



DATE: November 14, 2016

TO: Jeff Bryant, City Attorney
Rone Tromble, Administrative Technician IV
Ken Danner, Subdivision Manager
Ken Komiske, Director of Utilities
Jane Hudson, Principal Planner

FROM: Brenda Hall, City Clerk

SUBJECT: Request for Consent to Encroachment No. 1617-2

I am in receipt of an encroachment request for permission to encroach on a utility easement located at 417 Nantucket Boulevard for a new home to be built and was designed with a 20 foot building line on the west and a 25 foot building line on the south. The applicant is requesting a 5 foot encroachment into the 10 foot platted utility easement on the east boundary of this property and seeking approval into the easement the depth of the house which is 45 feet. According to the applicant, Oklahoma Gas and Electric (OG&E) is the only utility in this easement and it is not a primary line, i.e., feeds the street light on the corner of this property. The application fee has been paid. After the information has been received from the Planning Department, Public Works Department, and Utilities Department and a determination has been made on whether to recommend approval or denial, please forward your recommendation and Consent to Encroachment Form, if needed, to my office in order that it may be scheduled as an agenda item.

This item will be scheduled as an agenda item on December 27, 2016, and the information must be received in my office by December 13, 2016. If there is a problem in meeting that timeframe, please advise.

kjc
attachments

office memorandum