

April 20, 2017

Norman Tax Increment Finance Authority (NTIFA)
on behalf of the UNP Business Improvement District (UNP BID)
c/o Mr. Jeff Bryant
City Attorney
City of Norman
201 West Gray
Norman OK, 73070

RE: Entry Wall Feature
At University North Park, Norman OK
G/A project # 12-004-30

Dear Mr. Bryant,

Goppold Architecture is pleased to offer the following proposal for services for this project per your request.

We understand the general scope of work to be as follows:

1. Goppold Architecture will provide architectural and engineering services for the two UNP Entrance Walls, at West Robinson Street, as shown on the plans attached.
2. We anticipate revising and completing the designs previously started and put on hold. This fee represents a partial re-use of those documents.
3. We will provide required design submissions and obtain approvals from the ARB as part of this fee.
4. We will coordinate closely with SMC Engineering to provide through integration of architectural and site work drawings.
5. We will work with S-W Associates to provide Landscape and Irrigation design and documents
6. We will provide Project Management services as described below.
7. We anticipate a public bid process.
8. Signs shall be included in our documents and signage installed as part of the Contractor scope of work.
9. Site Design and Civil engineering suitable for construction and acquiring permits are part of the agreement.
10. Payment of Permit Fees, Utility Fees, and All other fees are the responsibility of the Owner, (NTIFA.)

3. Obtain building permit approvals.

CONSTRUCTION

Construction services are provided as part of Project Management outlined above.

ADDITIONAL SERVICES

Authorized additional Services will be billed at the standard Sooner/Collett hourly rate:

Principal	\$ 155.00/hr
Architect	\$ 135.00/hr
Technician 1	\$ 70.00/hr
Technician 2	\$ 60.00/hr
Administrative	\$ 40.00/hr

COMPENSATION

The proposed fee for the outlined services breaks down as follows:

1.) Project Management Scope as outlined above.	11,000.00
2.) Site Engineering, include the following: Basic Services Survey Design Ready Topo Survey Pothole Existing Utilities Coordination of Utility Services Improvement Plans; Including Coordination Services Construction Phase Engineering "As-Built" City of Norman	15,850.00
3.) Landscape & Irrigation Design	3,500.00
4.) Architectural Design including: Architectural Drawings Structural Design & Drawings Electrical Design & Drawings Project Specifications	11,750.00
Normal expenses including Travel, printing, sending documents, etc.	<u>5,800.00</u>
TOTAL	<u>\$47,900.00</u>

Terms and Conditions

- Any authorized reimbursable expenses, additional to the scope above, shall be invoiced at 1.15 times the actual cost to the Architect.
- Consultant fees for authorized additional services shall be invoiced at 1.15 times the actual cost to the Architect.

- Terms: Payment of invoices is due 30 days from the date on the invoice.
- Limitation of liability: Neither Goppold Architecture, Frank A. Goppold Jr., their consultants, nor their agents or employees shall be jointly, severally or individually liable to the client in excess of the compensation earned pursuant to this agreement by reason of act or omission, including breach of contract or negligence not amounting to a willful or intentional wrong.

If this agreement is acceptable, please sign below and we will use this letter as a contract for services.

Sincerely,



Frank A Goppold Jr., AIA

Accepted: _____ Date: _____