



City of Norman, OK

Municipal Building Council
Chambers
201 West Gray Street
Norman, OK 73069

Master

File Number: K-1314-30

File ID: K-1314-30

Type: Contract

Status: Consent Item

Version: 1

Reference: Item No. 33

In Control: City Council

Department: Legal Department

Cost: \$100,000.00

File Created: 07/15/2013

File Name: CCFI Contract

Final Action:

Title: CONTRACT NO. K-1314-30: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND CENTER FOR CHILDREN AND FAMILIES, INC., IN THE AMOUNT OF \$100,000 FOR USE IN THE NEIGHBORHOOD CENTERS PROGRAM.

Notes: ACTION NEEDED: Motion to approve or reject Contract No. K-1314-30 with Center for Children and Families, Inc., in the amount of \$100,000; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Agenda Date: 07/23/2013

Agenda Number: 33

Attachments: Fund Disbursement Agreement-Ctr for Child & Family FY14

Project Manager: Leah Messner, Assistant City Attorney

Entered by: denise.johnson@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File K-1314-30

Body

BACKGROUND: During the budgeting process a number of requests for funding assistance from nonprofit agencies are specifically reviewed, discussed and approved by Council. Pursuant to those discussions, funding agreements were prepared and submitted to the various agencies for their execution. One of those agencies is Center for Children and Families, Inc. Their funding agreement is now returned to Council for its consideration.

DISCUSSION: The agreement which comes before Council at this time is the same basic form agreement for all agencies. The agreement is specific in that it lists the services which the agency is to perform. Highlights of the funding agreement include a procedure for the agency to report expenditures to the Council. There is a requirement in each agreement that a representative of the City be allowed to serve as an *ex officio* member of the board of the organization if the City so desires. The agreement also provides for cancellation by either party, and specifically provides for cancellation and return of any unexpended funds should the agency fail to use the funds for the purpose for which they are intended, or should the agency be dissolved or cease to exist any time during the contract period.

In addition, the contract is for a one-year period only. The contract does not automatically roll over and the funding request will be subject to Council's review as a part of next year's budget should the agency submit another request for funding. Funding for this year's contract is budgeted in City Council, Contributions-Organizations (010-1001-411.47-41).

RECOMMENDATION: Based upon the above, it is Staff's recommendation that the funding agreement with the Center for Children and Families, Inc., be approved.