

# City of Norman



## Monthly Departmental Report

**February 2014**

## **MONTHLY PROGRESS**

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**CITY CLERK**

**1**

**CITY CLERK  
MONTHLY PROGRESS REPORT  
FEBRUARY 2014**

**CITY COUNCIL**

An election for City Council Wards 2, 4, 6, and 8, and approval of a one-half cent Public Safety Sales Tax will be held April 1, 2014, with a run-off, if needed, on June 24, 2014, with the following candidates:

WARD TWO	Gary D. Caissie Aleisha Karjala Matthew Leal Clint Williams
WARD FOUR	William Hickman Rhett Michael Jones Greg Jungman
WARD SIX	Jerry Lang Jim Griffith
WARD EIGHT	Chad Williams

**CITY CLERK**

ACTION CENTER					
DEPARTMENT	NUMBER OF CALLS	FYE YTD	DEPARTMENT	NUMBER OF CALLS	FYE YTD
Animal Control	5	40	Municipal Court	3	11
Building Permits	12	60	Noise	1	10
CDBG	2	12	Parks and Recreation	6	67
City Clerk	16	*107	Planning	5	24
City Manager/Mayor	2	3	Police	10	92
Code Enforcement	27	303	Sanitation	22	258
Data Processing	0	3	Sidewalks	0	15
Engineering/Public Works	9	94	Storm Debris	40	454
Finance	9	62	Storm Water	3	45
Fire/Civil Defense	1	26	Streets	9	92
Human Resources	1	6	Street Lights	6	73
Information (General)	32	235	Traffic	10	82
Legal	4	21	Utilities	4	58
Line Maintenance	13	54	WC Questions	1	11
Recycling Questions	8	347	WC Violations	0	0

Total for February	261	Total FYE YTD	2,665
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WC (Water Conservation)

\* Volume due to Citywide Garage Sale

**LICENSES**

5 New licenses were issued and 326 licenses were renewed during the month of February. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER ISSUED	FYE YTD	LICENSE TYPE	NUMBER ISSUED	FYE YTD
Food	56	80	Bee Keeper	1	2
Class I Beer	8	12	Solicitor/Peddler (30 day)	0	4
Class II Beer	13	23	Solicitor/Peddler (60 day)	0	3
Mixed Beverage	4	5	Solicitor/Peddler (one day)	0	8
Mixed Beverage/Caterer	1	1	Coin-Operated Devices	236	256
Wine & Beer/Winemaker	0	1	Game Machines	0	3
Temporary Food ( 30 day)	0	9	Taxi/Motorbus/Limousine	2	14
Temp Food (180 day)	0	3	Impoundment Yard	0	0
Temp Food (one day)	0	13	Salvage Yard	1	1
Kennel	6	7	Transient Amusement	0	0
Pawnbrokers	1	1	Special Event	0	8
Retail Liquor Store	1	2	Sidewalk Dining	1	1

**New Establishments/New Licenses**

NAME	ADDRESS	LICENSE TYPE(S)
El Rancho Mexican Restaurant	3042 Classen Boulevard	Food Service and Class I Beer

**Existing Establishments/Additional Licenses**

NAME	ADDRESS	LICENSE TYPE(S)
Isushi	762 Asp Avenue	Class I Beer
Red Brick Bar	311 East Main	Mixed Beverage

**Existing Establishments/New Location**

NAME	ADDRESS	LICENSE TYPE(S)
Durango Mexican Store	1829 West Main	Food Service

**WORKERS COMPENSATION**

**Name:** David R. Qualls  
**Settlement Amount:** \$24,515.70  
**Department:** Fire Department  
**Injury:** bilateral hearing loss  
**Date Approved:** February 25, 2014

**Name:** Leonard Don Pelfrey  
**Settlement Amount:** \$29,070.00  
**Department:** Fire Department  
**Injury:** left shoulder  
**Date Approved:** February 25, 2014

**CLAIMS FILED**

<b>DATE FILED</b>	<b>NAME</b>	<b>JUSTIFICATION</b>	<b>AMOUNT</b>
02-26-14	Christina Emling	Damages to vehicle – claimant alleges her vehicle was parked near a dumpster and was scratched when a sanitation truck emptied the dumpster at the Stonebridge Apartments located at 2681 Jefferson Street on February 9, 2014.	\$ 356.97

**BUSINESS AND COMMUNITY AFFAIRS COMMITTEE**

A Business and Community Affairs Committee meeting was held on February 7, 2014, regarding an updated on infrastructure and development projects in the University North Park Tax Increment Finance District.

**CITY COUNCIL CONFERENCE**

A City Council Conference was held on February 4, 2014, to discuss Change Order No. Three to Contract No. K-1213-67 with CGC, L.L.C., increasing the contract amount by \$74,743.98 for the construction of Legacy Park in order to modify concrete footing and pier depth and to add electrical conduit, junction boxes, and rolled pipe and proposed code amendments related to Code Compliance including inspections for various City licenses, nuisance abatement items, and dilapidated buildings; cleanup items in conflict with the Zoning Ordinance; and elimination of the issuance of City journeymen licenses.

**COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE**

A Community Planning and Transportation Committee meeting was held on February 24, 2014, to discuss the CART Ridership report including Saferide and extended service for the months of December 2013, and January 2014; a presentation of the draft Comprehensive Transportation Plan; and a resolution urging the Oklahoma Department of Transportation and the State of Oklahoma to retain ownership of the Sooner subdivision Rail Line for current and future passenger transportation opportunities.

**EXECUTIVE SESSION**

An Executive Session was held on February 19, 2014, to discuss negotiations concerning employees and representatives of employee groups.

**FINANCE COMMITTEE**

A Finance Committee meeting was held on February 19, 2014, to review the outside agency reports and requests from Aging Services, Inc., Center for Children and Families, Cleveland County Historic Museum, 89er Day Parade Committee, Firehouse Art Center, Performing Arts Studio, Social and Voluntary Services Commission, Sooner Theatre, Veterans Day Parade Committee, and CART; and to discuss City policy regarding outside agencies leasing City facilities to cost share in utility charges; a draft resolution expressing Council intent to use revenues generated from the temporary Public Safety Sales Tax Referendum that are unencumbered when the tax expires on September 30, 2015, for public safety capital improvements provided voters approve the Public Safety Sales Tax Levy on April 1, 2014; use of appropriated Emergency Reserve funds to support urgent winter weather homeless shelter needs; the Revenue/Expenditure Reports for January 2014; and the report on open positions.

**OVERSIGHT COMMITTEE**

A City Council Oversight Committee meeting was held on February 12, 2014, regarding continued discussion of registration of vacant/abandoned properties and ordinance requirements associated with three unrelated persons residing in a single family residence.

**RETREAT**

A City Council Budget Retreat was held February 25, 2014, to discuss Change Order No. Two to Contract No. K-1213-88 with Urban Contractors, L.L.C., increasing the contract amount by \$139,708 for a revised contract amount of \$2,933,242 for the FYE 2011 Sewer Maintenance Project and the FYE 2015 Capital Budget.

**SPECIAL SESSION**

A Special Session was held on February 19, 2014, regarding adjourning into Executive Session to discuss negotiations concerning employees and representatives of employee groups.



