotal	120 2
7010.6	PARK - LIONS PARK		
10/14/2014	PLUMBING	Rebuilt the flush valve on toilet and worked on air lines	180 3
10/27/2014	PLUMBING	Rebuilt flush valve on toilet in women's bathroom	60 1
		Jeff Lewis	240 4
10/14/2014	PLUMBING	Assisted Jeff Lewis with bathroom plumbing issue	180 3
		Larry E. Long	180 3
		Facility Subtotal	420 7
7010.8	PARK - NE LIONS PARK		
10/3/2014	PLUMBING	Blockage in men's bathroom at NE Lion's Park	60 1
10/6/2014	PLUMBING	Repaired drinking fountain at NE Lion's Park	60 1
10/6/2014	PLUMBING	Blockage in men's bathroom at NE Lion's Park	60 1
10/7/2014	PLUMBING	Replace the flush valve on toilet at NE Lion's Park	120 2
		Jeff Lewis	300 5
10/6/2014	PLUMBING	Blockage in toilet in bathroom at NE Lion's Park	60 1
10/6/2014	PLUMBING	Blockage in drinking fountain at NE Lion's Park	60 1
		Larry E. Long	120 2
		Facility Subtotal	420 7
7010.10	PARK - ROTARY PARK		
10/2/2014	PLUMBING	Blockage in the sewer	90 1.5
10/17/2014	PLUMBING	Blockage in toilet in women's bathroom	60 1
		Jeff Lewis	150 2.5
		Facility Subtotal	150 2.5
7070.6	WESTWOOD TENNIS CENTER		
10/31/2014	ELECTRICAL	Worked on lights	60 1
		Larry E. Long	60 1
		Facility Subtotal	60 1
7070.7	WESTWOOD TENNIS COURT		
10/2/2014	ELECTRICAL	Worked on lights	90 1.5
10/9/2014	ELECTRICAL	Worked on lights	60 1
		Bill Sandison	150 2.5



<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
10/2/2014 ELECTRICAL	Worked on lights		90	1.5
10/10/2014 ELECTRICAL	Worked on lights		150	2.5
		Larry E. Long	240	4
		Facility Subtotal	390	6.5
<b>AcctCode Total</b>			<b>1620</b>	<b>27</b>
<b>010-7070</b>				
7070.0 PARKS AND REC ADMIN				
10/9/2014 ELECTRICAL	Worked on lights		60	1
10/30/2014 ELECTRICAL	Repaired Corral		30	0.5
		Bill Sandison	90	1.5
10/3/2014 PLUMBING	Repaired drinking fountain at Centennial Park		60	1
10/14/2014 PLUMBING	Repaired drinking fountain at Royal Oaks Park		60	1
10/24/2014 PLUMBING	Repaired the drinking fountain at Summit Park		60	1
10/29/2014 PLUMBING	Blockage in toilet in men's bathroom		60	1
10/31/2014 PLUMBING	Winterized drinking fountain at Royal Oaks Park		60	1
10/31/2014 PLUMBING	Winterized drinking fountain at Monroe Park		60	1
10/31/2014 PLUMBING	Winterized drinking fountain at Summit Lakes Park		60	1
		Jeff Lewis	420	7
10/9/2014 ELECTRICAL	Made and installed a cover on a panel		120	2
10/31/2014 ELECTRICAL	Worked on lights		120	2
		Larry E. Long	240	4
		Facility Subtotal	750	12.5
<b>AcctCode Total</b>			<b>750</b>	<b>12.5</b>
<b>010-7081</b>				
7081.0 FIREHOUSE ART CENTER				
10/23/2014 HVAC	Changed air filters		240	4
		Jerry Wilson	240	4
		Facility Subtotal	240	4
<b>AcctCode Total</b>			<b>240</b>	<b>4</b>

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>010-7082</b>				
9000.2	HISTORICAL HOUSE			
10/16/2014	ELECTRICAL	Located underground lines	180	3
10/17/2014	ELECTRICAL	Reconnected water heater	120	2
10/21/2014	ELECTRICAL	Located lines	60	1
10/21/2014	ELECTRICAL	Assisted Jerry Lewis on repairs	150	2.5
		Bill Sandison	510	8.5
10/15/2014	PLUMBING	Replaced the water heater	120	2
10/16/2014	PLUMBING	Locate and dig up water service	180	3
10/17/2014	ELECTRICAL	Assisted Bill Sandison on electrical	120	2
10/21/2014	PLUMBING	Replaced all water pipes	240	4
10/23/2014	PLUMBING	Installed new water service and bury hydrant	480	8
10/24/2014	PLUMBING	Flushed the water heater and leveled the yard	120	2
10/29/2014	PLUMBING	Consulted on water sprinkler system	60	1
10/30/2014	MISCELLANEOUS	Added dirt to hole at meter box	60	1
		Jeff Lewis	1380	23
10/17/2014	HVAC	Located the refrigerant lines	240	4
		Jerry Wilson	240	4
10/21/2014	PLUMBING	Assisted Jeff Lewis with plumbing lines in basement	150	2.5
		Larry E. Long	150	2.5
		Facility Subtotal	2280	38
AcctCode Total			2280	38
<b>010-7083</b>				
7083.0	SOONER THEATRE			
10/16/2014	ELECTRICAL	Serviced and repaired A/C unit	120	2
		Bill Sandison	120	2
10/28/2014	PLUMBING	Repaired flush lever on toilet in basement bathroom	60	1
		Jeff Lewis	60	1
10/16/2014	HVAC	Serviced the A/C unit	240	4
		Jerry Wilson	240	4
		Facility Subtotal	420	7
AcctCode Total			420	7

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>020-7010</b>				
7010.12	SANTA FE DEPOT			
10/13/2014	MISCELLANEOUS	Checked for a leak	60	1
		Bill Sandison	60	1
10/21/2014	HVAC	Changed air filters	240	4
		Jerry Wilson	240	4
10/13/2014	ELECTRICAL	Checked the basement for water	60	1
		Larry E. Long	60	1
		Facility Subtotal	360	6
<b>AcctCode Total</b>			<b>360</b>	<b>6</b>

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>020-7021</b>				
7021.2 PARK - REAVES PARK				
10/28/2014 MISCELLANEOUS	Repaired gate at Reaves Park "Central Complex"		60	1
		Jeff Lewis	60	1
10/20/2014 HVAC	Worked on electricity for baseball fields (power outage)		120	2
10/21/2014 ELECTRICAL	Checked the meter for all phases to lighting panel		90	1.5
10/21/2014 ELECTRICAL	Turned on field lights, let them burn to test them		60	1
		Larry E. Long	270	4.5
	Facility Subtotal		330	5.5
7021.3 REC CTR - 12TH AVE				
10/1/2014 ELECTRICAL	Worked on the power outage and repairs		300	5
10/9/2014 ELECTRICAL	Worked on restoring power after power outage		270	4.5
10/10/2014 ELECTRICAL	Worked on repairs		150	2.5
10/14/2014 ELECTRICAL	Checked the ditch dug by OG&E for safety fence		60	1
10/21/2014 ELECTRICAL	Worked on repairs		60	1
10/23/2014 ELECTRICAL	Repaired exhaust fan		240	4
10/24/2014 ELECTRICAL	Repaired exhaust fan and did prep work for event		330	5.5
		Bill Sandison	1410	23.5
10/27/2014 PLUMBING	Repaired the drain under the kitchen sink		60	1
10/27/2014 PLUMBING	Repaired the drinking fountain		60	1
10/29/2014 PLUMBING	Repaired the float on toilet in men's bathroom		60	1
10/30/2014 PLUMBING	Rebuilt the flush valve on urinal in men's bathroom		60	1
		Jeff Lewis	240	4
10/1/2014 HVAC	Serviced the A/C unit in game room		240	4
		Jerry Wilson	240	4
10/1/2014 ELECTRICAL	Replaced fuses and serviced A/C units		300	5
10/9/2014 ELECTRICAL	Worked on the power loss to building and turning power on		270	4.5
10/10/2014 ELECTRICAL	Checked the power/service after OG&E worked on elec.		150	2.5
10/14/2014 ELECTRICAL	Reset the timeclocks		60	1
10/23/2014 ELECTRICAL	Repaired exhaust fans		240	4
10/24/2014 ELECTRICAL	Repaired roof top exhaust fans		330	5.5
		Larry E. Long	1350	22.5
	Facility Subtotal		3240	54
7021.0 REC CTR - IRVING				
10/3/2014 PLUMBING	Picked up material for water heater change-out		60	1
10/6/2014 PLUMBING	Replaced water heater, lines and vent		360	6
10/9/2014 PLUMBING	Blockage in urinal in men's bathroom		60	1
		Jeff Lewis	480	8
10/6/2014 ELECTRICAL	Installed new water heater and vent piping		360	6
		Larry E. Long	360	6
	Facility Subtotal		840	14
7021.1 REC CTR - LITTLE AXE				
10/28/2014 PLUMBING	Blockage in mop sink		120	2
10/31/2014 PLUMBING	Repaired broken water line		240	4

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>	
	Jeff Lewis	360	6
	Facility Subtotal	360	6
7021.4 REC CTR - WHITTIER			
10/30/2014 MISCELLANEOUS	Installed new bleacher seats in gym	120	2
	Jeff Lewis	120	2
	Facility Subtotal	120	2
<b>AcctCode Total</b>		<b>4890</b>	<b>81.5</b>
<b>020-7023</b>			
7023.0 SENIOR CITIZENS CTR			
10/13/2014 ELECTRICAL	Worked on lights	60	1
	Bill Sandison	60	1
10/1/2014 PLUMBING	Replaced the drains under the kitchen sink	120	2
	Jeff Lewis	120	2
10/22/2014 HVAC	Changed air filters	240	4
	Jerry Wilson	240	4
10/13/2014 ELECTRICAL	Worked on lights	60	1
	Larry E. Long	60	1
	Facility Subtotal	480	8
<b>AcctCode Total</b>		<b>480</b>	<b>8</b>
<b>030-7032</b>			
7032.0 WESTWOOD GOLF COURSE			
10/10/2014 ELECTRICAL	Worked on lights	90	1.5
	Bill Sandison	90	1.5
10/7/2014 PLUMBING	Replaced sink drain in kitchen	60	1
10/27/2014 PLUMBING	Repaired the water leak on sink faucet in men's bathroom	60	1
10/29/2014 PLUMBING	Blockage in floor drain in kitchen area	60	1
	Jeff Lewis	180	3
10/6/2014 HVAC	Changed air filters	240	4
	Jerry Wilson	240	4
	Facility Subtotal	510	8.5
<b>AcctCode Total</b>		<b>510</b>	<b>8.5</b>

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>030-7033</b>				
7033.0	WESTWOOD POOL			
10/17/2014	ELECTRICAL	Worked on lights	240	4
10/21/2014	ELECTRICAL	Worked on lights	60	1
		Bill Sandison	300	5
10/1/2014	PLUMBING	Worked on the bathroom remodel project	360	6
10/2/2014	PLUMBING	Completed the bathroom remodel project	240	4
10/16/2014	PLUMBING	Winterized bathrooms and concession	120	2
		Jeff Lewis	720	12
		Facility Subtotal	1020	17
<b>AcctCode Total</b>			<b>1020</b>	<b>17</b>
<b>031-5531</b>				
5531.1	WATER TREATMENT PLANT			
10/28/2014	PLUMBING	Replaced flush lever on toilet at Water Line Maintenance	60	1
		Jeff Lewis	60	1
10/20/2014	HVAC	Changed air filters	240	4
		Jerry Wilson	240	4
10/3/2014	ELECTRICAL	Installed new blower motor in roof top A/C unit	180	3
10/20/2014	HVAC	Assisted Jerry Wilson change the air filters on roof units	120	2
		Larry E. Long	300	5
		Facility Subtotal	600	10
<b>AcctCode Total</b>			<b>600</b>	<b>10</b>
<b>032-5546</b>				
5546.0	WASTEWATER TREATMENT PLANT			
10/3/2014	ELECTRICAL	Worked on lights	150	2.5
		Bill Sandison	150	2.5
10/3/2014	HVAC	Serviced the A/C unit	360	6
10/14/2014	HVAC	Changed air filters	240	4
		Jerry Wilson	600	10
10/3/2014	ELECTRICAL	Worked on lights	150	2.5
		Larry E. Long	150	2.5
		Facility Subtotal	900	15
<b>AcctCode Total</b>			<b>900</b>	<b>15</b>

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>
<b>033-5560</b>			
5560.0 SANITATION DIV BLDG			
10/1/2014	ELECTRICAL	Repaired the compactor	90 1.5
10/6/2014	ELECTRICAL	Serviced and did repairs on compactors (serviced three)	360 6
10/7/2014	ELECTRICAL	Repaired and installed lights	120 2
10/8/2014	ELECTRICAL	Repaired A/C unit	120 2
10/13/2014	ELECTRICAL	Serviced and oiled the compactor	60 1
10/14/2014	ELECTRICAL	Repaired compactor	180 3
10/17/2014	ELECTRICAL	Checked all campus compactors for weekend use	180 3
10/17/2014	ELECTRICAL	Serviced, oiled and repaired compactors (worked on 3)	240 4
10/17/2014	ELECTRICAL	Installed traffic lights	60 1
10/21/2014	ELECTRICAL	Worked on repairs at Highland Dairy	90 1.5
10/22/2014	ELECTRICAL	Installed traffic lights	480 8
10/23/2014	ELECTRICAL	Installed traffic lights	240 4
10/24/2014	ELECTRICAL	Installed traffic lights	90 1.5
10/24/2014	ELECTRICAL	Worked on compactor at Highland Dairy	60 1
10/27/2014	ELECTRICAL	Installed traffic lights	180 3
10/28/2014	ELECTRICAL	Installed traffic lights	60 1
10/29/2014	ELECTRICAL	Installed traffic lights	90 1.5
10/30/2014	ELECTRICAL	Serviced and repaired the compactor	60 1
10/30/2014	ELECTRICAL	Repaired compactor	150 2.5
Bill Sandison			2910 48.5
10/1/2014	ELECTRICAL	Worked on lights	90 1.5
10/7/2014	ELECTRICAL	Worked on lights	120 2
10/8/2014	PLUMBING	Blockage in A/C drain	120 2
10/13/2014	ELECTRICAL	Oiled the slide rails	60 1
10/14/2014	ELECTRICAL	Worked on the spare compactors and retrieved spare parts	180 3
10/20/2014	ELECTRICAL	Serviced the compactors and added oil	240 4
10/21/2014	ELECTRICAL	Repaired the compactor at Hiland Dairy	150 2.5
10/22/2014	ELECTRICAL	Worked on the traffic lights on the scale house	480 8
10/23/2014	ELECTRICAL	Worked on traffic lights	240 4
10/24/2014	ELECTRICAL	Worked on traffic lights	90 1.5
10/24/2014	ELECTRICAL	Searched the shelves for spare control parts	60 1
10/27/2014	ELECTRICAL	Installed traffic lights	180 3
10/28/2014	ELECTRICAL	Installed electrical wires across ceiling and down the wall	420 7
10/29/2014	ELECTRICAL	Hooked up electrical power to switches on traffic lights	120 2
10/31/2014	ELECTRICAL	Replaced the switch on compactor	90 1.5
Larry E. Long			2640 44
Facility Subtotal			5550 92.5
AcctCode Total			5550 92.5
<b>033-5565</b>			
5565.0 COMPOST FACILITY			
10/21/2014	PLUMBING	Repaired sprinkler heads at compost facility	120 2
10/28/2014	PLUMBING	Blockage in toilet	60 1
Jeff Lewis			180 3
Facility Subtotal			180 3
AcctCode Total			180 3

AcctCodes:	Facility	Employee	Hours	
040-5070				
5070.0 FLEET MAINTENANCE				
10/13/2014	ELECTRICAL	Repaired seperator at the lift station	240	4
10/15/2014	ELECTRICAL	Repaired vents for tube heater system	120	2
10/15/2014	ELECTRICAL	Serviced and repaired A/C unit	180	3
10/15/2014	PLUMBING	Installed new water lines for fill system	180	3
10/21/2014	ELECTRICAL	Serviced and repaired A/C unit	60	1
			Bill Sandison	780 13
10/14/2014	PLUMBING	Began installing new water lines on J. Fill at Fleet	120	2
10/15/2014	PLUMBING	Installed new vents on overhead heaters	120	2
10/15/2014	PLUMBING	Continued installing new water lines on J. Fill at Fleet	180	3
			Jeff Lewis	420 7
10/20/2014	HVAC	Changed air filters	120	2
10/21/2014	HVAC	Serviced the A/C unit	120	2
10/23/2014	HVAC	Serviced the A/C unit	240	4
			Jerry Wilson	480 8
10/13/2014	ELECTRICAL	Worked on the grease pit pump	240	4
10/27/2014	ELECTRICAL	Checked the wires on police tower (wires burning up)	210	3.5
			Larry E. Long	450 7.5
			Facility Subtotal	2130 35.5
			AcctCode Total	2130 35.5
041-2030				
2020.6 FACILITY MAINTENANCE				
10/9/2014	MISCELLANEOUS	Cleaned truck, and restocked parts	90	1.5
10/13/2014	MISCELLANEOUS	Attended a safety meeting	60	1
10/14/2014	MISCELLANEOUS	Ordered parts, cleaned truck and shop, did prep for project	240	4
10/16/2014	ELECTRICAL	Repaired the corral	180	3
10/17/2014	ELECTRICAL	Picked up parts, cleaned and restocked truck and shop	60	1
10/29/2014	MISCELLANEOUS	Worked on reporting accident	90	1.5
10/30/2014	MISCELLANEOUS	Cleaned the shop and truck and restocked parts	60	1
			Bill Sandison	780 13
10/29/2014	MISCELLANEOUS	Cleaned out traffic	30	0.5
			Jeff Lewis	30 0.5
10/1/2014	ELECTRICAL	Cleaned shop, truck, bathroom at Facility Maintenance	90	1.5
10/9/2014	ELECTRICAL	Worked on lights and cleaned shop	90	1.5
10/13/2014	ELECTRICAL	Attended a Safety Meeting	60	1
10/14/2014	MISCELLANEOUS	Cleaned the shop at Facility Maintenance	60	1
10/21/2014	MISCELLANEOUS	Turned in missing work logs	30	0.5
10/29/2014	MISCELLANEOUS	Cleaned out van	60	1
10/29/2014	MISCELLANEOUS	Hit gate pole with van, police/safety mgr reports	90	1.5
10/31/2014	MISCELLANEOUS	Put chairs/table back in breakroom, cleaned out refrigerator	60	1
			Larry E. Long	540 9
			Facility Subtotal	1350 22.5
			AcctCode Total	1350 22.5
			Grand Total	626



**CITY MANAGER                      2**

## **CIP FINANCIAL STATUS 2A**

# CAPITAL PROJECTS > \$250,000 EXPECTED TO BE COMPLETED WITHIN SIX (6) MONTHS

11/19/2014

Project No.**	Project Title	Anticipated Overruns	Anticipated Savings	Fund Title & No.
<b>UTILITIES</b>				
WW0262	Tecumseh Interceptor	\$0	\$165,000	Sewer Sales Tax 323
		\$0	\$20,000	New Development Excise Tax 322
WW0303	Lift Station D Improvements	\$0	\$450,000	New Development Excise Tax 322
SA0002	Transfer Station	\$0	\$50,000	Sanitation Fund 033
WA0196	I-35 Waterline Relocations (ODOT)***	\$0	\$40,000	Water Fund 031
WA0188	High Pressure Plane Waterline	\$0	\$29,500	Water Fund -31
WW0050	WW Effluent Truck Wash Facility	\$0	\$270,300	Water Reclamation Fund 032
WW0065	WRF Street Lighting (part of Phase 2 Improvements)	\$0	\$160,000	Water Reclamation Fund 032
<b>PUBLIC WORKS</b>				
TR0238	Robinson/NE 12th Intersection Improvements*	\$ 60,000.00	\$ -	Capital 50
TR0203/BP0203	Robinson RR Grade Separation*	\$ -	\$ -	Capital 50
TR0049	Indian Hills Road Overpass Reconstruction	\$ 100,000.00	\$ -	Capital 50
TR0075	Main Street Roadway Lighting	\$ 50,000.00		Capital 50
<b>INFORMATION TECHNOLOGY</b>				
8G0040	City Phone System Replacement (VOIP)	\$ -	\$ 36,000.00	Capital 50
<b>PARKS AND RECREATION</b>				
UT 0098	UNP Legacy Park and Trail****	7/16/2014 \$0	\$0	UNPTIF Fund 57

Notes

\* Project at least partially funded through ODOT. Final accounting occurs with ODOT audits that generally take 2-4 years after project completion. New landscaping included.

\*\* Project numbers correspond to the projects identified in the adopted Capital Improvements Plan.

\*\*\* ODOT mandate to relocate 3 water lines for I-35 widening. Revised costs to be 100% reimbursed by ODOT at project audit completion.

## **COMMUNITY RELATIONS**

**2B**

**Community Relation's Office**  
**October 2014**

Number of press releases	17
Contacts with the media	4
<i>Norman News</i> membership	955
Website visits	72,216
Facebook followers	2,521
Twitter followers	1,156

**DEVELOPMENT COORDINATOR      2C**

**City of Norman**  
**Development Coordinator Monthly Report**  
**October 2014**

Below are activities and projects that the Development Coordinator has been involved with during the month of October.

**General Inquiries, Contacts and Meetings**

- Development Review Team
- City Council Meeting
- City Council Study Session
- Oversight Committee
- Community Planning and Transportation Committee
- Plat Review Team

**Building Permit and Plat Application Meetings**

- Discussed architectural elevations for new retail prospect with staff
- Assisted homeowners in permit requirements and regulations for a building permit.
- Met with staff and potential restaurant owner regarding permit requirements for new restaurant.
- Met with staff and project representatives to discuss construction process and development plans for revitalization of a multifamily project.
- Met with staff and project representatives to discuss requirements for a new industrial building.
- Met with staff and property owners to discuss redevelopment options for agriculturally zoned property.
- Met with staff and project representatives to discuss bank parking lot renovation.
- Discussed project requirements with staff and project representative for expansion of a Church.

**Development Process Improvements**

- ***I-35 Construction Signage Project:*** Project has been completed. Staff in Public Works will develop and place signage as construction begins on the Lindsey St. project.
- ***Customer Service Survey for Development Services Division*** – Staff began distribution of the survey in November 2013. To date, 232 surveys have been sent, with a continued return rate of about 13%. This return rate is similar for the rate experienced for similar surveys in other cities. An annual report for the survey results will be completed next month.
- ***Building Permit Outreach Program*** – work continues on this project, and contacts continue being made with building permit applicants that fall into the criteria outlined in the plan concept. Periodic follow-up checks (generally every two weeks) continue taking place. The reaction to the program continues to be positive.
- ***ICC and NFPA Code Clarification Project*** – continued working with building and fire inspection staff to develop interpretations of building code/fire code compliance items that could be posted online. This project is designed to assist in making code clarifications and other information provided to contractors and developers more clear.. Work continues to research processes and obtain examples from other cities. During this month research continued to look at examples from other communities and determine some common themes of code clarification topics.

- ***Construction Information for Developers and Businesses*** – work continues on outlining process for informing local developers and businesses of potential impacts from public construction projects. This project is designed to continue establishing a good working relationship with the business community and allow identification of potential problems or issues that may arise for businesses/development during the public construction. With early identification and dialogue, perhaps the impact to businesses can be lessened and/or solutions to problems can be implemented early in the construction process. As part of this project, an email list to communicate with businesses impacted by construction will be utilized; information on the Development Coordinator's webpage; phone calls; on-site meetings; and possibly through a specific, individual social media site (i.e. Twitter)



## **FINANCE      3**

## CITY OF NORMAN

### Department of Finance Monthly Report –October 2014

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in October are discussed below:

#### Treasury Division:

In the month of October, the Treasury Division processed 30,282 total payments. The traffic counter at the Drive-up Facility counted 6,233 customers. The Treasury Division processed 1,299 credit card utility payments, a slight increase of +0.6% from last month, and the IVR (Interactive Voice Response) system processed 1,601 credit card utility payments, a decrease of -7.7% from last month. Utility customers also have the option of paying on the City of Norman website. There were 3,539 credit card payments made on the internet in October, an increase of +6.1% from last month. The Municipal Court processed 823 credit card payments for court fines, an increase of +17.6% from last month.

The City charges a convenience fee of \$3 on credit card payments made online or by phone to help offset the costs of providing credit card service. We collected \$19,482 in convenience fees in the month of October with a fiscal year-to-date total of \$72,906.

#### Utility Services Division:

The Meter Reading Division read 39,354 meters. Out of 75 meter reading routes, 37 (49%) were read within the targeted 30-day reading cycle. All routes were read by the 34<sup>th</sup> day. No routes were estimated in October.

#### General Fund Revenues & Expenditures:

When comparing major General Fund revenue sources versus budgeted levels, revenues are on target for the month of October at -0.11%. Revenues from the City's largest single source of revenue, sales tax, are below target at -1.8% for the year to date and below last fiscal year by -1.2%. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 15 Budget To Date	FYE 15 Actual To Date	FYE 14 Actual To Date	FYE 13 Actual To Date
Sales Tax Revenue*	\$12,979,697	\$12,739,276	\$12,899,148	\$12,303,748
General Fund Revenue*	\$24,499,677	\$24,361,473	\$23,396,781	\$22,016,535
General Fund Expenses*	\$25,898,361	\$23,700,135	\$23,123,843	\$22,585,998

\* Excludes Public Safety Sales Tax

## Administration Division

	FYE 15		FYE 14	
	OCTOBER	YTD	OCTOBER	YTD
<b>PERSONNEL HOURS - FULL TIME</b>				
Total Regular Hours Available	320.00	1,440.00	320.00	1,440.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>320.00</b>	<b>1,440.00</b>	<b>320.00</b>	<b>1,440.00</b>
Benefit Hours Taken	34.75	181.25	40.25	128.75
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>285.25</b>	<b>1,258.75</b>	<b>279.75</b>	<b>1,311.25</b>
 <b>PERMANENT PART-TIME</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Benefit Hours Taken	0.00	0.00	0.00	0.00
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
 <b>TEMPORARY</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**ACCOUNTING      3A**

## Accounting Division

	FYE 15		FYE 14	
	OCTOBER	YTD	OCTOBER	YTD
Total Regular Hours Available	960.00	4,160.00	848.00	4,208.00
Total Comp Time Available	1.25	1.25	5.00	39.75
Total Overtime Hours	0.00	3.00	0.00	7.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>961.25</b>	<b>4,164.25</b>	<b>853.00</b>	<b>4,254.75</b>
Benefit Hours Taken	70.25	476.00	81.00	550.75
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>891.00</b>	<b>3,688.25</b>	<b>772.00</b>	<b>3,704.00</b>
<b>PERMANENT PART-TIME</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Benefit Hours Taken	0.00	0.00	0.00	0.00
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TEMPORARY</b>				
Total Regular Hours Available	43.50	68.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>43.50</b>	<b>68.00</b>	<b>0.00</b>	<b>0.00</b>

## **CITY REVENUE REPORTS**

**3B**

# City Revenue Report

	FYE 15 OCTOBER	FYE 14 OCTOBER	
Total Revenue Received (\$)	\$15,061,994	\$11,479,540	\$3,582,454
Utility Payments - Office (#)	2,678	3,645	(\$967)
Utility Payments - Office (\$)	\$441,900	\$476,367	(\$34,467)
Lockbox (#)	20,204	21,285	(1,081)
Lockbox (\$)	\$2,022,290	\$1,958,000	\$64,290
IVR Credit Card (#)	1,601	1,390	\$211
IVR Credit Card (\$)	\$165,332	\$117,607	\$47,725
Click to Gov (#)	3,539	2,807	732
Click to Gov (\$)	\$303,393	\$201,712	\$101,681
UT Credit Card Payments (#)	1,299	1,252	47
UT Credit Card Payments (\$)	\$126,526	\$124,371	\$2,155
Art Donations (#)	113	96	17
Art Donations (\$)	\$138	\$103	\$35
Bank Draft Payments (#)	6,949	7,153	(204)
Bank Draft Payments (\$)	\$644,717	\$619,590	\$25,127
Utility Deposits (#)	31	57	(26)
Utility Deposits (\$)	\$930	\$1,750	(\$820)
Fix Payments (#)	0	1	(1)
Fix Payments (\$)	\$0	\$40	(\$40)
Processed Return Checks (#)	26	46	(20)
Processed Return Checks (\$)	(\$3,685)	(\$8,731)	\$5,046
Other Revenue Transactions (#)	336	346	(10)
Other Revenue Received (\$)	\$8,466,232	\$7,199,466	\$1,266,766
Accounts Receivable Payments (\$)	\$276,881	\$307,055	(\$30,174)
Accounts Receivable - Credit Card #	4	4	0
Accounts Receivable - Credit Card \$	\$847	\$804	\$43
Municipal Court - Fines/Bonds (\$)	\$171,658	\$120,372	\$51,286
Municipal Court - Credit Card (#)	823	532	291
Municipal Court - Credit Card (\$)	\$140,153	\$85,935	\$54,218
Municipal Court - C2G (#)	363	138	225
Municipal Court - C2G (\$)	\$32,738	\$11,473	\$21,265
Building Permits Cash Report (\$)	2,210,831	\$189,508	\$2,021,323
Building Permits Credit Card (#)	154	156	(2)
Building Permits Credit Card (\$)	\$27,242	\$52,260	(\$25,018)
Building Permits C2G (#)	92	49	43
Building Permits C2G (\$)	\$9,678	\$2,756	\$6,922
Occupational License - Bldg Insp. (\$)	\$1,400	\$1,850	(\$450)
Occupational License - Bldg Insp. CC (#)	8	5	3
Occupational License - Bldg Insp. CC (\$)	\$700	\$370	\$330
Business License - City Clerk (\$)	\$2,610	\$1,435	\$1,175
Business License - City Clerk CR CD (#)	0	0	0
Business License - City Clerk CR CD (\$)	\$0	\$0	\$0
Convenience Fees - All Payments (#)	6,477	5,128	1,349
Convenience Fees - All Payments (\$)	19,482	15,447	\$4,035
Bank Drafts Billed (#)	6,980	6,667	313
Bank Drafts Billed (\$)	632,659	576,370	\$56,289
Interdepartmental Billing (#)	143	155	(12)
Interdepartmental Billing (\$)	\$14,525	\$16,990	(\$2,465)
Accounts Receivable Billed (\$)	218,298	179,245	\$39,053

## Budget Services Division

	FYE 15		FYE 14	
	OCTOBER	YTD	OCTOBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	160.00	720.00	160.00	720.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 160.00	 720.00	 160.00	 720.00
Benefit Hours Taken	24.00	80.00	24.00	96.00
 TOTAL ACCOUNTABLE STAFF HOURS	 136.00	 640.00	 136.00	 624.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00



## Treasury Division

	FYE 15		FYE 14	
	OCTOBER	YTD	OCTOBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	3,600.00	800.00	3,600.00
Total Comp Time Available	28.75	134.75	25.75	104.25
Total Overtime Hours	1.00	35.00	4.75	66.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 829.75	 3,769.75	 830.50	 3,770.50
Benefit Hours Taken	128.75	528.25	98.25	602.25
 TOTAL ACCOUNTABLE STAFF HOURS	 701.00	 3,241.50	 732.25	 3,168.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

**UTILITY      3C**

## Utility Division

	FYE 15		FYE 14	
	OCTOBER	YTD	OCTOBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,920.00	8,384.00	1,760.00	7,744.00
Total Comp Time Available	0.00	9.50	1.50	20.25
Total Overtime Hours	34.50	376.25	73.75	564.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,954.50	8,769.75	1,835.25	8,328.75
Benefit Hours Taken	169.25	761.25	158.00	738.50
TOTAL ACCOUNTABLE STAFF HOURS	1,785.25	8,008.50	1,677.25	7,590.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

## Office Services

	FYE 15		FYE 14	
	OCTOBER	YTD	OCTOBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	160.00	1,280.00	320.00	1,360.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	9.00	19.75	5.50	29.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	169.00	1,299.75	325.50	1,389.50
Benefit Hours Taken	0.00	131.50	10.75	143.50
TOTAL ACCOUNTABLE STAFF HOURS	169.00	1,168.25	314.75	1,246.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

## Drive-up Window and Mail Payments

	FYE 15 OCTOBER	FYE 14 OCTOBER
Mail Payments - Lockbox	20,204	21,285
Mail Payments - Office	277	341
<b>Mail Payments - Subtotal</b>	<b>20,481</b>	<b>21,626</b>
Night Deposit	684	602
Click-to-Gov Payments	3,539	2,807
IVR Payments	1,601	1,390
<b>Without assistance payments - Subtotal</b>	<b>5,824</b>	<b>4,799</b>
Drive-up window & inside counter	2,678	2,702
Credit Card machine payments (swipe)	788	712
Credit Card machine payments (phone)	511	540
<b>With assistance payments - Subtotal</b>	<b>3,977</b>	<b>3,954</b>
<b>Total Payments Processed - Subtotal</b>	<b>30,282</b>	<b>30,379</b>
Bank Draft (ACH) Payments	6,949	7,153
<b>Total Payments (Utility)</b>	<b>37,231</b>	<b>37,532</b>
Total Convenience Fees - all Payments	6,477	5,128
<b>Grand Total Payments</b>	<b>43,708</b>	<b>42,660</b>

## Traffic Counter at Drive-up Facility

Night Drop *	491	533
8-5 Drive-up Window Customers *	5,742	4,667
<b>Total Traffic Counter</b>	<b>6,233</b>	<b>5,200</b>

\* These figures are included in the above Total Customer Contact Payments.

