

City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069



Meeting Agenda

Tuesday, March 10, 2020

6:30 PM

**City Council, Norman Utilities Authority, Norman Municipal
Authority, and Norman Tax Increment Finance Authority**

City Council

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

1 Roll Call

2 Pledge of Allegiance

Minutes

3 [GID-1920-64](#) APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL MINUTES OF FEBRUARY 25, 2020
NORMAN UTILITIES AUTHORITY MINUTES OF FEBRUARY 25, 2020
NORMAN MUNICIPAL AUTHORITY MINUTES OF FEBRUARY 25, 2020
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF
FEBRUARY 25, 2020

Attachments: [City Council Staff Report](#)

[February 25 CC Minutes](#)

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Proclamation

4 [P-1920-30](#) PROCLAMATION P-1920-20: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE WEEK OF MARCH 15 THROUGH MARCH 21, 2020, AS SUNSHINE WEEK AND MONDAY, MARCH 16, 2020, AS FREEDOM OF INFORMATION DAY IN THE CITY OF NORMAN.

Attachments: [City Council Staff Report](#)

[Sunshine Week](#)

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1920-30 proclaiming the week of March 15 through 21, 2020, as Sunshine Week and Monday, March 16, 2020, as Freedom of Information Day in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

5 Consent Docket

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 6 through Item 21 be placed on the consent docket.

ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN: _____

Ordinance

- 6 [O-1920-35](#) CONSIDERATION OF ORDINANCE O-1920-35 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A PORTION OF A WATER LINE EASEMENT LOCATED IN LOT ONE (1), BLOCK ONE (1), OF NORMAN CENTER NORTH ADDITION, NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [City Council Staff Report](#)

[O-1920-35](#)

[Location Map](#)

[Staff Report](#)

[Request to Close-Vacate Public Easement](#)

[Updated Site Plan - Water Line Easement Closure](#)

[2-13-20 PC Minutes - Chick-fil-A Water Line](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1920-35 upon First Reading by title.

ACTION TAKEN: _____

- 7 [O-1920-36](#) CONSIDERATION OF ORDINANCE O-1920-36 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOT ONE (1), IN BLOCK ONE (1), NEW LIFE BIBLE CHURCH ADDITION TO NORMAN, CLEVELAND COUNTY, OKLAHOMA AND THE EAST ONE HUNDRED THIRTY-TWO FEET (132') OF BLOCK A, WALDROP ADDITION, WITH A TEN FOOT (10') STRIP BORDERING THE SOUTH SIDE, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, AND PLACE SAME IN THE SPUD, SIMPLE PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1201 AND 1203 WEST BOYD STREET)

Attachments: [O-1920-36](#)

[Bethesda SPUD \(2-3-2020 clean\) jh](#)

[Location Map](#)

[Staff Report](#)

[Pre-Development Summary](#)

[2-13-20 PC Minutes - Bethesda SPUD](#)

[City Council Staff Report](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1920-36 upon First Reading by title.

ACTION TAKEN: _____

- 8 [O-1920-37](#) CONSIDERATION OF ORDINANCE O-1920-37 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOTS TWENTY-ONE (21) THROUGH TWENTY-FOUR (24), IN BLOCK TWO (2) OF JOHNSON'S ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-2, TWO-FAMILY DWELLING DISTRICT, AND PLACE THE SAME IN THE RM-2, LOW DENSITY APARTMENT DISTRICT WITH SPECIAL USE FOR AN OFF-STREET PARKING LOT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (748 COLLEGE AVENUE)

Attachments: [City Council Staff Report](#)

[O-1920-37](#)

[Location Map](#)

[Staff Report](#)

[Parking Lot Plan 2-3-20](#)

[Pre-Development Summary](#)

[Support Map-Letter 2-12-20](#)

[2-13-20 PC Minutes - Kappa Altha Theta Parking Lot](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1920-37 upon First Reading by title.

ACTION TAKEN: _____

- 9 [O-1920-38](#) CONSIDERATION OF ORDINANCE O-1920-38 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHWEST QUARTER OF SECTION THREE, TOWNSHIP EIGHT NORTH, RANGE TWO WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE RM-2, LOW DENSITY APARTMENT DISTRICT, AND FROM THE RM-6, MEDIUM DENSITY APARTMENT DISTRICT, AND PLACE SAME IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (SOUTH SIDE OF EAST LINDSEY STREET APPROXIMATELY ONE-FOURTH MILE EAST OF 24TH AVENUE S.E.)