**FACILITY MAINTENANCE 1A**

# Work Order by Facility Serviced

February, 2014

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>010-2080</b>				
2080.1	LIBRARY			
2/18/2014	PLUMBING	Blockage in sewer	120	2
2/19/2014	ELECTRICAL	Replaced controls on the air handlers (frozen)	150	2.5
2/28/2014	ELECTRICAL	Removed power pole, cable and circuit	120	2
		<b>Bill Sandison</b>	<b>390</b>	<b>6.5</b>
2/7/2014	PLUMBING	Blockage in drinking fountain	60	1
2/10/2014	MISCELLANEOUS	Worked on doors	60	1
2/11/2014	MISCELLANEOUS	Added access panels in ceiling	120	2
2/11/2014	PLUMBING	Blockage in toilet in men's bathroom	60	1
2/14/2014	PLUMBING	Repaired flush valve on toilet in child's bathroom (girls)	60	1
2/18/2014	PLUMBING	Cleaned out sewer (ran out of cable)	240	4
2/21/2014	PLUMBING	Cleaned off roof drains	60	1
		<b>Jeff Lewis</b>	<b>660</b>	<b>11</b>
2/3/2014	HVAC	Reset the air handlers	120	2
2/5/2014	HVAC	Reset the air handlers	120	2
2/19/2014	HVAC	Replaced freeze stat on west air handlers	240	4
2/26/2014	HVAC	Restarted the air handlers	240	4
		<b>Jerry Wilson</b>	<b>720</b>	<b>12</b>
2/18/2014	PLUMBING	Blockage in the sewer	120	2
2/19/2014	ELECTRICAL	Replaced controls on the air handlers (frozen)	150	2.5
2/28/2014	ELECTRICAL	Removed power pole, cable, circuit	120	2
		<b>Larry E. Long</b>	<b>390</b>	<b>6.5</b>
		<b>Facility Subtotal</b>	<b>2160</b>	<b>36</b>
<b>AcctCode Total</b>			<b>2160</b>	<b>36</b>

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>
<b>010-3001</b>		
3090.3 MUNICIPAL BLDG - BUILDING C		
2/25/2014 ELECTRICAL	Worked on the lights	60 1
	Bill Sandison	60 1
2/11/2014 PLUMBING	Worked on the drinking fountain	60 1
2/19/2014 MISCELLANEOUS	Drilled holes in desk for power outlets	60 1
2/21/2014 PLUMBING	Cleaned off roof drains	60 1
2/24/2014 MISCELLANEOUS	Added plates on Tiffany Upton's desk	60 1
2/26/2014 PLUMBING	Adjusted drinking fountain	60 1
2/27/2014 PLUMBING	Replaced cartridge on drinking fountain	60 1
2/28/2014 MISCELLANEOUS	Met with Matt Smith to work on vault	60 1
	Jeff Lewis	420 7
2/3/2014 HVAC	Helped check the units	240 4
2/4/2014 HVAC	Checked the air handlers	120 2
2/7/2014 HVAC	Checked the air handlers	120 2
	Jerry Wilson	480 8
2/25/2014 ELECTRICAL	Worked on the lights	60 1
	Larry E. Long	60 1
	Facility Subtotal	1020 17
<b>AcctCode Total</b>		<b>1020 17</b>

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>
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**010-3090**

3090.1 MUNICIPAL BLDG - BUILDING A

2/10/2014 ELECTRICAL	Worked on the lights	60	1
	Bill Sandison	60	1
2/13/2014 PLUMBING	Rebuilt flush valve on toilet in women's bathroom	60	1
2/14/2014 PLUMBING	Cleaned out the sewer	120	2
2/21/2014 PLUMBING	Cleaned off roof drains	60	1
2/24/2014 PLUMBING	Blockage in toilet in women's bathroom	60	1
	Jeff Lewis	300	5
2/4/2014 HVAC	Went over the mechanical blue prints	120	2
2/5/2014 HVAC	Checked the boiler	120	2
2/6/2014 HVAC	Checked the boiler	120	2
2/7/2014 HVAC	Checked the boiler	120	2
2/11/2014 HVAC	Checked the air handlers	120	2
2/12/2014 HVAC	Checked the air handlers	120	2
2/13/2014 HVAC	Checked the boiler and the air handlers	240	4
	Jerry Wilson	960	16
2/10/2014 ELECTRICAL	Worked on the lights	60	1
	Larry E. Long	60	1
	Facility Subtotal	1380	23

3090.2 MUNICIPAL BLDG - BUILDING B

2/3/2014 ELECTRICAL	Worked on the lights	120	2
2/4/2014 ELECTRICAL	Worked on the lights	150	2.5
2/12/2014 ELECTRICAL	Removed lights and searched for water leak	90	1.5
2/20/2014 ELECTRICAL	Installed new printer circuit in Police Records	120	2
	Bill Sandison	480	8
2/5/2014 MISCELLANEOUS	Adjusted the lobby doors	60	1
2/5/2014 PLUMBING	Rebuilt flush valve on toilet in women's bathroom	60	1
2/12/2014 PLUMBING	Worked on broken water line	240	4
2/12/2014 PLUMBING	Met with a plumbing contractor	60	1
2/13/2014 PLUMBING	Met with plumbing contractor	60	1
2/14/2014 PLUMBING	Removed handles from valves in basement	60	1
2/19/2014 MISCELLANEOUS	Worked on the door knob in mechanical room	60	1
2/21/2014 PLUMBING	Cleaned off roof drains	60	1
	Jeff Lewis	660	11
2/3/2014 HVAC	Reset the air handlers	120	2
2/6/2014 HVAC	Checked the boiler and hot water coils	240	4
2/7/2014 HVAC	Checked boiler and temperature	120	2
2/11/2014 HVAC	Checked the boiler	120	2
2/21/2014 HVAC	Checked A/C units	240	4
2/28/2014 HVAC	Checked unit #10	120	2
	Jerry Wilson	960	16
2/3/2014 ELECTRICAL	Worked on the lights in the basement	120	2
2/4/2014 ELECTRICAL	Worked on the lights	150	2.5
2/12/2014 ELECTRICAL	Removed the light and looked for water leak	90	1.5
2/20/2014 ELECTRICAL	Installed new printer circuit in Police Records	120	2

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>		
	Larry E. Long	480	8	
	Facility Subtotal	2580	43	
2020.4 MUNICIPAL BLDG - CITY HALL				
2/19/2014 MISCELLANEOUS	Worked on door in City Clerk's Office	60	1	
	Jeff Lewis	60	1	
2/4/2014 HVAC	Reset the air handlers	120	2	
2/5/2014 HVAC	Reset the air handlers	120	2	
2/6/2014 HVAC	Reset the air handlers	120	2	
2/7/2014 HVAC	Checked the air handlers	120	2	
2/11/2014 HVAC	Requested and received quotes for filter replacement	240	4	
2/13/2014 HVAC	Checked HVAC system	240	4	
2/17/2014 HVAC	Checked City Hall Systems - power outage	240	4	
2/18/2014 HVAC	Checked the HVAC system	240	4	
2/19/2014 HVAC	Checked HVAC system	240	4	
2/20/2014 HVAC	Checked HVAC system	240	4	
2/21/2014 HVAC	Checked HVAC system	240	4	
2/24/2014 HVAC	Checked HVAC system	240	4	
2/25/2014 HVAC	Checked HVAC system	240	4	
2/28/2014 HVAC	Checked HVAC system	120	2	
	Jerry Wilson	2760	46	
	Facility Subtotal	2820	47	
2020.5 MUNICIPAL BLDG - COMPLEX				
2/17/2014 ELECTRICAL	Worked on power outage	150	2.5	
	Bill Sandison	150	2.5	
2/12/2014 HVAC	Requested and received quotes for filter replacement	120	2	
2/25/2014 HVAC	Picked up filters for the city buildings	240	4	
	Jerry Wilson	360	6	
2/17/2014 ELECTRICAL	Worked on the power outage	150	2.5	
	Larry E. Long	150	2.5	
	Facility Subtotal	660	11	
		<b>AcctCode Total</b>	<b>7440</b>	<b>124</b>
<b>010-6030</b>				
6030.0 SPECIAL OPS				
2/26/2014 HVAC	Changed the air filters	120	2	
	Jerry Wilson	120	2	
	Facility Subtotal	120	2	
		<b>AcctCode Total</b>	<b>120</b>	<b>2</b>

