




office memorandum

DATE: December 17, 2019
TO: Clint Mercer, Chief Accountant
FROM: Sarah Encinias, Legal Admin Tech 
SUBJECT: City of Norman Debt Recovery – Traffic Signals Inc.

On or about August 27, 2019, damage was sustained to a Traffic Signal Cabinet and Battery Back-up Cabinet located near the OnCue construction site at State Highway 9 and Classen Boulevard. Chris Serrano, Public Works Construction Manager, investigated the incident and found that elevation changes were made to the site by a contractor working for OnCue/Tri-City Construction. These changes resulted in the pooling of rainwater directly around and into the City owned Cabinets, compromising the electronics of both.

Traffic Signals, Inc., has accepted responsibility and submitted full payment in the amount of \$12,860.37 to cover damage costs. Please find this payment attached and advise if further information is needed.

Attachment

cc: Jeanne Snider, Assistant City Attorney
Shawn O’Leary, Director of Public Works
Scott Sturtz, City Engineer
Todd McLellan, Development Engineer
Angelo Lombardo, Transportation Engineer
Brian McNabb, Traffic Signal Supervisor
David Riesland, City Traffic Engineer
Barbara Andros, Revenue Collection Supervisor

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS



TRAFFIC SIGNALS, INC.

6600 BOUCHER DR. 73034
 P.O. BOX 30067 PH. 405-341-3101 FAX 348-7489
 EDMOND, OKLAHOMA 73003-0002

JPMORGAN CHASE BANK NA
 OKLAHOMA CITY, OK 73125
 39-64/1030

093879

CHECK NO.

93879

Twelve Thousand Eight Hundred Sixty and 37/100 Dollars

DATE

AMOUNT

12/16/19

\$12,860.37

PAY
 TO THE
 ORDER
 OF
 CITY OF NORMAN
 JEANNE SNIDER ASSISTANT CITY ATTORNEY
 P.O. BOX 370
 NORMAN, OK 73070



AUTHORIZED SIGNATURE

MP

⑈093879⑈ ⑆103000648⑆ 611016633⑈

TRAFFIC SIGNALS, INC.

093879

Check Date	12/16/19	Check Number	93879				
Invoice #	Date	Description	Gross	Not Paid	Disc / Ret	Net Amount	
1213191908	12/13/19	DAMAGE TO TRAFFIC SIGNAL C	\$12,860.37			\$12,860.37	
(1575) CITY OF NORMAN			\$12,860.37	\$0.00	\$0.00	\$12,860.37	