Attachments: [City Council Staff Report](#)

[O-1920-38](#)

[Location Map](#)

[Staff Report](#)

[PUD Narrative](#)

[Pre-Development Summary](#)

[2-13-20 PC Minutes - Turtle Crossing](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1920-38 upon First Reading by title.

ACTION TAKEN: _____

- 10 [O-1920-39](#) CONSIDERATION OF ORDINANCE O-1920-39 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 13-108, IN ARTICLE I OF CHAPTER 13 (LICENSES AND OCCUPATIONS); AMENDING ARTICLE XXXIV, SECTION 13-3401, IN CHAPTER 13 (LICENSES AND OCCUPATIONS); 422.7 (RO, RESIDENCE-OFFICE DISTRICT), 422.9 (O-1, OFFICE INSTITUTIONAL DISTRICT), 423.2 (C-1, LOCAL COMMERCIAL DISTRICT), 424.1 (C-2, GENERAL COMMERCIAL DISTRICT), 424.2 (TC, TOURIST COMMERCIAL DISTRICT), 424.3 (CR, RURAL COMMERCIAL DISTRICT), 425.1 (C-3, INTENSIVE COMMERCIAL DISTRICT), 426.1 (I-1, LIGHT INDUSTRIAL DISTRICT), 428.1 (M-1, RESTRICTED INDUSTRIAL DISTRICT), 429 (MUD, MIXED USE DEVELOPMENT DISTRICT), ALL IN ARTICLE XI OF CHAPTER 22 (ZONING ORDINANCE); AND AMENDING SECTION 450 (DEFINITIONS), IN ARTICLE XIV OF CHAPTER 22 (ZONING ORDINANCE); ALL IN ORDER TO UPDATE CITY CODE LICENSING PROVISIONS AND THE ZONING ORDINANCE TO ALLOW FOR THREE TIERS OF MEDICAL MARIJUANA PROCESSORS AS ALLOWED BY STATE LAW, AND TO ADD DEFINITIONS AND OTHER RELATED PROVISIONS; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [City Council Staff Report](#)

[Staff Report](#)

[O-1920-39 for Planning Commission](#)

[2-13-20 PC Minutes - MM Update](#)

[Pertinent Excerpts from Dec 3 Special Session minutes](#)

[FINAL O-1920-39 \(Annotated\)](#)

[FINAL O-1920-39 \(Clean\)](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1920-39 upon First Reading by title.

ACTION TAKEN: _____

- 11 [O-1920-46](#) CONSIDERATION OF ORDINANCE O-1920-46 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING AND RENAMING SECTION 15-412 OF ARTICLE IV, CHAPTER 15, OF THE CODE OF CITY OF NORMAN TO THE PREVENTION OF YOUTH ACCESS TO TOBACCO AND VAPOR PRODUCTS; PROVIDING DEFINITIONS FOR THE PURPOSES THEREOF; PROHIBITING THE FURNISHING OF TOBACCO AND VAPOR PRODUCTS TO ANYONE UNDER THE AGE OF EIGHTEEN, PROVIDING FINES AND COSTS FOR VIOLATIONS, AND PROVIDING EXCEPTIONS IN CERTAIN CIRCUMSTANCES; PROHIBITING THE POSSESSION OF TOBACCO AND VAPOR PRODUCTS BY ANYONE UNDER THE AGE OF EIGHTEEN, PROVIDING FINES AND COSTS FOR VIOLATIONS, PROVIDING FOR DEPARTMENT OF PUBLIC SAFETY NOTIFICATION OF FAILURE TO PAY SUCH FINES; PROHIBITING DISTRIBUTION OF TOBACCO AND VAPOR PRODUCT SAMPLES; PROHIBITING THE SALE OF TOBACCO EXCEPT IN ORIGINAL PACKAGING; PROHIBITING THE DISPLAY OR SALE OF TOBACCO OR VAPOR PRODUCTS WHERE SELF-ACCESSIBLE BY ANYONE UNDER THE AGE OF EIGHTEEN; PROVIDING FOR NOTICE OF VIOLATIONS UNDER SECTION 15-412 TO THE ABLE COMMISSION; AMENDING SECTION 15-506 WHICH REFERENCED THE PREVIOUS VERSION OF SECTION 15-412; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [City Council Staff Report](#)

[O-1920-46 Clean](#)

[O-1920-46 Annotated](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1920-46 upon First Reading by title.