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>		<i>Hours</i>
<b>010-6070</b>				
6070.0	ANIMAL WELFARE			
2/24/2014	MISCELLANEOUS	Worked on the door	60	1
2/27/2014	PLUMBING	Met with contractors regarding water lines for new building	180	3
		Jeff Lewis	240	4
		Facility Subtotal	240	4
<b>AcctCode Total</b>			<b>240</b>	<b>4</b>

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>
<b>010-6443</b>		
6443.2 FIRE STATION #2		
2/19/2014 ELECTRICAL	Worked on shore power reels	240 4
2/20/2014 ELECTRICAL	Worked on the shore power reels	240 4
2/21/2014 ELECTRICAL	Worked on shore power reels	120 2
	Bill Sandison	600 10
2/19/2014 ELECTRICAL	Worked on the shore power reels	240 4
2/20/2014 ELECTRICAL	Worked on the shore power reels	240 4
2/21/2014 ELECTRICAL	Worked on the shore power reels	120 2
	Larry E. Long	600 10
	Facility Subtotal	1200 20
6443.3 FIRE STATION #3		
2/4/2014 ELECTRICAL	Worked on the lights	90 1.5
2/5/2014 ELECTRICAL	Worked on the shore power reels	480 8
2/12/2014 ELECTRICAL	Work on the lights and repaired broken shore power reel	60 1
2/27/2014 ELECTRICAL	Worked on the lights and controls	330 5.5
2/28/2014 ELECTRICAL	Worked on the lights	60 1
	Bill Sandison	1020 17
2/27/2014 PLUMBING	Worked on mop sink faucet	60 1
	Jeff Lewis	60 1
2/4/2014 ELECTRICAL	Worked on the lights in the truck bay	90 1.5
2/5/2014 ELECTRICAL	Worked on the shore power reels	480 8
2/12/2014 ELECTRICAL	Checked on/repaired broken shore power reel; bought parts	240 4
2/27/2014 ELECTRICAL	Worked on the lights and control	330 5.5
2/28/2014 ELECTRICAL	Worked on the lights	60 1
	Larry E. Long	1200 20
	Facility Subtotal	2280 38
6443.4 FIRE STATION #4		
2/17/2014 ELECTRICAL	Worked on shore power reels	150 2.5
2/18/2014 ELECTRICAL	Worked on shore power reels	300 5
	Bill Sandison	450 7.5
2/26/2014 HVAC	Changed the air filters	120 2
	Jerry Wilson	120 2
2/17/2014 ELECTRICAL	Worked on the shore power reels	150 2.5
2/18/2014 ELECTRICAL	Worked on the shore power reels	300 5
	Larry E. Long	450 7.5
	Facility Subtotal	1020 17
6443.5 FIRE STATION #5, LITTLE AXE		
2/5/2014 HVAC	Picked up hail guards for A/C unit	120 2
2/18/2014 HVAC	Replaced hail guards and changed filters	240 4
	Jerry Wilson	360 6
	Facility Subtotal	360 6

<i>AcctCodes: Facility</i>		<i>Employee</i>		<i>Hours</i>
6443.6 FIRE STATION #6				
2/21/2014 ELECTRICAL	Repaired overhead door		60	1
2/27/2014 ELECTRICAL	Repaired the overhead door		150	2.5
		Bill Sandison	210	3.5
2/6/2014 PLUMBING	Rebuilt the shower valve		120	2
		Jeff Lewis	120	2
2/21/2014 ELECTRICAL	Worked on the overhead door - looked for belt		60	1
2/27/2014 ELECTRICAL	Repairs		150	2.5
		Larry E. Long	210	3.5
		Facility Subtotal	540	9
6443.7 FIRE STATION #7				
2/3/2014 ELECTRICAL	Worked on the lights in the EOC and Training Room		240	4
2/10/2014 ELECTRICAL	Worked on the shore power reels		240	4
2/12/2014 ELECTRICAL	Repaired shore power reel		180	3
2/13/2014 ELECTRICAL	Worked on shore power reels		60	1
2/28/2014 ELECTRICAL	Run power for Ply-Mo-Vent and Dampner System		240	4
		Bill Sandison	960	16
2/17/2014 HVAC	Checked and serviced the A/C unit		240	4
		Jerry Wilson	240	4
2/3/2014 ELECTRICAL	Worked on the lights in the EOC and Training Room		240	4
2/10/2014 ELECTRICAL	Run power to shore power reels		240	4
2/13/2014 ELECTRICAL	Worked on the shore power reels		60	1
2/28/2014 ELECTRICAL	Run power for Ply-Mo-Vent and Dampner System		240	4
		Larry E. Long	780	13
		Facility Subtotal	1980	33
6443.8 FIRE STATION #8				
2/24/2014 ELECTRICAL	Worked on the lights		300	5
		Bill Sandison	300	5
2/26/2014 PLUMBING	Repaired broken water heater vent		180	3
		Jeff Lewis	180	3
2/28/2014 HVAC	Changed the air filters		240	4
		Jerry Wilson	240	4
2/24/2014 ELECTRICAL	Worked on the lights, ordered new ballasts		300	5
		Larry E. Long	300	5
		Facility Subtotal	1020	17
6443.9 FIRE STATION #9				
2/20/2014 HVAC	Checked filter sizes		120	2
		Jerry Wilson	120	2
		Facility Subtotal	120	2
<b>AcctCode Total</b>			<b>8520</b>	<b>142</b>



<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>010-7010</b>				
7010.2	PARK - GRIFFIN PARK			
2/26/2014	PLUMBING	Blockage in toilet in men's bathroom	60	1
		Jeff Lewis	60	1
		Facility Subtotal	60	1
7010.6	PARK - LIONS PARK			
2/21/2014	PLUMBING	Rebuilt the drinking fountain	120	2
		Jeff Lewis	120	2
		Facility Subtotal	120	2
7010.10	PARK - ROTARY PARK			
2/19/2014	ELECTRICAL	Replaced plug on pole	90	1.5
		Bill Sandison	90	1.5
2/19/2014	ELECTRICAL	Replaced plug on pole	90	1.5
		Larry E. Long	90	1.5
		Facility Subtotal	180	3
7070.6	WESTWOOD TENNIS CENTER			
2/12/2014	ELECTRICAL	Located line	60	1
		Bill Sandison	60	1
2/12/2014	ELECTRICAL	Located line	60	1
2/14/2014	ELECTRICAL	Reset timeclocks	60	1
		Larry E. Long	120	2
		Facility Subtotal	180	3
			<b>AcctCode Total</b>	<b>540</b>
				<b>9</b>
<b>010-7070</b>				
7070.0	PARKS AND REC ADMIN			
2/25/2014	ELECTRICAL	Repaired power and outlets for "coke machine"	90	1.5
		Bill Sandison	90	1.5
2/5/2014	PLUMBING	Replaced the wax ring and bolts on toilet	60	1
		Jeff Lewis	60	1
2/25/2014	ELECTRICAL	Worked on the outlet	90	1.5
		Larry E. Long	90	1.5
		Facility Subtotal	240	4
			<b>AcctCode Total</b>	<b>240</b>
				<b>4</b>

