

**NORMAN PLANNING COMMISSION  
REGULAR SESSION MINUTES**

**DECEMBER 13, 2018**

The Planning Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building, 201 West Gray Street, on the 13<sup>th</sup> day of December, 2018. Notice and agenda of the meeting were posted at the Norman Municipal Building and online at <http://www.normanok.gov/content/boards-commissions> at least twenty-four hours prior to the beginning of the meeting.

Chairman Neil Robinson called the meeting to order at 6:30 p.m.

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Item No. 1, being:

**ROLL CALL**

MEMBERS PRESENT

Sandy Bahan  
Chris Lewis (arrived at 6:31 p.m.)  
Tom Knotts  
Neil Robinson  
Lark Zink  
Dave Boeck  
Erin Williford  
Andy Sherrer (arrived at 6:39 p.m.)

MEMBERS ABSENT

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A quorum was present.

STAFF MEMBERS PRESENT

Jane Hudson, Interim Director, Planning & Community Development  
Janay Greenlee, Planner II  
Roné Tromble, Recording Secretary  
Tara Reynolds, Admin. Tech.  
Todd McLellan, Development Engineer  
David Riesland, Traffic Engineer  
Kathryn Walker, Assistant City Attorney  
Bryce Holland, Multimedia Specialist  
Terry Floyd, Development Coordinator

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**NON-CONSENT ITEMS**

Item No. 6, being:

**O-1819-21 – SAM TIPPENS REQUESTS CLOSURE AND VACATION OF A PORTION OF A UTILITY EASEMENT LOCATED ALONG THE WEST SIDE OF LOT 1, BLOCK 2 OF GRANDVIEW ESTATES NORTH ADDITION NO. 2, LOCATED AT 4020 TIMBERIDGE DRIVE.**

**ITEMS SUBMITTED FOR THE RECORD:**

1. Location Map
2. Staff Report
3. Petition and Attachments
4. Letters from Utilities

**PRESENTATION BY STAFF:**

1. Todd McLellan reviewed the staff report, a copy of which is filed with the minutes. Staff recommends approval of the request to close a portion of a thirty-foot (30') utility easement located within Lot 1, Block 2, Grandview Estates North Addition No. 2.

**PRESENTATION BY THE APPLICANT:**

None

**AUDIENCE PARTICIPATION:**

None

**DISCUSSION AND ACTION BY THE PLANNING COMMISSION:**

Dave Boeck moved to recommend adoption of Ordinance No. O-1819-21 to City Council. Chris Lewis seconded the motion.

There being no further discussion, a vote on the motion was taken with the following result:

YEAS	Sandy Bahan, Chris Lewis, Tom Knotts, Neil Robinson, Lark Zink, Dave Boeck, Erin Williford
NAYES	None
MEMBERS ABSENT	Nouman Jan, Andy Sherrer

Ms. Tromble announced that the motion, to recommend adoption of Ordinance No. O-1819-21 to City Council, passed by a vote of 7-0.

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