## Meter Reading Division

	FYE 15		FYE 14	
	OCTOBER	YTD	OCTOBER	YTD
Number of Meters Read	39,354	154,584	39,575	150,376
New Service	1,270	6,927	1,127	6,329
Request for Termination	1,217	6,375	986	5,871
Delinquent On(s)	344	1,148	109	389
Delinquent Offs	526	1,807	250	797
Collect Deposit Tags Hung	52	158	156	285
Collect Deposit Cut Offs	32	38	84	174
Blue Tags	4	28	5	14
Number of Meters Re-read	1,538	6,781	1,310	4,436
Meters Cleaned	27	239	47	148
Customer Assists	33	256	51	186
Meters Pulled	0	2	0	2
Meters Re-set	0	2	1	2
TOTAL	44,397	178,345	43,701	169,009

## Utility Division Activity Report

	FYE 15		FYE 14	
	OCTOBER	YTD	OCTOBER	YTD
STATUS REPORT				
Regular Utility Accounts Billed	36,548	145,295	39,677	118,548
New Ons	760	3,821	843	3,050
Final Accounts Billed	692	3,549	0	2,878
TOTAL METERS READ	38,000	152,665	40,520	124,476

## **FIRE DEPARTMENT**

**4**



**NORMAN FIRE DEPARTMENT  
MONTHLY PROGRESS REPORT  
October, 2014**

**FIRE PREVENTION DIVISION ACTIVITIES**

Inspections	159/ 145.75 staff hours
Re-Inspections	51/ 36 staff hours
Residential Inspections	0
Smoke Detector Batteries	12/ 6.5 staff hours
Plan/Platt Review	52/ 70.5 staff hours
Company Inspections	0
Re-Inspections	0
<b>Total Inspections</b>	<b>210/181.75 staff hours</b>
Request for Service (Plan review unscheduled, site inspection burn sites, special events, citizen complaints)	
Code Violation Complaints	138/ 93.5 staff hours
Training (hours)	10/ 74.5 staff hours
Fire Education Classes	10/ 60.5 staff hours
Investigations	
Investigative Activities	16/ 34 staff hours
Miscellaneous/Special	Various Fire Prevention Activity dealing with Fire Prevention Week / Month

4 man IAAI Conference  
 4 men Fire Prevention Week Westside Walmart  
 Safety Trailer Events: Little Ax School  
                                   Noble Elementary School  
                                   Westside Wal-Mart

**NORMAN FIRE DEPARTMENT  
MONTHLY PROGRESS REPORT  
October 2014**

**FIRE SUPPRESSION DIVISION ACTIVITIES**

**Incident Response Type Summary**

<b>Type</b>	<b>Count</b>	<b>% of Incidents</b>	
Fire	12	1.15%	
Overpressure Rupture, Explosion, Overheat - no fire	2	.19%	
Rescue & Emergency Medical Service Incidents	716	68.84%	
Hazardous Conditions (No Fire)	28	2.69%	
Service Call	75	7.21%	
Good Intent Call	125	12.01%	
False Alarm & False Call	74	7.11%	
Severe Weather & Natural Disaster	0	0%	
Special Incident Type	2	.19%	
Incomplete Reports & Reports That Have Not Imported	6	0.57%	
<b>Total Incident Count</b>	<b>1040</b>		
<b>Total Fire Loss</b>			<b>\$59,000</b>

**Average Response Times**

	<b>Number of Calls</b>	<b>Average Time</b>
Station #1	182	5:07
Station #2	128	5:27
Station #3	244	6:15
Station #4	108	5:19
Station #5	41	9:14
Station #6	42	9:16
Station #7	92	5:58
Station #8	84	5:33
Station #9	119	6:02

## EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Discipline	Comments: October 2014
<b>Mitigation:</b>	
Red Cross Safe Room grant in progress	20 Packets issued
Mitigation Safe Room application	FEMA first review completed and returned
Siren testing	Maintenance and battery replacement on going
<b>Preparedness:</b>	
Emergency Response Volunteer Meeting	10-09-14
Amateur Radio Club meeting	10-11-14
Attended Hot Zone Conference	15-19 October 14
OK University Response Team training	24-25 October
OK University Response Team training	
<b>Response:</b>	
<b>Recovery:</b>	
Full Long Term Recovery	10-02-14
OK Strong Volunteer canvassing meeting	10-28-14

**HUMAN RESOURCES 5**

**HUMAN RESOURCES**  
**Monthly Report**  
**October, 2014**

**ADMINISTRATION/LABOR RELATIONS**

***A. Administrative***

- Attended one (1) fitness for duty meeting – Fire
- Held a meeting to discuss issues regarding the Flexible Spending Plan
- Attended City Employee Retirement Board meeting
- Facilitated a meeting to address a hostile work environment complaint
- Attended Oklahoma Public Employers Labor Relations Association (OKPELRA) meeting

***B. Grievances (active AFSCME and Non-Union)***

- AFSCME Grievance FYE14-05 - Fox (Sewer Line Maint.) – termination –  
*Pending arbitrator's ruling*
- AFSCME Grievance FYE14-06 - Green (Sewer Line Maint.) – termination  
*Pending arbitrator's ruling*

***C. Collective Bargaining***

***D. Administrative Support***

- Processed Monthly Department Report
- Conducted United Way Cook-Out & Bake Sale event
- Closed out 2014 United Way Campaign-coordinated with United Way personnel
- Prepared thank you letters to United Way donors
- Compiled and distributed October 2014 City Newsletter
- Processed invoices and reconciled expense accounts
- Facilitated meeting with SimplexGrinnel (Fire Extinguisher Vendor)

**BENEFITS**

- Processed transactions for Life, Health/Dental and Supplemental Insurance Plans
- New Employee orientation for: Admin Tech II (Fleet); 3 Maintenance Worker I (Water Line Maintenance); Retail Marketing Coordinator (City Manager); Auto Svc Tech (Fleet); Communications Officer (Police Department)
- Attended Employee Benefits Committee Meeting (10-02-14)
- Coordinated Employee Benefit Committee Meeting (10-27-14)
- Assisted with United Way Fundraiser
- Processed Employee Life Insurance Claim
- Weekly Service call with Meritain Health (Health Insurance Third Party Administrator)
- Responded to 62 benefit/wellness inquiries

## **COMPENSATION**

The following personnel actions were processed:

Ten (10) employees hired:

- 2 – Public Works/Fleet – Administrative Tech II and Auto Service Tech
- 3 – Utilities/Water Line Maintenance – (3) Maintenance Worker I
- 1 – City Manager/Community Relations – Retail Marketing Coordinator
- 1 – City Clerk/Custodial Services – Custodian (PPT)
- 1 – Utilities/Water Treatment – Water Lab Intern (PPT)
- 1 – Police/Emergency Communications – Communications Officer
- 1 – Parks and Recreation – (1) part-time Tennis Shop Attendant

Nineteen (19) employees terminated employment from the City of Norman:

- 3 – Police – (1) Radio Systems Tech, (1) Police Officer, and (1) Call Taker (PPT),
- 2 – Fire/Suppression – (1) Firefighter and (1) Fire Captain
- 14 – Parks & Recreation – (1) Maintenance Worker I, (1) Golf Course Attendant, (1) Tennis Shop Attendant, and (11) Umpires

Four (4) employees promoted:

- 3 – Utilities/Water Line Maintenance – (2) Heavy Equipment Operators and (1) Maintenance Worker II
- 1 – Utilities/Water Treatment – Utilities Supervisor

## **COMPENSATION/BENEFIT SURVEYS**

Conducted a salary survey for Lawrence, KS.

## **RECRUITMENT**

Accepted applications for the following positions:

- Tennis Shop Attendant, Parks & Recreation, Westwood Tennis Center
- Temporary Laborer, Utilities/Water Reclamation Facility
- Temporary Laborer, Utilities/Water Treatment Plant
- Maintenance Worker I, Utilities/Water Line Maintenance
- Maintenance Worker I, Utilities/Sewer Line Maintenance
- Systems Administrator, Information Technology/Network Support
- Custodian (PPT), City Clerk's Office
- Sanitation Worker II, Utilities/Sanitation
- Auto Service Technician, Public Works/Fleet
- Solid Waste Division Manager, Utilities/Solid Waste
- Storm Water Compliance Inspector, Public Works/Engineering
- Utilities Supervisor, Utilities/Water Treatment Plant
- Administrative Technician IV, Public Works/Administration

- Mechanic I, Public Works/Fleet Management
- Irrigation Technician, Parks & Recreation/Park Maintenance
- Golf Course Attendant, Parks & Recreation/Westwood Golf Course
- Printing Services Operator I, Finance/Printing Services
- Plant Operator, Utilities/Water Treatment Plant

#### Recruitment & Hiring Statistics:

Contacts/Inquiries		Selection Process Elements	
In Person	410	Written Exams	3
Phone	520	Practical Testing/Assessment Center	3
Mail	280	Panel Board Interviews	8
Email	205	Promotions	5
Total Subscribers on E-mail Vacancy List	1976	Oral Interviews	3
Total Visits to City of Norman HR website	4,443	Hiring/Promotion Board	0

Hiring Statistics		Recruitment Statistics	
Pre-Employment Background Investigations	16	Advertisements Placed	4
Pre-Employment Drug Screens	13	Applications Received	108
Pre-Employment Physicals	11	Job Announcements Emailed	48
Pre-Employment OSBI	8	Job Announcements to CON Depts.	392

### **TRAINING AND DEVELOPMENT**

Conducted training for seven new employees on the topics of Workplace Harassment, Workplace Violence, Customer Service, and various safety orientation topics.

Conducted Assessment Center Awareness training for 26 Norman Fire Department Firefighters.

The Computer Training Lab was the site for Legistar Agenda Management training and Payroll Refresher training for various departments; Call Center Reporting for the Municipal Court; and New World training for the Police and Fire Departments.

### **SAFETY**

- Safety meetings were held at City of Norman facilities and topics covered were “Lock-Out-Tag-Out” and Blood Borne pathogen safety. (11 meetings total with walkthrough inspections)
- Three fitness for duty meetings were held for employees who returned to work. (IT & two employees for the Fire Department)
- Nine Safety policies were updated.
- Conducted a ride-along with Sanitation.

**Recordable Injuries – 5**

<b>Dept./Division</b>	<b>Nature of the injury</b>	<b>Activity</b>	<b>Prognosis</b>
Police Department	Left knee sprain & Contusion	Foot pursuit and during tackle maneuver, knee was sprained	Minor Medical Care
Streets Division	Right Shoulder Strain	Employee was grinding concrete when equipment jerked from arm causing the strain to the right shoulder	Minor Medical Care, Returned to Work
Sanitation Division	Lower Back Strain	Employee was picking up bags of grass when his back went out	Physical Therapy Returned to Work
Fire Department	Left Ankle Fracture	Employee was playing basketball during his physical fitness and rolled his left ankle	Walking Boot & Crutches Returned to Work With Light Duty Restrictions
Parks & Recreation	Glass was lodged in left elbow	Tree limb went through the glass on equipment during mulching and lodged into left elbow	Minor Medical Care Returned to Work

**Cumulative number of Recordable Injuries per year, 2014 is total year to date:**

<b>2014</b>	<b>2013</b>	<b>2012</b>
66	96	117

**Vehicle Collisions– 0**

<b>Division</b>	<b>Description of Collision</b>	<b>Discipline Status</b>
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**Cumulative number of Vehicle Collisions of the indicated year, 2014 is total year to date.**

<b>2014</b>	<b>2013</b>	<b>2012</b>	<b>2011</b>	<b>2010</b>	<b>2009</b>
4	23	15	18	34	42





CITY OF NORMAN

Information Technology Department  
Monthly Report –October 2014.

**Working projects for the IT Department are as follows:**

<b>Project</b>	<b>Positive Impact/Benefit for the City</b>	<b>Status</b>
VOIP roll out to remote locations.	Cost savings for telecommunications, better communications among city employees.	In Progress. Scheduling remote sites and deploying equipment
New World Software roll out currently in development, training, and testing phases.	Improved Public Safety system with centralized tracking of data and integration of several systems in to one.	In Progress. Development, Training, and Testing (pending NW fix of version 11.2)
New World equipment upgrades and configuration working with vendor for completion.	Improved reliability of connectivity and speed for mobile users in the public safety sector.	In Progress. Ordering Equipment thorough Brite Computers
Animal Welfare building stand up scheduled.	Improved speed and communications for Animal Welfare Division.	Scheduled
Lindsey Street Widening Fiber management.	Improved connectivity and speed for City of Norman Metropolitan Area Network (MAN).	In Planning (delayed project)
City of Norman backup software suite and hardware upgrade.	Upgrade to expand storage space and ensure that city data is properly backed up and stored for easy access in data recovery.	In Planning
WTP Plant Data Center Upgrade	Increase virtualized environment to shrink the amount of physical space used as well as increase reliability by eliminating physical hardware. This will save power and cooling energy.	In Planning
WTP Fiber connectivity	This will replace the existing network connections with fiber connectivity which will greatly enhance speed and help to complete our connectivity to remote sites. There is a cost savings initiative and partnership with Cleveland County.	In Planning
WRF network closet construction and redundant cooling for equipment	Enhance our existing network infrastructure which is currently in a very high temperature environment which degrades the equipment life.	In Planning (unfunded) visiting with Utilities for other options.
PD body camera and patrol car dash camera infrastructure build.	IT infrastructure including wireless, speed, and storage must be enhanced to support this important public safety project.	In Planning

Fire suppression System for Main IT Datacenter in 201 Building C	Safety concern for disaster recovery. Currently no fire suppression system exists.	In Planning, working with new Safety Manager
Examining the possibility of Coordination with Norman Public Schools/ODOT/Cleveland County for EOC Redundant Data Center	Increased disaster recovery and hardened security for the City of Norman information systems in coordination with other entities in the Norman area.	In Planning
HR module installation for iSeries through SunGard.	Improved and automated process for hiring and recruiting employees.	In Progress
Main Site data center upgrades	Needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.	In Planning
PD Range Fiber	This will extend our fiber from Hwy 9 to the police range and will provide faster, more enhanced connectivity.	In Planning
Website Rebuild/Redesign	Our current design is 5 years old. A new design will help boost our image, traffic, rankings, and leads. We also need a more friendly mobile device design.	In Planning
Bait Car Tracking System	Improved investigative ability to identify and apprehend motor vehicle theft suspects.	In Planning
Wireless phone bills audit for cost savings.	Cost savings for telecommunications, waste elimination.	In Progress
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing
Procedures for online ticketing system for IT work order tracking.	Process Improving communication and speed of resolution for users who open work order trouble tickets for the IT department.	Complete. Spiceworks ticketing systems implemented - Working on SLA's with all city departments.
Genetec replacement for current access control system	This new systems will provide centralized management system for all city buildings, and gates.	In Planning
IT main computer room return air system improvements.	This will eliminate a "hot row" of air that currently taxes our main data center servers and could cause server failure.	In Planning
Main Street Fiber to new traffic signal	More connectivity to control the new traffic signal at the main street I 35 bridge	In Planning

License Plate Reader System	Improves the ability to identify stolen vehicles and vehicles with outstanding citations.	In Planning
IA Pro Software Update	Improves functionality and performance of the PD's Professional Standards Division.	In Planning
Guest WiFi for PD Locations	Allows for secure guest connectivity for visitors and vendors at the various Norman Police facilities.	In Planning

### Support Tickets:

In the past the IT department tracked work requests with a software package called Trackit. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of October 2014. A new metric is being developed with our new ticketing system call Spiceworks and because of that for October 2014 no public safety numbers are provided. IT Support Staff is refining this report and will be complete for November 2014 reporting.

### Mass Communications:

The following statistics represent email space and resource savings. 43 emails from the groups shown in the table below were sent from city servers using city resources – of those 33,964 were delivered to outside mailboxes for the month of October 2014. Basically the city generated mass communications of 33,964 messages from only 48 sent (see **IT table 2**).

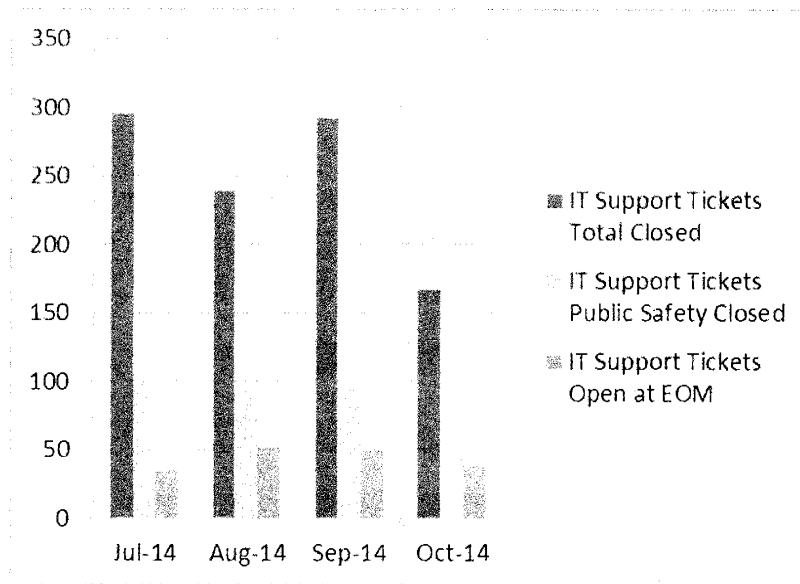
### Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. IT had a total of 492,128 attempted incoming and 46,543 outgoing messages for the month of October. 347,252 of the incoming messages were considered Spam or hazardous e-mails and were quarantined or filtered (see **IT table 3**). Without the email filter our email server would have received that much additional mail which increases waste and decreases valuable storage space. Additionally the filter kept city employees from being bombarded with spam and potentially harmful emails.

### Web Site:

The City of Norman's web site is hosted, updated, and maintained by the IT Department. In the month of October 2014 the City of Norman's web site had 72,216 individual web sessions access the web site for a total of 163,231 total page views. Of those sessions 40,342 were identified as New Users to view content on the City web site.

**IT Table 1**



**IT Table 2**

<b>Group</b>	<b>Active Members</b>	<b>Mailings</b>	<b>Total Delivered</b>
Affirmative Action Group	16	2	48
Job Posting	1,973	7	5,866
Norman News	955	27	25,643
Police - Animal Welfare Volunteers	45	1	50
Police – Citizens' Academy	83	0	0
Police – Neighborhood Watch	106	0	0
Public Works Consultants	128	0	0
Westwood Golf	661	3	1,965
Westwood Golf Members	29	0	0
Westwood Men's Clinic	12	3	30
Westwood Men's Golf Assoc.	101	3	302
Westwood Women's Clinic	20	3	48
Westwood Women's Golf Assoc.	5	3	12
<b>Totals</b>	<b>4,134</b>	<b>52</b>	<b>33,964</b>

## IT Table 3

USUAL DEGREE OF ATTITUDE



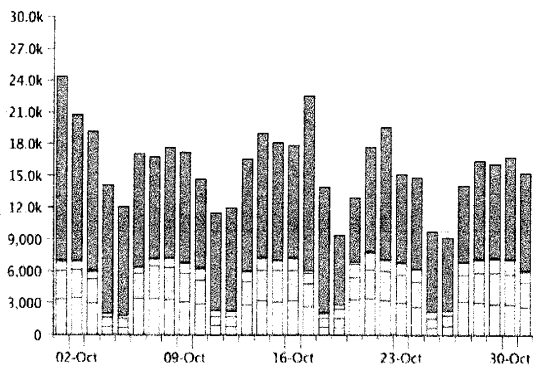
## Executive Summary

mail.ci.norman.ok.us

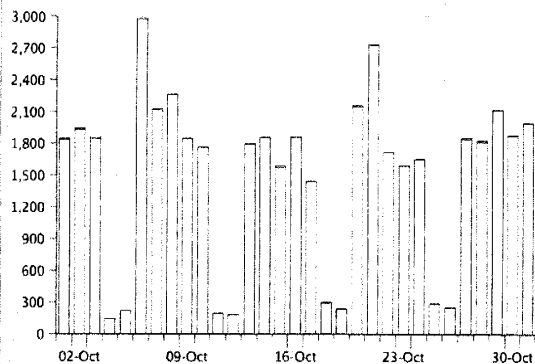
01 Oct 2014 00:00 to 31 Oct 2014 23:59 (GMT -05:00)

Data in time range: 100.0 % complete

Incoming Mail Graph



Outgoing Mail Graph



Incoming Mail Summary

Stopped by Reputation Filtering	64.2%	316,173
Stopped as Invalid Recipients	0.7%	3,396
Spam Detected	5.6%	27,379
Virus Detected	0.0%	14
Stopped by Content Filter	0.1%	290
<b>Total Threat Messages:</b>	<b>70.6%</b>	<b>347,252</b>
Marketing Messages	13.8%	67,746
Clean Messages	15.7%	77,130
<b>Total Attempted Messages:</b>		<b>492,128</b>

Outgoing Mail Summary

Spam Detected	0.0%	0
Virus Detected	0.0%	0
Stopped by Content Filter	0.4%	175
Clean Messages	99.6%	46,368
<b>Total Messages Processed:</b>		<b>46,543</b>
Hard Bounces	1.3%	613
Delivered	98.7%	45,888
<b>Total Messages Delivered:</b>		<b>46,501</b>

mail.ci.norman.ok.us 01 Oct 2014 00:00 to 31 Oct 2014 23:59



## MONTHLY REPORT - LEGAL DEPARTMENT

### October Report

(Submitted November 14, 2014)

#### LIST OF PENDING CASES:

#### UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

#### UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO)

#### UNITED STATES DISTRICT COURT

Ashton Grove, et al. v. City of Norman, CIV-10-1002 W (K)

Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K)

Holloway v. City of Norman, CIV 13-01204 (K)

Morris v. Humphrey, et al., CJ 2014-490; CIV 2014-00497

#### OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

Nees, et. al v. Ashton Grove. L.C., et al., CJ-2006-313 L; DF 106979 (K)

Perry v. City of Norman, Case No. CJ-2014-328 TS; SD-113109 (K)

#### COURT OF CRIMINAL APPEALS – None pending

#### OTHER COURTS

MBS Surety Agency v. AT&T, Circuit Court of the City of St. Louis, Case No. 1222-CC09746

#### CLEVELAND COUNTY DISTRICT COURT

##### *A. General Lawsuits*

Armstrong v. City of Norman, CJ-2012-1638 (W)

Ashton Grove v. City of Norman, CJ-2012-262-TL (K)

This case was removed to federal court. *See Ashton Grove, et al. v. City of Norman*, CIV-12-234 W (K) *supra*.

City v. Haddock, CV-2010-357 TS (S, K)

The defendant complied with the interim settlement agreement and this case is no longer active. Therefore, it will no longer appear on the Monthly Report.

City v. IAFF, CV-2011-48 L; DF - 109447 (P, K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV 2012-748 (K, W)

Decker Center, LLC v. City of Norman, Case No. No. CJ-2013-424 (K, B)

Easley, Kevin v. City of Norman, CV-2012-346 L (K, B)

Fabian v. City of Norman, et al., CJ 2013-1388 W (K)

FOP Lodge 122 v. City of Norman & Gambill, CJ-2005-112 L (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

These two FOP cases are dormant. They remain open until the Court issues a Show Cause Order.

FOP v. City of Norman, CV 2011-876 L (K)

McCarver, Darius v. City of Norman, CJ-2013-128 (K, B)

Oklahoma Association of Broadcasters v. City of Norman, et al., CJ 2014-1360

This lawsuit was filed on November 3, 2014 as a Petition for Declaratory and Injunctive Relief and Writ of Mandamus regarding the release of the "Mixon" video of the incident at



Pickleman's Gourmet Café on July 25, 2014. The City's answer is due on November 24, 2014.

Red Cliff v. Norman Utilities Authority, CJ-2013-1223 (K, M)

Rogers, Kody v. City of Norman, CJ 2014-1116

Walling v. Norman Regional Health System, et al, CJ-2014-874 (K)

This lawsuit is a class action filed on July 14, 2014. A Third Party Petition was filed on October 27, 2014, adding the City of Norman and other parties to be third-party defendants. The Third Party Petition was served on the City on October 28, 2014. The City's Answer was filed on November 5, 2014.

Young v. City of Norman, CJ 2006-819 BH (K)

**B. *Condemnation Proceedings***

Dunn v. City of Norman, CJ-2012-1097 (K)

**C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate***

Arvest v. Jessica Baker, et al., CJ 2012-696

Waiting on Leave until we get notice of the sherriff's sale confirmation.

Bank of America v. Jarrod Tarp, et al., CJ 2014-1245

This lawsuit was filed on October 13, 2014 to foreclose a mortgage. The City has an interest in the property for a \$5,000 CDBG HOME Program loan issued on April 23, 2012 and an outstanding utility bill in the amount of \$47.96.

Bank of Oklahoma v. AGLC, et al., CJ-2011-14

Application to Vacate and Foreclose the right to reopen a part of Farmer Street between Mortgage Clearing Corp. v. Weaver, CJ-2014-325

Community Christian School, Inc. v. The City of Norman, CJ-2014-1298

This lawsuit was filed on October 9, 2014 to foreclose the City's right to reopen a public was previously closed by ordinance. The City's Answer and Disclaimer was filed on October 21, 2014. This case will no longer appear on the monthly report.

**D. *Municipal Court Appeals***

**E. *Small Claims Court***

Hamoush v. City of Norman, SC 2013-3366 (K)

Latham v. City of Norman, Case No. SC-2014-3027 (K)

**F. *Board of Adjustment Appeals***

**LABOR / ADMINISTRATIVE PROCEEDINGS**

None.

**A. *Grievance & Arbitration Proceedings (B, K)***

This office has assisted with the following grievances:

AFSCME Grievance FYE10-06 – (AFSCME - Contract Labor). Moved to arbitration, however there has been no initiation of same by the Union.

AFSCME Grievance FYE 14-05 – (Fox Termination). This grievance was arbitrated on September 16, 2014. Awaiting Arbitrator's decision.

AFSCME Grievance FYE 14-06 – (Green Termination). This grievance was arbitrated on September 16, 2014. Awaiting Arbitrator's decision.

FOP Grievance FYE 14 – (Cotrone – Termination). Arbitration on this grievance was held on May 13, 2014. Officer Cotrone is now deceased and the City entered into a Memorandum of Understanding with his estate. This grievance will no longer appear on the monthly report.

FOP Grievance FYE 14 – (Crane – Termination). Arbitration scheduled on November 20, 2014.

FOP Grievance FYE15 – (Barrett – Discipline). This grievance arises out of a 5 day suspension without pay imposed on Officer Barrett for using information obtained from a citizen during a traffic stop for a private purpose.

IAFF Grievance FYE14 – (Time Exchange)

IAFF Grievance FYE14 – (Bobby Smith Time Exchange)

IAFF Grievance FYE14 – (Relief Captain)

IAFF Grievance FYE14 – (Keith Scott)

IAFF Grievance FYE14 – (Unscheduled Leave)

IAFF Grievance FYE14 – (Cody Goodnight Grievance)

IAFF Grievance FYE14 – (Jason Rogers). Arbitration is scheduled on November 14, 2014.

IAFF Grievance FYE14 – (Joseph Lashbrook). Arbitration was held on October 15, 2014.

The deadline for post-hearing briefs will be established when the transcript is completed.

IAFF Grievance FYE14 – (Water at Station No. 5)

IAFF Grievance FYE14 – (Nathan Yarborough)

**B. *Public Employees Relations Board (PERB)***

PERB Charge #00425 (FOP/IAFF v. City of Norman) - FYE05 ULP health insurance payroll deduction authorization. (Pu, K) This case is no longer active and will no longer appear on the monthly report.

**C. *Equal Employment Opportunity Commission (EEOC)***

Alan K. Borcharding v. City of Norman, EEOC Charge No. 561-2014-1472 – In his Charge of Discrimination, Mr. Borcharding alleges that he was discriminated against based on a perceived disability. The City denies this allegation but has agreed to mediation if it includes Mr. Borcharding's workers' compensation claim.

**D. *Oklahoma Corporation Commission***

**MEDIATION PROGRAM**

For the month of October, 2014, the Early Settlement Norman Mediation Program accepted 49 new cases, closed 47 cases and conducted 13 mediations.

## **MUNICIPAL COURT PROSECUTIONS**

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through October 31, 2014. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

<u>Month</u>	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
	FYE 13	FYE 14	FYE 15	FYE 13	FYE 14	FYE 15	FYE 13	FYE 14	FYE 15
JULY	409	478	548	54	30	40	17	16	16
AUG	907	460	795	83	55	32	19	17	15
SEPT	467	450	684	111	40	25	15	14	8
OCT	614	497	711	75	52	46	13	16	17
NOV	404	456		26	58		14	12	
DEC	352	413		47	84		11	13	
JAN	555	551		77	46		14	14	
FEB	533	632		44	49		11	12	
MAR	673	634		68	40		14	12	
APR	587	651		73	38		16	15	
MAY	561	548		64	57		7	12	
JUNE	477	734		39	49		10	13	
TOTALS / YTD	6539	6504	2738	761	598	143	161	166	56

## **WORKERS' COMPENSATION COURT**

The total number of pending cases is 32. One new case was filed in October, 2014. One case was settled and Council approved the settlement on November 10, 2014. There were no Court Awards issued. The remaining cases are proceeding in active litigation in the Workers' Compensation Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area has been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE15 CASES	FYE14 CASES	FYE13 CASES	FYE12 CASES
Finance	IT	1			1	
Fire	Suppression	14		9	11	10
Municipal Court	Court Officer	1		1		
Parks/Rec.	Park Maintenance	3	1	1		1
Police	Patrol	7	1	2	3	
Police	Administration					2
Public Works	Street Maintenance	1		1	3	
Public Works	Traffic Control					2
Public Works	Vehicle Maintenance	1	1			
Public Words	Stormwater	3	2		2	
Utilities	Line Maintenance	1	1	1		1
Utilities	Sanitation	2		1	1	1

TOTALS		32	6	16	21	15
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***List of Pending Cases (S)***

Amason, Amber v. City of Norman, WCC 2012-12306 K  
(Police Patrol, Intestinal)

Awbrey, David v. City of Norman, WCC 2013-10572 Q  
(Fire, Lungs/Pulmonary (Denied))

Barnes, Darron v. City of Norman, WCC 2014-02140 A  
(Firefighter; R. Ankle/Foot)

Barnes, Darron v. City of Norman, WCC 2014-02142 K  
(Firefighter, Bilateral Hearing)

Blalock, Rick v. City of Norman, WCC 2009-08466 H  
(Sanitation, Back, Neck, Depression)

Borcherding, Alan "Kent" v. City of Norman, WCC 2014-05125Q  
(Municipal Court, Court Officer; right shoulder, neck)

Cecil, Gary v. City of Norman, WCC 2007-04745 A  
(Firefighter, Re-injured Right Knee, Depression)

Cochran, Marcus v. City of Norman, WCC 2013-13012 F  
(Firefighter, Left shoulder, hip and back)

Crawford, Hugh L. v. City of Norman, WCC 2011-11738 L  
(Firefighter, Suppression, Lungs)

Crawford, Hugh L. v. City of Norman, WCC 2011-11741 Q  
(Firefighter, Suppression, Spine, Neck, Left Arm)

Deason, Grant W. v. City of Norman, WCC 2012-10668 H  
(Firefighter, Spine)

Duffey, Jesse v. City of Norman, WCC 201410080 X  
(MWI/Utilities, Right thumb/hand)

Glover, Harold v. City of Norman, WCC 2010-09686 F  
(Fire Captain, REOPEN knee case)

Grady, Thomas J. v. City of Norman, WCC 2014-05405 A  
(SWII, Sanitation, Utilities, Right Foot)

Hays, Garrett K. v. City of Norman, WCC 2013-04390 K  
(PD, Lumbar Back)

City Council approved settlement of this claim on November 10, 2014. This case will no longer appear on the Monthly Report.

Kizzia, Derrald v. City of Norman, WCC 2014-06995 K  
(HEO, Parks & Rec, right knee, body)

Lauderdale, Glenn v. City of Norman, WCC 2013-05128 J  
(Finance, Tech Support, Left Shoulder/Arm)

Miller, Jason v. City of Norman, WCC 2014-07030 H  
(Field Serv. Mechanic, Fleet, PW; spine)

Mosley, Kent D. v. City of Norman, WCC 2014-09203 A  
(Police/MPO, Low back/body)

Nation, Tabitha v. City of Norman, WCC 2014-04282 L  
(PSO/Police, Left Shoulder)

Pelfrey, Leonard Don v. City of Norman, WCC 2012-13565 J  
(Firefighter, Hearing)

Pelfrey, Leonard Don v. City of Norman, WCC 2013-12958 X  
(Firefighter, Low Back)  
Pelfrey, Leonard Don v. City of Norman, WCC 2013-13409 A  
(Firefighter, Right shoulder)  
Robertson, Kellee v. City of Norman, WCC 2010-13896 F  
(Police Patrol, Respiratory/Circulatory)  
Simpson, Jason v. City of Norman, WCC 2013-05574 J  
(Police, MPO Officer, Back/Neck/Head)  
Smith, Joseph B. v. City of Norman, WCC 2010-03196 F  
(Firefighter, Back)  
Suchy, Tim v. City of Norman, WCC 2013-11624 J  
(Fire, Lungs)  
Suchy, Tim v. City of Norman, WCC 13117 X  
(Fire, Back)  
Wansick, Brandon v. City of Norman, WCC 2013-11070 A  
(Master Policar Office, Police Department, Back, hips, legs, left knee)  
Woods, Arthur v. City of Norman, WCC 2014-08678 A  
(HEO/Stormwater/PW, Back and body)  
Woods, Arthur v. City of Norman, WCC 2014-08679 X  
(HEO/Stormwater/PW, Right shoulder)

### **SPECIAL CLAIMS**

The following is a breakdown of the Special Claims activity through October 31, 2014.