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>010-7081</b>			
7081.0 FIREHOUSE ART CENTER			
2/5/2014 PLUMBING	Relit the water heater	60	1
2/19/2014 PLUMBING	Replaced upper/lower elements/thermostat on water heater	120	2
2/20/2014 PLUMBING	Repaired water leak in bathroom	120	2
	Jeff Lewis	300	5
2/20/2014 HVAC	Checked upstairs heat	120	2
	Jerry Wilson	120	2
	Facility Subtotal	420	7
		<b>AcctCode Total</b>	<b>420</b>
			<b>7</b>
<b>010-7082</b>			
9000.2 HISTORICAL HOUSE			
2/10/2014 PLUMBING	Worked on water lines (frozen)	180	3
2/11/2014 PLUMBING	Replaced the fill valve on toilet	60	1
2/24/2014 PLUMBING	Rebuilt the sump pump in basement	120	2
	Jeff Lewis	360	6
	Facility Subtotal	360	6
		<b>AcctCode Total</b>	<b>360</b>
			<b>6</b>
<b>010-7083</b>			
7083.0 SOONER THEATRE			
2/6/2014 PLUMBING	Cleaned out the sump pump in basement	180	3
	Jeff Lewis	180	3
	Facility Subtotal	180	3
		<b>AcctCode Total</b>	<b>180</b>
			<b>3</b>
<b>020-7010</b>			
7010.12 SANTA FE DEPOT			
2/13/2014 PLUMBING	Blockage in sewer in basement	120	2
	Jeff Lewis	120	2
2/12/2014 HVAC	Worked on rear heater	240	4
	Jerry Wilson	240	4
	Facility Subtotal	360	6
		<b>AcctCode Total</b>	<b>360</b>
			<b>6</b>

<i>AcctCodes: Facility</i>		<i>Employee</i>		<i>Hours</i>
<b>020-7021</b>				
7021.2 PARK - REAVES PARK				
2/25/2014 ELECTRICAL	Located line		300	5
		Bill Sandison	300	5
2/25/2014 ELECTRICAL	Located lines		300	5
		Larry E. Long	300	5
		Facility Subtotal	600	10
7021.3 REC CTR - 12TH AVE				
2/3/2014 ELECTRICAL	Worked on the lights		120	2
		Bill Sandison	120	2
2/5/2014 PLUMBING	Worked on the water lines under kitchen sink (frozen)		60	1
2/10/2014 PLUMBING	Blockage in toilet in women's bathroom		60	1
2/18/2014 PLUMBING	Met with Mitch Miles regarding the remodel		60	1
2/20/2014 PLUMBING	Blockage in urinal in men's bathroom		60	1
2/24/2014 PLUMBING	Cleaned out the floor drain in mechanical room		120	2
2/24/2014 PLUMBING	Replaced the handle on toilet in women's bathroom		60	1
		Jeff Lewis	420	7
2/3/2014 ELECTRICAL	Replaced the capacitors and checked the voltage		120	2
		Larry E. Long	120	2
		Facility Subtotal	660	11
7021.0 REC CTR - IRVING				
2/6/2014 ELECTRICAL	Retrofit the winch		480	8
2/7/2014 ELECTRICAL	Worked on the winch install		480	8
		Bill Sandison	960	16
2/6/2014 MISCELLANEOUS	Added 3 door bars		90	1.5
2/6/2014 PLUMBING	Strapped down the electrical pipe on the wall		60	1
		Jeff Lewis	150	2.5
2/5/2014 ELECTRICAL	Run power to winches in gym		480	8
2/6/2014 ELECTRICAL	Hooked up the winches for the goals		480	8
		Larry E. Long	960	16
		Facility Subtotal	2070	34.5
7021.1 REC CTR - LITTLE AXE				
2/11/2014 PLUMBING	Blockage in toilet in men's bathroom		120	2
2/12/2014 PLUMBING	Met with Mitch Miles on water service		180	3
2/20/2014 PLUMBING	Dug up/disconnected water service to concession stand		240	4
2/27/2014 PLUMBING	Met with Mitch Miles regarding sprinkler system		180	3
		Jeff Lewis	720	12
		Facility Subtotal	720	12
7021.4 REC CTR - WHITTIER				
2/24/2014 ELECTRICAL	Repairs to AHU blower and control box		120	2
		Bill Sandison	120	2

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>	
2/20/2014 PLUMBING	Cleaned out the floor drain in kitchen	60	1
	Jeff Lewis	60	1
2/24/2014 HVAC	Replaced the blower motor	240	4
	Jerry Wilson	240	4
2/24/2014 ELECTRICAL	Worked on the roof top AHV, replaced motor, belt, parts	120	2
	Larry E. Long	120	2
	Facility Subtotal	540	9
<b>AcctCode Total</b>		<b>4590</b>	<b>76.5</b>

**020-7023**

7023.0 SENIOR CITIZENS CTR

2/4/2014 ELECTRICAL	Worked on the lights	150	2.5
2/24/2014 ELECTRICAL	Worked on the lights	60	1
2/26/2014 ELECTRICAL	Retrofit and reinstalled exhaust for kiln area	240	4
	Bill Sandison	450	7.5
2/5/2014 PLUMBING	Blockage in sewer in dining room	120	2
2/14/2014 PLUMBING	Cleaned out the dishwasher drain	120	2
2/28/2014 PLUMBING	Met with Matt Smith regarding drains in bathrooms	60	1
	Jeff Lewis	300	5
2/4/2014 ELECTRICAL	Worked on the lights	150	2.5
2/24/2014 ELECTRICAL	Worked on the exhaust fan and lights	60	1
2/26/2014 ELECTRICAL	Retrofit and reinstalled exhaust for kiln area	240	4
	Larry E. Long	450	7.5
	Facility Subtotal	1200	20

<b>AcctCode Total</b>		<b>1200</b>	<b>20</b>
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**030-7032**

7032.0 WESTWOOD GOLF COURSE

2/13/2014 ELECTRICAL	Worked on problems on the roof for new venthood install	420	7
	Bill Sandison	420	7
2/13/2014 PLUMBING	Cleaned out the french drains	120	2
2/14/2014 PLUMBING	Worked with Larry Long to located water line	60	1
2/19/2014 PLUMBING	Blockage in toilet in kitchen bathroom	60	1
2/26/2014 PLUMBING	Blockage in drinking fountain	60	1
2/28/2014 PLUMBING	Repaired sink faucet in women's bathroom	60	1
	Jeff Lewis	360	6
2/13/2014 ELECTRICAL	Worked on problems on the roof for new venthood install	420	7
2/14/2014 ELECTRICAL	Finished inspector issues on café roof for new venthood	240	4
2/14/2014 ELECTRICAL	Located underground water lines	120	2
	Larry E. Long	780	13
	Facility Subtotal	1560	26

