



DATE: May 21, 2015

TO: Ken Komiske, Director of Utilities
Jeff Bryant, City Attorney

FROM: Brenda Hall, City Clerk

SUBJECT: Claim from Fowler Volkswagen

I am in receipt of a claim from Fowler Volkswagen in the amount of \$3,712.37 for damages to a 2014 Volkswagen Jetta SE belonging to them but parked at Collision Works located at 531 Highland Parkway due to their claim that on May 20, 2015 a Sanitation truck hit the parked vehicle causing damage. Fowler Volkswagen states Mr. Brandon McLendon, Safety Manager, was contacted, took pictures, and documented the damaged vehicle.

Ken, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Jeff.

Jeff, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:kjc

Cc: Brandon McClendon
attachments

office memorandum