ACTION TAKEN: _____

Certificate of Survey

- 12 [COS-1718-3](#) NORMAN RURAL CERTIFICATE OF SURVEY COS-1718-3: FOR MILLER PINES WITH A VARIANCE IN THE MINIMUM ACREAGE REQUIREMENTS AND ACCEPTANCE OF EASEMENTS E-1920-57, E-1920-58, AND E-1920-59. (GENERALLY LOCATED ONE-HALF MILE NORTH OF EAST ROBINSON STREET ON THE EAST SIDE OF 60TH AVENUE N.E.)

Attachments: [City Council Staff Report](#)

[Location Map](#)

[Miller Pines COS](#)

[Staff Report](#)

[Miller Pines Lot Size Variance Request](#)

[Greenbelt Commission Comments](#)

[Aerial Map](#)

[E-1920-57](#)

[E-1920-58](#)

[E-1920-59](#)

[3-8-18 PC Minutes - Miller Pines](#)

ACTION NEEDED: Motion to approve or reject Norman Rural Certificate of Survey COS-1718-3 for Miller Pines with a variance in the minimum acreage requirements; and, if approved, accept Easements E-1920-57, E-1920-58, and E-1920-59; and direct the filing of the Certificate of Survey and easements with the Cleveland County Clerk.

ACTION TAKEN: _____

Donation

- 13 [GID-1920-42](#) CONSIDERATION OF THE ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$2,000 FROM PETSMAST CHARITIES TO BE USED AT THE NORMAN ANIMAL WELFARE CENTER AND BUDGET APPROPRIATION.

Attachments: [City Council Staff Report](#)

ACTION NEEDED: Motion to accept or reject a donation of \$2,000 from Petsmart Charities to be used at the Norman Animal Welfare Center; and, if accepted, increase Donation-Citizen (109-363372) by \$2,000 and appropriate \$2,000 to Other Supplies Animal Food (10660270-43114).

ACTION TAKEN: _____

Contract

- 14 [K-1415-117](#) [AMD1](#) AMENDMENT NO. ONE TO CONTRACT K-1415-117: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) TO MODIFY THE ORIGINAL AGREEMENT TO ALLOW ACOG TO PROCEED WITH THE REMAINING REIMBURSEMENT OF \$108,620 OF THE ORIGINAL GRANT FUNDING OF \$209,484 IN PUBLIC FLEET CONVERSION GRANT FUNDING RECEIVED IN FYE 2015.

Attachments: [City Council Staff Report](#)

[Amendment](#)

[Letter re FY15-NORMAN Contract Modficiation_SIGNED.pdf](#)

ACTION NEEDED: Motion to approve or reject Amendment No. One to Contract K-1415-117 with ACOG modifying the agreement to allow ACOG to proceed with the remaining reimbursement of \$108,620; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 15 [K-1920-119](#) CONSIDERATION OF ACCEPTANCE OF A CONGESTION MITIGATION AND AIR QUALITY (CMAQ) GRANT IN THE AMOUNT OF \$84,148 FROM THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG), APPROVAL OF CONTRACT K-1920-119, AND BUDGET APPROPRIATION FROM THE CAPITAL FUND BALANCE.

Attachments: [City Council Staff Report](#)

[ACOG FY 2020 Signed Contract](#)

[Selection of Round 1 Grants](#)

[ACOG FY 2020 GRANT APPLICATION SIGNED.pdf](#)

[Slow Fill Dispenser](#)

[Project Location Map](#)

ACTION NEEDED: Motion to accept or reject a Congestion Mitigation and Air Quality Grant in the amount of \$84,148 from ACOG; and, if accepted, approve Contract K-1920-119; authorize the execution thereof, and upon receipt of funds, increase Other Revenue-ACOG Fleet Conversion (225-33388) by \$84,148 and appropriate \$140,000 from the Capital Fund Balance (050-29000) to Project BG0079, Dual Slow Fill Pumps Project, Construction (27590078-46101).

ACTION TAKEN: _____

- 16 [K-1920-100](#) CONTRACT K-1920-100: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND TRT ENTERPRISES, L.L.C., D/B/A STRATEGIC JANITORIAL SOLUTIONS, TO PROVIDE CUSTODIAL SERVICES FOR THE CITY'S PUBLIC TRANSPORTATION FLEET, FOR THE MONTHLY FEE OF \$4,200.