<b><u>DEPARTMENT</u></b>	<b><u>FYE 15 Month</u></b>	<b><u>FYE 15 YTD</u></b>	<b><u>FYE 14</u></b>	<b><u>FYE 13</u></b>	<b><u>FYE 12</u></b>
Animal Control					2
City Clerk					
Code Enforcement					
PW-Engineering			2	2	
Finance (meter covers)					
Fire				1	2
Fleet					
Human Resources			1		
Legal					1
Utilities-Sewer & Line Maintenance	2	2	6	11	4
Parks	1	1		2	3
Planning					
Police		1	11	9	7
Public Works-Traffic	1	3	4	4	11
Road & Channel			2		
Utilities-Sanitation	1	6	19	7	
Streets		2	5	7	4
Utilities		2	13	3	24

Utilities-Waste Water (runoff water)					
Other		2			
<b>TOTAL CLAIMS</b>	<b>5</b>	<b>19</b>	<b>63</b>	<b>46</b>	<b>58</b>

<b><u>CURRENT CLAIM STATUS</u></b>	<b><u>FYE 15 TO DATE</u></b>	<b><u>FYE 14</u></b>	<b><u>FYE 13</u></b>	<b><u>FYE 12</u></b>
Claims Filed	19	63	46	58
Claims Open and Under Consideration	8	11	3	2
Claims Not Accepted Under Statute/Other	2	2	0	0
Claims Paid Administratively	2	13	13	22
Claims Paid Through Council Approval	2	13	11	12
Claims Resulting in a Lawsuit for FY14		2	1	1
Claims Barred by Statute (No Further Action Allowed)		13	18	20
Claims in Denied Status (Still Subject to Lawsuit)	5	9	0	1

#### **UNIVERSITY NORTH PARK TIF**

Staff is preparing to send invoices out for the first Business Improvement District assessments approved by Council. These assessments will fund a portion of Legacy Park maintenance in FYE16.

## **MUNICIPAL COURT**

**8**

**MUNICIPAL COURT  
MONTHLY REPORT  
OCTOBER - FY '15**

**CASES FILED**

	<b><u>OCTOBER</u></b>	<b><u>FY15</u></b>	<b><u>Y-T-D</u></b>	<b><u>OCTOBER</u></b>	<b><u>FY14</u></b>	<b><u>Y-T-D</u></b>
Traffic	1,736		6,753	1,012		4,435
Non-Traffic	410		1,696	417		1,472
SUB TOTAL	2,146		8,449	1,429		5,907
Parking	1,343		6,477	1,175		3,756
<b>GRAND TOTAL</b>	<b>3,489</b>		<b>14,926</b>	<b>2,604</b>		<b>9,663</b>

**CASES DISPOSED**

	<b><u>OCTOBER</u></b>	<b><u>FY15</u></b>	<b><u>Y-T-D</u></b>	<b><u>OCTOBER</u></b>	<b><u>FY14</u></b>	<b><u>Y-T-D</u></b>
Traffic	1,459		5,874	1,008		4,261
Non-Traffic	400		1,520	306		1,279
SUB TOTAL	1,859		7,394	1,314		5,540
Parking	1,204		5,254	871		2,993
<b>GRAND TOTAL</b>	<b>3,063</b>		<b>12,648</b>	<b>2,185</b>		<b>8,533</b>

**REVENUE**

	<b><u>OCTOBER</u></b>	<b><u>FY15</u></b>	<b><u>Y-T-D</u></b>	<b><u>OCTOBER</u></b>	<b><u>FY14</u></b>	<b><u>Y-T-D</u></b>
Traffic	178,897		636,294	109,287		421,860
Non-Traffic	60,478		228,730	37,277		185,034
SUB TOTAL	239,375		865,024	146,564		606,894
Parking	32,889		120,739	25,840		76,060
<b>GRAND TOTAL</b>	<b>272,264</b>		<b>985,763</b>	<b>172,404</b>		<b>682,954</b>



### Juvenile Community Service Program

In October, 2014, juveniles provided 151 hours of community service worked through our Juvenile Community Service Program to various local, non-profit agencies. Of these hours, 54 hours valued at \$391.50, if paid at minimum wage, were devoted to City of Norman parks and other projects.

**PARKS AND RECREATION 9**

## **Park Planning Monthly Report October 2014**

### **Park Playgrounds:**

Proposals were received for improvements at Lions, Tulls and Castlerock Parks. Following review of the proposals, a contract will be recommended for City Council consideration. We anticipate installation of the new playground equipment during the fall and winter months.

### **Free Tree Give-Away:**

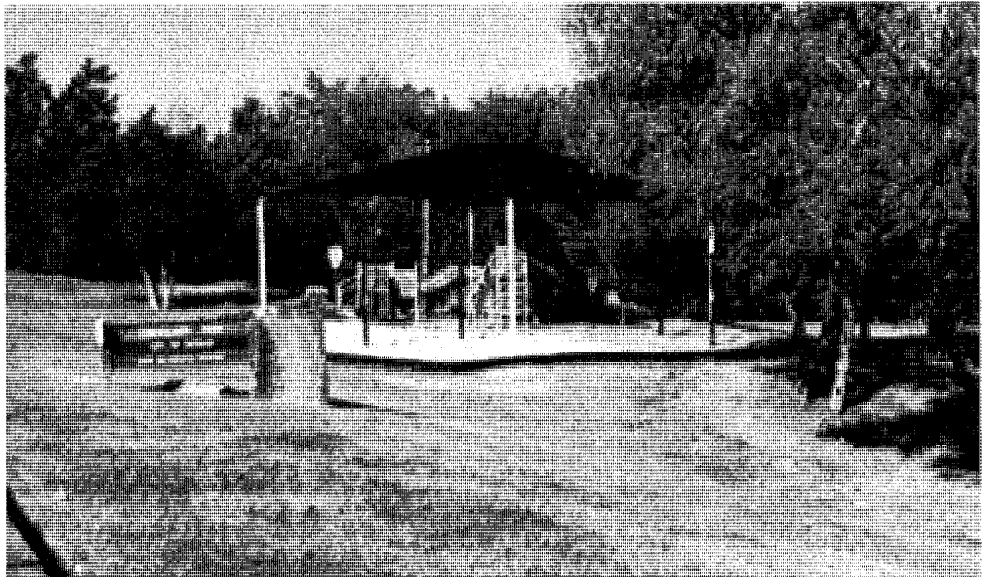
Parks and Recreation staff gave away 123 free trees from the Apache Foundation on the Morning of the 17th at Reaves Park. This is the 7<sup>th</sup> year of participating in this program and brings the total of free trees given away in Norman to 7,048.

### **Rotary Park:**

We were notified that the Norman Rotary Club has received a grant from their parent organization to fund additional improvements at Rotary Park. We supplied them with cost estimates for their grant request for new volleyball posts and soccer goals for the park. Their grant also includes funding to re-finish the wood floors in the Rotary House and re-painting the restroom building in the park.

### **Crestland Park:**

Installation of a new shade structure and additional play equipment at Crestland Park was completed in October. This work and the tree clearing that happened earlier this year at the park were funded through the Park Land Development account. Remaining funds will be used to upgrade the fence, pedestrian lighting, park furnishings and shelter in the park over the coming months.



### **CDBG Cooperative Projects:**

Contractors started working to replace old sidewalk sections and laying a new water line to serve the new drinking fountain at McGeorge Park. Also, a contractor started the project to replace the curb surrounding the Miller/Crawford/Keith Street landscape triangle. The old curb will be replaced with a modern curb and gutter section. Also, a new sidewalk will be placed along Keith Street in the island; and the old sidewalk along Crawford Avenue will be removed in order to improve the pedestrian circulation in this area.

OCTOBER 2014  
RECREATION DIVISION  
MONTHLY REPORT

**Senior Citizens Center:** There were three rentals at the facility this month with 510 people participating. All classes and activities are doing well. The ceramics class has doubled in size and is keeping the kilns busy. The center hosted their annual Halloween potluck luncheon on the 31<sup>st</sup> with 40 seniors in attendance. There were 630 seniors who participated in the Congregate Meal Site this month.

**Little Axe Community Center:** The Pioneer Library Service reported 293 units checked out through the Community Book Place located at the center. Head Start continues to accept applications for their program and currently has 16 enrolled. The center provided food to 388 adults and 194 children through their food distribution program. There were three rentals for the month with 120 in attendance. The center hosted a public meeting for ODOT concerning the Oklahoma State Highway 9 project. There were 100+ in attendance.

**12th Avenue Recreation Center:** There were five rentals at the center this month with 476 in attendance. The After School program currently has 27 active participants. Pickle Ball began this month with 12-16 participants daily. Pickle Ball plays on Monday and Wednesdays from 9-12 noon and 6-9 on Fridays. There were 363 participants in Open Gym this month.

**Irving Recreation Center:** There were 4 rentals at the facility this month with 100 in attendance. Tippi Toes and Flamenco Dance continued their sessions this month. Staff hosted a free basketball clinic for Jammer/Senior Division girls. There were 12 girls in attendance. The annual 'Try-it-Week' was held this month for participants to try out the youth contract classes. The annual Flashlight Candy Scramble was held on October 30<sup>th</sup> with 200+ people in attendance.

**Whittier Recreation Center:** The After School Program continued this month with 25 children enrolled from Jackson, Truman and Truman Primary Elementary Schools. Junior Jammer Basketball began this month with games being played at Whittier and Irving and a few at 12<sup>th</sup> Avenue Recreation Centers. There are 9 divisions playing with 481 children enrolled on 60 teams. Clogging, Karate and Sydney's Art in Motion Dance Classes continue at the center.

<b>FACILITY ATTENDANCE:</b>	<b>Month</b>	<b>Year to Date</b>
Senior Citizens Center (includes congregate meals)	1, 993	7,442
Little Axe Community Center	2,041	6,915
12th Avenue Recreation Center	3,408	10,589
Irving Recreation Center	2,002	4,749
Whittier Recreation Center	2, 544	4,278
Reaves Center	300	1200
Tennis Center	2,731	12,649

## OCTOBER 2014 PARK MAINTENANCE DIVISION

Park Maintenance crews performed routine maintenance including trash removal, mowing, trimming, flower bed and median maintenance. Ballfield maintenance was done at Griffin Park for the Fall Baseball/Softball games which ended this month. Crews began preparing Christmas decorations for hanging in early November.

<b>SAFETY REPORT</b>	<b>FYE-15MTD</b>	<b>FYE-15YTD</b>		<b>FYE-14MTD</b>	<b>FYE-14YTD</b>
On-The-Job Injuries	0	1		1	2
Vehicle Accidents	0	2		1	3
Employee responsible	0	0		1	3
<b>ROUTINE ACTIVITIES</b>	<b>Total Man Hours MONTH-TO-DATE</b>	<b>YEAR-TO-DATE</b>		<b>Total Man Hours MONTH-TO-DATE</b>	<b>YEAR-TO-DATE</b>
Mowing	116.50	1106.75		242.00	1508.75
Trim Mowing	491.00	4848.50		839.00	5251.00
Chemical Spraying	16.00	304.50		16.00	263.50
Fertilization		0.00		0.00	0.00
Tree Planting		8.00		0.00	8.00
Tree & Stump Removal	259.00	497.50		61.00	251.00
Tree Trimming/Limb Pick-Up	113.00	595.50		203.50	656.00
Restroom/Trash Maintenance	382.50	2407.00		298.00	1353.00
Play Equipment Maintenance	57.00	411.00		106.00	339.50
Sprinkler Maintenance	98.00	495.25		142.00	378.00
Watering	40.00	389.00		8.00	38.00
Grounds/Building Maintenance	196.50	464.75		41.50	183.00
Painting	8.00	38.00		0.00	0.00
Planning Design		0.00		0.00	0.00
Park Development	6.00	62.00		4.50	41.50
Special Projects	583.00	1418.50		236.50	630.00
Nursery Maintenance	12.00	42.00		0.00	24.00
Flower/Shrub Bed Maintenance	88.00	248.50		101.50	354.00
Seeding/Sodding	2.00	44.00		0.00	0.00
Ballfield Maintenance/Marking	113.00	538.25		0.00	37.00
Fence Repairs	48.00	61.50		0.00	0.00
Equipment Repairs/Maintenance	130.50	785.25		195.25	937.00
Material Pick-Up	33.25	89.25		20.75	78.50
Miscellaneous	309.25	966.00		215.00	596.00
Shop Time	62.00	320.75		122.00	185.00
Snow/Ice Removal		8.00		0.00	0.00
Christmas Lights		11.00		57.00	57.00
Close to Home Fishing		0.00		0.00	0.00
Forestry		3.00		0.00	0.00
Graffiti Clean-Up		7.00		2.00	2.00

**OCTOBER 2014**  
**COMMUNITY SERVICE PROGRAM**  
**MONTHLY REPORT**

This program provides offenders opportunities to complete their court ordered community service hours in a supervised environment.

	Municipal Court				Outside Agency				Total			
	Clients		Hours		Clients		Hours		Clients		Hours	
	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D
Animal Control		1		30.00		8		252.00		9		282.00
Building Maintenance												
City Clerk												
City Controller												
Compost Facility												
Code Enforcement												
Fleet Management												
Finance												
Firehouse Art Center												
Legal												
Municipal Court												
Park Maintenance												
Personnel												
Police												
Recreation												
Sanitation												
Sewer & Water												
Westwood Golf												
Westwood Pool												
Print Shop												
Public Works												
Payroll												
Engineering												
Hourly Wage Value			\$7.25				\$7.25				\$7.25	
Value of hours Month												
Value of hours Y-T-D			\$217.50				\$1,827.00				\$2,044.50	

\*clients and hours are counted in month in which total service hours are completed

**WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A**

**OCTOBER 2014**  
**WESTWOOD GOLF DIVISION**  
**MONTHLY PROGRESS REPORT**

<b>SAFETY REPORT</b>	<b>FY 2015</b>	<b>FY 2015</b>	<b>FY 2014</b>	<b>FY 2014</b>
	<b>MTD</b>	<b>YTD</b>	<b>MTD</b>	<b>YTD</b>
Injuries On The Job	0	1	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

**FINANCIAL INFORMATION**

	<b>FY 2015</b>	<b>FY 2015</b>	<b>FY 2014</b>	<b>FY 2014</b>
	<b>MTD</b>	<b>YTD</b>	<b>MTD</b>	<b>YTD</b>
Green Fees	\$40,165.87	\$223,811.29	\$41,240.53	\$228,180.90
Driving Range	\$8,974.83	\$44,393.14	\$7,706.39	\$45,830.41
Cart Rental	\$23,135.30	\$131,258.40	\$23,593.70	\$134,680.19
Restaurant	\$847.50	\$5,192.22	\$902.50	\$5,192.87
Insufficient Check Charge	\$0.00	\$50.00	\$0.00	\$0.00
Interest Earnings	\$16.34	\$105.83	\$36.10	-\$4,081.55
<b>TOTAL INCOME</b>	<b>\$73,139.84</b>	<b>\$404,810.88</b>	<b>\$73,479.22</b>	<b>\$409,802.82</b>
Expenditures	\$77,135.44	\$344,129.82	\$85,191.18	\$395,264.79
Income vs Expenditures	<b>(\$3,995.60)</b>	<b>\$60,681.06</b>	<b>(\$11,711.96)</b>	<b>\$14,538.03</b>
Rounds of Golf	2605	14147	2572	14378

Irrigation maintenance and repair were very active this month. Hand watering of greens was needed a few times throughout the month. Gator bags were filled on recently planted trees on 3 occasions. Susceptible trees were wrapped with chicken wire to protect them from a beaver in #11 pond. The state trapper has been notified.

Routine October maintenance practices include:

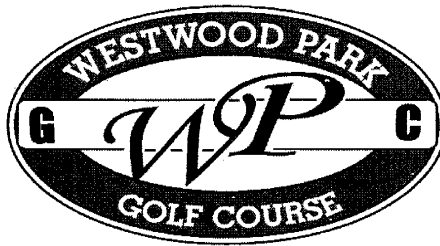
Daily greens mowing, cup changing (putting green hole relocation), and sand trap raking. Weekly we mow tees, fairways and aprons. Roughs and buffer zones around water features as well as peripheral areas are mowed as needed. By months end these frequencies change as weather cools. A few dead trees have been removed. Part circle sprinkler heads at greens are turned to water greens.

A bumper crop of horse apples had us routinely gathering them. 11 times this month staff was instructed to collect and discard them. Leaf management becomes a daily occurrence by months end. Yardage markers were cleaned and painted.

October is an active month for agronomic practices. Greens were fertilized twice. An application of fungicide and insecticide was applied to the greens. Other cool season grasses were fertilized once. Many fescue plots were reseeded. A pre-emergent herbicide was applied to all greens, tees, and collars. Fertilization of the greens will continue into November. Ryegrass tees that were overseeded in September are being grown in. An application of gypsum was applied to all greens in order to deal with unwanted salts. Post emerge herbicide is applied where needed. Weed pressure is very strong this year and treatments will be more numerous than "normal".

Assistance was provided to the swimming pool. City staff replaced drains. Golf maintenance staff removed all debris created by repairs. The drainage basin in the fairway trap on #12 was removed and replaced. This sand trap is being converted into a grass bunker. The lobes of sand in the fairway trap on #16 are being grassed in order to make the trap easier to maintain and require less sand. Subsoil was obtained by removing a mound that was left on the perimeter of the course by renovation. This heavy clay will be capped with a topsoil-compost blend before grassing. The greens trap at #2 green was filled with sand. A new ladies tee at # 6 was constructed and grassed. An unnecessary bridge was eliminated in #6 fairway. Rails were removed and void was backfilled and grassed with sod removed from the site of the new teebox. Two small areas of cartpath were replaced.





OCTOBER 2014

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	OCTOBER FY'15	OCTOBER FY'14
Regular Green Fees	454	632
Senior Green Fees	329	265
Junior Fees	47	65
School Fees ( high school golf team players)	0	0
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	320	313
Employee Comp Rounds	352	192
Golf Passport Rounds	0	0
9-Hole Green Fee	64	147
2:00 Fees	104	95
4:00 Fees	175	151
6:00 Fees	0	23
PGA Comp Rounds	2	11
*Rainchecks (not counted in total round count)	13	9
Misc Promo Fees (birthday fees, players cards, OU student fees, Military player pass)	753	674
Green Fee Adjustments (fee difference on rainchecks)	5	4
<b>Total Rounds</b> (*not included in total round count)	<b>2605</b>	<b>2572</b>
% change from FY '14	1.28%	
<b>Range Tokens</b>	<b>2211</b>	<b>2264</b>
% change from FY '14	-2.34%	
18 - Hole Carts	113	97
9 - Hole Carts	68	53
½ / 18 - Hole Carts	961	1120
½ / 9 - Hole Carts	208	206
<b>Total Carts</b>	<b>1350</b>	<b>1708</b>
% change from FY '14	-20.96%	
18 - Hole Trail Fees	0	1
9 - Hole Trail Fees	0	3
18 - Hole Senior Trail Fees	1	6
9 - Hole Senior Trail Fees	2	0
<b>Total Trail Fees</b>	<b>3</b>	<b>10</b>
% change from FY '14	-70.00%	
<b>TOTAL REVENUE</b>	<b>\$73,139.84</b>	<b>\$73,479.22</b>
% change from FY '14	-0.46%	

# OCTOBER 2014 WESTWOOD POOL MONTHLY REPORT

Westwood Pool closed for the season 8-17-14

## FINANCIAL INFORMATION

	<b>FY2015 MTD</b>	<b>FY2015 YTD</b>	<b>FY2014 MTD</b>	<b>FY2014 YTD</b>
Admission Fees	\$0.00	\$37,693.00	135.00	\$41,150.90
Waterslide Fees	\$0.00	\$11,360.00	0.00	\$8,568.50
Swim Lesson Fees	\$0.00	\$5,138.00	0.00	\$5,960.50
Pool/Slide Rental	\$0.00	\$9,900.00	0.00	\$6,200.00
Locker Fees	\$0.00	\$46.00	0.00	\$41.00
Concessions	\$0.00	\$1,962.25	0.00	\$2,580.00
<b>TOTAL INCOME</b>	<b>\$0.00</b>	<b>\$66,099.25</b>	<b>135.00</b>	<b>\$64,500.90</b>
Expenditures	\$1,799.03	\$108,004.49	1,416.50	\$114,277.32
<b>Income verses Expenditures</b>	<b>(\$1,799.03)</b>	<b>(\$41,905.24)</b>	<b>(1,281.50)</b>	<b>(\$49,776.42)</b>

## ATTENDANCE INFORMATION

	<b>FY 2015 Month to Date</b>	<b>FY 2015 Season to Date (May-Jul 14)</b>	<b>FY 2014 Month to Date</b>	<b>FY 2014 Season to Date (May-Jul 13)</b>
a. swim tags		5811	0	4827
b. pool admission		10381	0	13680
c. slide admission- (not inc. in total)	0	9014	0	7589
d. group admission	0	2314	0	3108
e. noon admission		73	0	56
f. evening admission		2411	0	2118
g. evening tags		2051	0	994
<b>TOTAL ATTENDANCE</b>	<b>0</b>	<b>23041</b>	<b>0</b>	<b>24783</b>

**PLANNING AND COMMUNITY DEVELOPMENT 10**

**ADMINISTRATION, CURRENT PLANNING, GIS      10A**

**PLANNING DEPARTMENT ACTIVITY**  
**October 2014**

**ADMINISTRATIVE DIVISION**

**Center City Vision Plan (CCV)**

City Council approved a Memorandum of Understanding (MOU) between the City of Norman and the University of Oklahoma (OU) on January 14, 2014. The MOU sets forth the terms and conditions that govern the development of a Center City Vision Plan and outlines the responsibilities of the City of Norman and the University of Oklahoma. Under the terms of the MOU, each party is responsible for providing representation in the selection of a Consultant for the Project; providing representation on the Project Steering Committee; providing support to the Consultant in their respective areas of expertise; and providing funding for the project up to \$100,000 each with a total funding allocation not to exceed \$200,000.

The Plan for this Project will be generated and recommended through a Steering Committee. In addition, an Executive Subcommittee of the Steering Committee shall be comprised of one representative from the City of Norman, one representative from the University of Oklahoma, and one citizen chosen jointly by the City of Norman and the University of Oklahoma. The three member Executive Subcommittee has been identified as: the Co-Chairs of the Steering Committee, Mayor Cindy Rosenthal and Richard McKown; and Daniel Pullin for the University of Oklahoma.

The boundaries of the Plan contain an approximately 42-block area generally bounded by Gray Street on the north, the railroad tracks on the east, Boyd Street on the south and Park Avenue and Flood Avenue on the west.

The Charrette Summary Report was posted on the City of Norman website. The draft Form-Based Code was prepared and submitted to staff at the end of October. This was in preparation for a Steering Committee meeting in early November.

**Greenbelt Commission**

There were three Greenbelt Enhancement Statements submitted for the October 20, 2014 meeting.

- GBC14-25, Sunny Properties LLC, Middle Earth, was a preliminary plat for commercial use (Middle Earth Day Care & offices), located 800' south of Alameda Street on the east side of Triad Village.
- GBC14-26, Inland American Communities Acquisitions LLC, was a land use plan amendment & preliminary plat for redevelopment of Bishop's Landing apartments, located at 333 E Brooks St.
- GBC14-27, Shaz Investment Group LLC & Rieger LLC, was a land use plan amendment and preliminary plat for residential & commercial use on 720 acres, located along 36<sup>th</sup> Ave SE, between Saxon Park & Post Oak Road.

## Miscellaneous

	2013 Oct	Nov	Dec	2014 Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct
Walk-Ins	67	72	45	62	58	71	56	72	70	31	57	48	30
Email Contacts	273	212	288	259	274	276	239	264	347	249	312	281	
Lot Line Adjustments	3	2	2	1	3	1	4	2	4	2	2	1	1
Landscape Maint. & Replacement Bonds	1	2	2	1	2	3	-	1	3	2	1	3	4
Board of Adjustment Variance Appl.	0	3	3	2	2	1	2	1	2	3	5	2	1
Legal Notices Sent	0	129	129	113	63	31	27	18	60	124	174	100	16
Planning Commission Applications Rec'd	4	0	4	3	6	2	2	6	2	2	1	6	3
Legal Notices Sent	43	0	220	188	103	58	43	252	229	46	16	105	99
Pre-Development Meeting Appl. Rec'd	0	1	6	3	3	1	4	2	4	0	7	5	3
Notices Sent	0	18	167	65	66	20	95	204	277	0	142	100	130

## CURRENT PLANNING DIVISION

### Planning Commission – number of applications received

	2013 Oct	Nov	Dec	2014 Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct
Ordinance Amendments					1								
NORMAN 2025 Land Use Plan Amendments	1		1	3	2		2	4		1		4	2
Rezoning Requests	3		4	3	7	2	2	5	2	2	1	6	3
Utility Easement/Road Closures					1			1					1
Preliminary Plats	1	1	3	1	2		2	2		2	1	5	3
Rural Certificates of Survey		2			1	1					3	1	
Short Form Plats						1		1		1		1	2
Site Plan Amendments						1							
Certificate of Plat Correction													

During October, three applications for Pre-Development were received.

During October, submittals for the November 13, 2014 Planning Commission meeting included two short form plats, one right-of-way closure, two projects which included rezoning, special use and preliminary plat (one of which was held over for the December meeting pending submission of additional information), and one project which included rezoning and preliminary plat.

The Planning Commission met in Regular Session on October 9, 2014 and postponed two Norman Rural Certificates of Survey to the November meeting. They approved one short form plat, one project which included rezoning, special use and a preliminary plat, one special use, and three projects which included a NORMAN 2025 Plan amendment rezoning and preliminary plat. One project which included a NORMAN 2025 Plan amendment, rezoning and preliminary plat, and two Norman Rural Certificates of Survey were postponed to the November meeting. One set of minutes was prepared for the Planning Commission Regular Meeting.

During the month of October, 21 commercial building applications were submitted for review. Of those applications submitted for review, Current Planning staff reviewed and approved 12. In addition, there were 109 multi-family applications submitted for each of the new units at the Aspen Heights Planned Unit Development. Planning staff has reviewed and approved all of those applications submitted.

**Board of Adjustment**

The Board of Adjustment met on October 22, 2014 and considered one special exception request, which was postponed to a special meeting on November 19, 2014. The next regular meeting is scheduled for December 10, 2014.

## **GEOGRAPHICAL INFORMATION SYSTEM (GIS) DIVISION**

Staff released two new internal web applications designed to expedite the printing of radius maps. The first is designed to assist Revitalization staff in completing the analysis required by HUD for property improvements. The second will allow any staff member to complete radius maps required by the following regulatory processes: platting, zoning, Board of Adjustment, kennel licenses, and closures of alleys or easements.

Staff continued developing internal web services to allow users to access GIS data with a focus on improving web printing options, particularly updates that will allow users to print maps with portrait orientation without having to use Desktop ArcGIS. Staff is assisting internal users to migrate to the web services from direct database connections. GIS Staff continued working with the Clerk's office to finalize the upgrade to the A/V system in the council chamber and study session conference room.

In addition to the daily activities of updating the GIS database layers, which include zoning, parcels, and utilities, GIS staff filled 66 requests for service that resulted in the production of 98 mapping products and reports. The GIS division did work for 9 of the City's Departments during the month of October, as well as providing information for and staffing of City Council and Planning Commission meetings.



**DEVELOPMENT SERVICE**

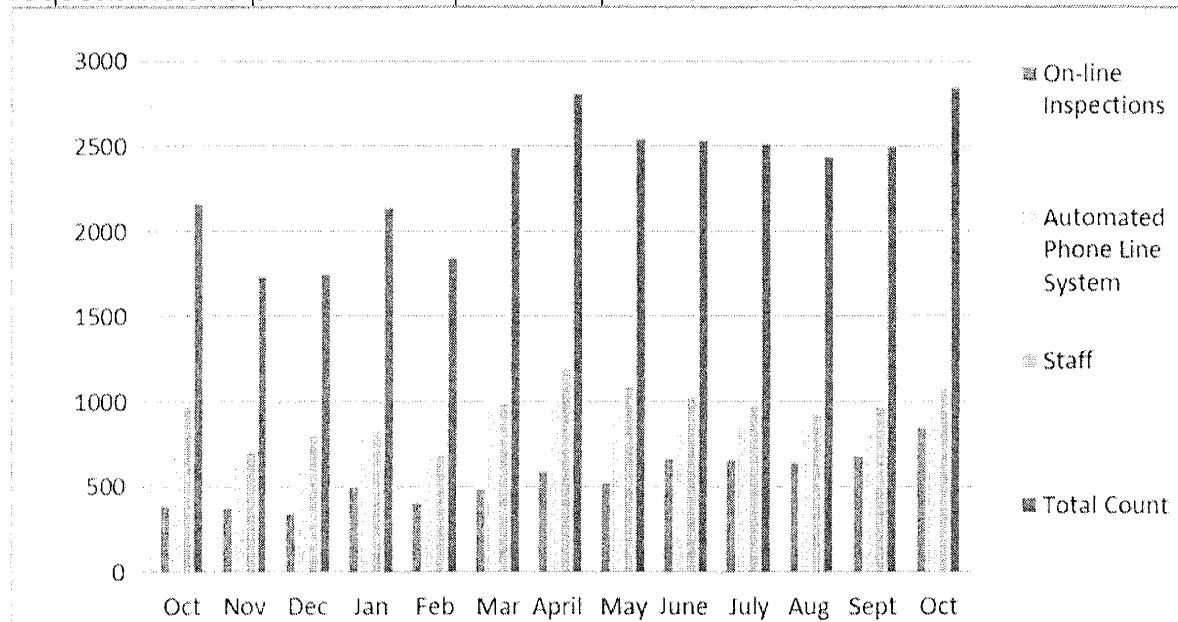
**10B**

## DEVELOPMENT SERVICES DIVISION

### On-line Inspection Services

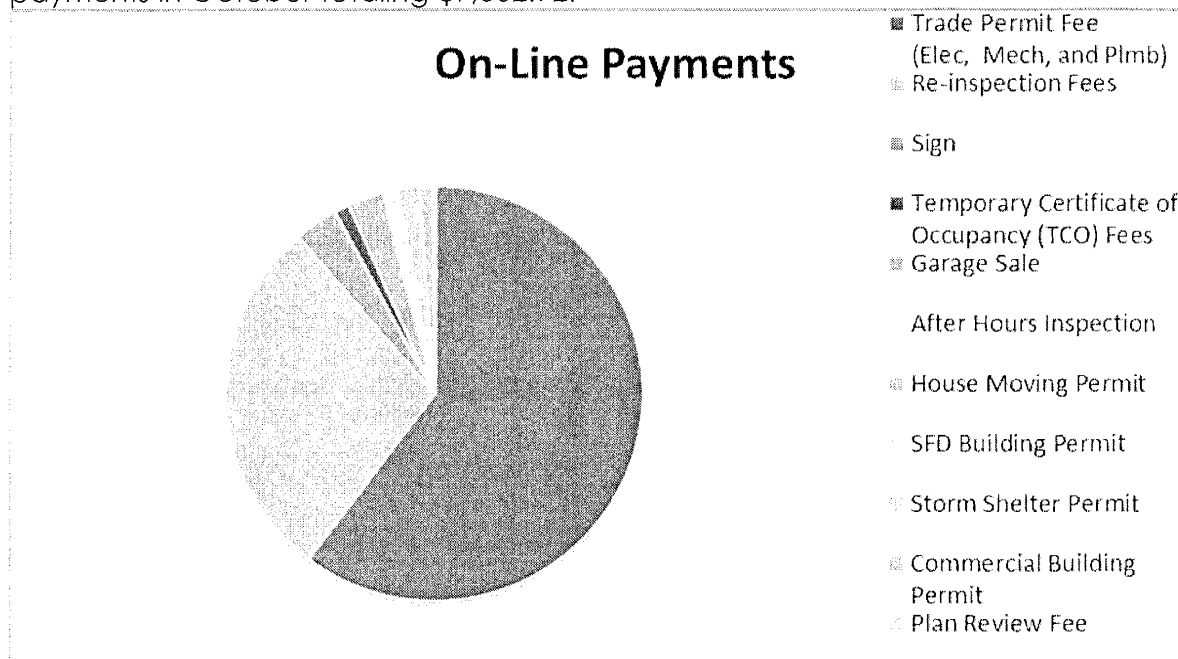
#### Inspection Requests

October marks the busiest month to-date for inspection requests. During October, 2014, 2,848 inspection requests were made on-line. The graph below indicates the inspection requests received during the last twelve months on-line, through the automated phone line system and the permit staff. The staff scheduled inspection requests include phone and in-person requests as well as administrative items.



#### On-line Payments

To date 942 payments have been made on-line totaling \$111,465.52. This includes 85 payments in October totaling \$9,062.92.



### **Mobile Field Inspection System**

During October, 2,059 inspection results were entered using the Mobile Field Inspection (MFI) System. These inspection results were available on-line and through the Automated Phone Line System almost immediately as the inspections were conducted throughout the workday beginning as early as 8:15AM. Inspection Records were printed on-site as needed; 3 photos or document attachments of specific inspection conditions were attached to the permanent inspection record using the MFI technology in the field. The dates below include inspection results conducted and resulted during the weekend. Inspection requests were completed on Saturdays to accommodate citizens' schedules and the heavy workload. The storm shelter inspections significantly contributed to the inspection workload.