<b>AcctCode Total</b>		<b>1560</b>	<b>26</b>
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<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>031-5531</b>			
5531.1 WATER TREATMENT PLANT			
2/28/2014 ELECTRICAL	Worked on the lights	60	1
	Bill Sandison	60	1
2/10/2014 PLUMBING	Rebuilt flush valve on urinal	60	1
2/14/2014 PLUMBING	Replaced the seat on toilet in shop	60	1
	Jeff Lewis	120	2
2/28/2014 ELECTRICAL	Worked on the lights	60	1
	Larry E. Long	60	1
	Facility Subtotal	240	4
<b>AcctCode Total</b>		<b>240</b>	<b>4</b>
<b>032-5546</b>			
5546.0 WASTEWATER TREATMENT PLANT			
2/10/2014 ELECTRICAL	Worked on the transfer pump	120	2
2/11/2014 ELECTRICAL	Repaired and repulled VFD motors	420	7
2/12/2014 ELECTRICAL	Clean up materials	90	1.5
2/26/2014 ELECTRICAL	Repaired and retrofit VFD	120	2
	Bill Sandison	750	12.5
2/4/2014 HVAC	Checked the blower room A/C	120	2
	Jerry Wilson	120	2
2/10/2014 ELECTRICAL	Worked on the transfer pump breaker (tripping)	120	2
2/11/2014 ELECTRICAL	Worked on the transfer pump - repulled the wires	420	7
2/12/2014 ELECTRICAL	Returned wire and picked up tools	90	1.5
2/26/2014 ELECTRICAL	Repaired and retrofit VFD	120	2
	Larry E. Long	750	12.5
	Facility Subtotal	1620	27
<b>AcctCode Total</b>		<b>1620</b>	<b>27</b>

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>033-5560</b>			
5560.0 SANITATION DIV BLDG			
2/4/2014 ELECTRICAL	Worked on the compactor located at the Hiland Dairy	90	1.5
2/10/2014 ELECTRICAL	Installed transfer heater	60	1
2/21/2014 ELECTRICAL	Replaced parts on welder	90	1.5
	Bill Sandison	240	4
2/7/2014 PLUMBING	Repaired water pipes (frozen)	240	4
2/7/2014 PLUMBING	Insulated the water pipes	60	1
2/7/2014 PLUMBING	Rebuilt flush valve on toilet	60	1
2/10/2014 PLUMBING	Worked on water line to toilet (frozen)	120	2
2/13/2014 PLUMBING	Picked up the heater and bracket for bathroom	120	2
2/17/2014 PLUMBING	Installed new water lines	480	8
2/18/2014 PLUMBING	Installed new heater in bathroom	180	3
2/26/2014 PLUMBING	Replaced broken hydrant	120	2
	Jeff Lewis	1380	23
2/4/2014 ELECTRICAL	Worked on the trash compactor at Hiland Dairy	90	1.5
2/10/2014 ELECTRICAL	Checked the panel voltage and breaker size for heater	60	1
2/21/2014 ELECTRICAL	Replaced parts on welder	90	1.5
	Larry E. Long	240	4
	Facility Subtotal	1860	31

<b>AcctCode Total</b>	<b>1860</b>	<b>31</b>
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<b>033-5565</b>			
5565.0 COMPOST FACILITY			
2/20/2014 ELECTRICAL	Worked on the compost control circuit	120	2
2/21/2014 ELECTRICAL	Repaired the compost control cable 10-12' deep	210	3.5
	Bill Sandison	330	5.5
2/7/2014 PLUMBING	Attached a new toilet paper dispenser	60	1
2/21/2014 PLUMBING	Repaired buried hydrant	120	2
2/28/2014 PLUMBING	Cleaned out rocks and mud from sprinkler heads	300	5
	Jeff Lewis	480	8
2/20/2014 ELECTRICAL	Worked on the compost control circuit	120	2
2/21/2014 ELECTRICAL	Checked wires and tested fire sprinklers	90	1.5
2/21/2014 ELECTRICAL	Bought parts and fixed broken sprinkler control valve wires	120	2
	Larry E. Long	330	5.5
	Facility Subtotal	1140	19

<b>AcctCode Total</b>	<b>1140</b>	<b>19</b>
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<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>040-5070</b>			
5070.0 FLEET MAINTENANCE			
2/18/2014 ELECTRICAL	Worked on the lights	60	1
2/25/2014 MISCELLANEOUS	Cleaned out van for service	30	0.5
2/26/2014 MISCELLANEOUS	Cleaned out truck - van delivered to fleet for service/repair	120	2
	Bill Sandison	210	3.5
2/5/2014 PLUMBING	Rebuilt the sink faucet in breakroom	60	1
2/19/2014 PLUMBING	Replaced the cartridge in shower valve	60	1
2/19/2014 PLUMBING	Worked on sink faucet in men's bathroom	60	1
	Jeff Lewis	180	3
2/18/2014 ELECTRICAL	Worked on the lights	60	1
2/26/2014 MISCELLANEOUS	Cleaned out truck - van delivered to fleet for service/repair	120	2
	Larry E. Long	180	3
	Facility Subtotal	570	9.5
<b>AcctCode Total</b>		<b>570</b>	<b>9.5</b>
<b>041-2030</b>			
2020.6 FACILITY MAINTENANCE			
2/11/2014 ELECTRICAL	Attended a safety meeting	60	1
2/17/2014 ELECTRICAL	Unit 5000 quit - took to shop and changed trucks	180	3
	Bill Sandison	240	4
2/6/2014 MISCELLANEOUS	Cleaned out truck	30	0.5
2/11/2014 MISCELLANEOUS	Attended safety meeting	60	1
	Jeff Lewis	90	1.5
2/11/2014 ELECTRICAL	Attended a safety meeting	60	1
2/14/2014 ELECTRICAL	Cleaned out truck	60	1
2/17/2014 ELECTRICAL	Truck needs repair - unloaded truck	180	3
2/25/2014 MISCELLANEOUS	Cleaned out the van for service	30	0.5
	Larry E. Long	330	5.5
	Facility Subtotal	660	11
<b>AcctCode Total</b>		<b>660</b>	<b>11</b>
<b>Grand Total</b>			<b>584</b>

**CITY MANAGER 2**



## **CIP Financial Status 2A**

As previously reported in the January 2014 Monthly Departmental Report; Next quarterly update will be April 2014.

**CAPITAL PROJECTS > \$250,000 EXPECTED TO BE COMPLETED WITHIN SIX (6) MONTHS**

1/27/2014

Project No.**	Project Title	Anticipated Overruns	Anticipated Savings	Fund Title & No.
<b>UTILITIES</b>				
WW0262	Tecumseh Interceptor	\$0	\$130,000	Sewer Sales Tax 323
WW0303	Lift Station D Improvements	\$0	\$400,000.00	New Development Excise Tax 322
WA0191	Highway 9 Waterline Relocations	\$0	\$100,000.00	Water Fund031
WA0196	I-35 Waterline Relocations (ODOT)***	\$ 675,000.00	\$0	Water Fund 031
WA0188	SE Oklahoma Preliminary Report	\$0	\$70,000.00	Water Fund -31
WA0253	Arsenic Treatment	\$0	\$240,000.00	Water Fund 031
WW0052	WWTP SCADA Improvements	\$0	\$90,000.00	Water Reclamation Fund 032
WW0064	Sewer Maintenance Project	\$185,000	\$0	Sewer Maintenance Fund 321
<b>PUBLIC WORKS</b>				
TR0238	Robinson/NE 12th Intersection Improvements*	\$ 60,000.00	\$0	Capital 50
TR0203/BP0203	Robinson RR Grade Separation*	\$ 1,100,000.00	\$0	Capital 50
TR0049	Indian Hills Road Overpass Reconstruction	\$ 100,000.00	\$0	Capital 50
<b>PLANNING</b>	Investigations Center (Evidence storage/management, technology, lab equipment)	\$ 500,000.00	\$0	PSST 015

Notes

\* Project at least partially funded through ODOT. Final accounting occurs with ODOT audits that generally take 2-4 years after project completion. New landscaping included.