Attachments: [City Council Staff Report](#)

[K-1920-100](#)

[RFP-1920-54 Proposal Amounts](#)

[Strategic Janitorial Solutions Proposal](#)

ACTION NEEDED: Motion to approve or reject Contract K-1920-100 with TRT Enterprises, LLC, d/b/a Strategic Janitorial Solutions in the amount of \$4,200 per month; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Settlement

- 17 [GID-1920-66](#) CONSIDERATION OF A RECOMMENDATION FROM THE CITY ATTORNEY THAT THE CITY COUNCIL APPROVE A SETTLEMENT OF THE CLAIM FILED BY CYNTHIA S. JOY V. THE CITY OF NORMAN, WORKERS' COMPENSATION COMMISSION CASE 2018-00679 X IN THE AMOUNT OF \$20,349.

Attachments: [1-27-20 Court Order](#)

[2-4-20 Release & Covenant Not to Appeal](#)

ACTION NEEDED: Motion to approve or reject the City Attorney's recommendation; and if approved, authorize compliance with the Workers' Compensation Order and direct payment of claims in the amount of \$20,349 to Cynthia S. Joy which will constitute judgment against the City of Norman.

ACTION TAKEN: _____

Resolution

- 18 [R-1920-94](#) RESOLUTION R-1920-94: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$14,625 FROM THE NEIGHBORHOOD PARK LAND FUND BALANCE FOR IMPROVEMENTS TO SEQUOYAH TRAIL PARK.

Attachments: [City Council Staff Report](#)

[R-1920-94](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1920-94.

ACTION TAKEN: _____

- 19 [R-1920-96](#) RESOLUTION R-1920-96: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO SUBMIT A GRANT APPLICATION TO THE FEDERAL TRANSIT ADMINISTRATION'S FISCAL YEAR 2020 LOW OR NO EMISSION VEHICLE PROGRAM AND EXPRESSING ITS COMMITMENT TO SECURE FUNDING FOR THE LOCAL MATCH IF SUCH GRANT IS AWARDED AND PROJECT APPROVED.

Attachments: [City Council Staff Report](#)

[R-1920-96](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1920-96.

ACTION TAKEN: _____

- 20 [R-1920-102](#) RESOLUTION R-1920-102: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE ACQUISITION OF CERTAIN REAL PROPERTY, MORE PARTICULARLY HEREINAFTER DESCRIBED, ALL WITHIN THE CITY OF NORMAN, COUNTY OF CLEVELAND, STATE OF OKLAHOMA, FOR THE PURPOSE OF THE PORTER AVENUE AND ACRES INTERSECTION BOND PROJECT IN THE CITY OF NORMAN; AND DECLARING THE NECESSITY FOR ACQUIRING SAID PROPERTY FOR ROADWAY PURPOSES, AND AUTHORIZING INITIATION OF EMINENT DOMAIN PROCEEDINGS FOR THAT PURPOSE.

Attachments: [City Council Staff Report](#)

[R-1920-102](#)

[Parcel 3 Legal and Exhibit](#)

[Porter and Acres Design Concept Half Size](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1920-102.

ACTION TAKEN: _____

- 21 [R-1920-103](#) RESOLUTION R-1920-103: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE ACQUISITION CERTAIN REAL PROPERTY, MORE PARTICULARLY HEREINAFTER DESCRIBED, ALL WITHIN THE CITY OF NORMAN, COUNTY OF CLEVELAND, STATE OF OKLAHOMA, FOR THE PURPOSE OF THE CRESTON WAY AND SCHULZE DRIVE STORMWATER PROJECT IN THE CITY OF NORMAN; AND DECLARING THE NECESSITY FOR ACQUIRING SAID PROPERTY FOR DRAINAGE PURPOSES, AND AUTHORIZING INITIATION OF EMINENT DOMAIN PROCEEDINGS FOR THAT PURPOSE.

Attachments: [City Council Staff Report](#)

[R-1920-103](#)

[Temp/Perm Easement Map](#)

[904 Creston Way Easement Location](#)

[Project Location Map](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1920-103.

ACTION TAKEN: _____

22 **Miscellaneous Discussion**

This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to three minutes or less.

23 **Adjournment**