	October 1-4	October 5-11	October 12-18	October 19-25	October 26-31
MFI Inspection Results	252	422	448	516	421
Photos or Document Attachments	0	0	0	3	0

### **Storm Shelter Permits**

The number of storm shelter applicants remains reduced with a total of 59 storm shelter permits issued during October. 177 storm shelter permits were issued during October of 2013. Staff continues to provide the best customer service by coordinating the inspection requests times with the homeowners of the storm shelters accommodating homeowner/occupant schedules as much as possible, particularly for the shelters installed inside the garage that require access.

October 1-4	October 5-11	October 12-18	October 19-25	October 26-31
9	18	9	11	12

### **Construction Activity**

The value of all construction activity permitted in OCTOBER of 2014 totaled \$34,102,175, up from \$21,587,068 for the same month last year. A total of 158 permits were issued in OCTOBER 2014 compared to 284 in OCTOBER 2013. The lower number of permits in OCTOBER 2014 is primarily due to fewer storm shelters. The higher value in 2014 is primarily due to multi-family residential values.

Total new residential permitting activity in OCTOBER 2014 was valued at \$28,866,051 compared to \$10,609,796 in OCTOBER 2013. New single-family detached residential construction in OCTOBER 2014 represented 33 new homes with an average value of \$210,456, compared with 42 new homes in OCTOBER 2013 with an average value of \$246,900. There were no single family attached permits either year. There were no new mobile home permits in year. There were no new duplex permits in OCTOBER 2014 compared to 2 duplex units permitted in OCTOBER 2013 valued at \$240,000. There were 2 new multi-family permits (196 units) in OCTOBER 2014 valued at \$21,920,991 compared to none in OCTOBER 2013.

Residential addition/alterations, storm shelters, swimming pools, storage buildings and other miscellaneous residential permits in OCTOBER 2014 numbered 104 valued at \$1,386,624 compared to 211 permits valued at \$1,431,847 for OCTOBER 2013. The average value in OCTOBER 2014 was \$13,333 compared to \$6,786 in OCTOBER 2013. The lower number and lower value of permits in OCTOBER 2014 were primarily due to fewer storm shelter permits.

New commercial construction permits in OCTOBER 2014 totaled 2 with a value of \$1,554,500 compared to 12 permits valued at \$5,572,000 for OCTOBER 2013. There were fewer permits in the month of OCTOBER 2014 than the previous year. The higher value in OCTOBER 2013 is primarily due to the new 2-story office building for Crimson Capital valued at \$3,500,000.

Commercial Addition/Alteration permits in OCTOBER 2014 totaled 17 with a value of \$2,295,000 compared to 17 permits valued at \$3,973,425 for OCTOBER 2013. The number of permits is the same. The lower value in OCTOBER 2014 is primarily due to above average scope of work for the Norman Animal Welfare Center Renovation project OCTOBER 2013 valued at \$2,800,000.

## Construction Activity Summary for October 2014

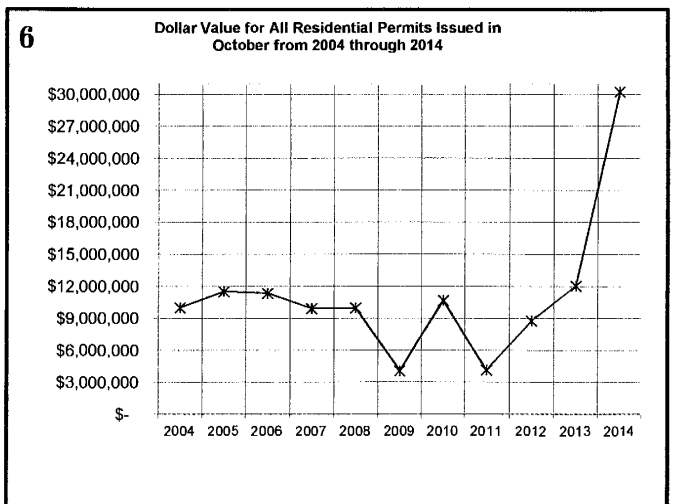
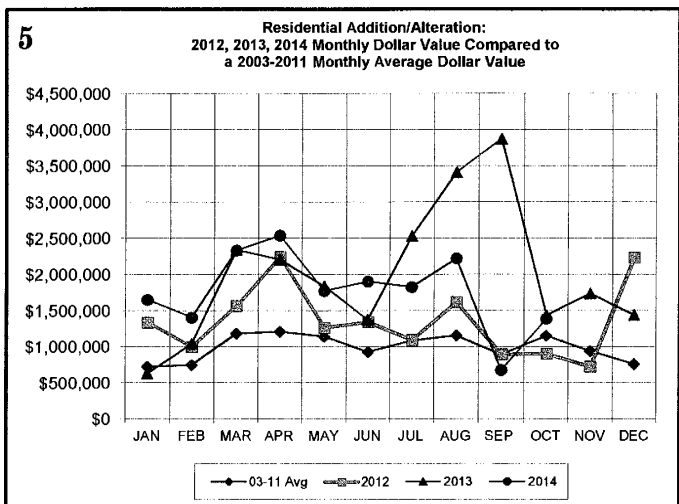
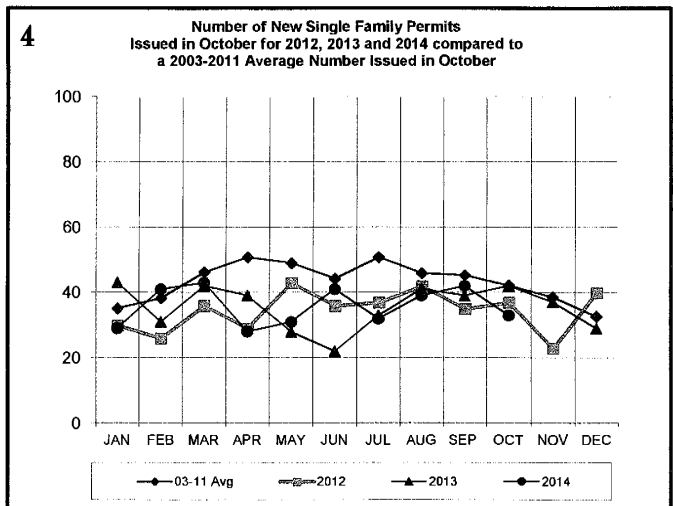
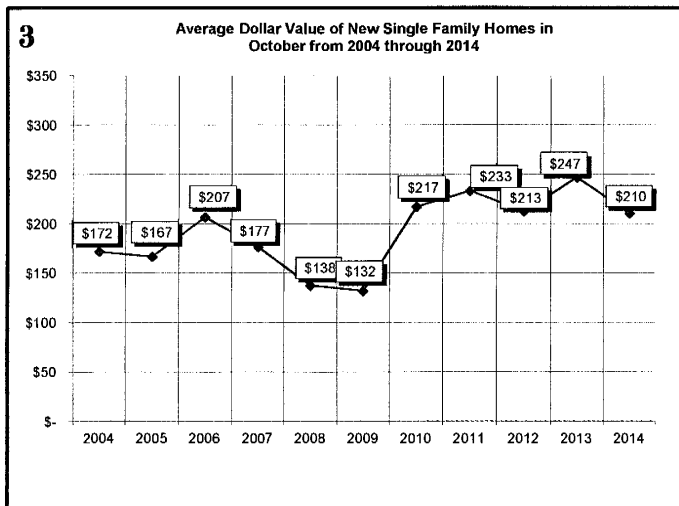
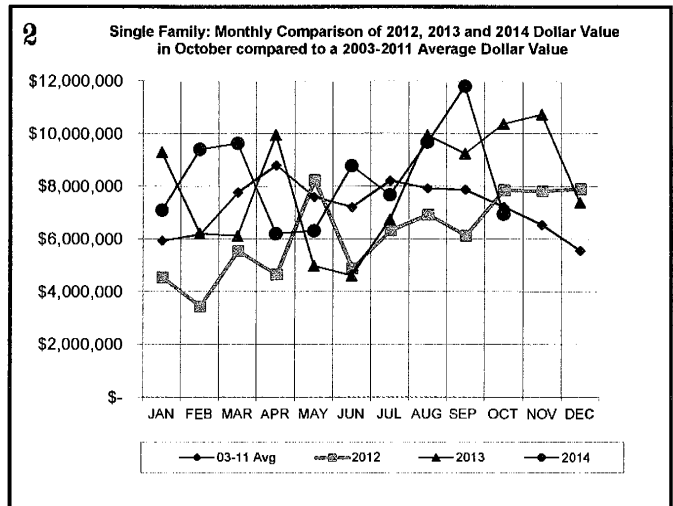
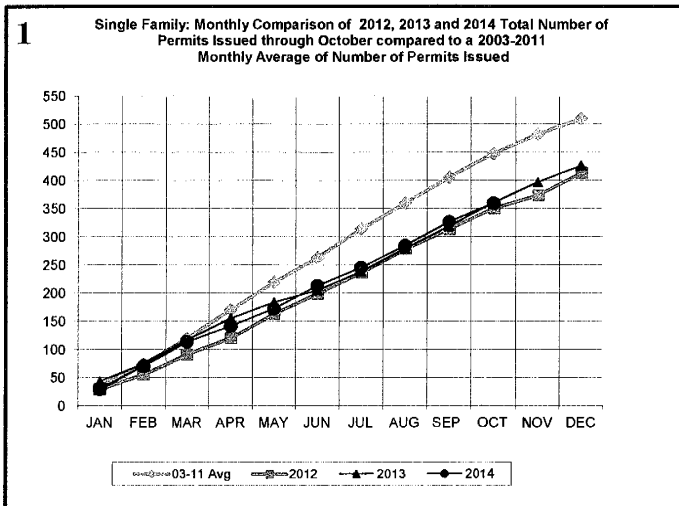
Permit Type	No. of Permits		No. of Units		Const. Value	Average Value
New Residential (sing fam, mob homes, dupl)		33		33	\$ 6,945,060	\$ 210,456
New Multi-Family		2		196	\$ 21,920,991	\$ -
New Non-Residential		2		N/A	\$ 1,554,500	\$ 777,250
Add/Alter Residential (All)		104		N/A	\$ 1,386,624	\$ 13,333
Add/Alter Non-Residential		17		N/A	\$ 2,295,000	\$ 135,000
Total Construction Permits/Value		158		229	\$ 34,102,175	
Detailed Permit Activity	Calendar Year 2014		Calendar Year 2013		2013	
Residential Activity	October	YTD	October	YTD	Total Year	
Single Family Permits	33	359	42	360	426	
Total Construction Value	\$ 6,945,060	\$ 83,489,283	\$ 10,369,796	\$ 77,386,919	\$ 95,494,259	
Avg Construction Value	\$ 210,456	\$ 232,561	\$ 246,900	\$ 214,964	\$ 224,165	
Single Family Attached Permits	-	-	-	-	-	
Total Construction Value	\$ -	\$ -	\$ -	\$ -	\$ -	
Avg Construction Value	\$ -	\$ -	\$ -	\$ -	\$ -	
New Mobile Home Permits	-	7	-	4	4	
Total Construction Value	\$ -	\$ 440,300	\$ -	\$ 215,900	\$ 215,900	
Duplex Permits	-	11	2	16	20	
Number of Units	-	11	2	16	20	
Total Construction Value	\$ -	\$ 1,681,160	\$ 240,000	\$ 1,906,435	\$ 2,726,435	
Avg Construction Value per Unit	\$ -	\$ 152,833	\$ 120,000	\$ 119,152	\$ 136,322	
Multi-Family Permits	2	40	-	1	19	
Number of Units	196	602	-	4	260	
Total Construction Value	\$ 21,920,991	\$ 54,696,881	\$ -	\$ 200,000	\$ 10,647,683	
Avg Construction Value per Unit	\$ 111,842	\$ 90,859	\$ -	\$ 50,000	\$ 40,953	
New Residential Units	229	979	44	384	710	
New Residential Value	\$ 28,866,051	\$ 140,307,624	\$ 10,609,796	\$ 79,709,254	\$ 109,084,277	
Residential Demo Permits	1	29	2	42	44	
Residential Demo Units	-1	-23	-2	-35	-36	
Net Residential Units	228	956	42	349	674	
Addition/Alteration Permits**	18	157	15	177	196	
Other Permits***	86	1,680	196	1,595	1,875	
Total Construction Value****	\$ 1,386,624	\$ 17,695,378	\$ 1,431,847	\$ 20,655,330	\$ 23,825,316	
Avg Construction Value	\$ 13,333	\$ 9,633	\$ 6,786	\$ 11,657	\$ 11,504	
Residential Permits	139	2,254	255	2,153	2,540	
Residential Value	\$ 30,252,675	\$ 158,003,002	\$ 12,041,643	\$ 100,364,584	\$ 132,909,593	
Commercial Activity						
Commercial Permits	2	92	12	76	84	
Total Construction Value	\$ 1,554,500	\$ 46,485,164	\$ 5,572,000	\$ 51,242,025	\$ 52,234,546	
Avg Construction Value	\$ 777,250	\$ 505,274	\$ 464,333	\$ 674,237	\$ 621,840	
Addition/Alteration Permits	17	170	17	114	130	
Total Construction Value	\$ 2,295,000	\$ 37,279,272	\$ 3,973,425	\$ 25,354,477	\$ 32,309,310	
Avg Construction Value	\$ 135,000	\$ 219,290	\$ 233,731	\$ 222,408	\$ 248,533	
Non-Residential Value	3,849,500	83,764,436	9,545,425	76,596,502	84,543,856	
Non-Residential Permits	19	262	29	190	214	
Total Construction Value	\$ 34,102,175	\$ 241,767,438	\$ 21,587,068	\$ 176,961,086	\$ 217,453,449	
Total Construction Permits	158	2516	284	2343	2754	
Other Permits						
Electrical Permits	126	1,272	107	1,106	1,321	
Heat/Air/Refrigeration Permits	124	1,305	123	1,314	1,512	
Plumbing & Gas Permits	168	1,476	136	1,269	1,537	
Foundation Permits	-	45	1	31	32	
Temp Tents/Construction Trailers	2	29	7	22	32	
Demo Permits (Residential)	1	29	2	42	44	
Demo Permits (Commercial)	2	29	1	13	18	
House Moving Permits	-	27	5	42	44	
Sign Permits	38	231	23	276	300	
Water Well Permits	4	32	6	30	36	
Garage Sale Permits	266	1,957	253	1,942	2,089	
Swimming Pool Permits	5	65	3	60	72	
Storage Building Permits	10	113	9	100	125	
Carports	1	18	-	11	11	
Storm Shelter Permits	59	1,385	177	1,339	1,571	
Residential Paving	11	99	7	85	96	
Additional Division Activity						
Miscellaneous/PODS/ROLOFS	6	119	5	89	105	
Lot Line Adjustments	1	18	2	17	21	
Certificates of Occupancy	132	1,716	220	1,455	1,762	
All Field Inspections	2,840	24,724	2,177	22,184	25,699	

\*\*Count includes: Add/Alt, Fire Rpr, Reprmt  
Mobile Homes & Multi-family Add/Alt.

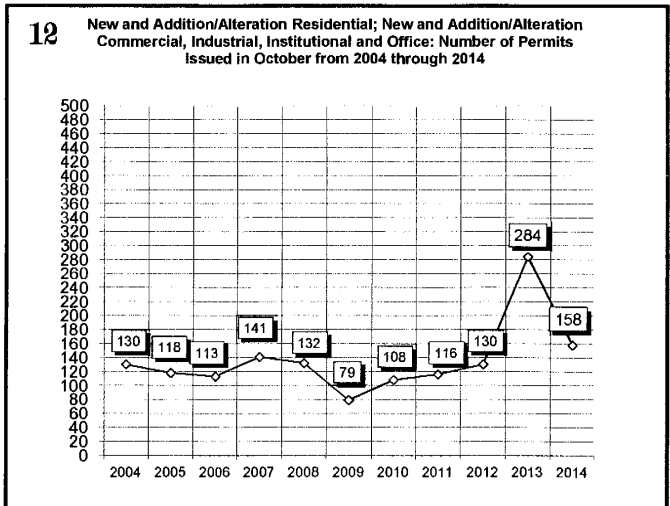
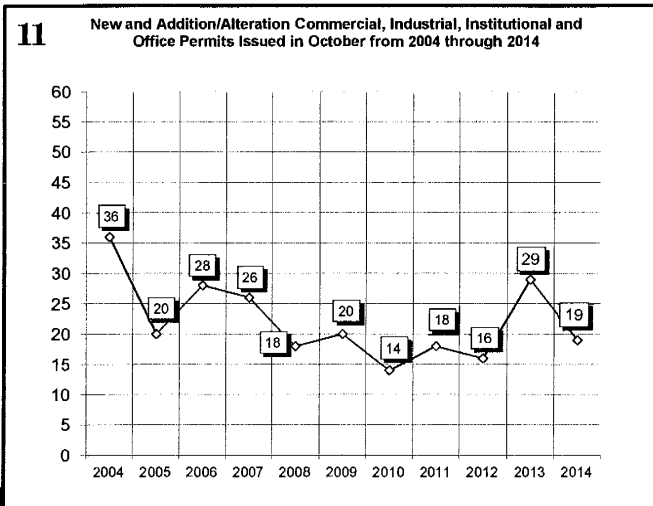
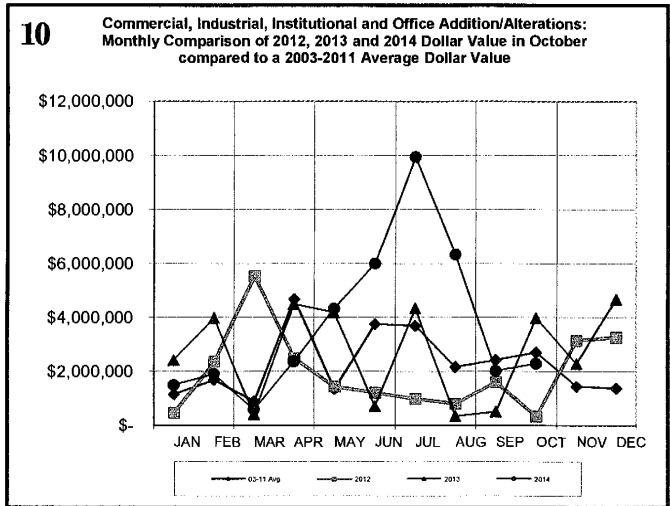
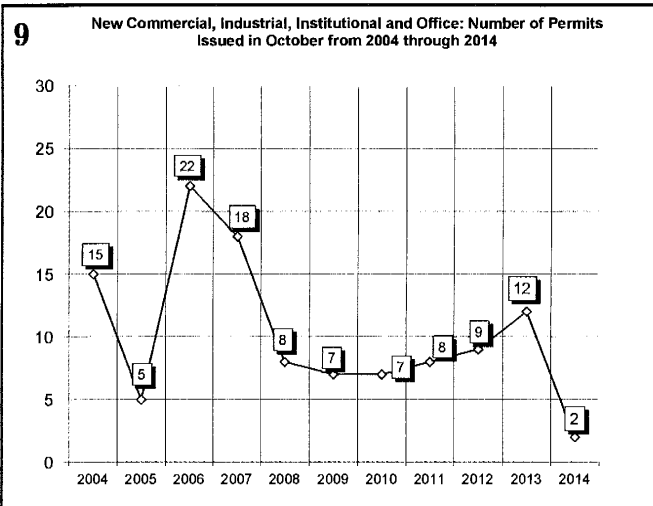
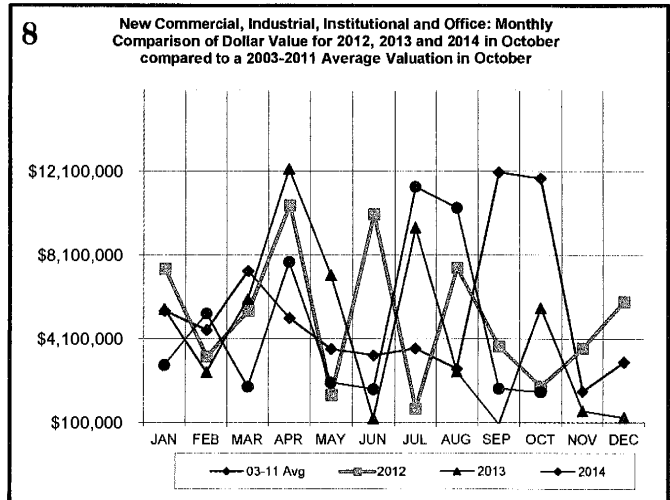
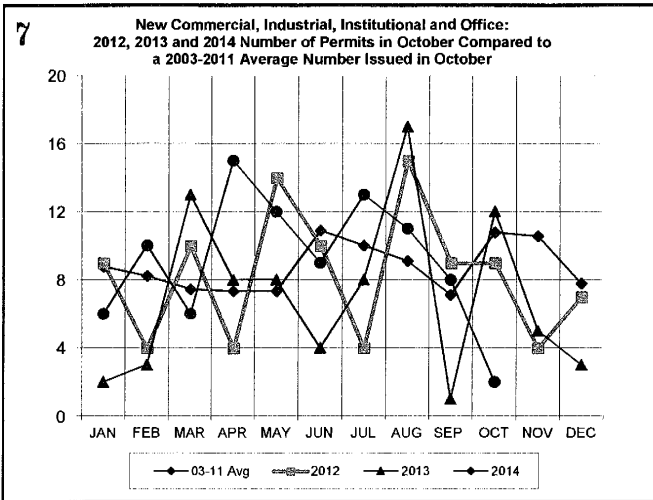
\*\*\*Count includes: Pools, Storage Bldgs,  
Carports, Residential Paving, Storm Shelters.

\*\*\*\*Total Construction Value includes these  
permits listed above.

# OCTOBER 2014 CONSTRUCTION REPORT



# OCTOBER 2014 CONSTRUCTION REPORT



**City of Norman**  
**BUILDING PERMITS AND INSPECTIONS**

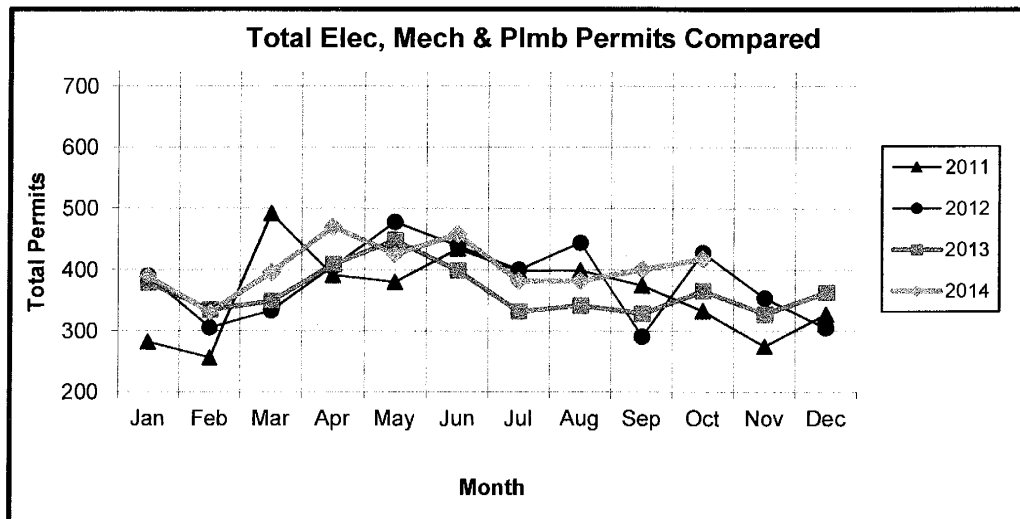
**TRADE PERMITS & GARAGE SALES**  
**Sorted by Permit Type**

2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	90	82	187	124	127	132	96	117	101	94	64	90	1304
HVAC (MECH)	82	60	114	125	122	170	183	156	149	117	99	105	1482
PLUMBING (PLBG)	110	114	191	142	131	132	119	126	124	122	112	132	1555
GARAGE SALE (GARA)	17	27	116	281	306	433	258	135	291	290	131	9	2294
HOUSE MOVING (MOVE)	0	3	3	0	5	6	6	0	9	1	3	5	41
DEMOLITION (BDEM)	4	8	6	4	3	0	1	6	2	3	10	3	50
SIGN (SIGN)	14	20	31	34	20	23	11	24	29	18	11	19	254
<b>ELEC + MECH + PLBG</b>	<b>282</b>	<b>256</b>	<b>492</b>	<b>391</b>	<b>380</b>	<b>434</b>	<b>398</b>	<b>399</b>	<b>374</b>	<b>333</b>	<b>275</b>	<b>327</b>	<b>4341</b>
<b>Total</b>	<b>317</b>	<b>314</b>	<b>648</b>	<b>710</b>	<b>714</b>	<b>896</b>	<b>674</b>	<b>564</b>	<b>705</b>	<b>645</b>	<b>430</b>	<b>363</b>	<b>6980</b>

2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	100	92	113	128	133	133	115	142	81	113	81	96	1327
HVAC (MECH)	137	109	100	129	168	175	158	161	95	116	137	122	1607
PLUMBING (PLBG)	153	104	120	148	177	131	127	141	115	199	136	87	1638
GARAGE SALE (GARA)	32	36	25	236	437	356	146	155	203	208	150	27	2011
HOUSE MOVING (MOVE)	3	1	2	3	2	6	6	9	5	3	4	2	46
DEMOLITION (BDEM)	6	5	3	10	4	2	2	5	5	9	1	4	56
SIGN (SIGN)	22	16	25	12	19	19	36	36	15	19	18	21	258
<b>ELEC + MECH + PLBG</b>	<b>390</b>	<b>305</b>	<b>333</b>	<b>405</b>	<b>478</b>	<b>439</b>	<b>400</b>	<b>444</b>	<b>291</b>	<b>428</b>	<b>354</b>	<b>305</b>	<b>4572</b>
<b>Total</b>	<b>453</b>	<b>363</b>	<b>388</b>	<b>666</b>	<b>940</b>	<b>822</b>	<b>590</b>	<b>649</b>	<b>519</b>	<b>667</b>	<b>527</b>	<b>359</b>	<b>6943</b>

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	128	100	114	117	103	117	95	111	114	107	101	114	1321
HVAC (MECH)	102	99	119	138	185	163	156	128	101	123	95	103	1512
PLUMBING (PLBG)	149	136	116	154	161	119	81	103	114	136	132	136	1537
GARAGE SALE (GARA)	22	18	86	273	290	365	282	183	170	253	97	10	2049
HOUSE MOVING (MOVE)	2	0	3	0	5	8	9	5	5	5	0	2	44
DEMOLITION (BDEM)	6	2	10	4	5	9	1	13	2	3	4	3	62
SIGN (SIGN)	23	26	48	34	17	23	36	32	14	23	13	11	300
<b>ELEC + MECH + PLBG</b>	<b>379</b>	<b>335</b>	<b>349</b>	<b>409</b>	<b>449</b>	<b>399</b>	<b>332</b>	<b>342</b>	<b>329</b>	<b>366</b>	<b>328</b>	<b>363</b>	<b>4380</b>
<b>Total</b>	<b>432</b>	<b>381</b>	<b>496</b>	<b>720</b>	<b>766</b>	<b>804</b>	<b>660</b>	<b>575</b>	<b>520</b>	<b>650</b>	<b>442</b>	<b>379</b>	<b>6825</b>

2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	123	93	129	152	124	148	107	137	133	126	0	0	1272
HVAC (MECH)	124	110	120	121	157	178	136	114	121	124	0	0	1305
PLUMBING (PLBG)	142	128	147	197	145	132	139	131	147	168	0	0	1476
GARAGE SALE (GARA)	32	31	113	213	338	357	205	177	225	266	0	0	1957
HOUSE MOVING (MOVE)	2	1	4	4	1	5	2	7	1	0	0	0	27
DEMOLITION (BDEM)	1	10	4	8	6	6	5	102	2	3	0	0	147
SIGN (SIGN)	27	28	23	28	14	19	15	27	22	38	0	0	241
<b>ELEC + MECH + PLBG</b>	<b>389</b>	<b>331</b>	<b>396</b>	<b>470</b>	<b>426</b>	<b>458</b>	<b>382</b>	<b>382</b>	<b>401</b>	<b>418</b>	<b>0</b>	<b>0</b>	<b>4053</b>
<b>Total</b>	<b>451</b>	<b>401</b>	<b>540</b>	<b>723</b>	<b>785</b>	<b>845</b>	<b>609</b>	<b>695</b>	<b>651</b>	<b>725</b>	<b>0</b>	<b>0</b>	<b>6425</b>





**COMMERCIAL BUILDING PERMITS**  
Issued October 2014 - Sorted by Permit Type

NEW CONSTRUCTION INFORMATION					ADDITIONS AND ALTERATIONS				TOTAL NEW COMMERCIAL				OTHER PERMITS	
CONTRACTOR	BUILDING SIZE (Square Feet)	LOT SIZE	USE /CLASSIFICATIO N	BUSINESS	COMMERCIAL, ADD/ALT-2	COMMERCIAL, FIRE REPAIR	COMMERCIAL, INTERIOR FINISH-2		COMMERCIAL, NEW CONSTRUCTION-2		COMMERCIAL, FOUNDATION PERMIT-2			
							\$		\$				\$	
PARKCREST BUILDERS, LTD.	161,128	6.9 Acres	3/FAM Parking Garage	Milennium Apartments	\$ 2,255,000	\$ 40,000	-	\$ 400,000	\$ 1,154,500		\$ -			
					16	1	-	1	SUBTOTAL NEW CONSTRUCTION		-			
					COMMERCIAL, PARKING LOT-2	SUBTOTAL ADDITIONS AND ALTERATIONS								
					\$ -	\$ 2,295,000			\$ 1,554,500					
						-			2					
						17								

**City of Norman**  
**BUILDING PERMITS AND INSPECTIONS**

**NEW SINGLE FAMILY DWELLING PERMITS**  
**Issued October 2014 - Sorted by Contractor**

Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area	Living Area
SKYRIDGE HOMES, INC.	5037	10/3/2014	2612		SUMMIT TERRACE	DR	9A	5	SUMMIT LAKES ADD #8	R1	\$ 183,240	2,540	2,036
COCHRAN, MARK	5520	10/2/2014	2013	W	FRANKLIN	RD	1	3W	NOT SUBDIVIDED	A2	\$ 286,000	4,898	2,966
IDEAL HOMES OF NORMAN	5600	10/1/2014	1005		EAGLE ROCK	LN	8	4	GREENLEAF TRAILS ADD 6	PUD	\$ 179,010	2,571	1,989
IDEAL HOMES OF NORMAN	5675	10/1/2014	2907		TRAILWOOD	DR	2	6	TRAILWOODS SEC 7	PUD	\$ 195,300	2,170	1,488
CANTERRA HOMES	5686	10/7/2014	4322		FRONTIER	TR	2	3	GLENRIDGE SEC. #1	PUD	\$ 400,000	4,488	2,866
IDEAL HOMES OF NORMAN	5879	10/3/2014	3804		SIERRA VISTA	WAY	8	3	RED CANYON RANCH SEC 4	PUD	\$ 205,920	3,341	2,288
SOONER TRADITIONS, LLC.	5938	10/16/2014	1312		SKYLER	WAY	8	2	CEDAR LAKE SEC #1	R1	\$ 210,000	2,609	1,825
FLORIDA CONSTRUCTION	5944	10/1/2014	4208		SPYGLASS	DR	8	4	COBBLESTONE CREEK III	R1	\$ 196,470	3,164	2,183
FLORIDA CONSTRUCTION	5945	10/9/2014	126		RUE DE MONTERRAT		7	4	SUMMIT LAKE VILLAS #1	PUD	\$ 114,390	1,861	1,271
IDEAL HOMES OF NORMAN	5950	10/8/2014	1019		EAGLE ROCK	LN	4	4	GREENLEAF TRAILS ADD 6	PUD	\$ 122,940	2,029	1,366
IDEAL HOMES OF NORMAN	5951	10/8/2014	3315		EAGLE ROCK	LN	1	4	GREENLEAF TRAILS ADD 6	PUD	\$ 159,120	2,346	1,768
RED BRIDGE FINE HOMES	5960	10/16/2014	6000		CHLOE	LN	34	1W	HIDDEN MEADOWS ESTATES	A2	\$ 340,000	4,734	3,232
D.R. HORTON, INC.	5966	10/13/2014	1408		LUKE	LN	23	3	CEDAR LAKE SEC #1	R1	\$ 211,140	2,915	2,346
IDEAL HOMES OF NORMAN	5988	10/10/2014	3300		EAGLE ROCK	LN	1	5	GREENLEAF TRAILS ADD 6	PUD	\$ 151,560	2,404	1,684
FIRST OKLAHOMA CONST. INC.	6030	10/7/2014	2301		BRETTFORD	WAY	13	2	ST JAMES PARK ADD 6	R1	\$ 121,980	2,762	2,033
IDEAL HOMES OF NORMAN	6072	10/17/2014	3901		SIERRA VISTA	WAY	8	2	RED CANYON RANCH SEC 4	PUD	\$ 176,670	2,766	1,963
HOME CREATIONS, INC.	6319	10/13/2014	427		DALTON	LN	5	1	INDEPENDENCE VALLEY SEC. #1	R1	\$ 148,140	2,191	1,646
IDEAL HOMES OF NORMAN	6393	10/23/2014	2614		TRAILWOOD	DR	4	1	TRAILWOODS SEC 7	PUD	\$ 161,280	1,792	1,295
IDEAL HOMES OF NORMAN	6395	10/24/2014	4004		SIERRA VISTA	WAY	18	1	RED CANYON RANCH SEC 3	PUD	\$ 184,410	2,619	2,049
FLORIDA CONSTRUCTION	6415	10/22/2014	113		RUE DE MONTERRAT		4	5	SUMMIT LAKE VILLAS #1	PUD	\$ 75,000	1,810	1,422
FLORIDA CONSTRUCTION	6416	10/22/2014	115		RUE DE MONTERRAT		3	5	SUMMIT LAKE VILLAS #1	PUD	\$ 75,000	2,055	1,630
BYRD BUILDING COMPANY	6464	10/24/2014	4317		FRONTIER	TR	18	2	GLENRIDGE SEC. #1	PUD	\$ 325,000	3,400	2,304
AMERICAN CLASSIC HOMES	6651	10/30/2014	7401		LANDSAW	DR	9	2	REDBUD ESTATES	RE	\$ 180,000	3,059	2,031
BLUE RIBBON CONSTRUCTION,LLC.	6557	10/27/2014	8051	NE	96TH	AVE	27	1W	NOT SUBDIVIDED	A2	\$ 375,000	4,393	3,112
IDEAL HOMES OF NORMAN	6558	10/31/2014	907		EAGLE ROCK	LN	14	4	GREENLEAF TRAILS ADD 6	PUD	\$ 186,660	2,074	1,451
IDEAL HOMES OF NORMAN	6559	10/29/2014	4304		WHITMERE	LN	2	1	CARRINGTON PLACE ADD #11	R1	\$ 268,830	3,883	2,987
LANDMARK FINE HOMES, L.P.	6575	10/30/2014	4403		HAWK OWL	DR	1	1	EAGLE CLIFF SOUTH ADD #4	R1	\$ 147,000	2,235	1,634
LANDMARK FINE HOMES, L.P.	6576	10/30/2014	4402		HAWK OWL	DR	1	2	EAGLE CLIFF SOUTH ADD #4	R1	\$ 153,000	2,273	1,709
LANDMARK FINE HOMES, L.P.	6593	10/30/2014	4410		HAWK OWL	DR	3	2	EAGLE CLIFF SOUTH ADD #4	R1	\$ 147,000	2,235	1,634
LANDMARK FINE HOMES, L.P.	6594	10/30/2014	4406		HAWK OWL	DR	2	2	EAGLE CLIFF SOUTH ADD #4	R1	\$ 137,000	2,019	1,531
C & C BUILDERS	6661	10/31/2014	2308		BURNING TREE		8	2	HALLBROOKE ADD #6	R1	\$ 360,000	3,533	2,504
C & C BUILDERS	6663	10/31/2014	2009		PROVIDENCE	DR	3	3	HALLBROOKE ADD #6	R1	\$ 388,000	3,172	2,700
C & C BUILDERS	6665	10/31/2014	2005		PROVIDENCE	DR	4	3	HALLBROOKE ADD #6	R1	\$ 399,000	3,748	2,804
<b>Total Permits</b>	<b>33</b>			<b>Average Valuation \$</b>	<b>210,456</b>					<b>Average Project Area</b>	<b>2,846</b>	<b>93,919</b>	<b>Total Proj Area</b>
				<b>Total Valuation \$</b>	<b>6,945,060</b>					<b>Average Living Area</b>	<b>2,053</b>		
										<b>Total Living Area</b>	<b>67,747</b>		

