



City of Norman, OK

Municipal Building Council
Chambers
201 West Gray Street
Norman, OK 73069

Master

File Number: K-1314-12

File ID: K-1314-12

Type: Contract

Status: Consent Item

Version: 1

Reference: Item No. 30

In Control: City Council

Department: Planning and
Community
Development
Department

Cost: \$10,000.00

File Created: 06/27/2013

File Name: Contract No. K-1314-12 with Food and Shelter, Inc.

Final Action:

Title: CONTRACT NO. K-1314-12: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND FOOD AND SHELTER, INC., IN THE AMOUNT OF \$10,000 AS AGREED UPON UNDER THE 39TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM.

Notes: ACTION NEEDED: Motion to approve or reject an Contract No. K-1314-12 with Food and Shelter, Inc., in the amount of \$10,000; and if approved, authorize the execution thereof.

ACTION TAKEN: _____

Agenda Date: 07/09/2013

Agenda Number: 30

Attachments: K-1314-12 with Food and Shelter, Inc., CDBG List of Agency Contracts, PR FSFF

Project Manager: Linda Price, Revitalization Manager

Entered by: linda.price@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File K-1314-12

Body

PROPOSED USE OF FUNDS: The funding requested by Food and Shelter, Inc., will assist in the operation of the community breakfast and lunch program and operations and maintenance associated with the shelter operations.

BACKGROUND: On April 23, 2013, Council approved the CDBG and HOME Program budgets in the amount of \$1,080,827. The funding for the Programs is provided by the U.S. Department of Housing and Urban Development (HUD).

The budget was developed over a series of meetings of the Community Development Block Grant Policy Committee. This committee consists of thirty-two members that are appointed by the Mayor as designated in the Citizen Participation Plan and ten that are elected as representatives from the five target neighborhoods. The proposed budget was unanimously approved by the Policy Committee on March 3, 2013.

Proposals for funding are presented to the Policy Committee by non-profit agencies to meet the needs of low-to-moderate income citizens of Norman in addition to project proposals generated at a neighborhood meeting held each year with each of the five target neighborhoods. The target neighborhoods are qualified for participation on the basis of the percentage of low and moderate income residents.

The proposed budget included funds for social service and rehabilitation activities for non-profit agencies.

DISCUSSION: The proposed contracts represent a total of \$131,416 for rehabilitation and social services for non-profit agencies and \$20,000 for fair housing activities that are a required part of the CDBG and HOME Programs.

The proposed resolutions provide for the conveyance of sales tax exemption for work and materials purchased in conjunction with the contracts for the CDBG projects. The contracts and resolutions have been developed in conjunction with all City of Norman and HUD requirements.

RECOMMENDATION: Staff has reviewed the proposed contract and recommends approval of Contract No. K-1314-12 in the amount of \$10,000 to Food and Shelter, Inc.. Funds are available in the Community Development Fund, Fiscal Year 2013-2014 in Miscellaneous Services - Food and Shelter (account 021-4077-463.47-77).