\*\* Project numbers correspond to the projects identified in the adopted Capital Improvements Plan.

\*\*\* ODOT mandate to relocate 3 water lines for I-35 widening [not budgeted] Revised costs. Reported to be 100% reimbursed by ODOT at project /audit completion.

At the City's urging, ODOT pursued an emergency repair project for the I-35/Indian Hills Road Bridge. This project involved repairs to the bridge substructure and deck. The City is responsible for the deck, but ODOT may share in the cost.

## **COMMUNITY RELATIONS 2B**

**Community Relation's Office**  
**February 2014**

Number of press releases	15
Contacts with the media	3
<i>Norman News</i> membership	946
Website visits	59,584
Facebook followers	1,897
Twitter followers	877

**DEVELOPMENT COORDINATOR      2C**

**City of Norman**  
**Development Coordinator Monthly Report**  
**February 2014**

Below are activities and projects that the Development Coordinator has been involved with during the month of February.

**General Inquiries, Contacts and Meetings**

- Planning Commission
- Business and Community Affairs
- Development Review Team
- City Council Meeting
- City Council Study Session
- Plat Review Team
- Pre-Development Meetings
- Presentation to Leadership Norman
- BASCO “Brown Bag” Lunch
- Economic Development Advisory Board
- Community Planning and Transportation
- Groundbreaking at the University North Park Corporate Center

**Building Permit and Plat Application Meetings**

- Met with staff to discuss requirements for a new restaurant prospect.
- Assisted homeowners in permit requirements and regulations for a building permit.
- Assisted homeowner with options regarding surfacing for driveway.
- Met with staff and new local business owner regarding building renovation/sign plans.
- Met with staff and project representatives to discuss construction process and development plans for two multi-family projects.
- Met with staff and project representatives to discuss rezoning requirements for a new multifamily project.
- Met with staff and engineering firm representative regarding development for a new retail project.
- Met with staff and project representatives to discuss building requirements for renovation of a new Downtown business.
- Met with staff and project representatives to discuss building renovation plan revisions for a Church site.
- Met with staff and project representatives to discuss site development requirements for a new retail/grocery store.
- Met with staff and business owners to discuss development requirements for a new business.
- Met with staff and project representatives to discuss site and building plan requirements for a new car dealership.
- Met with staff and project representatives to discuss property development requirements for a new bank location.
- Met with staff and property owners to discuss general property development requirements and options for their property.
- Met with staff and a project representative to discuss rezoning options for an existing business.

## Development Process Improvements

- ***Retail Market Analysis Request for Proposal*** – The contract for this project was awarded by Council at the February 25, 2014. Staff will be meeting with project representatives in March to begin work on the analysis. It is anticipated to be completed in June 2014.
- ***Customer Service Survey for Development Services Division*** – Staff began distribution of the survey in November. To date, 95 surveys have been sent, with a return rate of about 13%. This return rate is similar for the rate experienced for similar surveys in other cities. Another round of surveys will be sent in early March 2014.
- ***Building Permit Outreach Program*** – work continues on this project, and contacts continue being made with building permit applicants that fall into the criteria outlined in the plan concept. Periodic follow-up checks (generally every two weeks) continue taking place. The reaction to the program continues to be positive.
- ***ICC and NFPA Code Clarification Project*** – continued working with building and fire inspection staff to develop interpretations of building code/fire code compliance items that could be posted online. This project is designed to assist in making code clarifications and other information provided to contractors and developers more clear.. Work continues to research processes and obtain examples from other cities. During this month research continued to look at examples from other communities and determine some common themes of code clarification topics.
- ***Development Handbook*** – This project has been completed and is available for download on the City's website. Additional revisions for customer feedback/regulatory changes will take place on an as needed basis.
- ***Construction Information for Developers and Businesses*** – work continues on outlining process for informing local developers and businesses of potential impacts from public construction projects. This project is designed to continue establishing a good working relationship with the business community and allow identification of potential problems or issues that may arise for businesses/development during the public construction. With early identification and dialogue, perhaps the impact to businesses can be lessened and/or solutions to problems can be implemented early in the construction process. As part of this project, an email list to communicate with businesses impacted by construction will be utilized; information on the Development Coordinator's webpage; phone calls; on-site meetings; and possibly through a specific, individual social media site (i.e. Twitter)





## CITY OF NORMAN

### Department of Finance Monthly Report –February 2014

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in February are discussed below:

#### Treasury Division:

In the month of February, the Treasury Division processed 28,036 total payments. The traffic counter at the Drive-up Facility counted 4,677 customers. The Treasury Division processed 1,213 credit card utility payments, a slight increase of 0.83% from last month, and the IVR (Interactive Voice Response) system processed 1,369 credit card utility payments, a decrease of -6.7% from last month. Utility customers also have the option of paying on the City of Norman website. There were 2,962 credit card payments made on the internet in February, a decrease of -2.8% from last month. The Municipal Court processed 769 credit card payments for court fines, an increase of 12.8% from last month.

The City charges a convenience fee of \$3 on credit card payments made online or by phone to help offset the costs of providing credit card service. We collected \$17,268 in convenience fees in the month of February with a fiscal year-to-date total of \$125,799.

#### Utility Services Division:

The Meter Reading Division read 34,921 meters. Out of 75 meter reading routes, 46 (61%) were read within the targeted 30-day reading cycle. All routes were read by the 36<sup>th</sup> day. No routes were estimated in February.

#### Information Technology Division:

The City of Norman's I.T. Division has an e-mail filter that has enhanced reporting and filtering capabilities. I.T. had a total of 703,243 attempted incoming and outgoing messages for the month of February. 544,272 were considered Spam or hazardous e-mails and were quarantined or filtered. This means 77% of the e-mail was quarantined or filtered while 158,971 or 23% were valid e-mails and were delivered without problems.

The City of Norman's website had 59,584 visits during the month of February. I.T. staff is currently working on several projects.

Budget Division:

The FYE 2015 Budget process is underway. All departments have turned in budget requests for FYE 2015. These requests will be ranked by the Management Team on March 7<sup>th</sup>.

General Fund Revenues & Expenditures:

When comparing major General Fund revenue sources versus budgeted levels, revenues are above target for the month of February at 2.6%. Revenues from the City's largest single source of revenue, sales tax, are slightly above target at 0.75% for the year to date and are above last fiscal year by 4.7%. Below is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 14 Budget To Date	FYE 14 Actual To Date	FYE 13 Actual To Date	FYE 12 Actual To Date
Sales Tax Revenue*	\$25,490,102	\$25,681,865	\$24,539,038	\$24,058,391
General Fund Revenue*	\$46,177,447	\$46,500,165	\$44,237,240	\$43,554,206
General Fund Expenses*	\$49,657,241	\$47,111,347	\$46,212,945	\$44,340,052

\* Excludes Public Safety Sales Tax

## Administration Division

	FYE 14		FYE 13	
	FEBRUARY	YTD	FEBRUARY	YTD
<b>PERSONNEL HOURS - FULL TIME</b>				
Total Regular Hours Available	320.00	2,880.00	320.00	2,720.00
Total Comp Time Available	0.00	21.13	0.00	23.88
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>320.00</b>	<b>2,901.13</b>	<b>320.00</b>	<b>2,743.88</b>
Benefit Hours Taken	25.50	313.25	24.50	382.50
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>294.50</b>	<b>2,587.88</b>	<b>295.50</b>	<b>2,361.38</b>
 <b>PERMANENT PART-TIME</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Benefit Hours Taken	0.00	0.00	0.00	0.00
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
 <b>TEMPORARY</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**ACCOUNTING 3A**