City of Norman  
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS  
Issued October 2014- Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5872	10/13/14	1175		MERRYMAN GREEN	CT	2	3	SHERWOOD FOREST #3	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5918	10/01/14	2019		HALLBROOKE	DR	23	9	HALLBROOKE ADD #2	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	5928	10/01/14	712		HAVASU	DR	8	2	RED CANYON RANCH SEC 3	PUD	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE SHELTER, LLC	5929	10/01/14	3419		BERGEN PEAK	DR	7	2	GREENLEAF TRAILS ADD 5	PUD	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CONST	5982	10/07/14	3120		MILLBROOK	DR	55	1	BROOKHAVEN SQUARE #4	PUD	\$ 3,995	12
1 & 2 FAMILY STORM SHELTER-3	RN CONCRETE PRODUCTS	5982	10/02/14	10721		CLINKENBEARD	DR	34	1W	CLINKENBEARD ACRES	A2	\$ 2,500	45
1 & 2 FAMILY STORM SHELTER-3	SMART SAFE, INC.	5983	10/02/14	4302		LORINGS	CIR	15	4	CARRINGTON PLACE ADD #11	R1	\$ 3,500	40
1 & 2 FAMILY STORM SHELTER-3	FAMILYSAFE SAFE ROOMS	5971	10/02/14	528		BOULDER	CT	6	8	WESTERN VIEW #2	R1	\$ 3,395	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	5972	10/02/14	1005		BENTBROOK	PL	3	2	BROOKHAVEN #82	R1	\$ 5,100	32
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5993	10/03/14	3605		CARNOUSTIE	DR	2	1	CASCADE ESTATES PUD #4	PUD	\$ 2,400	21
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CONST	6000	10/03/14	3335		TETON	DR	5	1	CASCADE ESTATES PUD #3	PUD	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6003	10/07/14	811		WESTRIDGE	TER	5	1	WESTERN HEIGHTS ADD	R1	\$ 3,495	8
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6008	10/06/14	1000	N	SHERRY	AVE	44	7	WOODSLAWN ADD #2	R1	\$ 3,400	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS, LLC	6016	10/06/14	1408		JAMI	DR	15	1	BOYD'S LANDING	R1	\$ 3,800	35
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	6017	10/06/14	520		QUAL RIDGE	RD	5	8	QUAILBROOK ADD #2	R1	\$ 4,200	32
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6020	10/07/14	3005		YOSEMITE	DR	5	1	PARK HILL ADDITION	PUD	\$ 3,800	26
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6042	10/08/14	117		RUE DE MONTSERRE	DR	2	5	SUMMIT LAKE VILLAS #1	PUD	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6044	10/08/14	401		MIDLAND	DR	11	3	WESTERN VIEW #1	R1	\$ 2,500	25
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	6046	10/08/14	2936		SUMMIT HILL	RD	24	3	SUMMIT LAKES ADD #2	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	6052	10/09/14	3922		PINE TREE	CIR	11	8	CHERRY CREEK #3	R1	\$ 2,850	18
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	6066	10/09/14	4502		BECKETT	CT	11	1	BROOKHAVEN #18	R1	\$ 3,500	35
1 & 2 FAMILY STORM SHELTER-3	OKIE SAFE STORM SHELTERS	6071	10/10/14	501		GYRFALCON	DR	8	3	EAGLE CLIFF ADD #6	R1	\$ 4,300	40
1 & 2 FAMILY STORM SHELTER-3	RN CONCRETE PRODUCTS	6076	10/10/14	9009	E	TECUMSEH	RD	9	1W	NOT SUBDIVIDED	A2	\$ 3,455	45
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	6077	10/10/14	2622		TRAILWOOD	DR	6	1E	TRAILWOODS SEC 7	PUD	\$ 2,500	45
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	6083	10/10/14	16725	E	FRANKLIN	RD	4	1	NOT SUBDIVIDED	PUD	\$ 2,899	55
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	6084	10/10/14	4202		BRIARCREST	DR	6	1	BROOKHAVEN #03	R1	\$ 3,300	32
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	6090	10/10/14	2509		ATWOOD	DR	3	3	NORMANDY MANOR	R1	\$ 5,950	49
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	6135	10/10/14	17001	E	ROCK CREEK	RD	15	1E	REYNOLDS LAKE ADD (SURVEY)	A2	\$ 2,706	55
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	6321	10/13/14	2101		TURTLE CREEK	DR	1	1	HALLBROOKE ADD #1	PUD	\$ 4,000	32
1 & 2 FAMILY STORM SHELTER-3	EF5 TORNADO SHELTERS	6359	10/14/14	1728		HAZELWOOD	DR	8	1	WOODCREEK ADD	R1	\$ 2,895	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6361	10/14/14	14503	E	TECUMSEH	RD	8	1E	NOT DIVIDED	A2	\$ 2,450	45
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6362	10/21/14	916		MILLER	AVE	7	18	CLASSEN-MILLER ADDITION	R1	\$ 2,200	45
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6363	10/21/14	4916		WELLMAN	DR	4	3	ARBOR LAKE ADD #5	R1	\$ 2,400	25
1 & 2 FAMILY STORM SHELTER-3	GODWIN, CHAD	6369	10/15/14	620		LEANING ELM	DR	12	1	WOODCREST EST #7	R1	\$ 2,700	40
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	6386	10/16/14	2740		LERKIM	LN	18	1	TRAILWOODS SEC 6	PUD	\$ 3,800	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	6396	10/16/14	910		CLINGMAN'S DOME	RD	9	3	GREENLEAF TRAILS ADD 3	PUD	\$ 2,450	28
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	6420	10/17/14	2410		SHORELINE	DR	9	3	WELLINGTON LAKE ADD A PUD	PUD	\$ 3,500	35
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	6440	10/20/14	2711		SHORELINE	DR	2	2	WELLINGTON LAKE ADD A PUD	PUD	\$ 2,975	48
1 & 2 FAMILY STORM SHELTER-3	PREFERRED SHELTERS	6453	10/21/14	201	N	MERCEDES	DR	6	22	WESTWOOD ESTATES	R1	\$ 2,500	48
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	6456	10/21/14	401		TERRACE	PL	1	3	NORMANDY PARK	R1	\$ 2,500	45
1 & 2 FAMILY STORM SHELTER-3	CANTERRA HOMES	6461	10/21/14	5808		WINDSTONE	DR	11	1	GLENRIDGE #1	PUD	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE TORNADO SHELTERS	6470	10/22/14	4016		PRESIDIO	DR	14	1	MONTEREY ADD #1	R1	\$ 3,000	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	6479	10/22/14	4305		CARRINGTON	CT	1	1	CARRINGTON PLACE ADD #10	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CONST	6482	10/23/14	9701	E	BRUSH CREEK	RD	5	2	OAKRIDGE EST #1	RE	\$ 3,000	16
1 & 2 FAMILY STORM SHELTER-3	DYE, WILLIAM J	6502	10/23/14	17951		FRANKLIN	RD	3	1E	NOT SUBDIVIDED	A2	\$ 2,500	48
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6507	10/23/14	2512		WALNUT	RD	8	1	OAK BROOK ESTATES	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CONST	6532	10/24/14	4831	W	TECUMSEH	RD	4	1	CANADIAN VALLEY ACRES	R1	\$ 7,000	48
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	6552	10/27/14	2409		TROPICANA	AVE	3	2	ST JAMES PARK ADD 2	R1	\$ 2,950	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	6562	10/27/14	208		MOUNTAIN OAKS	DR	12	2	ROYAL OAKS ADD #6	R1	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	6573	10/28/14	1202		PRESIDIO	DR	15	1	MONTEREY ADD #1	R1	\$ 2,950	21
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	6577	10/28/14	17911	E	FRANKLIN	RD	3	1E	NOT SUBDIVIDED	A2	\$ 2,500	48
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	6583	10/28/14	1416		SKYLER	WAY	2	1	CEDAR LANE SEC #1	R1	\$ 3,500	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	6586	10/28/14	2925		EAST LAKE	DR	17	1	EAST RIDGE ADD #05	R1	\$ 2,400	45
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	6597	10/29/14	4306		WAYSIDE	DR	1	3	INDIAN SPRINGS ESTATES	RE	\$ 5,400	63
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	6599	10/29/14	4304		WHITMERE	LN	2	1	CARRINGTON PLACE ADD #11	R1	\$ 2,300	21
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	6656	10/31/14	2		BURLINGTON	PL	7	3	BROOKHAVEN #01	R1	\$ 2,500	48
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	6658	10/31/14	632		GREYSTONE	LN	12	2	PARK HILL ADDITION	R1	\$ 3,400	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6659	10/31/14	1305		FAIRFED	CT	8	8	WALNUT RIDGE ADD	PUD	\$ 3,400	35
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	6687	10/31/14	3308		WALNUT	RD	9	1	WALNUT RIDGE ADD	R1	\$ 2,545	18
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	1785	10/27/14	301	S	COOK	AVE	1	2	RUCKERS CHURCH ADD	R1	\$ 6,000	336
1 & 2 FAMILY, ADD OR ALTER-2	V&B FINE WOODWORK	5712	10/13/14	444		COLLEGE	AVE	42	1	WEST UNIVERSITY ADD	R3	\$ 10,000	35
1 & 2 FAMILY, ADD OR ALTER-2	CAVINS ROOFING & REMODELING	5930	10/01/14	3101		TISBURY	RD	4	5	THE VINEYARD PHASE II	PUD	\$ 27,069	143
1 & 2 FAMILY, ADD OR ALTER-2	HAZEL, AARON	5931	10/08/14	1632	W	INDIAN HILLS	RD	2	3	BLUE LAKES ADDITION	A2	\$ 34,000	584
1 & 2 FAMILY, ADD OR ALTER-2	CURRAN, JACK	5941	10/01/14	9708		DEEP FORK	DR	8	1	OAKRIDGE EST #2	RE	\$ 28,000	672
1 & 2 FAMILY, ADD OR ALTER-2	FOWLER, JOHN	5976	10/24/14	632		GREYSTONE	LN	12	2	BROOKHAVEN #37	R1	\$ 30,000	250

City of Norman  
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS  
Issued October 2014- Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY, ADD OR ALTER-2	CHAMPION WINDOWS & PATIO ROOMS	6015	10/15/14	940		HEATHER GLEN	DR	30	1	FIDDLERS GREEN #1 REPLAT	PUD	\$ 21,280	154
1 & 2 FAMILY, ADD OR ALTER-2	CRUMPLEY, MARK & JANE	6018	10/13/14	423		ELM	AVE	7	2	PARKVIEW ADDITION	R3	\$ 11,000	506
1 & 2 FAMILY, ADD OR ALTER-2	SOUTHWEST BUILDERS	6021	10/08/14	220		TELSTAR	ST	49	1	CRYSTAL HEIGHTS #3	R1	\$ 21,937	300
1 & 2 FAMILY, ADD OR ALTER-2	DAVID CADDELL CONSTRUCTION	6033	10/08/14	648	S	LAHOMA	AVE	23	2	LANDT ADD	R1	\$ 87,600	1,700
1 & 2 FAMILY, ADD OR ALTER-2	GAGE SCOTT CONSTRUCTION	6041	10/08/14	1305		BROOKDALE	DR	5	3	BROOKHAVEN #07	R1	\$ 200,000	900
1 & 2 FAMILY, ADD OR ALTER-2	J. HOWELL CONSTRUCTION, INC.	6365	10/23/14	4925		WELLMAN	DR	19	2	ARBOR LAKE ADD #5	R1	\$ 80,000	946
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	6467	10/27/14	229	E	DAWS	ST	15	17	NORMAN, ORIGINAL TOWNSHIP	R1	\$ 20,000	448
1 & 2 FAMILY, ADD OR ALTER-2	MOHR CONTRACTING, INC.	6481	10/22/14	2900		CIMARRON	DR	1	3	ST JAMES PARK ADD 1	R1	\$ 42,000	253
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	6485	10/22/14	2301	NE	108TH	AVE	23	1W	NOT SUBDIVIDED	A2	\$ 21,000	608
1 & 2 FAMILY, ADD OR ALTER-2	MOHR CONTRACTING, INC.	6489	10/23/14	226		KINGSBURY	DR	3	6	CHERRY CREEK #2	R1	\$ 23,000	325
1 & 2 FAMILY, CARPORT-2	BARGAIN BARNS & BUILDINGS LLC.	6540	10/23/14	2305		MERIDIAN	DR	15	5	COLONIAL EST # 9	R1	\$ 84,000	219
1 & 2 FAMILY, FIRE REPAIR	OWNER	6065	10/14/14	15015	E	ROCK CREEK	RD	17	1E	NOT SUBDIVIDED	A2	\$ 1,175	378
1 & 2 FAMILY, PAVING-2	STEWART, TERRY	6438	10/28/14	1708		BRANDON	CIR	16	2	SHILOH HEIGHTS	R1	\$ 15,000	950
1 & 2 FAMILY, PAVING-2	FRANK A. AUGUSTA	5523	10/01/14	1001		ELMWOOD	ST	8	2	BROOKSIDE ADD	R1	\$ 4,500	286
1 & 2 FAMILY, PAVING-2	MECK CONSTRUCTION	5989	10/06/14	708	NW	REED	AVE	3	8	MORNINGSIDE	R1	\$ 4,500	450
1 & 2 FAMILY, PAVING-2	OSCAR POOLS	5990	10/17/14	5597	NW	24TH	AVE	1		RIGHT-OF-WAY	ROW	\$ 4,000	115
1 & 2 FAMILY, PAVING-2	HAYES, BILL CONSTRUCTION	6073	10/15/14	1550		BRYANT	CIR	3	3	COTTONWOOD CREEK	RE	\$ 4,000	115
1 & 2 FAMILY, PAVING-2	PUCKETT CONSTRUCTION INC.	6323	10/15/14	1636		CADDELL	CIR	7	4	LEWIS BRYANT ADD #1	RE	\$ 7,864	1,105
1 & 2 FAMILY, PAVING-2	OWNER	6462	10/27/14	1120	W	COMANCHE	ST	2	2	HETHERINGTON HEIGHTS 3RD ADD	R1	\$ 1,000	313
1 & 2 FAMILY, PAVING-2	KEAR CONSTRUCTION INC	6497	10/23/14	2215		BEVERLY HILLS	ST	14	1	LOCKETT'S FIRST ADD	R1	\$ 5,200	600
1 & 2 FAMILY, PAVING-2	OWNER	6553	10/27/14	2100		ALLENHURST	ST	8	11	SOUTHERN HILLS ADD	R1	\$ 2,000	180
1 & 2 FAMILY, PAVING-2	STEWART CONCRETE CONST.	6560	10/31/14	403		SUNRISE	ST	24	5	OAKHURST ADD SEC 04	R1	\$ 4,130	544
1 & 2 FAMILY, PAVING-2	OWNER	6567	10/28/14	933	S	FLOOD	AVE	16	9	SUNRISE HEIGHTS SEC #3	R1	\$ 6,475	760
1 & 2 FAMILY, STORAGE BLDG-2	LOCH, BILL & DIANA	5650	10/03/14	5499	N	BROADWAY	DR	6	2W	PARSONS ADDITION	A1	\$ 2,500	540
1 & 2 FAMILY, STORAGE BLDG-2	ROSENFELT, GLEN	5651	10/14/14	2202		BLUE CREEK	PKY	5	1	NOT SUBDIVIDED	R1	\$ 7,500	600
1 & 2 FAMILY, STORAGE BLDG-2	GRAY, BENJAMIN T & JOANNA L	5912	10/13/14	4617		FLINT RIDGE	DR	1	1	BLUE CREEK ADD	RE	\$ 14,000	1,200
1 & 2 FAMILY, STORAGE BLDG-2	OWNER	5915	10/02/14	4104	W	ROCK CREEK	RD	22	3W	BROOKHAVEN #33	R1	\$ 30,000	550
1 & 2 FAMILY, STORAGE BLDG-2	TUFF SHED	6002	10/06/14	10401		STORM KING	RD	10	1W	NOT SUBDIVIDED	A2	\$ 40,000	1,230
1 & 2 FAMILY, STORAGE BLDG-2	STOWE, DARYL	6024	10/10/14	2353		BLUE CREEK	DR	29	1	TIMBER ACRES	A2	\$ 4,500	192
1 & 2 FAMILY, STORAGE BLDG-2	MILLIGAN, AARON R. & ERIN L.	6034	10/07/14	1802		WESTBROOKE	TER	26	7	BLUE CREEK ADD	RE	\$ 14,000	1,200
1 & 2 FAMILY, STORAGE BLDG-2	OLIPHANT, GREG	6086	10/10/14	3525	SE	132ND	AVE	7	1E	HILLTOP ADD	R1	\$ 2,500	144
1 & 2 FAMILY, STORAGE BLDG-2	DESPAIN, MATT	6091	10/10/14	2509		ATWOOD	DR	3	3	NOT SUBDIVIDED	A2	\$ 17,000	1,440
1 & 2 FAMILY, STORAGE BLDG-2	OWNER	6671	10/31/14	11100	E	ROCK CREEK	RD	23	1W	NORMANDY MANOR	R1	\$ 1,500	120
1 & 2 FAMILY, SWIMMING POOL-3	ACTION POOLS, INC.	5685	10/06/14	601		MANOR HILL	DR	9A	1	NOT SUBDIVIDED	A2	\$ 40,000	800
1 & 2 FAMILY, SWIMMING POOL-3	BLUE HAVEN POOLS OF OK	6463	10/23/14	4916		WELLMAN	DR	4	3	BROOKHAVEN #37	R1	\$ 36,000	800
1 & 2 FAMILY, SWIMMING POOL-3	BELL & BELL POOLS	6533	10/24/14	3400		PALOMINO	WAY	9	2	ARBOR LAKE ADD #5	R1	\$ 59,334	900
1 & 2 FAMILY, SWIMMING POOL-3	BELL & BELL POOLS	6535	10/24/14	3110		TIMBER SHADOWS	DR	2	3	MONTECITO RANCH	PUD	\$ 39,000	1,027
1 & 2 FAMILY, SWIMMING POOL-3	GUTIERREZ, ALEXANDER	6519	10/30/14	5420	NW	36TH	AVE	6	7	HIGHLAND VILLAGE ADD SEC 6	R1	\$ 45,000	1,027
3+ FAMILY, NEW CONSTRUCTION-2	PARKCREST BUILDERS, L.T.D.	1409	10/10/14	900	E	LINDSEY	ST	1	1	MARLATT ADD	R1	\$ 40,000	1,050
3+ FAMILY, NEW CONSTRUCTION-2	PARKCREST BUILDERS, L.T.D.	1410	10/10/14	900	E	LINDSEY	ST	1	1	MILLENNIUM ADD	PUD	\$ 9,841,255	172,051
TEMPORARY ROLL-OFF, OTHER	WASTE MANAGEMENT	5914	10/01/14	770		DEBARR	AVE	35	2	MILLENNIUM ADD	PUD	\$ 12,079,736	164,465
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	5926	10/24/14	1217		ALAMEDA	ST	2	1	LARSH'S UNIVERSITY ADD	C1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	5926	10/01/14	512		SHAWNEE	ST	6	10	LAKEVIEW TERRACE ADD #6	C2		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	6314	10/14/14	420	W	TONHAWA	ST	23	88	LAKEVIEW TERRACE ADD #6	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	AUTRY, DOROTHY M	6420	10/17/14	727		KANSAS	ST	9	12	SOUTHRIDGE ADD	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	SASAKI, YOSHIKAZU	6513	10/23/14	330		ATTERBERRY	DR	24	1	NORMAN, ORIGINAL TOWNSHIP	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	SASAKI, YOSHIKAZU	6513	10/23/14	330		ATTERBERRY	DR	24	1	PARK ADD	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	SASAKI, YOSHIKAZU	6513	10/23/14	330		ATTERBERRY	DR	24	1	LAKEVIEW TERRACE	R1		
Total Permits												Average Valuation \$	219,883
106												Total Valuation \$	23,307,615
												Average Project Area	3.448
												Total Project Area	365,474

City of Norman  
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS  
Issued October 2014- Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
ALL OTHER RESIDENTIAL TOTAL													
\$		23,307,615	106										
Subtotal Add/Alt Permits **													
				1 & 2 FAMILY, ADD OR ALTER-2	1 & 2 FAMILY, FIRE REPAIR	3+ FAMILY, ADD OR ALTER	3+ FAMILY, FIRE REPAIR	1 FAMILY, MANUF HOME					
\$		759,886	\$	744,886	\$	15,000	\$	-	\$	-	\$	-	
Subtotal Other Permits ***													
				1 & 2 FAMILY STORM SHELTER-3	1 & 2 FAMILY, PAVING-2	1 & 2 FAMILY, STORAGE BLDG-2	1 & 2 FAMILY, SWIMMING POOL-3	1 FAMILY, CARPORT-2					
\$		626,738	\$	186,960	\$	46,269	\$	171,000	\$	221,334	\$	1,175	
Subtotal Permits Special Count													
				1 FAMILY, MANUFACTURED HOME-2	2 FAMILY, NEW CONSTRUCTI	3+ FAMILY, NEW FOUNDATION	3+ FAMILY, PERMIT-2						
\$		21,920,991	\$	-	\$	-	\$	21,920,991	\$	-			

**REVITILIZATION      10C**

## REVITALIZATION DIVISION

### Community Development Block Grant (CDBG)

#### Citizen Participation

Funding for FYE 2015 is **\$721,987 for CDBG and \$318,067 for HOME**. Citizen participation for FYE 2016 began with a Community Dialogue on September 3, 2014. Five citizens were elected to serve on the Policy Committee. Neighborhood meetings held October 8<sup>th</sup> and ten citizens were elected to serve on the Policy Committee. The Committee was reduced to 15 members beginning this fiscal year.

A New Five-Year Consolidated Plan for the Community Development Block Grant and other HUD Programs will be formulated in FYE 15 for approval by City Council in the spring of 2015.

### Housing Programs

July – October 2014:

#### **HOME**

4 rehabilitation projects have been qualified with 3 complete and 1 under contract.

#### **CDBG**

- 3 rehabilitation projects have been qualified with 1 under contract; 1 on hold at owner's request; and specifications being prepared on 1.
- 6 emergency repairs have been qualified with 3 completed; 2 under contract; and specifications being prepared on 1.
- 1 accessibility modification project has been qualified and is under contract.

### Code Compliance

Code Compliance investigated 470 complaints in October which included weeds, health, inoperative vehicles, off-street parking, kennels, dilapidated structures, right-of-way encroachments, signs, and zoning violations. 482 cases were closed in October with 463 remaining open. 275 reinspections were also made in October. City-wide proactive enforcement began on March 15, 2012.

### PROACTIVE INFORMATION

[# of violations/# of properties on which violations were found]

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
06	72/46	137/84	0/0	39/23	9/7	8/8	4/4	37/35	13/13	5/5	3/3	5/5
07	19/16	3/3	10/9	21/20	4/4	5/5	13/13	20/19	5/5	7/7	147/130	80/68
08	342/290	117/98	112/106	72/64	150/97	193/151	179/160	282/231	245/198	231/171	19/19	87/74
09	126/129	154/141	493/383	272/268	124/109	188/173	177/153	137/130	262/239	299/254	201/175	99/87
10	131/112	157/131	203/196	316/274	189/167	220/185	170/152	141/135	139/121	54/49	93/91	29/27
11	107/99	60/55	109/99	150/131	266/204	99/83	100/8/0	144/123	100/91	54/50	43/37	26/24
12	92/81	93/69	392/327	698/616	579/502	462/417	284/257	350/294	403/340	392/283	293/171	122/111
13	316/281	304/241	441/271	428/373	468/367	307/272	410/369	823/690	215/167	203/165	194/175	132/113
14	204/181	122/101	300/270	148/127	416/360	565/483	382/317	489/430	295/255	195/175		

Work Orders, Owner Abatement after Work Order Issued, and Liens Filed  
FYE 2014

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Work Orders	67	75	30	18									190
Owner Abated	5	12	3	4									24
Liens Filed	21	24	52	30									127

Code compliance inspectors continue enforcement of the sign ordinance. All signs found in the rights-of-way and in sight triangles are being removed. 1,710 signs were pulled in FYE 10; 4,653 were pulled in FYE 11; 681 in FYE 2012; 2,049 in FYE 2013; and 1,454 in FYE 2014. The table below shows signed pulled to date this fiscal year.

Signs Pulled From Rights-of Ways FYE 2014

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Signs Pulled	40	49	114	182									336

### Oil & Gas

Oil & gas inspections continued with 164 operating oil wells. One well was plugged. There were no pipeline location issues in October.

### Historic District Commission

The Commission met on October 6, 2014.

Staff reported no Administrative Bypass was reviewed in September. The FY 14 CLG program - Southridge Neighborhood is underway with Cynthia Savage dba Architectural Resources & Community Heritage Consulting. Data base started and all legal descriptions acquired.

Reports on the continuation of Certificates of Appropriateness were as follows: 549 S. Lahoma the judge set a new court date at the end of February 2015; 720 W. Boyd carport and screening wall completed; 410 S. Peters project is underway; 322 Alameda has until 2016 to complete and owner still plans to proceed; 428 Chautauqua is weighing options as to adding on to existing structure or moving it and building a second house as previously discussed (property recently sold); 727 Chautauqua project has not been started; 321 Duffy to remove the current front porch steps and replace with steps that do not flare has not begun, but windows are complete; 231 E. Symmes (Mary Abbot House) to demolish an existing garage and construct a replacement garage that will include a storm shelter is on hold due to funding issues; 621 Chautauqua project to remove an old addition is moving along quickly; 434 Chautauqua to remove non-original rear additions on the first and second floors on the west rear elevation, to construct a 190 sf two-story replacement addition on the west elevation, construct a wood staircase and small deck on the west elevation, and remove two windows on the north elevation and reinstall one of the original windows on the second floor north elevation is underway; 434 Chautauqua to change the front screened in porch to one with open railing and baluster system but retaining south half wall has not started; 315 E. Castro request for a COA to remove a door opening on non-original rear addition and to cover that opening with siding has not been started; 635 S. Lahoma to install balcony bars on second floor French doors has not started; 645 S.



Lahoma to replace 4' chain link fence on east boundary with opaque fence at 8' on north end tapering to 4' at south end has not started; 408 Chautauqua to add basement access door to the rear has not started; and 710 S. Lahoma for a 6' opaque fence on south property line has not started. Request for replacing garage doors on two-car, non-original garage at 648 S. Lahoma was approved, and the 6' opaque fence on south property line at 648 S. Lahoma was determined to be allowed by Administrative Bypass.

Next meeting is scheduled for November 3, 2014.

### **Homeless Activities**

The **Continuum of Care** Steering Committee on homelessness has changed to quarterly meetings with a smaller group meeting monthly.

**One Vision One Voice** is continuing with their ten-agency education campaign, and the group is focusing on the "Housing First" model. The group held a special event "I Count" in October. Street homeless were counted and interviewed in an effort to determine greatest need and to set priorities on who should be housed first.

2014 Applications for the Continuum of Care were due in to HUD on February 4, 2014 with eight renewals submitted; and all were approved in June.

2014 Emergency Solutions Grants were submitted by the agencies directly to ODOC, not through the City. That process will continue in 2015.

The Notice of Funding Availability (NOFA) has been released for the Continuum of Care for 2015.

### **CDBG-DR**

An application for \$550,000 was approved by the City Council on June 2, 2014 and subsequently submitted to the Oklahoma Department of Commerce. The money would fund base repairs, asphalt paving, should grading and vegetation restoration for two miles of 108<sup>th</sup> Avenue NE from Rock Creek Road to Franklin Road, and three miles on 168<sup>th</sup> Avenue NE from Rock Creek Road to Indian Hills Road. These funds are a special grant for disaster relief using the Community Development Block Grant rules and regulations with additional requirements related to the tornadoes in 2013.

A second round of funding for this program is underway. All projects have to be CDBG eligible and in the designated disaster areas. For Norman that includes the wildfires in August 2012 that occurred between August 3-14, 2012; and the tornadoes that occurred from May 18 through June 2, 2013. \$41,228,000 is designated to be utilized in Cleveland and Creek Counties. A proposal totaling over \$49,000,000 was submitted jointly by the City of Norman and Cleveland County that included 27 infrastructure projects and equipment.

After reviewing all submittals across the state, ODOC is submitting to HUD, as a part of their statewide plan, \$21,711,500 in projects for the City of Norman/Cleveland County application. That list includes four bridges, five road projects and equipment. HUD has since determined that the non-fire equipment submitted by the City and County are not eligible, but the funding can be used for additional infrastructure projects submitted on the original list of 27 projects.

## **SOCIAL AND VOLUNTARY SERVICES COMMISSION**

Applications for agency funding were sent out in August with a due date of September 12, 2014. Presentations were heard on September 22, 2014 with Commission review and recommendations decided in a meeting on September 29, 2014. Contracts for funding were forwarded to the City Council for approval at the October 28, 2014 meeting.

**COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRESS REPORT  
November 1, 2014**

<u>Project Description &amp; Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
<b>YEARS ONE THRU THIRTY-ONE (FY 1975/06)</b>	<b>\$ 32,212,751</b>	<b>100%</b>
<b>YEAR THIRTY-TWO (FY 2006/07)</b>	<b>\$ 1,480,629</b>	<b>98.21%</b>
All projects completed prior to 7/2014 except those itemized below:		
1. Park Projects (Original budget \$0 + \$79,969 from Streets)	\$ 79,969	78.58%
<b>YEAR THIRTY-THREE (FY 2007/08)</b>	<b>\$ 1,448,917</b>	<b>97.17%</b>
All projects completed prior to 7/2014 except those itemized below:		
1. Street Improvement	\$ 48,181	14.53%
<b>YEAR THIRTY-FOUR (FY 2008/09)</b>	<b>\$ 1,396,192</b>	<b>95.26%</b>
All projects completed prior to 7/2014 except those itemized below:		
1. Park Projects (Original Budget \$0 + \$89,698 from Street Projects)	\$ 100,092	33.72%
<b>YEAR THIRTY-FIVE (FY 2009/10)</b>	<b>\$ 1,503,773</b>	<b>98.75%</b>
All projects completed prior to 7/2014 except those itemized below:		
1. Park Projects	\$ 124,262	84.83%
2. HOME 09	\$ 632,844	100.00%
<b>YEAR THIRTY-SIX (FY 2010/11)</b>	<b>\$ 1,516,000</b>	<b>96.17%</b>
All projects completed prior to 7/2014 except those itemized below:		
1. Park Projects	\$ 131,150	55.83%
<b>YEAR THIRTY-SEVEN (FY 2011/12)</b>	<b>\$ 1,306,077</b>	<b>98.98%</b>
All projects completed prior to 7/2014 except those itemized below:		
1. Neighborhood Projects	\$ 25,000	46.73%
2. Housing Rehabilitation (Original Budget \$413,230 +701 PI)	\$ 413,931	100.00%
<b>YEAR THIRTY-EIGHT (FY 2012/13)</b>	<b>\$ 1,125,147</b>	<b>98.98%</b>
All projects completed prior to 7/2014 except those itemized below:		
1. Neighborhood Projects	\$ 40,000	27.63%
2. Housing Rehabilitation (Original Budget \$381,787 + \$4,844 PI)	\$ 386,631	59.78%
3. HOME 12 (Original Budget \$368,420 + \$13,000 PI)	\$ 381,420	62.33%
<b>YEAR THIRTY-NINE (FY 2013/14)</b>	<b>\$ 1,100,827</b>	<b>56.98%</b>
All projects completed prior to 7/2014 except those itemized below:		
1. Housing Rehabilitation (Original Budget \$497,951)	\$ 497,951	33.59%
2. Neighborhood Projects	\$ 58,673	0.00%
3. HOME 13 (Original Budget \$339,118+\$20,000 PI)	\$ 319,118	69.10%
<b>YEAR FORTY (FY 2014/15)</b>	<b>\$ 1,040,054</b>	<b>10.69%</b>
(Original Budget \$1,040,054)		
1. CART	\$ 25,000	15.54%
2. Housing Rehabilitation	\$ 167,809	11.65%
3. Neighborhood Improvement Projects	\$ 334,786	0.00%
5. Acquisition of Property	\$ 50,000	0.00%
4. Admin & Planning	\$ 144,392	36.47%
5. HOME 13 (Original Budget \$319,118)	\$ 318,067	0.00%
<b>CDBG DR1</b>		
1. Street and Bridge	\$ 550,000	11.29%

**TARGET AREA PROJECTS NOT COMPLETED**

<u>Project Description &amp; Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
<b>1. CDBG AND HOME Housing Projects</b>	<b>CDBG \$ 386,631</b>	<b>Year 38 100.00%</b>
	<b>\$ 477,951</b>	<b>Year 39 33.59%</b>
	<b>\$ 167,809</b>	<b>Year 40 11.65%</b>

CDBG Housing Programs include the administration for the following:

Deferred Payment Loans, Emergency Repairs, and Accessibility Modifications

- 0 Deferred Payment Loans Completed
- 1 Rehabilitation Deferred Payment Loans under contract
- 3 Emergency Repair Loans Completed
- 2 Emergency Repair Loans Under Contract
- 1 Accessibility Modifications Completed

HOME	\$	527,597	2011	100.00%
	\$	381,420	2012	62.33%
	\$	319,118	2013	69.10%
	\$	319,118	2014	0.00%

HOME Housing Programs include the administration for the following:

Reconstruction Program, Deferred Payment loans, Acquisition of Rental Units, Fair Housing, and CHDO Activities

- 1 Rehabilitation Deferred Payment Loans Under Contract
- 3 Rehabilitation Deferred Payment Loans Completed

<b>2. Neighborhood Improvements</b>	\$	79,969	Year 32	78.58%
All funding will be utilized for park improvements in the five	\$	66,179	Year 33	100.00%
neighborhood parks; McGeorge; Cate; Centennial; Updegraff; and in	\$	89,698	Year 34	33.72%
two additional locations in the Larsh/Miller neighborhood	\$	124,262	Year 35	84.83%
Placemaking projects in all five neighborhoods. Street improvements	\$	131,150	Year 36	52.55%
on Porter: Frank - Hughbert. Solar powered speed indicators for Jones	\$	25,000	Year 37	39.67%
at Wilson School.	\$	25,000	Year 38	37.00%

<b>3. Neighborhood Owner Improvement Projects</b>	\$	334,786	Year 40	0.00%
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Funds are to assist low income owner occupied residents of the CDBG Target Area correct property code violations

- 35 Applications mailed
- 1 Projects underway since 07/14
- 0 Projects completed since 07/14

<b>4. Property Acquisition</b>	\$	50,000	Year 40	0.00%
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Funds are for the acquisition and or/rehabilitation of property for activities benefitting low income citizens

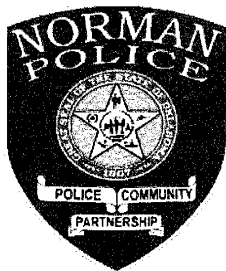
<b>4. CART</b>	\$	25,000	Year 40	15.54%
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Funds are for bus passes and other transportation services for low to moderate income persons.

- 3,152 Passes issued since July 2014.

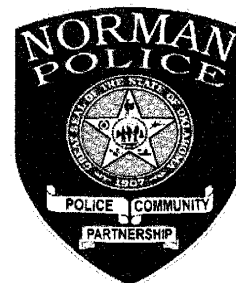
**CDBG no longer funds social service agencies, with exception of the bus pass program,  
beginning with the 14/15 year**

**POLICE      11**



# Administrative Summary

## October



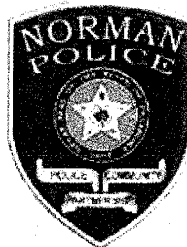
### Operations

	<u>Current</u>		<u>Year-To-Date</u>	
	14	13	14	13
<b>Part I Crimes</b>	<b>364</b>	<b>465</b>	<b>3,710</b>	<b>3,820</b>
Murder	0	0	3	3
Rape	7	5	49	68
Robbery	5	4	59	56
Agg. Ass.	7	11	63	80
Burglary	67	87	590	741
Larceny	250	328	2,715	2,623
Auto Theft	26	30	224	246
Arson	2	0	7	3
<b>Part II Crimes</b>				
DUI/APC	37	46	533	476
Drunkenness	65	59	637	630
Drug Violations	98	97	1,282	1,216
Littering	1	0	20	17
Forgery	15	15	220	174
Vandalism	61	82	683	746
Others	796	858	8,549	7,955
<b>Total Crime</b>	<b>1437</b>	<b>1622</b>	<b>15634</b>	<b>15034</b>
<b>Collisions</b>				
Fatality	0	1	3	6
Injury	55	83	552	638
Non-Injury	182	205	1447	1613
<b>Miscellaneous</b>				
CAD Activity (Total)	9303	9117	94565	89432
Calls for Service (Police)	5656	5926	54348	55271
Citations	1588	940	16053	11748
Warnings	948	503	12777	7817
Community Activity (Hours)	870	437	5039	3409
Avg Emergency Response Time (Min)	4.27			
Avg Non-Emerg Response Time (Min)	7.44			
Avg Call Time (Hours)	0.82			

## **Crime Free Multi-Housing Program October 2014**

During the month of October 2014, several of the properties involved in the program participated in National Night Out (NNO). It is usually rare for apartment communities to participate in NNO; however, this year we sent out 60 invitations to apartment communities and 12 of those decided to participate.

We are also continuing to work on security survey reports for 2 properties. We have one property scheduled for a security survey on Nov. 20<sup>th</sup>. This next property should be close to meeting minimum standards and moving on to phase 3.



**Teddy Wilson**  
MASTER POLICE OFFICER  
Commission #0615  
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**Norman Police Department**  
201-B West Gray St.  
Norman, OK 73069  
(405) 366-5438

Integrity \* Accountability \* Mutual Respect \* Service Attitude \* Partnerships

**ANIMAL CENTER DIVISION  
PRELIMINARY REPORT FORM  
October 2014**

	FY2015		FY2014	
<b>OPERATIONAL INFORMATION</b>	<b>This Month</b>	<b>Year to Date</b>	<b>This Month</b>	<b>Year to Date</b>
<b>DOGS:</b>				
Number on hand from last month	51		46	
Number impounded this month	145	533	127	525
Owner relinquish	11	46	6	29
In field pickup	1	12	2	5
Adoption returns	1	4	3	12
Disposal	3	8	6	16
Picked up dead	6	22	3	21
Number redeemed	31	118	26	126
Number adopted to public	39	149	37	192
Number turned to rescues	12	58	18	57
Number euthanized - Adoptable	3	16	3	27
Number euthanized - Non adoptable	17	62	18	64
Number died for unknown reason	3	5	0	1
Number fostered	36	107	3	14
Escaped	0	1	0	1
Total now on hand	46		59	
<b>CATS:</b>				
Number on hand from last month	39		26	
Number impounded this month	138	417	118	519
Owner relinquish	20	49	0	62
In field pickup	0	0	1	28
Adoption returns	0	0	0	2
Disposal	0	2	7	49
Picked up dead	8	44	16	43
Number redeemed	4	10	2	4
Number adopted to public	18	75	20	114
Number turned to rescues	31	99	26	80
Number euthanized - Adoptable	13	26	0	16
Number euthanized - Non adoptable	45	90	36	186
Number died for unknown reason	0	6	0	4
Number fostered	23	63	4	15
Escaped	0	1	0	2
Total now on hand	35		33	
<b>MISCELLANEOUS:</b>				
Domesticated Animals	0	3	2	6
Wildlife	82	345	58	318
TOTAL	82	348	60	324

NOTES:



	FY2015		FY2014	
<b>SAFETY REPORT</b>	This Month	Year to Date	This Month	Year to Date
Injuries on the Job	0	0	2	6
City Vehicle Damaged	0	1	0	0
Vehicle Accidents Reviewed	0	0	0	0
a. Employee Responsible	0	1	0	0
b. Employee Not Responsible	0	0	0	0

<b>PET LICENSES ENFORCEMENT ACTION</b>	This Month	Year to Date	This Month	Year to Date
<b>January to December</b>				
Total Licenses Sold (Annual)	85	4,442	162	2,917
Citations Issued (AWO)	80	511	20	61
Citations Issued (Private Citizen)	0	12	0	0
Warnings Issued	0	39	3	12

<b>FINANCIAL INFORMATION</b>	This Month	Year to Date	This Month	Year to Date
10-1531 Amount - dog redemption	\$1,130.00	\$4,784.00	\$885.00	\$4,235.00
10-1532 Amount-dog adoption	\$2,011.00	\$8,251.00	\$2,040.00	\$11,070.00
10-1531 Amount-cat redemption	\$80.00	\$295.00	\$70.00	\$185.00
10-1532 Amount-cat adoption	\$1,020.00	\$4,080.00	\$1,080.00	\$6,120.00
10-1531 Amount-misc. redemption	\$110.00	\$110.00	\$0.00	\$55.00
10-1532 Amount-Misc. adoption	\$15.00	\$90.00	\$0.00	\$20.00
10-1533 Miscellaneous	\$535.00	\$1,640.00	\$283.00	\$6,273.00
<b>TOTAL</b>	<b>\$4,901.00</b>	<b>\$19,250.00</b>	<b>\$4,358.00</b>	<b>\$27,958.00</b>

Donation 010-0000-227.24-31 \$130.00 \$819.00 \$3,421.00 \$20,655.10

Donation account balance **\$20,520.55** **\$52,635.60**

<b>Liability payback (July to June)</b>	This Month	Year to Date	This Month	Year to Date
<b>2003 Adoption expansion</b>				
Payback Balance	-\$4,129.50		\$40,447.00	
22-L432 Liability - pet licenses	\$380.50	\$3,744.00	\$844.00	\$3,047.00
<b>TOTAL (New Balance)</b>	<b>-\$4,510.00</b>		<b>\$39,603.00</b>	

**NOTES:**

Replacement CPL \$1.50

SPAY / NEUTER PROCEDURES	FY2015		FY2014	
	This Month	Year to Date	This Month	Year to Date
Dogs	16	102	37	140
Cats	24	70	26	91
TOTAL	40	172	63	231

ANIMAL BITES July to June	FY2015		FY2014	
	This Month	Year to Date	This Month	Year to Date
Dogs	2	21	8	21
Cats	2	6	0	1
Other	0	0	1	1

# SUMMARY

Dogs returned to the owner prior to coming to the shelter

6	City pet license
	Rabies tag
8	Microchips
6	Personal ID tag
	Knew animal do to prior contact
2	Neighbor told officer
	Lost & Found slip at shelter
22	Total

Incident No.	Offense	Court
2014-14979	City Pet License	Municipal Court
2014-14979	Rabies Vacc/Shots	Municipal Court
2014-13913	Rabies Vacc/Shots	Municipal Court
2014-13913	Rabies Vacc/Shots	Municipal Court
2014-13913	City Pet License	Municipal Court
2014-13913	City Pet License	Municipal Court
2014-14223	Confinment of Anim	Municipal Court
2014-14223	City Pet License	Municipal Court
2014-14223	City Pet License	Municipal Court
2014-14587	Clean enclosures	Municipal Court
2014-14587	Number of animals	Municipal Court
2014-14643	City Pet License	Municipal Court
2014-14643	City Pet License	Municipal Court
2014-14643	City Pet License	Municipal Court
2014-14643	Rabies Vacc/Shots	Municipal Court
2014-14643	Rabies Vacc/Shots	Municipal court
2014-14643	Rabies Vacc/Shots	Municipal court
2014-13582	City Pet License	Municipal court
2014-13582	City Pet License	Municipal court
2014-13728	City Pet License	Municipal court
2014-13868	Rabies Vacc/Shots	Municipal court
2014-13868	City Pet License	Municipal court
2014-14223	City Pet License	Municipal court
2014-14223	City Pet License	Municipal court
2014-14223	City Pet License	Municipal court
2014-14223	Number of Animals	Municipal court
2014-14546	City Pet License	Municipal court
2014-14546	Rabies Vacc/Shots	Municipal court
2014-14590	City Pet License	Municipal court
2014-14590	City Pet License	Municipal court
2014-14623	City Pet License	Municipal court
2014-14642	City Pet License	Municipal court
2014-14642	City Pet License	Municipal court
2014-14642	City Pet License	Municipal court
2014-14828	City Pet License	Municipal Court
2014-14828	City Pet License	Municipal Court
2014-14864	Rabies Vacc/Shots	Municipal Court

2014-13592	Confinement of Dogs	Municipal court
2014-13667	Dog at Large	Municipal court
2014-14478	City Pet License	Municipal court
2014-15008	City Pet License	Municipal Court
2014-14586	City Pet License	Municipal court
2014-14853	Confinement of Dogs	Municipal court
2014-14853	Confinement of Dogs	Municipal court
2014-14853	Confinement of Dogs	Municipal court
2014-13644	City Pet License	Municipal court
2014-13664	Rabies Vacc/Shots	Municipal court
2014-13664	City Pet License	Municipal court
2014-13721	Interfearance with A	Municipal court
2014-13732	Confinement of Dogs	Municipal court
2014-13755	Rabies Vacc/Shots	Municipal court
2014-13755	City Pet License	Municipal court
2014-13880	City Pet License	Municipal court
2014-13880	City Pet License	Municipal court
2014-13880	Rabies Vacc/Shots	Municipal court
2014-13880	Rabies Vacc/Shots	Municipal court
2014-14030	Interfearance with A	Municipal court
2014-14132	Abandoment of Anir	Municipal court
2014-14217	City Pet License	Municipal court
2014-14702	City Pet License	Municipal court
2014-14702	Rabies Vacc/Shots	Municipal court
2014-15011	City Pet License	Municipal court
2014-15011	City Pet License	Municipal court
2014-15011	Rabies Vacs/Shots	Municipal court
2014-15011	Rabies Vacs/Shots	Municipal court
2014-14906	City Pet License	Municipal court
2014-14906	Rabies Vacs/Shots	Municipal court
2014-13967	City Pet License	Municipal court
2014-13967	City Pet License	Municipal court
2014-13967	Confinement of Dogs	Municipal court
2014-14236	Confinement of Dogs	Municipal court
2014-14236	City Pet License	Municipal court
2014-14236	Rabies Vacs/Shots	Municipal court
2014-14582	Confinement of Dogs	Municipal Court
2014-15047	Confinement of Dogs	Municipal Court
2014-15047	Confinement of Dogs	Municipal Court
2014-15047	Rabies Vacs/Shots	Municipal court

2014-15047	Rabies Vacs/Shots	Municipal court
2014-15047	City Pet License	Municipal court
2014-15047	City Pet License	Municipal court



**DEPARTMENT OF PUBLIC WORKS  
MONTHLY PROGRESS REPORT  
CITY OF NORMAN, OKLAHOMA  
October, 2014**

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**ENGINEERING DIVISION**

**DEVELOPMENT**

The Development Coordinator processed 2 Certificate of Surveys, 3 Final Plats, 2 Short Form Plat, and 4 Preliminary Plats for Planning Commission; 1 Final Plat, 1 Preliminary Plat, 1 Consent to Encroach, 1 Easement, and 1 Certificate of Survey for City Council review. The Development Engineer reviewed 31 sets of construction plans and 6 punch lists. There were 124 permits reviewed and/or issued. Fees were collected in the amount of \$13,760.64

**CAPITAL PROJECTS**

**I-35/SH-9 East Interchange**

Construction of the first phase of the I-35/SH-9 East Interchange will begin on Sunday, November 17, 2013. This is a \$12 million construction project awarded to Sherwood Construction Company of Wichita, Kansas. The project has an estimated completion date of November 2014. The construction contract allows an early completion incentive pay of \$8,000 a day with a maximum of 90 days. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The project involves the following construction elements:

- Relocate the existing northbound I-35 to SH-9 East ramp. This ramp will temporarily tie in to the existing SH- 9 East roadway
- Build the new southbound I-35 to SH-9 East ramp
- New SH-9 East Bridge over I-35. This bridge will be located on the south side of the existing bridge.
- The first phase of the West Lindsey Street Widening Project storm water box culvert. This section of the box culvert will be constructed from the Canadian River to the north side of the new SH-9 East Bridge over I-35

The contractor's activities this month are as follow:

- Completed the construction of the east bridge abutment
- Completed the construction of the bridge deck on the new SH-9E bridge
- Completed the construction of concrete pavement on the new southwest cloverleaf ramp
- Continued to work on the final grading
- Continued to install sod on the disturbed areas
- Continue to paint the bridge over I-35

### **State Highway 9 – 24<sup>th</sup> Avenue SE to 36<sup>th</sup> Avenue SE**

The State Highway 9 Widening Project is a \$9.6 million highway improvement project awarded to Allen Contracting of Oklahoma City. The project began on July 7, 2014 and will be completed in April 2015. The construction contract allows the contractor to earn early completion incentive pay at \$7,000 a day with a maximum of 90 days, for an early completion date of January 2015. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

When the project is complete, the roadway will be widened to four lanes with a center median, intersection improvements at 24<sup>th</sup> Avenue SE, signalization of Technology Place, John Saxon Boulevard and 36<sup>th</sup> Avenue SE, improved drainage and a new bridge over a Dave Blue Creek tributary. The Oklahoma Department of Transportation will be administering the construction of the project.

The contractor's activities this month are as follow:

- Continue to install the storm water system
- Continue constructing bridge on 36<sup>th</sup> Avenue SE
- Continue to place asphalt between Technology Place and end of project
- Continue concrete pavement between 24<sup>th</sup> Avenue SE and Technology Place

### **Interstate Drive East Extension**

The Interstate Drive East Extension Project is a \$3.9 million roadway construction project that will extend Interstate Drive north from Conference Drive and tie into 24th Avenue NW at Corporate Center Drive. When the project is complete, a new road will be constructed with curb and gutter, a modern roundabout will be added, storm water system improvements and add a signalized intersection at 24th Avenue NW. The project was awarded on April 22, 2014 to Silver Star Construction Company. The project began on May 20, 2014 and should be completed by December 2014.

The contractor's activities this month are as follow:

- Completed the earthwork along Interstate Drive
- Completed installing the storm water system along Interstate Drive
- Continued to install the curb and gutter along Interstate Drive
- Continue asphalt paving along Interstate Drive
- Began placing the concrete pavement on the west side of 24<sup>th</sup> Avenue NW

### **Cedar Lane Road – 12<sup>th</sup> Avenue SE to ½ mile east of 24<sup>th</sup> Avenue SE**

The Cedar Lane Road Widening Project is an \$8.1 million roadway construction project awarded to Duit/TTK construction of Oklahoma City. The contractor started work on the project on June 23, 2014 and will be complete in May 2015. The project involves the construction of a new four-lane roadway that will include five foot bike lines on each side of the road. The project will also include improvements to 12<sup>th</sup> Avenue SE and 24<sup>th</sup> Avenue SE as they approach Cedar Lane Road, improve the BNSF railroad crossing and resurface U.S. Highway 77 on the north and south sides of Cedar Lane Road. Signalization of the 12<sup>th</sup> Avenue SE and Cedar Lane Road intersection will also help relieve traffic congestion at peak travel times during the day. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.



The contractor's activities this month are as follows.

- Completed the installation of the storm water system along 12<sup>th</sup> Avenue SE
- Continue earthwork along Cedar Lane Road
- Continue to install the storm water system along Cedar Lane Road

#### **STORMWATER MANAGEMENT PROGRAM:**

- Inspections – 34 (several of these were spot checks and imminent rain warnings. This is reduced from the average 60 due to no full time inspector at this time)
- 68 sites are currently open as shown in the data base.
- Earth Change Permits issued – 2 issued in October, 26 YTD
- Citizen Calls/Complaints – 4 in October, 98 YTD
- There were 4 field contacts with lawn care crews where they were given the “Don’t Blow It” brochure.
- We have done 7 detention basin inspections in October.
- The “Pet Waste” Public Service Announcement is set to run in the next employee newsletter, on the CON cable access channel and has been published in the Transcript.

#### **FLEET DIVISION**

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

##### **Fuel Report**

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

##### **Maintenance Report**

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

*Monthly Progress Report*  
*Public Works (October 2014)*

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

**Productivity Report**

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

**STREETS**

168<sup>TH</sup> AVE. NE B/ ROCKCREEK RD AND INDIAN HILLS RD DR GRANT PROJECT  
6,837.56 tons of asphalt

**DEEP PATCH OPERATIONS**

W.500 DAWS  
15.70 tons of asphalt

**CONCRETE OPERATIONS**

2400 OAK FORREST DR PANEL REPLACEMENT  
107.5 cubic yards of concrete

600 BLK SHERWOOD PANEL REPLACEMENT  
32.0 cubic yards of concrete

900 BLK MOCKINGBIRD LN PANEL REPLACEMENT  
37.0 cubic yards of concrete

**DRAINAGE OPERATIONS**

*Monthly Progress Report*  
*Public Works (October 2014)*

108<sup>TH</sup> NE B/ROCK CREEK RD AND FRANKLIN RD PIPE HEADWALLS  
50.0 cubic yards of concrete

OTHER

INTERLOCAL AGREEMENT CLEVELAND CO. DIST. 1  
LITTLE AXE SCHOOL PARKING LOT OVERLAY  
1,883.67 tons of asphalt

CRACK SEAL OPERATIONS  
Approximately 5.2 miles of urban streets were sealed this month.

ROUTINE CITY PATCHING OPERATIONS  
This month approximately 12.55 tons of asphalt was utilized in routine city patching.

**STORM WATER**  
Month of October, 2014

48TH AVENUE S.E.  
Performing erosion repair to storm water culvert cross drain. Placed 5 tons of select material.

ALLEY MAINTENANCE  
Placed 2 tons of rock and placed 5 tons asphalt millings in various alleys in the Urban Area.

SANITATION COMPOST FACILITY  
Burning tree debris and stumps at burn pit.

ROADSIDE MAINTENANCE  
Trimming trees on roadside right-of-ways in the rural area and hauled 14 tons of debris.

DRAINAGE MAINTENANCE  
Removed 17 tons debris/sediment and trimmed trees in drainage right-of-ways in the urban area.

URBAN/RURAL LITTER PROGRAM  
Removed .83 tons of trash/debris from urban/rural right-of-ways.

URBAN STREET SWEEPING OPERATIONS  
Urban street sweeping operations, a total of 482 miles were swept resulting in the removal of approximately 227 tons of debris from various curblane streets.

STORM WATER MANAGEMENT  
Cleared 685 inlets of debris from drainage right-of-ways in the urban/rural area.

MOWING OF DRAINAGE/ROADSIDE RIGHT-OF-WAYS  
Mowed and trim mowed 1,937,221 feet of drainage right-of-ways in the urban area.  
Mowing 11.75 miles of urban roadside right-of-ways (smooth cut).  
Mowing 112.50 miles of urban/rural roadside right-of-ways (rough mowing).

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**SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2014**

<b>STREET DIVISION</b>					
	<b>FYE 2015 October, 2014</b>	<b>FYE 2015 October, 2014</b>	<b>Year to Date</b>	<b>Year to Date</b>	<b>FYE 2015</b>
<b>PERFORMANCE INDICATORS</b>	<b>ACTUAL</b>	<b>PER CENT</b>	<b>ACTUAL</b>	<b>PER CENT</b>	<b>PROJECTED</b>
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Patch 100% of all potholes smaller than one cubic foot within 24 hours (tons of material used)	23.70	100%	155.99	100%	95%
Overlay/pave 10 miles per year.	3.05	31%	11.57	116%	100%
Replace 1,160 square yards of concrete pavement panels	226.50	20%	943.50	81%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	10.00	2%	60.00	14%	50%
Grade all unpaved public roads eight (8) times a year. (approximately 21 miles)	42.00	25%	252.00	150%	100%

<b>STORM WATER DIVISION</b>					
	<b>FYE 2015 October, 2014</b>	<b>FYE 2015 October, 2014</b>	<b>Year to Date</b>	<b>Year to Date</b>	<b>FYE 2015</b>
<b>PERFORMANCE INDICATORS</b>	<b>ACTUAL</b>	<b>PER CENT</b>	<b>ACTUAL</b>	<b>PER CENT</b>	<b>PROJECTED</b>
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	482.00	96%	1,723.00	29%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	685.00	5%	1,747.00	12%	70%
Mow 190 ROW-miles of Urban right-of-way, eighteen times per year (miles)	11.75	0%	118.50	3%	85%
Mow 148 miles of Rural Right-of-way twice per year (miles)	112.50	38%	889.75	301%	50%
Mow 2,271,548 sq.feet of open drainage ways, six times per year	1,937,221.00	14%	8,383,824.00	62%	80%
Apply chemical vegetative control to 160 urban/rural ROW-miles twice per year	-	0%	47.50	15%	65%

# **OCTOBER 2014**

## **DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW**

**FY 14-15 Associated Fees**

### **Subdivision Development:**

**Planning Commission/Dev Comm Review:**    This Month    Last Month    Total

\*Norman Rural Cert of Survey..2  
 \*Final Plats.....3  
 \*Preliminary Plats.....4  
 \*Short Form Plat.....2

### **City Council Review:**

Certificate of Survey.....1  
 Preliminary Plat.....1  
 Final Plats.....1  
 Consent to Encroach.....1  
 Easement.....1  
 Closure of Easement & ROW..0  
 Certif. of Plat Correction.....0

### **Development Committee:**

Final Plats.....0

\$2,775.00	\$13,395.00	\$20,820.00
------------	-------------	-------------

### **Permits Reviewed/Issued:**

(includes Offsite Construction fees)

\*\*Single Family.....33  
 \*\*\*Commercial.....9  
 Multi-Family.....1  
 Addition/Alteration.....13  
 House Moving.....0  
 Paving Only.....9  
 Storage Building.....7  
 Swimming Pool.....5  
 Storm Shelters.....39  
 Public Improvements.....2  
 Temporary Encroachments.....5  
 Fire Line Pits/Misc.....1  
 Flood Plain (@\$100.00 each).....0

	\$0.00	\$200.00	\$200.00
<b>Total Permits.....</b>	<b>\$10,985.64</b>	<b>\$25,117.74</b>	<b>\$62,789.37</b>
<b>Grand Total.....</b>	<b>\$13,760.64</b>	<b>\$38,712.74</b>	<b>\$83,809.37</b>
<b>****Construction Plan Review occurrences</b>	<b>31</b>	<b>20</b>	<b>94</b>
<b>*****Punch Lists prepared.....</b>	<b>6</b>	<b>6</b>	<b>24</b>

\* All Final Plat review completed within ten days.....PI # 13  
 \*\* All Single Family Permits were reviewed and completed within three days.....PI # 10  
 \*\*\* All Commercial Permits were reviewed and completed within seven days.....PI # 11  
 \*\*\*\* All Construction Plans were reviewed within ten days.....PI # 12  
 \*\*\*\*\*All Punch Lists prepared within one day of Final Inspection.....PI # 8

## **OCTOBER 2014**

### **DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW**

**KEN DANNER/TODD McLELLAN/DREW  
NORLIN**

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
PI #8 PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	6	100%
PI #10 SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	33	100%
PI #11 COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	9	100%
PI #12 CONSTRUCTION PLAN REVIEW W/I 10 DAYS	31	100%
PI #13 FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	11	100%



# FLEET MANAGEMENT ACTIVITY REPORT

**October**

**FYE 2015**

## FUEL REPORT IN GALLONS

	UNLEADED PURCHASED	DIESEL PURCHASED	CNG PURCHASED
Internal pumps	21,441.00	28,156.00	28,200.00
Outside - sublet	391.76	377.50	0.00
<b>TOTAL</b>	<b>21,832.76</b>	<b>28,533.50</b>	<b>28,200.00</b>

TOTAL	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
Consumption	22,233.59	29,035.00	7,967.49	20,235.51

## FYE 2015 TO DATE CONSUMPTION

TOTAL	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
Consumption	89,258.97	109,814.15	33,875.20	79,284.85

### INTERNAL PRICE PER GALLON:

UNLEADED	High	\$2.79	Low	\$2.39
DIESEL	High	\$2.85	Low	\$2.66
CNG	High	n/a	Low	\$0.85

### EXTERNAL PRICE PER GALLON:

UNLEADED	High	\$2.80	Low	\$2.40
DIESEL	High	\$3.43	Low	n/a
CNG	High	n/a	Low	n/a

## MAINTENANCE REPORT

REPAIR PARTS SOLD	\$78,797.12
TIRES SOLD	\$28,007.83
<b>TOTAL PARTS SOLD</b>	<b>\$106,804.95</b>

## PUBLIC CNG SALES

October	\$20,234
FYE 2015 TO DATE	\$79,189

**SUBLET REPAIRS \$25,528.97**

### Life To Date CNG Sales:

TOTAL SOLD GALLONS TO DATE:	400,571
TOTAL SOLD DOLLARS TO DATE:	\$567,290

	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	Fiscal YEAR TO DATE
COMBINED SHOPS				
ROAD SERVICE	25	34	23	77
EMERGENCY ROAD CALLS	10	7	8	31
PM SERVICES	141	150	119	389
DISASTER REPAIRS	0	0	0	0
WORK ORDERS	458	468	422	1,412
SCHEDULED REPAIRS	81	85	86	281
NON SCHEDULED REPAIRS	247	250	221	688

	4	29	5	33
	1	7	0	8
	76	50	87	126
	0	0	0	0
	219	243	243	462
	43	45	41	88
	106	149	122	255

	21	5	17	46
	9	0	8	17
	65	100	32	204
	0	0	0	0
	239	225	178	673
	38	40	44	138
	141	101	98	353

as of 11/11/2014

### Equipment Late for PM by Equipment Number

Unit #	Description	Division	Latest Meter	Due at Meter	Meter Past Due	Scheduled DATE	SHOP	SERVICE
0988	2013 Ford F350	Animal Control	6,898	5,000	1,898	20-Oct	Light Shop	PMA
0986T	2012 Ford F250	Animal Control	DATE	DATE	n/a	29-Oct	Light Shop	PMA
0001	2001 Chevy Impala	Fire Prevention	152,710	153,339	(629)	15-Oct	Light Shop	PMA
0032	2014 Pierce Velocity	Fire Suppression	6,589	5,000	1,589	29-Aug	Heavy Shop	PMA
0030	2010 Pierce Pumper	Fire Suppression	27,287	25,971	1,316	19-Sep	Heavy Shop	PMA
1119	2007 Chevy Impala	Police Patrol	76,523	76,554	(31)	23-Oct	Light Shop	PMA
1182	2010 Ford Crown Victoria	Police Patrol	44,826	44,389	437	29-Oct	Light Shop	PMA
1167	2005 Ford Crown Victoria	Police patrol	118,916	117,825	1,091	4-Nov	Light Shop	PMA
1169	2011 Chevy Caprice	Police Patrol	20,900	20,191	709	6-Nov	Light Shop	PMA
0289	2009 John Deere Z510A	Sanitation Compost	1	1	0	26-Feb	Heavy Shop	PMB extremely overdue
0206T	1999 BMO TR Dollie	Sanitation Compost	1	1	0	24-Mar	Light Shop	PMC
0288	2004 E-Z Go Golf Cart	Sanitation Compost	1	1	0	21-Jul	Light Shop	PMC
0201	1995 Dodge 1500 Pickup	Sanitation Compost	140,299	140,156	143	2-Sep	Light Shop	PMB Missed several times
0287	2004 E-Z Go Golf Cart	Sanitation Transfer	1	1	0	26-Jun	Light Shop	PMA Missed several times

