



DATE: April 17, 2018

TO: Shawn O'Leary, Director of Public Works
Jeff Bryant, City Attorney

FROM: Brenda Hall, City Clerk

SUBJECT: Claim from Southwestern Bell Telephone Company d/b/a AT&T
Oklahoma

I am in receipt of a claim from Southwestern Bell Telephone Company d/b/a AT&T Oklahoma for damages incurred to their property at 2606 Richardson Drive on or around March 23, 2018, in the amount of \$2,573.31 due to their claim that the cable was allegedly damaged by City crews while installing a drainage pipe.

Shawn, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Jeff.

Jeff, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

smr
attachment

office memorandum