## Accounting Division

	FYE 14		FYE 13	
	FEBRUARY	YTD	FEBRUARY	YTD
Total Regular Hours Available	960.00	8,440.00	1,120.00	9,520.00
Total Comp Time Available	1.50	50.75	2.00	60.50
Total Overtime Hours	0.00	19.00	0.00	0.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>961.50</b>	<b>8,509.75</b>	<b>1,122.00</b>	<b>9,581.00</b>
Benefit Hours Taken	138.75	1,246.25	187.25	1,639.50
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>822.75</b>	<b>7,263.50</b>	<b>934.75</b>	<b>7,941.50</b>
 <b>PERMANENT PART-TIME</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Benefit Hours Taken	0.00	0.00	0.00	0.00
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
 <b>TEMPORARY</b>				
Total Regular Hours Available	43.50	68.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>43.50</b>	<b>68.00</b>	<b>0.00</b>	<b>0.00</b>

**CITY REVENUE REPORTS 3B**

## City Revenue Report

	FYE 14 FEBRUARY	FYE 13 FEBRUARY	
Total Revenue Received (\$)	\$11,770,590	\$11,107,699	\$662,891
Utility Payments - Office (#)	2,986	3,494	(\$508)
Utility Payments - Office (\$)	\$363,298	\$351,934	\$11,364
Lockbox (#)	19,506	20,676	(1,170)
Lockbox (\$)	\$1,621,539	\$1,526,192	\$95,347
IVR Credit Card (#)	1,369	1,348	\$21
IVR Credit Card (\$)	\$125,792	\$114,878	\$10,914
Click to Gov (#)	2,962	2,452	510
Click to Gov (\$)	\$231,691	\$158,866	\$72,825
UT Credit Card Payments (#)	1,213	1,047	166
UT Credit Card Payments (\$)	\$116,640	\$110,688	\$5,952
Art Donations (#)	94	88	6
Art Donations (\$)	\$105	\$117	(\$12)
Bank Draft Payments (#)	6,225	6,437	(212)
Bank Draft Payments (\$)	\$490,447	\$435,351	\$55,096
Utility Deposits (#)	42	55	(13)
Utility Deposits (\$)	\$1,260	\$1,740	(\$480)
Fix Payments (#)	1	0	1
Fix Payments (\$)	\$77	\$0	\$77
Processed Return Checks (#)	40	68	(28)
Processed Return Checks (\$)	(\$5,750)	(\$6,066)	\$316
Other Revenue Transactions (#)	340	309	31
Other Revenue Received (\$)	\$8,046,260	\$7,019,273	\$1,026,987
Accounts Receivable Payments (\$)	\$179,334	\$875,289	(\$695,955)
Accounts Receivable - Credit Card #	2	0	2
Accounts Receivable - Credit Card \$	\$1,131	\$0	\$1,131
Municipal Court - Fines/Bonds (\$)	\$168,822	\$164,362	\$4,460
Municipal Court - Credit Card (#)	769	546	223
Municipal Court - Credit Card (\$)	\$123,968	\$95,306	\$28,662
Municipal Court - C2G (#)	321	81	240
Municipal Court - C2G (\$)	\$22,968	\$8,221	\$14,747
Building Permits Cash Report (\$)	149,483	\$171,101	(\$21,618)
Building Permits Credit Card (#)	153	120	33
Building Permits Credit Card (\$)	\$87,642	\$54,423	\$33,219
Building Permits C2G (#)	29	40	(11)
Building Permits C2G (\$)	\$4,305	\$2,089	\$2,216
Occupational License - Bldg Insp. (\$)	\$6,300	\$5,000	\$1,300
Occupational License - Bldg Insp. CC (#)	7	14	(7)
Occupational License - Bldg Insp. CC (\$)	\$450	\$985	(\$535)
Business License - City Clerk (\$)	\$17,560	\$3,500	\$14,060
Convenience Fees - All Payments (#)	5,746	4,783	963
Convenience Fees - All Payments (\$)	17,268	14,451	\$2,817
Bank Drafts Billed (#)	6,775	6,490	285
Bank Drafts Billed (\$)	524,291	419,004	\$105,287
Interdepartmental Billing (#)	151	148	3
Interdepartmental Billing (\$)	\$14,373	\$10,940	\$3,433
Accounts Receivable Billed (\$)	2,124,166	117,360	\$2,006,806

## Budget Services Division

	FYE 14		FYE 13	
	FEBRUARY	YTD	FEBRUARY	YTD
<b>PERSONNEL HOURS - FULL TIME</b>				
Total Regular Hours Available	160.00	1,440.00	160.00	1,360.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>160.00</b>	<b>1,440.00</b>	<b>160.00</b>	<b>1,360.00</b>
Benefit Hours Taken	0.00	208.00	16.00	224.00
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>160.00</b>	<b>1,232.00</b>	<b>144.00</b>	<b>1,136.00</b>
 <b>PERMANENT PART-TIME</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Benefit Hours Taken	0.00	0.00	0.00	0.00
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
 <b>TEMPORARY</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



## Treasury Division

	FYE 14		FYE 13	
	FEBRUARY	YTD	FEBRUARY	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	7,200.00	800.00	6,800.00
Total Comp Time Available	30.50	226.75	26.00	226.25
Total Overtime Hours	6.50	120.75	5.00	195.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>837.00</b>	<b>7,547.50</b>	<b>831.00</b>	<b>7,222.00</b>
Benefit Hours Taken	89.00	1,351.75	220.25	1,654.50
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>748.00</b>	<b>6,195.75</b>	<b>610.75</b>	<b>5,567.50</b>
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Benefit Hours Taken	0.00	0.00	0.00	0.00
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**DATA PROCESSING 3C**

## Data Processing Division

	FYE 14		FYE 13	
	FEBRUARY	YTD	FEBRUARY	YTD
<b>PERSONNEL HOURS - FULL TIME</b>				
Total Regular Hours Available	1,120.00	10,168.00	1,280.00	11,360.00
Total Comp Time Available	2.00	73.25	2.50	11.75
Total Overtime Hours	10.00	137.50	29.00	188.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>1,132.00</b>	<b>10,378.75</b>	<b>1,311.50</b>	<b>11,560.25</b>
Benefit Hours Taken	157.50	1,409.50	101.50	1,944.75
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>974.50</b>	<b>8,969.25</b>	<b>1,210.00</b>	<b>9,615.50</b>
<b>PERMANENT PART-TIME</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Benefit Hours Taken	0.00	0.00	0.00	0.00
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TEMPORARY</b>				
Total Regular Hours Available	9.00	9.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**UTILITY**

**3D**

## Utility Division

	FYE 14		FYE 13	
	FEBRUARY	YTD	FEBRUARY	YTD
<b>PERSONNEL HOURS - FULL TIME</b>				
Total Regular Hours Available	1,920.00	16,296.00	1,760.00	16,008.00
Total Comp Time Available	1.50	31.50	12.50	95.75
Total Overtime Hours	59.50	991.25	32.50	316.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>1,981.00</b>	<b>17,318.75</b>	<b>1,805.00</b>	<b>16,420.00</b>
Benefit Hours Taken	295.00	2,281.25	243.75	3,194.25
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>1,686.00</b>	<b>15,037.50</b>	<b>1,561.25</b>	<b>13,225.75</b>
<b>PERMANENT PART-TIME</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Benefit Hours Taken	0.00	0.00	0.00	0.00
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TEMPORARY</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## Office Services