## Missed Preventive Maintenance

	COMPLETED FYE 14	PENDING FYE 14	TO DATE FYE 15	PENDING FYE 15
CITY COUNCIL	0	0	0	0
BUILDING MAINTENANCE	1	0	0	0
CUSTODIAL	0	0	0	0
FIRE ADMINISTRATION	3	0	1	0
FIRE TRAINING	0	0	0	0
FIRE PREVENTION	6	0	2	1
FIRE SUPPRESION	2	0	6	2
FIRE DISASTER PREPAREDNESS	4	0	0	0
ANIMAL CONTROL	8	0	4	2
POLICE ADMINISTRATION	2	0	0	0
POLICE STAFF SERVICES	7	0	4	0
POLICE CRIMINAL INVESTIGATIONS	8	0	5	0
POLICE PATROL	36	0	24	4
POLICE SPECIAL INVESTIGATIONS	4	0	0	0
POLICE COMMUNICATIONS	0	0	1	0
METER SERVICES	2	0	1	0
INFORMATION TECHNOLOGY	0	0	0	0
ENGINEERING	1	0	0	0
FLEET MANAGEMENT	0	0	0	0
STREET MAINTENANCE	11	0	2	0
STORM WATER	8	0	0	0
TRAFFIC	0	0	0	0
PARK MAINTENANCE	9	0	3	0
PARKS & RECREATION	1	0	1	0
FORESTRY	0	0	0	0
PLANNING	0	0	0	0
PLANNING CDBG	0	0	0	0
DEVELOPMENT SERVICES	0	0	0	0
CODE COMPLIANCE	0	0	0	0
WATER PLANT	1	0	2	0
WATER RECLAMATION	1	0	0	0
UTILITIES - ENVIRONMENTAL	0	0	0	0
LINE MAINTENANCE ADMIN.	0	0	0	0
WATER LINE MAINTENANCE	11	0	0	0
SEWER LINE MAINTENANCE	5	0	1	0
SANITATION ADMINISTRATION	0	0	0	0
SANITATION RESIDENTIAL	5	0	0	0
SANITATION COMMERCIAL	10	0	4	0
SANITATION TRANSFER	8	1	1	0
SANITATION COMPOST	5	2	7	3
SANITATION RECYCLE	2	0	2	0
SANITATION YARD WASTE	3	0	2	0
TOTALS	164	3	73	12

**CITY OF NORMAN**  
**DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION**  
**MONTHLY PROGRESS REPORT**

October 2014	PROJECTED GOAL	THIS MONTH				YEAR TO DATE			
	Percentage	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met		
Provide initial response to citizen inquiries within 2 days	100%	71	71	100%	291	291	100%		
Provide information requested by citizens within 7 days	95%	71	71	100%	291	291	100%		
Complete traffic engineering studies within 45 days.	99%	0	0	#DIV/0!	0	0	#DIV/0!		
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	50	50	100%	219	219	100%		
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage		
		465	135	0.29	1309	462	0.35		
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average		
		1.94	20	10.31	9.75	137	13.59		
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met		
		28	28	100%	70	70	100%		
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met		
		49	49	100%	143	143	100%		
Response to reports of sign damage:	Percentage								
High Priority Stop or Yield Signs within one hour	99%	10	10	100%	31	31	100%		
Lower Priority all other signs within one day	90%	48	48	100%	221	221	100%		
Street Name Signs within two weeks	90%	25	25	100%	93	93	100%		
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met		
		3496	0	0.00%	13224	0	0.00%		



## Monthly Report

October 2014

### Line Maintenance:

#### Division Fiscal Year 2014 Capital Projects

- Brownwood Lane – 100% Complete
- Crawford Ave. - 100% Complete
- Buckingham Ln – 100% Complete
- Comanche St. - 100% Complete
- Peters Ave. – 20% Complete

#### Division Fiscal Year 2014 Capital Projects

- Rancho Dr. – 60% Complete
- Knollwood St. – 70% Complete

#### D Lift Station Flows:

- Days - 31
- Average daily flow: .83 MGD.
- Average total flow: 25.96 MG

### Wastewater Projects:

Canadian River TMDL Study (Project WW0044): Project considers ten (10) wastewater dischargers to the Canadian River from above OKC to below Lexington. Most of the dischargers are considering upgrades or improvements to Wastewater Treatment Plants (Water Reclamation Facilities). All discharging entities are getting stricter permits and the final report will be sent to EPA for acceptance. The project group selected a consultant who completed a sampling and testing plan, the Quality Assurance Project Plan (QAPP); QAPP was approved by EPA, Region 6 (EPA 6) in Dallas on 3/25/10; sampling for testing began 7/1/10 from selected sites along the river; Interim Modeling Report submitted through ODEQ to EPA 6 in December 2011; comments received from EPA 4/11/12; Draft reports and subsequent ODEQ comments received Sep 2012, March 13 and August 13; additional delay due to decision on final discharge location(s) by other project entities. New Final Revised Projection Simulations received on 2/24/14; follow up group meeting on 3/14/14; all parties concur with results. Next steps: forward data and model to EPA6 for technical review, not formal approval; final formal report from consultant due in sixty (60) days, during May. ODEQ will prepare public notice for Water Quality Management Plan revisions, public hearing and 45 day comment period; submit entire package to EPA6 for approval; future new permits must concur with final results; permits are not expected to be re-opened, but ODEQ will wait for permit renewal time frame; project is again delayed, due to errors in the modeling program code. Discharge limits may be more stringent. Payments totaling \$256,818 of \$268,000 or 96% have been approved.

Royal Oaks Force Main Rehab (WW0062): Project will replace 2,260 linear feet of 16-inch ductile iron force main installed in 1984 along 24<sup>th</sup> Avenue N.E., from near Alex Plaza Drive across Alameda to its termination at an existing manhole to be replaced. . Utility staff is coordinating with Public Works staff on 24<sup>th</sup> Avenue NE widening bond project; Project Manager met with Cardinal Engineering to define scope for design assistance under their on-call Professional Services contract. Proposal from Cardinal due shortly.

SE Bishop Interceptor, Phase 2B (Project WW0267): Project will increase size of interceptors serving SE Norman, and has been completed in phases. Construction of 2B, Section 1 complete March 2007; Section 2A & 2B complete August 15, 2013; Section 2C consists of approximately 5,500 LF of 24-inch sewer located south of Highway 9 between Pebblebrook Park and Classen Boulevard. Project advertised

1/2/2014; received bids 1/23/14; Krapff-Reynolds Construction Company low: \$1,064,690 with six (6) other bidders; award and contract approved by NUA 2/11/14; pre-work meeting held 2/13; Notice to Proceed effective 2/24; all major construction is now complete; final clean up and restoration in progress; payments totaling \$903,429 of \$1,064,690 or 85% have been processed.

Sewer Maintenance Project FYE12 (WW0070): Annual project will replace about 32,320 feet (over 6 miles) of residential sanitary sewer lines, and rehabilitate or replace about 120 manholes in the area bounded by Boyd to the north, Imhoff Creek to the west, Timberdell to the south, and Elm to the east. The NUA approved an on-call contract with Lemke on 1/22/13; bid advertisement 8/7 & 8/14/14; opened bids 8/28/14 with PM Construction and Rehab, LLC, of Pasadena, TX, providing low bid of \$2,577,053. Award and contract approved by NUA on 10/14/14; pre-work meeting scheduled 12/2/14; payments totaling \$0 of \$2,577,053 or 0% processed.

Sewer Maintenance Project FYE13 (WW0200): Annual project will rehabilitate about 14,000 feet of sanitary sewers and 90+ manholes in an approved area bounded by Lindsey Street to the North, Bishop Creek to the West, Imhoff Road to the South, and 24th Ave SE to the East; NUA approved on-call surveying contract with Lemke 7/23/13; preliminary survey in hand; video inspection complete; staff in-house design continuing; scheduled to bid this calendar year.

Sewer Maintenance Project FYE14 (WW0202): Annual project may rehabilitate over 47,000 feet (9 miles) of sewers and over 230 manholes in the area bounded by Robinson to the North, Sherry to the West, Main Street to the South, and Berry to the East, excluding Dakota & Iowa, which were in the 2009 project area. Alternates may also be bid, but are not finalized; NUA approved on-call surveying contract with Lemke 10/28/14; NUA video inspection complete 11/12/14; staff in-house preliminary design is in progress.

Woodcrest Interceptor (WW0120): Project will replace and upsize the existing Woodcrest interceptor from north of Tecumseh Road running SW to near Porter Avenue and Rock Creek Road. Permits are in hand. Easement acquisition is nearing completion; supplemental TV survey complete by Line Maintenance; final plan review scheduled with RJN Group 11/19/14; project should bid this year.

Wastewater Flow Monitoring Project (WW0042): HDR Engineering approved 04/13/10 for completion of city-wide flow monitoring, and calibrating the new Wallingford Infoworks wastewater model to simulate the affect a 5-year design storm. Thirty-two flow meters and ten rain gauges utilized to collect dry and wet weather flow data; Flow Monitoring Report received 12/21/10. Sewer sub-basin maps reviewed to determine proper loading information under 2025 Plan and corresponding population equivalents. Loading data transmitted to HDR in 04/25/12 so modeling can begin. Model development workshop held 03/14/13; capacity analysis report received 05/07/13. Collection system improvements report received 04/28/14 and is under review. Payments totaling \$530,804 of \$576,699 processed.

Phase 2 South WRF Improvements (WW0065): Preliminary design contract with Garver for preparation of Engineering Report (ER) approved 03/08/11. ER finalized and submitted to DEQ 11/18/11; Garver and staff met with DEQ on numerous occasions and DEQ approved 5 variances.. Final ER submitted to DEQ on 03/29/13 and was approved 06/27/13. Garver Amendment No.1 for final design and bidding approved 06/12/12. Final design documents for Phase 2 Improvements were submitted to DEQ 08/01/13 and DEQ approved the P&S on 11/26/13. Floodplain permit submitted 10/15/13 and was approved by the City of Norman on 04/05/13. Garver Amendment No. 2 for construction administration, inspection, and operation and maintenance manuals approved by NUA on 04/22/14.

Public Meeting on proposed rate hike held 08/12/13 and the vote passed on 11/12/13 by an approximate majority of 67%. NUA approved Resolution 1314-89 authorizing loan application submission to OWRB; \$50.3 million loan approved by OWRB on 04/15/14.

Phase 2 WRF Improvements project expands design capacity from 12 to 17 MGD, rehabilitates OLDER EQUIPMENT and adds ultra violet disinfection, effluent aeration and odor control technologies. Five prime contractors were pre-qualified and bids were opened 03/27/14. Bids were received from three and the NUA approved award to Archer Western Construction, LLC of Irving, TX on 04/22/14. Contract and bonds approved by NUA 05/13/14.

Archer Western Construction, LLC began construction of the Phase 2 Improvements on June 2, 2014. All work is scheduled to be complete by November 18, 2016. The following briefly summarizes the work completed this period:

- Headworks/Screening: existing screens inspected, no work to date
- Influent Flow Measurement Structure: no work date
- Primary Clarifiers 1, 2, 3 and 4: basins inspected to ensure new mechanisms are properly sized; will demolish clarifier mechanisms in the future, one at a time.
- RBC and Bio-Tower structures: removal of structures complete to allow aeration basin construction.
- Aeration Basins 4, 5 and 6: OGE must install new transformer at Westside LS to allow excavation to begin (existing electrical conduit must be abandoned). Relocation of 36-inch storm water bypass line initiated.
- Final Clarifiers 5 and 6: Continued dewatering and demolition; removal of bottom slabs ongoing. RAS/WAS Pump station excavation complete; mud slab in place at bottom of excavation. Steel piers and shoring being installed along east side of FC#6.
- UV/Post Aeration Facility: steel shoring and dewatering wells installed; excavation and stabilized subgrade complete; slabs for two concrete sumps and two sections of base slab installed; continue to pour base slab.
- Outfall Structure and 66-inch Outfall Piping: access road and 54-inch bypass complete. Bottom slab and walls of new structure complete; will begin backfill soon. 66-inch outfall piping delivered; approximately 1000 LF installed to date. Continuing disposal of trash excavated from construction on top of landfill as per DEQ; additional cover materials also stockpiled on landfill.
- Sludge Blending Tank: no work to date; old Co-Generation Facility removed by NUA this period to allow construction to begin.
- Sludge Thickeners: continuing electrical conduit installation to abnd within Main Control Building.
- Digester Modifications: complete electrical conduit to Digester 4; sludge removal from Digesters 2 and 4 to be initiated soon.
- Standby Generators: approval of generator submittals nearing completion.
- Odor Control: submittals ongoing; no work to date.
- Pay Estimate No. 5 was submitted in the amount of \$1,282,278 for total of \$6,579,273 or 13.7% of the contract amount.
- 145 calendar days or 16% of the 900 calendar day contract time has been consumed. Monthly Progress Meeting No. 5 was held 10/22/14.

South WRF Consent Order from DEQ: OPDES permit issued in July 2010 included deadline of July 2013 for implementing disinfection at the WRF. Staff and DEQ have negotiated Consent Order (CO) #13-077; CO#13-077 approved by NUA on 09/12/14 including the following tasks:

- |   |          |
|---|----------|
| • Submit SEP project and schedule               | 11/30/14 |
| • Complete disinfection improvements            | 01/01/16 |
| • Attain compliance with fecal coliform limits  | 07/01/16 |
| • Complete Phase 2 improvements                 | 01/01/17 |
| • Attain compliance with Ammonia and TSS limits | 07/01/17 |

North WRF Engineering Report (WW0204): This new project will investigate the cost of new facilities for wastewater treatment, disposal, and solids management at a new North Water Reclamation Facility (WRF). Differing treatment alternatives will be evaluated for discharge to either the Little River or the Canadian River. Request for Proposal RFP 1213-12 was issued 07/24/12 and consultant proposals are due 08/27/12. The proposed WRF site is located NW of the intersection of 12th Ave. NE and Franklin Road. Request for Proposal RFP 1213-12 was issued 07/24/12 and proposals were received from 4 consultants on 08/27/12. The review committee of 5 staff members selected the team of HDR and Alan Plummer and Associates to prepare the engineering report. NUA approved contract and work scope 01/08/13 but work



delayed for 45 days; kickoff meeting held 02/26/13. Amendment No. 1 to HDR contract was considered by Finance Committee in April and will not be forwarded to the NUA for consideration. NUA and HDR staff conducted North WRF alternative treatment technology screening workshop on 05/29/13; alternative technologies were developed for three potential discharge locations. Technical Memorandum No. 1 received 08/01/13 and documents the reasoning for potential discharge limits and treatment technologies proposed prior to more detailed alternative development. Staff provided comments on TM-1 to HDR 08/29/13. Received draft version of TM-2 including cost estimates for 4 treatment and discharge alternatives from the future North Water Reclamation Facility. Staff met with HDR Engineering on 12/17/13 to discuss draft version of TM-2 and provide input regarding non-economic ranking of alternatives. Staff provided comments on TM-2 06/10/14; expect revisions with draft ER in November 2014.

Effluent Reuse at Compost Facility (WW0058): A non-potable water system allowing reuse of treated effluent at the WRF is in place. Disinfected wastewater effluent may also be used, if permitted by the ODEQ, for irrigation purposes offsite such as at the Compost Facility south of the WWTP. Wastewater reuse can reduce water demand and delay the need for expensive water supply projects.

This project will install piping to the compost facility and examine the need to upsize the non-potable water pumps. Contract K-1213-54 for preparation of Engineering Report (ER) with Alan Plummer and Associates (APAI) approved 09/06/12. After numerous meetings with DEQ; ER for Compost Facility Reuse submitted to DEQ 09/04/13. DEQ comments addressed and ER approved on 09/23/14; staff will bring APAI contract amendment for final design and construction administration to NUA in November 2014.

## **Water Projects:**

Segment D Waterline, Phase 2: Crafton, Tull & Associates, Inc. has completed final design for the Phase 2 project and plans to utilize Highway 9 right-of-way has been delayed by ODOT. The permit to construct from ODOT has not been renewed. Alternative routes for the waterline are being investigated.

Master Meter Installations: The new meters have been purchased. Locations of the new meters are being finalized with field inspections. The project has been bid with Central Contracting Services, Inc. being the low bidder. Construction should begin in January.

Hot Soils Waterlines - Pendleton Drive Area (WA0187): Project replaced failing ductile iron waterlines in the Prairie Creek Addition subdivision; design contract with Cardinal approved 2/14/12; floodplain permit approved 4/16/12; received six (6) bids 1/31/13, Central Contracting Services low: \$934,225; NUA award and contract approved 2/26/13; pre-work conference waived; construction delayed in favor of Apple Creek, but began week of 7/29/13; all work complete 7/23/14; Final change order and project acceptance approved on 10/14/14; payments totaling \$949,227 of revised contract amount \$949,227 or 100% paid to date; this is the final project report.

Waterline replacement: Bishop Creek (WA0199): Project will replace a failed 12" Ductile Iron (DI) water main under Bishop Creek near the west terminus of Cedar Lane Road. On 1/28/14 the NUA approved budget transfers from other nearly complete projects to fund urgent waterline replacement. On 1/29/14 staff issued a survey and design work order to Lemke Land Surveying (Lemke) under their On-call Services Contract; survey work complete, design in progress. Concept layout was approved about 3/30. Fifty percent (50%) complete plans received 4/9; comments returned to CP&Y 4/23; Ninety percent (90%) plans received 6/9; comments returned about 10/29/14; final plans and advertisement for bids due before year end.

Raw Waterline, Phase I (WA0051) – Design was prepared by Garver Engineers. Red Cliff, Inc. began September 27, 2010 and was scheduled to complete by June 24, 2011. They have installed all pipe and only lack connection vaults at both ends. Staff delayed the project due to high water demand during the summer and Change Order #1 was executed and signed by all parties. After excavating the WTP vault site, it was realized that the existing 1960's concrete pipe was a special fabricated curved pipe which was not

anticipated by staff or the consultant in design. Therefore, our consultant has asked the contractor to reconsider utilizing ductile iron fittings as opposed to the original recommendation of fiber glass fittings. Increase pricing received was higher than original by \$86,575. Contractor and staff met and have not been able to resolve a resolution to move the project forward. Staff is consulting with legal department to aid in handling project talks. Staff was unable to get the contractor to complete vaults. NUA legal staff engaged talks with the contractor's attorney and were unsuccessful. Legal prepared a letter ending the contract and sent to contractor as well as bonding company. Staff rebid the project to complete the vaults and bids were opened 1/11/13. BRB was low bidder at \$788,505. Work began 2/27/13 and was substantially complete by July 2013. One major leak found due to a failed pipe was repaired. The line still has a small leak and in an attempt to save money, staff will order a repair once the leak surfaces. Project is complete and final payment has been made to contractor. Staff will closeout project once all accounts are reconciled.

Water Treatment Plant Expansion – Phase II is underway. This phase will include the installation of ozone treatment, UV treatment, an upgrade of the old high service pumps that supply pressure to the pressure plane, on-site chlorine generation, new ammonia feed system, and additional SCADA improvements. An ozone pilot study began October 2012 and was complete March 2013. The study was valuable and will be presented to Council January 2014. Total costs are estimated at \$33,540,000. The design contract is underway and was approved by NUA May 22, 2012. Council was update with engineering plans and pilot plant results on July 8, 2014.

Segment F Waterline Improvements: This project will complete a loop by installing 12-inch waterline along 36th Avenue NE from Tecumseh Road south to 1,800 feet to existing water well #3. Construction of this line awarded to Central Contracting 05/24/11. Construction began in November and will be completed soon.

2060 Strategic Water Supply Plan (WA0174): RFP distributed and proposals were received 12/20/11. Review committee selected the team of Carollo/Tetrattech as most qualified and contract was approved 03/13/12. Kick-off meeting was held 04/06/12 and Ad-hoc committee of 15 citizens was appointed 05/08/12 to provide citizen input during development of the plan. Seven Ad-Hoc meetings and four public meetings were held between 05/30/12 and 07/16/13. Carollo has developed of costs for upgrading and expanding existing sources (Thunderbird, wells, OKC water and conservation) and for potential new water supply sources. Viable existing and future water supply options grouped into portfolios with each portfolio supplying the 2060 average annual water demand of about 29 MGD. Water supply portfolios were evaluated on a monetary basis as well as on non-economic criteria. Received draft version of the 2060 Strategic Water Supply Plan 09/04/13;. The 8th Adhoc committee meeting and 6th public meeting were held on 06/03/14. Portfolio 14 appears to be favored by most commenters; this portfolio will eventually provide additional water supply by constructing additional groundwater wells and augmenting Lake Thunderbird with highly treated WRF effluent. Council discussed the two portfolios at the 06/10/14. Portfolio 14 appears to be favored by committee and public. NUA authorized Carollo to finalize report selecting Portfolio 14; this portfolio will provide additional water supply by constructing additional groundwater wells and augmenting Lake Thunderbird with highly treated WRF effluent. Final version of SWSP received 09/05/14 and distributed.

Waterline Relocation: I-35 Widening (WA0196): Unbudgeted project necessitated by ongoing widening of I-35. Total budget of about \$500,000 estimated for replacing three waterlines associated with the I-35 project (24-inch at Briggs Street, 12-inch at Brooks Street and 12-inch at 24th Avenue SW and Highway 9). Team of SAIC/Poe and Associates will prepare design plans as an amendment to the Lindsey Street widening project. ODOT expected to reimburse waterline relocation costs at end of project. NUA approved design contract with SAIC and ODOT relocation agreements on 10/22/13. Design is underway. ODOT has required I-35 crossing at Briggs Street to be deepened to 28 feet below grade; construction costs will increase approximately \$450,000. Project advertised 04/29/14 and three bids were opened 05/22/14; Matthews Trenching was the low bidder at \$997,875. NUA approved contract on 06/10/14; work began 06/11/14 and must be complete by 09/01/14. Bore and encasement and waterline installation complete at 24th SW and at Brooks Street; staff working to finalize project quantities and close out project. NUA submitted 1st reimbursement request to ODOT and NUA partially reimbursed by ODOT.

Waterline Relocation: Robinson Under I-35 (WA0195): RFP 1314-28 distributed to consultants on 09/06/13; 14 proposals received 10/09/13. APAI was selected as most qualified for the project the NUA approved preliminary design contract on 01/28/14. Kickoff meeting held 02/14/14 with consultant, NUA and Public Works staff. Staff met with representatives of ODOT. Draft report received 04/18/14; meeting held 04/30/14 to discuss alternative ranking matrix. Staff provided comments to APAI on draft engineering report on 7/31/14. Final ER received 09/25/14. APAI Amendment 1 for final design approved by NUA 10/14/14; kickoff meeting held 11/05/14.

Berry Road Waterline Replacement: Poe and Associates are developing final design plans. The project will be split into two phases with Phase 1 being a half mile along Lindsey. Staff is considering using Fusible PVC pipe for this installation. Final design is complete. Plans have been submitted to ODEQ for approval. However, OU wants to replace their waterline along this route at the same time and possibly consolidate the construction into our project. Details are being discussed.

Water Line Replacement, Berry Road (WA0305): This project will install 13,500 feet of 16-inch waterline along Berry between Robinson and Lindsey then east on Lindsey to Chautauqua. Design contract with Poe & Associates approved 05/14/11. Poe submitted draft design report on 09/23/11 and revised design report received 12/16/11; estimated construction costs are almost double staff estimates. Staff has advised Poe to proceed with final design; \$1,500,000 in additional construction funding approved in FYE13 budget. 50% design plans received 06/05/12 and are under review. The project will be split into two phases which will allow directional drilling for portions of Lindsey Street. Plans are currently being revised.

Water Storage Tank (WA0293): Originally, this project proposed construction of a new 2 MG water storage facility in SE or SW Norman. However, through water modeling completed under project WB0134, the most appropriate location for new storage was found to be in the high-pressure zone in NE Norman. Staff has considered various locations and comparing costs of ground versus elevated storage. Staff submitted a memo to the NUA regarding the siting of the proposed water storage tank on 12/30/13. The NUA approved engineering contract with PEC on 01/14/14 for design of the 1 MG elevated storage tank just northeast of the intersection of Robinson and 24th NE. Design drawings submitted to DEQ 08/22/14; comments received 09/09/14 and response submitted 09/11/14. Staff met with OGE and Lemke to finalize alignment of new power lines.

## **RECOUPMENT PROJECTS:**

WWTP Investment Fee/Wastewater Excise Tax: Staff calculated the Wastewater Excise Tax on 1 commercial entity this month. This resulted in assessments made upon no entities whose project did not increase wastewater flows. A total of \$690.00 was assessed on the 1 entity.

NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Collected \$3,307.58 during FYE12 from new Wal-Mart Market. Annual payback to investors for collections through end of FYE12 approved by NUA on 08/14/12. Releases for many properties now served by North interceptor system projects were filed of record.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS. Staff is working with the developer to establish the city share of sewer improvements in Summit Valley Section 2 Addition. The NUA desires that 1,300 feet of sewer be enlarged from 8-inch to 15-inch to allow Eastridge and Siena Springs lift stations to be decommissioned in future.

North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north 1,530 feet. Total payback to date is \$0.00 of potential \$61,177.

36<sup>th</sup> Avenue NW Waterline Payback: Payback project established 08/24/99 for NUA construction of 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Awaiting payback from Harvest Church; total payback to date is \$64,739.

24th Avenue NW Waterline Payback: Payback project established 04/22/08 for NUA construction of 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. NEDC and City of Norman have been advised of need to pay for connection of new roadways along 24th Avenue NW. NEDC made payment of \$5,885.46 on 06/30/14; total of \$60,398 collected to date.

Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development as well as other properties in SE Norman. Construction is complete and final payback costs approved 01/25/11. Cedar Lane development is considering revision to preliminary plat and purchase of excess sewer capacity from Links.

Interstate Drive Waterline Payback: NUA approved new payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction is to begin in May.

Summit Valley Interceptor Payback: Staff is working with developers to establish new payback project for sewer improvements in Summit Valley Addition. The NUA desires that approximately 2,000 feet of sewer be enlarged to elimination of proposed Stone Lake LS and allow Eastridge and Siena Springs lift stations to be decommissioned in future. NUA was expected to consider payback project on 05/27/14 but applicant has chosen to withdraw the land use and zoning application. Project will be delayed or cancelled.

#### **DEVELOPMENT PLAN REVIEW:**

As shown on the attached spreadsheet, staff reviewed 17 sets of water and sewer development plans this month. During this fiscal year, staff has reviewed a total of 52 sets of plans with an average review time of 8.2 days. Staff's goal is to review 90% of these plans in less than 10 days and, to date, staff has achieved this 81% of the time.

# DEVELOPMENT PLAN REVIEW DEVELOPMENT PLAN REVIEW

October 2014

Received by Utilities	Name	Description	Engineer	Returned by Utilities	Action	Days to Return	Greater than 10 Days?
10/7/2014	Classen Medical Complex #2	Water	SMC	10/15/2014	Returned	8	0
10/7/2014	Classen Medical Complex #2	Site Development	SMC	10/15/2014	Returned	8	0
10/7/2014	Norman High Athletic Complex & Administrative Center	Alternates	Kaighn	10/15/2014	Returned	8	0
10/7/2014	Norman High Athletic Complex & Administrative Center	Water	Kaighn	10/15/2014	Returned	8	0
10/14/2014	Walmart Supercenter	Sewer	SMC	10/15/2014	Returned	1	0
10/14/2014	Walmart Supercenter	Water	SMC	10/15/2014	Returned	1	0
10/14/2014	Diehm Acres	Cos	Centerline	10/20/2014	Returned	6	0
10/14/2014	Sunset Ridge	Cos	Jividen	10/20/2014	Returned	6	0
10/14/2014	Classen Crossings Apartments & Retail PUD	Preliminary Plat	Arc	10/20/2014	Returned	6	0
10/14/2014	Summit Lakes Addition Section 11	Final Plat	Clour	10/20/2014	Returned	6	0
10/14/2014	Classen Medical Complex #2	Final Plat	SMC	10/20/2014	Returned	6	0
10/14/2014	ST. James Centre Section 1 (Walmart)	Final Plat	SMC	10/20/2014	Returned	6	0
10/14/2014	East Ridge Place PUD	Preliminary Plat	SMC	10/20/2014	Returned	6	0
10/14/2014	Lot 8, Block 1 Greenway Park	Short Form Plat	Cardinal	10/20/2014	Returned	6	0
10/14/2014	Middle Earth	Preliminary Plat	Cedar Creek	10/20/2014	Returned	6	0
10/14/2014	400 Page Circle	Preliminary Plat	NSE	10/20/2014	Returned	6	0
10/14/2014	Smoking Oaks South Addition Lts 6, 7, 8, Blk 1	Short Form Plat	Crafton Tull	10/20/2014	Returned	6	0

## FYE14 Data

Average Days to Return =	8.2
Number of Plans Reviewed	52
Plan Review > 10 days	10
Percentage Reviewed < 10 Days	81%
Goal for Review < 10 Days	90%

Utilities Administration  
Monthly Capital Projects Report

Project Information				Design Information				Construction Information						
Project Number	Project Name	Engineer	Contract Number	Design Total	Total to Date	% Comp	Contractor	Contract Number	Adjusted Amount	Amount Paid	Percent Change	Scheduled % Complete	Actual % Complete	Completion Date
WA0039	Boyd Tower Resurfacing	EST, INC.	0910-176	111,800	\$37,000	33%	Classic Protective Coatings	1112-01	\$437,400.00	\$447,390.00	0.00%	100%	102%	
WA0051	Raw Waterline, Phase 1	Garver Engineers	0607-96	309,600	\$309,600	100%	Red Cliff, Inc.	0910-170	\$3,171,711.00	\$2,315,026.00	0.00%	100%	73%	
WA0187	Pendleton Area Waterline	Cardinal	1112-112	84,550	\$81,225	96%	Central Contracting Services, Inc.	1213-87	\$949,224.00	\$949,224.00	1.61%	100%	100%	5/1/2014
WA0199	Bishop Creek Waterline Replacement	Lemke/CP&Y	0910-55	21,850	\$13,030	60%	T.B.D.							
WW0044	WWTP Canadian River TMDL	ACOG/Guernsey	0910-185	268,644	\$256,818	96%	N/A		\$0.00	\$0.00				
WW0062	Royal Oaks Force Main Rehabilitation	Cardinal	T.B.A.	-			T.B.D.		\$0.00					
WW0070	Sewer Maintenance Project FYE 2012	Staff / Lemke	0910-55	73,580	\$71,875	98%	PM Construction & Rehab	K-1415-26	\$2,577,053.00	\$0.00	0.00%	-5%	0%	
WW0120	Interceptor Improvements: Woodcrest	RJN Group	0405-159	133,849	\$113,641	85%	T.B.D.		\$0.00	\$0.00				
WW0200	Sewer Maintenance Project FYE 2013	Staff / Lemke	0910-55	69,415	\$50,203	72%	T.B.D.		\$0.00					
WW0202	Sewer Maintenance Project FYE 2014	Staff / Lemke	0910-55	69,520	\$0	0%	T.B.D.		\$0.00					
WW0267	Interceptor Bishop Ph 2B Sect 2C	CP&Y	0304-147	147,463	\$145,069	98%	Krapf-Reynolds Construction	K-1314-107	\$1,064,690.00	\$903,429.00	0.00%	100%	85%	
WW0011	WW Flow Metering Phase 2	NA	-	-	\$0		RJN Group	0405-116	\$154,244.00	\$130,981.80	0.00%	0.00%	85%	
WW0248	SS Emergency Repairs	NA	NA	N/A	\$0	\$0	Sewer Line Maintenance staff		\$100,000.00	\$7,288.00	0.00%	0.00%	7%	
WA0198	Franklin Road Waterline Relocation	Through Public Works		-	NA		Central Contracting Services, Inc.		\$44,800.00		0.00%		0%	
WA0305	Berry Road Waterline Replacement	Poe & Associates	0910-61	172,000	\$122,500	71%	Future		\$0.00	\$0.00				
WB0127	Phase 2 Wells	CH2M Hill	0607-109	400,800	\$337,697	84%	NA		\$0.00					
WB0140	FYE08 12-inch Waterline	Staff / Lemke	0910-55	-	\$83,709		Red Cliff, Inc.	1011-123	\$1,178,194.00	\$1,055,035.54	0.00%	100%	90%	
WB0141	FYE08 16-inch Waterline	Staff / Lemke	0910-55	-	\$11,646		Red Cliff, Inc.	1011-123	\$294,548.00	\$226,808.86	0.00%	100%	77%	
WB0184	Waterline Segment D, Phase 2	Crafton Tull	0607-55	95,625	\$81,429	85%	Future		\$0.00	\$0.00				
WW0262	Tecumseh Interceptor	Garver Engineers	0506-53	28,178	\$23,971	85%	Central Contracting Services, Inc.		\$0.00	\$0.00	0.00%		100%	
WA0173	Master Meter Replacement	Staff	NA	-			Badger Meter Inc	PO#208124	\$88,144.80	\$88,145.00				
WA0173	Master Meter Replacement	Staff	NA	-			Central Contracting Services, Inc.		\$0.00					
WA0174	Strategic Water Supply Plan	Carollo	1112-114	394,447	\$394,447	100%	NA	NA						
WA0182	Waterline Segment A, Phase 1	PEC	0607-122	175,465	\$175,465	100%	Future		\$0.00					
WA0195	Robinson/L-35 Waterline Replacement	Alan Plummer	01314-110	398,500	\$94,980	24%	Future		\$0.00					
WA0196	L-35 Waterline Relocations	SAIC	1314-66	62,000	\$45,000	73%	Mathews Trenching Co., Inc.	K-1314-119	\$997,875.00	\$894,947.00	0.00%	100%	90%	9/9/2014
WA0293	HPP Water Storage Tower	PEC	1314-98	218,900	\$157,470	72%	Future		\$0.00					
WB0184	Waterline Segment D, Lindsey	SAIC/Poe & Associate	1314-66	81,000	\$55,700	69%	Future		\$0.00					
WW0042	Wastewater Flow Monitoring	(see construction)		-			HDR Engineering/RJN Group	0910-164	\$576,699.00	\$541,378.00	0.00%	100%	94%	
WW0050	WRF Effluent Truck Wash	Alan Plummer	1213-54	18,700	\$18,700	100%	Cannot be Permitted by DEQ		\$0.00					
WW0058	Effluent Reuse at Composting Facility	Alan Plummer	1213-54	8,900	\$8,900	100%	Future		\$0.00					
WW0065	WRF Phase 2 Expansion	Garver	1011-148	9,432,700	\$4,896,075	52%	Archer Western Construction LLC	1314-136	\$48,822,550.00	\$5,396,995.00	0.00%	18%	11%	
WW0204	North WRF Engineering Report	HDR/Alan Plummer	1213-134	249,935	\$185,548	74%	NA		\$0.00					

**OCTOBER 2014  
ENVIRONMENTAL SERVICES DIVISION  
MONTHLY REPORT**

**INSPECTIONS**

	<b>October</b>	<b>Year to date</b>
Fats, oil and grease (FOG) program	38	129
Food license renewal	1	5
Significant Industrial Users	7	12
<b>Total inspections</b>	<b>46</b>	<b>146</b>

**ROUTINE ACTIVITIES**

	<b>October</b>	<b>Year to date</b>
Line Maintenance calls	0	0
Significant Industrial User sites sampled	3	10+3
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	0%
Required annual 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	25%	50%
Household hazardous waste disposal calls	24	100

**REVENUE**

	<b>October</b>	<b>Year to date</b>
FOG Program	\$0.00	\$550.00
Surcharge	\$8,148.07	\$24,993.71
Lab Analysis Recovery	\$334.00	\$668.00
Industrial Discharge Permit	\$500.00	\$500.00
<b>Total revenue</b>	<b>\$8,482.07</b>	<b>\$26,711.71</b>

**ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)**

1. Provided routine staff support including minutes, attending meetings, and researching information.
2. Created street signs to promote protecting the Lake Thunderbird watershed pending approval by the Central Oklahoma Master Conservancy District.
3. Staff is assisting board with a public education campaign regarding fertilizer use and water conservation.
4. ECAB members developed water conservation tips and practices to be distributed to the media.
5. ECAB was selected a finalist for the Keep Oklahoma Beautiful Environmental Excellence Award for their public education efforts
6. ECAB held their October meeting at the Water Reclamation Facility followed by a tour

**LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

1. Provided routine staff support, minutes, attending meetings

**MISCELLANEOUS ACTIVITIES**

1. Purchased recycling containers for special events. Containers used by Memorial Marathon, Earth Day and Norman Music Festival, Summer Breeze, MidSummer Night Fair and Groovefest
2. Worked Phase II of Fats, Oils and Grease Program (FOG) - to include University businesses, fraternities, sororities, nursing homes
3. As of October 2014, approx. 132,700 of grease/solids did not enter the sanitary sewer in FYE 15 as a result of a result of the FOG program.
4. Staff working with different departments to increase energy efficiency-i.e turning off computers, duplex printing, printing, anti-idling, methane recovery, replacing pumps with variable speed drives.
5. DEQ and staff are working on a statewide effort with the Product Stewardship Institute to initiate take-back programs similar to the recent paint take-back program in Oregon.
6. Created flyers for distribution to citizens regarding oil and grease in the sewer.
7. Staff is assisting the Water Reclamation Facility with biomonitoring and the Toxicity Identification Evaluation.
8. Assisting Water Treatment and the Water Reclamation Facility with Lean and Green initiatives
9. Represented the City of Norman at the Chamber of Commerce Greenovation Committee meeting
10. Sampling domestic wastestream for technically based local limit development
11. Started plans for Gray Water Workshop
12. Attended the Oklahoma Water Pollution Control Association Workshop, Keep Oklahoma Beautiful Community Improvement Regional Workshop and the Governor's Water Conference.
13. Attended webinar - Wastewater Worker Safety - Addressing Concerns on Ebola in Wastewater

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 15		FYE 14	
October, 2014	MONTH	YTD	MONTH	YTD
City Responsibility	4	12	1	9
Property Owner Responsibility	31	92	26	118
TOTAL	35	104	27	127
Number of Feet of Sewer Cleaned:				
Cleaned	142,120	498,870	86,650	594,188
Rodded	5,675	18,910	0	4,720
Foamed	0	99,470	0	96,463
TOTAL	147,795	617,250	86,650	695,371
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	1
Obstruction	2	4	1	1
Private	1	3	1	3
Other (Lift Station, Line Break, etc.)	0	0	0	1
Total Overflows	3	7	2	6
Feet of Sewer Lines Televised	19,249	72,998	1,930	70,838
Locates Completed	485	1,647	273	1,919
Manholes:				
Inspected	930	3,279	315	3,223
New	0	0	0	0
Rebuilt	0	0	0	0
Repaired	0	0	0	0
Feet of Sewer Lines Replaced/Repaired	0	8	0	3
Hours Worked at Lift Station	105	541	137	86
Hours Worked for Other Departments	133	225	14	215
OJI Percentage	0.00	0.00	0.00	0.99
Square Feet of Concrete	0	0	0	0
Average Response Time (Hours)	0.49	0.45	0.45	0.42
Claims Paid Per 10,000 People	0	0	0	0



CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 15		FYE 14	
October, 2014	MONTH	YTD	MONTH	YTD
New Meter Sets:	45	198	24	152
Number Short Sets	43	193	24	150
Number Long Sets	2	5	0	2
Average Meter Set Time	3.78	3.62	4.50	4.05
Number of Work Orders:				
Service Calls	546	1,659	398	2,155
Meter Resets	0	3	2	2
Meter Removals	2	16	5	7
Meter Changes	55	154	13	69
Locates Completed	502	1,850	460	2,192
Number of Water Main Breaks	18	72	12	87
Average Time Water Off	1.34	2.43	2.81	2.44
Fire Hydrants:				
New	0	0	0	1
Replaced	1	5	0	6
Maintained	45	275	71	576
Number of Valves Exercised	86	1,539	221	1,335
Feet of Main Construction	1,350	2,457	282	1,803
Hours of Main Construction	644	1,638	411	3,352
Meter Changeovers	0	32	0	41
OJI Percentage	1.58	4.25	3.33	4.78
Hours Flushing/Testing New Mains	93	404	51	324
Hours Worked Outside of Division	232	444	171	955

City of Norman, Oklahoma  
Department of Utilities

Monthly Progress Report  
Water Reclamation Facility  
October 1-31 2014

**Flow Statistics**

	<b>FYE 2014</b>		<b>FYE 2013</b>	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	284.9	1558.8	300.8	1380.3
Total Effluent Flow (M.G.)	277.7	1499.4	277.6	1320.7
Influent Peak Flow (MGD)	12.6	23.8	9.7	12.1
Effluent Peak Flow (MGD)	12.5	20.8	9.0	12.2
Daily Avg. Influent Flow (MGD)	9.2	9.2	8.7	10.4
Daily Avg. Effluent Flow (MGD)	9.0	8.9	8.3	10.0
Precipitation (inches)	3.5	24.9	5.1	12.92

**Discharge Monitoring Report Stats**

EPA minimum percentage removal 85%

5 day BOD:	Avg.	Avg.
Influent Total (mg/l)	251	248
Effluent Carbonaceous Total	4	3
Percent Removal	98.6	98.8
Total Suspended Solids:		
Influent (mg/L)	144	141
Effluent (mg/L)	16	3
Percent Removal	88.9	98.1
Dissolved Oxygen:		
Influent (min)	0.1	0.7
Effluent (min)	5.1	5.1
pH		
Influent (Low)	7.0	7.1
(High)	7.3	7.4
Effluent (Low)	6.7	6.8
(High)	7.2	7.0
Ammonia Nitrogen		
Influent (mg/L)	28.3	27.7
Effluent (mg/L)	0.8	0.3
Percent Removal	97.2	99.1

**Utilities**

Electrical

Total kWh Used (Plant wide)	510,080	2,442,580	417,000	2,563,880
Aeration Blowers, WSL&Headworks	368,320	1,689,840	334,400	1,722,240

Natural Gas

Total cubic feet/day (plant wide)	920,000	3,659,000	1,116,000	2,862,280
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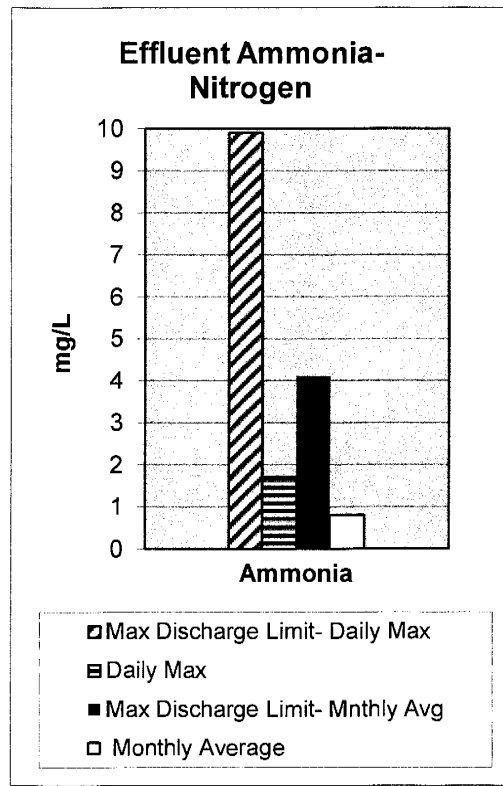
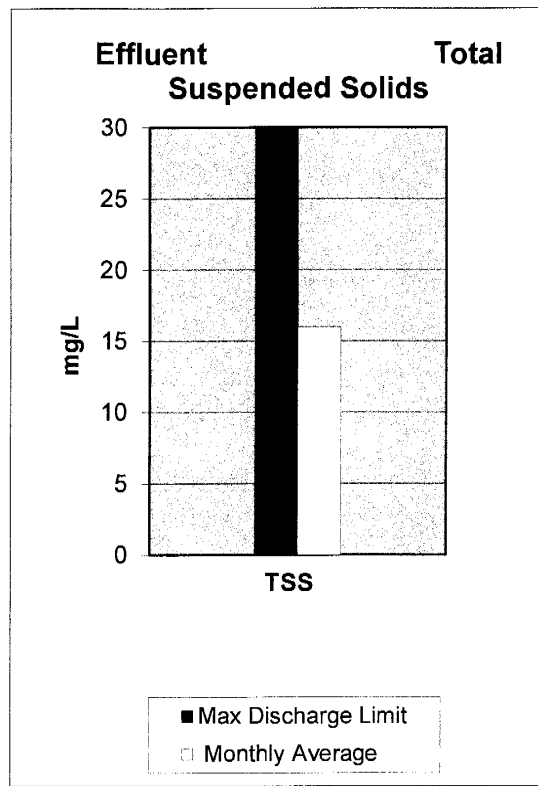
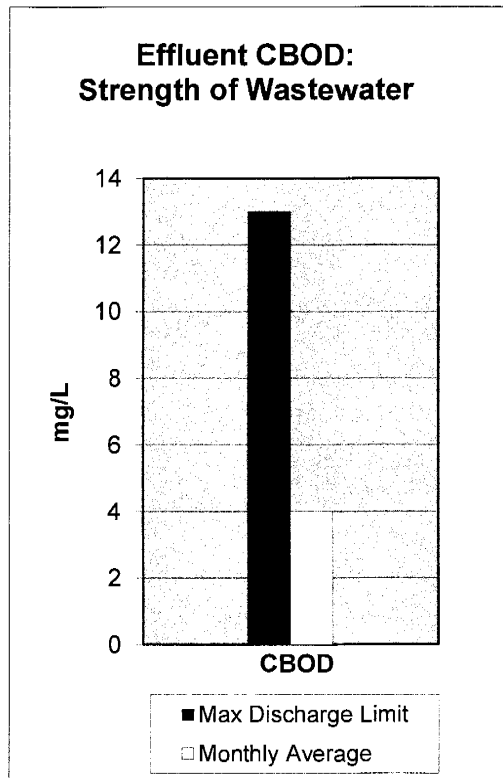
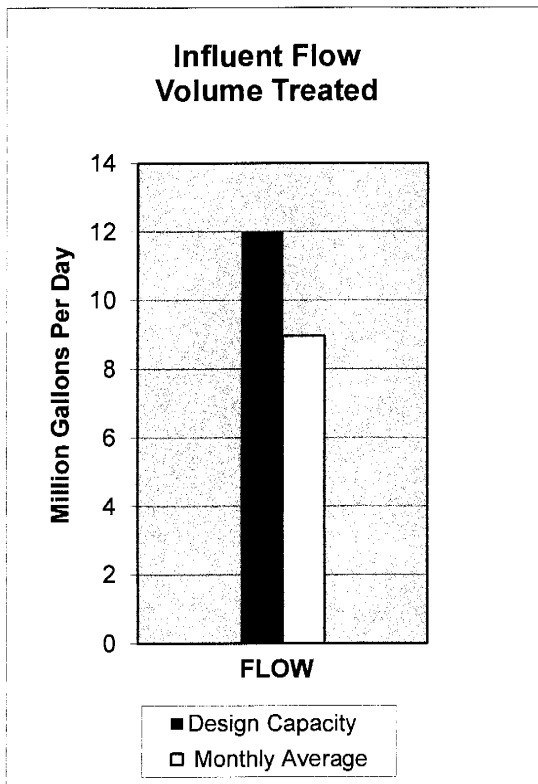
Public Education (Tours)	2	6	4	33
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<b>Attendees Totals</b>	<b>61</b>	<b>150</b>
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Reclaimed Water System (MG)	17.6	76.8	16.5	76.7
OU Golf Course	4.1	34.3	3.5	49.4

SP Digester boilers are beginning to show signs of aging. Natural gas usage significant when in use.

**CITY OF NORMAN**  
**WATER RECLAMATION FACILITY**  
**October 2014**



**CITY OF NORMAN, OKLAHOMA  
DEPARTMENT OF UTILITIES  
MONTHLY PROGRESS REPORT**

**WATER TREATMENT DIVISION**

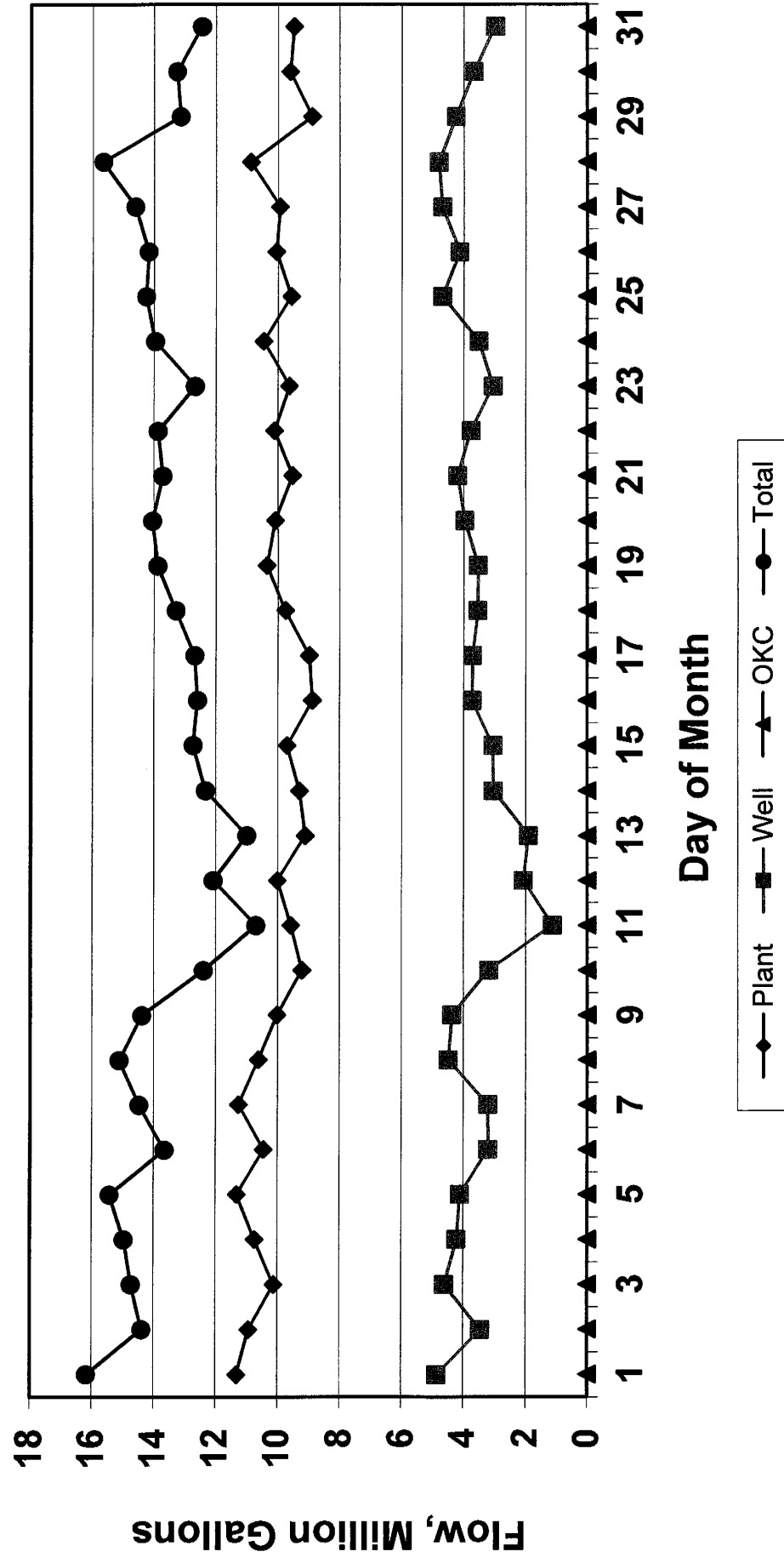
**MONTH: October**

	<b>FYE 2015</b>		<b>FYE 2014</b>	
	<b><u>This month</u></b>	<b><u>Year to date</u></b>	<b><u>This month</u></b>	<b><u>Year to date</u></b>
<b>Water Supply</b>				
Plant Production (MG)	309.72	1,538.00	248.732	1270.06
Well Production (MG)	113.02	408.26	87.92	479.61
Oklahoma City Water Used (MG)	0.00	4.17	0.00	2.65
Total Water Produced (MG)	422.74	1950.43	336.65	1752.33
Average Daily Production	13.64	15.73	10.86	14.25
<b>Peak Day Demand</b>				
Million Gallons	16.17	21.80	13.07	20.61
Date	10/1/2014	8/26/2014	10/10/2013	7/11/2013
System Capacity (see note)	23.70	23.70	23.50	23.50
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00
Note: System Capacity does not include the Oklahoma City water line.				
<b>Costs</b>				
Plant	\$379,066.80	\$1,595,710.22	\$386,192.86	\$1,540,986.53
Wells	\$80,214.42	\$317,870.46	\$74,554.36	\$341,558.52
OKC (Estimated)	\$1,647.59	\$27,766.63	\$1,438.39	\$18,921.74
Total	\$460,928.81	\$1,941,347.31	\$462,185.61	\$1,901,466.79
<b>Cost per Million Gallons</b>				
Plant	\$1,223.89	\$1,037.53	\$1,552.65	\$1,213.32
Wells	\$709.76	\$778.60	\$847.99	\$712.15
OKC (Estimated)	N/A	\$6,660.26	N/A	\$7,137.59
Total	\$1,090.34	\$995.34	\$1,372.89	\$1,085.11
<b>Water Quality</b>				
Total Number of Bacterial Samples	74	363	80	354
Bacterial Samples out of Compliance	0	1	0	0
Total number of complaints	2	149	2	10
Number of complaints per 1000 service connections	0.06	4.14	0.06	0.28
<b>Safety</b>				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	1	4	1	4
<b>Public Education</b>				
Number of tours conducted	2	10	1	3
Number of people on tours	33	77	20	68

**Notes:**

LAS pump had a leak, leak has been repaired and placed back in service.

## Water Production for October, 2014



# SANITATION DIVISION PROGRESS REPORT

OCTOBER 2014

	FY 14		FY 15	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	3	8	3	8
<u>On The Job Injuries</u>	1	6	1	2
<u>Bulk Pickups</u>	0	91	0	115
<u>Refuse Complaints</u>	82	336	51	250
<u>New Polycarts Requests</u>	60	250	65	267
<u>Polycarts Exchanges</u>	21	97	11	52
<u>Additional Polycart Requests</u>	47	234	49	232
<u>Replaced Stolen Polycarts</u>	40	149	29	121
<u>Replaced Damaged Polycarts</u>	132	655	139	774
<u>Polycarts Repaired</u>	21	98	18	111

## COMPOST MONTHLY REPORT

OCTOBER 2014

	MONTH	YR-TO-DATE
TONS BROUGHT IN BY COMPOST CREWS:	128.05	1,509.07
LANDFILL TIPPING FEE'S	\$ 18.82	\$ 18.82
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 2,409.90	\$ 28,400.70
TONS BROUGHT IN BY PUBLIC:	156.00	772.00
TONS BROUGHT IN BY CONTRACTORS :	308.00	1,458.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	26.00	130.50
LANDFILL TIPPING FEE'S	\$ 18.82	18.82
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 9,221.80	44,424.61
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 11,631.70	\$ 72,825.31
REVENUE COLLECTED FROM COMPOST SALES:	\$ 5,310.00	\$ 5,310.00

	MULCH CUBIC YDS		COMPOST CUBIC YDS	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
PARKS DEPT.	0	0	0	0
ROAD & CHANNEL	0	0	0	0
LINE MAINTENANCE	0	0	0	0
STREET DEPT.	0	0	0	0
WATER TREATMENT	0	0	0	0
MURPHY PRODUCTS OKC	0	0	0	0
SELF LOADING BIN	20	25	0	0
DRYING BEDS	220	1,844	0	0
COMPOST SOLD CUBIC YARD		0	1,595	2,129
TOTAL:	240	1,869	1,595	0

MONTHLY RECYCLING REPORT  
(CURBSIDE)  
OCT 2014

PROGRAM STATISTICS

	AVERAGE	
	MONTH	YTD
SET OUT/PARTICIPATION RATE:	90%	179%
AVERAGE TONS PER DAY :	20.2	41.16
POUNDS PER HOME:	15.19	30.76

COMMODITY BY TON

	MONTH	TONS	YTD TONS
ALUMINUM BEVERAGE CAN	2	9	24.36
#1 PET	2.5	12	56.69
NEWS	40	185	771.43
GLASS CONTAINERS	19	87	366.25
MIX PAPER	8	37	141.73
#2 NATURAL	2.5	11	31.95
#2 COLOR	2	9	36.93
#3-#7	3	14	55.89
TIN-STEEL SCRAP	2	9	39.71
TRASH	9	42	181.63
OCC	10	46	150.73
<b>TOTAL</b>	<b>100</b>	<b>461</b>	<b>1857.3</b>

	MONTH	YTD
SERVICE CALLS (MISSES)	33	192
REMINDER NOTICES	7	26
MISC. (throwing bins, left in driveway, blowing trash)	4	8
MISSING BINS	3	26
BROKEN GLASS	0	0
PICK UP CART	3	16
REPAIR	7	33
DELIVERY REQUEST	0	0
SCATTERED	0	6
NEW	49	199
EXCHANGE	0	4
ADD	7	22
HOUSESIDE	3	12
REPLACE	1	3
<b>TOTAL CALLS</b>	<b>117</b>	<b>547</b>

	MONTH	YTD
LANDFILL COST AVOIDANCE	\$8,676.02	\$34,954.39

# MONTHLY RECYCLING REPORT (DROP CENTERS)

October 2014

MONTHLY UNIT PRICES	Current Revenue Per Ton	Previous Revenue Per Ton	Processing Fee Per Ton	Previous Fee Per Ton				
					POUNDS MONTH	REJECTED MONTH	TONS MONTH	% REJECTED MONTH
ALUMINUM:	\$ 860.00	\$ 860.00	\$ -	\$ -	-	-	0.50	0.00%
PLASTICS:	\$ 20.00	\$ 20.00	\$ -	\$ -	-	-	-	-
STEEL CANS:	\$ -	\$ -	\$ -	\$ -	-	-	-	-
CLEAR GLASS:	\$ -	\$ -	\$ -	\$ -	-	-	-	-
GREEN GLASS:	\$ -	\$ -	\$ -	\$ -	-	-	-	-
BROWN GLASS:	\$ 46.75	\$ 46.75	\$ 19.50	\$ 19.50	-	-	-	-
MIXED OFFICE PAPER:	\$ 72.25	\$ 72.25	\$ 21.75	\$ 21.75	-	-	-	-
CARDBOARD:	\$ 55.25	\$ 55.25	\$ 21.25	\$ 21.25	-	-	-	-
NEWSPAPER:					-	-	-	-

RECYCLING MATERIALS REJECTED

POUNDS MONTH	REJECTED MONTH	TONS MONTH	% REJECTED MONTH
-	-	-	-

DISPOSAL FEE

TONS MONTH	REJECTED MONTH	TONS MONTH	% REJECTED MONTH
228.86	774.86	4,307.15	7.986.08

LANDFILL COST AVOIDANCE

TONS MONTH	REJECTED MONTH	TONS MONTH	% REJECTED MONTH
18.82	774.86	4,307.15	7.986.08

RECYCLING CENTER DATA:

RECYCLING CENTER DATA:

TOTAL

	HOLLYWOOD				FAIR GROUNDS				HOBBY LOBBY				TOTAL				NET REVENUES			
	MONTH	TONS	YTD	TONS	MONTH	TONS	YTD	TONS	MONTH	TONS	YTD	TONS	MONTH	TONS	YTD	TONS	MONTH	TONS	YTD	TONS
ALUMINUM:	0.34	3.66	2.73	0.34	3.59	0.39	4.81	1.07	12.06	920.20	10,371.60	920.20	920.20	12.06	920.20	920.20	920.20	10,371.60	920.20	10,371.60
PLASTICS:	1.63	7.33	2.73	2.73	8.11	2.59	8.10	6.95	23.54	139.00	470.80	139.00	139.00	23.54	139.00	139.00	139.00	470.80	139.00	470.80
STEEL CANS:	0.67	2.49	0.67	0.67	2.27	0.65	2.12	1.99	6.88	-	-	-	-	6.88	-	-	-	-	-	-
CLEAR GLASS:	2.33	8.54	2.95	2.95	11.07	2.92	8.61	8.20	28.22	-	-	-	-	28.22	-	-	-	-	-	-
GREEN GLASS:	1.49	5.39	1.51	1.51	5.61	1.43	5.10	4.43	16.10	-	-	-	-	16.10	-	-	-	-	-	-
BROWN GLASS:	1.72	5.25	1.81	1.81	5.41	1.67	5.38	5.20	16.04	-	-	-	-	16.04	-	-	-	-	-	-
MIXED OFFICE PAPER:	5.35	26.50	6.34	6.34	20.62	5.14	22.75	16.83	69.87	786.80	3,266.42	786.80	786.80	69.87	786.80	786.80	786.80	3,266.42	786.80	3,266.42
CARDBOARD:	26.04	63.43	22.20	22.20	59.80	25.26	64.61	73.50	187.84	5,310.98	13,795.71	5,310.98	5,310.98	187.84	5,310.98	5,310.98	5,310.98	13,795.71	5,310.98	13,795.71
NEWSPAPER:	5.60	9.89	5.85	5.85	10.13	6.04	10.32	17.49	30.34	966.32	1,676.29	966.32	966.32	30.34	966.32	966.32	966.32	1,676.29	966.32	1,676.29
RECYCLING CENTER TOTALS:	45.17	132.48	44.40	44.40	126.61	46.09	131.80	135.66	390.89	8,122.70	29,580.82	8,122.70	8,122.70	390.89	8,122.70	8,122.70	8,122.70	29,580.82	8,122.70	29,580.82

OTHER CARDBOARD CONTAINERS:

MONTH	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD
47.47	206.37	3,429.71	15,399.11	1,032.47	4,712.20	2,397.24	10,686.91	47.47	206.37	3,429.71	15,399.11	1,032.47	4,712.20	2,397.24	10,686.91	47.47	206.37	3,429.71	15,399.11	1,032.47

CARDBOARD COMPACTORS:

MONTH	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD
45.73	170.60	3,303.99	12,651.15	994.63	3,824.49	2,309.37	8,876.66	45.73	170.60	3,303.99	12,651.15	994.63	3,824.49	2,309.37	8,876.66	45.73	170.60	3,303.99	12,651.15	994.63

OTHER NEWSPAPER CONTAINERS:

MONTH	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD
93.20	383.97	6,733.70	28,216.01	2,027.10	8,676.19	4,706.60	19,539.82	93.20	383.97	6,733.70	28,216.01	2,027.10	8,676.19	4,706.60	19,539.82	93.20	383.97	6,733.70	28,216.01	2,027.10

OTHER RECYCLING TOTALS:

MONTH	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD
93.20	383.97	6,733.70	28,216.01	2,027.10	8,676.19	4,706.60	19,539.82	93.20	383.97	6,733.70	28,216.01	2,027.10	8,676.19	4,706.60	19,539.82	93.20	383.97	6,733.70	28,216.01	2,027.10

RENTAL FROM OCC CONTAINERS:

MONTH	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD
93.20	383.97	6,733.70	28,216.01	2,027.10	8,676.19	4,706.60	19,539.82	93.20	383.97	6,733.70	28,216.01	2,027.10	8,676.19	4,706.60	19,539.82	93.20	383.97	6,733.70	28,216.01	2,027.10

RECYCLING TOTALS:

MONTH	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD	TONS	YTD
228.86	774.86	24,618.87	77,208.06	4,325.57	15,056.21	20,293.30	62,151.85	228.86	774.86	24,618.87	77,208.06	4,325.57	15,056.21	20,293.30	62,151.85	228.86	774.86	24,618.87	77,208.06	4,325.57

RECYCLING EXPENSES

	CAGE ROLL OFFS				GLASS				CARDBOARD				NEWSPAPER				OCC COMPACTORS				MIXED OFFICE PAPER				EXPENSES			
	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD
MAN HOURS:	56	204	12	38	66	252	53.56	214.24	589.16	2,035.28	160.68	1,124.76	160.68	1,124.76	160.68	1,124.76	160.68	1,124.76	160.68	1,124.76	160.68	1,124.76	160.68	1,124.76	160.68	1,124.76	160.68	
LABOR COST:	1,499.68	5,463.12	321.36	1,017.64	1,767.48	6,748.56	53.56	214.24	589.16	2,035.28	160.68	1,124.76	160.68	1,124.76	160.68	1,124.76	160.68	1,124.76	160.68	1,124.76	160.68	1,124.76	160.68	1,124.76	160.68	1,124.76	160.68	
VEHICLE COST:	1,663.64	6,311.24	453.72	1,352.28	978.00	12,826.55	394.27	2,483.68	831.82	2,770.78	529.34	2,109.98	529.34	2,109.98	529.34	2,109.98	529.34	2,109.98	529.34	2,109.98	529.34	2,109.98	529.34	2,109.98	529.34	2,109.98	529.34	
TOTALS:	3,163.32	11,774.36	775.08	2,369.92	2,745.48	19,575.11	447.83	2,697.92	1,470.98	4,806.06	690.02	3,234.74	690.02	3,234.74	690.02	3,234.74	690.02	3,234.74	690.02	3,234.74	690.02	3,234.74	690.02	3,234.74	690.02	3,234.74	690.02	

HOURLY LABOR COST = \$ 26.78 INCLUDES 30% FOR BENEFITS

MONTH	YTD
\$ 11,050.59	\$ 17,693.74

NET RECYCLING REVENUES:

MONTH	YTD
\$ 11,050.59	\$ 17,693.74



# MONTHLY TRANSFER STATION REPORT

Oct. 2014

	TONS PER MONTH	TONS PER YEAR	REVENUE PER MONTH	REVENUE PER YEAR
O.U. TONS	387.17	1,361.84	15,115.83	53,141.16
CONT. TONS:	144.86	509.48	\$ 6,944.22	24,863.30
CASH TONS:	1,089.12	4,257.46	\$ 4,005.21	150,774.92
BRUSH/YDS:	0	0.00	\$ -	0.00
PULL OFFS:	24	140.00	\$ 312.00	1,820.00
TOTALS:	1,621.15	6,128.78	\$ 26,377.26	\$ 230,599.38

	MONTH	YR-TO-DATE
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	404	1,612
# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	8,151.34	30,068.18
# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	13	167
# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	96.43	1142.01
GRAND TOTAL TONS TO LANDFILLS	8,247.77	31,271.19

DISPOSAL COST PER TON (OKC)	\$ 18.82	\$ 18.82
TIPPING FEE'S FOR DUMPING AT OKC:	\$ 155,223.03	\$ 587,375.78
GRAND TOTAL TIPPING FEE'S	\$ 155,223.03	\$ 587,375.78

# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	600	2056
# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	3,665.80	12,438.87
# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	321	1288
# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	2,262.20	9,171.77

TOTAL LOADS BROUGHT TO TRANSFER STATION:	921	3,344
TOTAL TONS BROUGHT TO TRANSFER STATION:	6,249.00	22254.64
MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	0.75	32.18