	FYE 14		FYE 13	
	FEBRUARY	YTD	FEBRUARY	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	2,800.00	320.00	1,360.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	6.00	57.50	9.50	88.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	326.00	2,857.50	329.50	1,448.75
Benefit Hours Taken	0.00	310.50	16.00	80.00
TOTAL ACCOUNTABLE STAFF HOURS	326.00	2,547.00	313.50	1,368.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

## Drive-up Window and Mail Payments

	FYE 14 FEBRUARY	FYE 13 FEBRUARY
Mail Payments - Lockbox	19,506	20,676
Mail Payments - Office	271	310
<b>Mail Payments - Subtotal</b>	<b>19,777</b>	<b>20,986</b>
Night Deposit	442	465
Click-to-Gov Payments	2,962	2,452
IVR Payments	1,369	1,348
<b>Without assistance payments - Subtotal</b>	<b>4,773</b>	<b>4,265</b>
Drive-up window & inside counter	2,273	2,719
Credit Card machine payments (swipe)	738	631
Credit Card machine payments (phone)	475	416
<b>With assistance payments - Subtotal</b>	<b>3,486</b>	<b>3,766</b>
<b>Total Payments Processed - Subtotal</b>	<b>28,036</b>	<b>29,017</b>
Bank Draft (ACH) Payments	6,225	6,437
<b>Total Payments (Utility)</b>	<b>34,261</b>	<b>35,454</b>
Total Convenience Fees - all Payments	5,746	4,783
<b>Grand Total Payments</b>	<b>\$ 40,007</b>	<b>\$ 40,237</b>

## Traffic Counter at Drive-up Facility

Night Drop *	527	653
8-5 Drive-up Window Customers *	4,150	4,318
<b>Total Traffic Counter</b>	<b>4,677</b>	<b>4,971</b>

\* These figures are included in the above Total Customer Contact Payments.

## Meter Reading Division

	FYE 14		FYE 13	
	FEBRUARY	YTD	FEBRUARY	YTD
Number of Meters Read	34,921	292,668	37,151	288,235
New Service	959	10,356	1,135	10,314
Request for Termination	798	9,535	1,092	9,658
Delinquent On(s)	49	773	5	454
Delinquent Offs	119	1,549	9	714
Collect Deposit Tags Hung	43	486	65	635
Collect Deposit Cut Offs	5	306	19	614
Blue Tags	11	64	13	77
Number of Meters Re-read	1,115	9,175	895	8,586
Meters Cleaned	117	419	73	606
Customer Assists	110	468	35	502
Meters Pulled	0	6	0	4
Meters Re-set	1	6	0	1
TOTAL	38,248	325,811	40,492	320,400



## Utility Division Activity Report

	FYE 14		FYE 13	
	FEBRUARY	YTD	FEBRUARY	YTD
STATUS REPORT				
Regular Utility Accounts Billed	36,487	289,448	39,640	314,250
New Ons	527	5,540	572	6,667
Final Accounts Billed	502	5,555	574	5,743
TOTAL METERS READ	37,516	300,543	40,786	326,660

## **FIRE DEPARTMENT 4**

**NORMAN FIRE DEPARTMENT  
MONTHLY PROGRESS REPORT  
February 2014**

**FIRE SUPPRESSION DIVISION ACTIVITIES**

**Incident Response Type Summary**

<b>Type</b>	<b>Count</b>	<b>% of Incidents</b>	
Fire	31	3.12%	
Overpressure Rupture, Explosion, Overheat - no fire	2	.20%	
Rescue & Emergency Medical Service Incidents	680	68.47%	
Hazardous Conditions (No Fire)	29	2.92%	
Service Call	94	9.46%	
Good Intent Call	100	10.07%	
False Alarm & False Call	45	4.53%	
Severe Weather & Natural Disaster	0	0%	
Special Incident Type	1	.10%	
Incomplete Reports & Reports That Have Not Imported	11	1.10%	
<b>Total Incident Count</b>	<b>993</b>		
<b>Total Fire Loss</b>			<b>\$4,391,660</b>

**Average Response Times**

	<b>Number of Calls</b>	<b>Average Time</b>
Station #1	185	4:44
Station #2	131	5:03
Station #3	184	5:36
Station #4	115	5:08
Station #5	47	9:06
Station #6	57	8:22
Station #7	98	5:38
Station #8	82	4:07
Station #9	94	5:08

**NORMAN FIRE DEPARTMENT  
MONTHLY PROGRESS REPORT  
February, 2014**

**FIRE PREVENTION DIVISION ACTIVITIES**

Inspections	183/ 170.75 staff hours
Re-Inspections	64/ 65 staff hours
Residential Inspections	0
Smoke Detector Batteries	150 7 staff hours
Plan/Platt Review	39/ 55 staff hours
Company Inspections	0
Re-Inspections	0
<b>Total Inspections</b>	<b>247/ 235.75 staff hours</b>
Request for Service (Plan review unscheduled, site inspection burn sites, special events, citizen complaints)	
Code Violation Complaints	93/ 52.25 staff hours
Training (hours)	14/ 34.5.5 staff hours
Fire Education Classes	4/ 5.5 staff hours
Investigations	19/90.75 staff hours
Investigative Activities	20/ 59.5 staff hours
Miscellaneous/Special	

1 man IAAI meeting

## EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Discipline	Comments: February 2014
<b>Mitigation:</b>	
Siren System	100% Operational
Notice of Hazard Mitigation Plan Approval	Received notice of approval pending acceptance by City Council
School Review Program	Completed Norman Public Schools-Back briefing to be scheduled and some revisits
<b>Preparedness:</b>	
National Tornado Summit	Feb 10-11
Amateur Radio Testing	Feb 6
Amateur Radio Meeting	Feb 15
Storm into Preparedness Community Event	Planning for major event at Sooner Bowling Center for preparedness outreach
Emergency Management Legislative Day	Feb 26
Norman Business Assoc Presentation	Feb 28
Community Power Point	First Draft Complete
Community Flyer for Utility Bill Distribution	First Draft Complete
<b>Response:</b>	
Equipment support to Fire Marshalls	On the Border Fire
<b>Recovery:</b>	

**HUMAN RESOURCES**

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**HUMAN RESOURCES**  
**Monthly Report**  
**February 2014**

**ADMINISTRATION/LABOR RELATIONS**

***A. Administrative***

- Met with insurance consultants to discuss plan changes
- Attended Oklahoma Public Employers Labor Relations Association (OKPELRA) meeting

***B. Grievances (active)***

- AFSCME Grievance FYE14- 02 – Rollins (Traffic) – demotion  
*AFSCME has requested arbitration*
- AFSCME Grievance FYE14- 03 – AFSCME (Fleet) – hostile work environment

***C. Collective Bargaining***

- Held two (2) negotiation sessions with FOP
- Held two (2) negotiation sessions with AFSCME

***D. Administrative Support***

- Processed Monthly Department Report
- Conducted one (1) employee spotlight interview for newsletter
- Compiled and distributed February 2014 City Newsletter
- Compiled budget information for Director
- Processed invoices and reconciled expense accounts
- Attended/Summarized four (4) negotiation sessions
  - 2 – FOP
  - 2 – AFSCME
- Coordinated receipt of employee gifts (result of ERC) for pickup

**BENEFITS**

- Processed transactions for Life, Health/Dental and Supplemental Insurance Plans
- Bi-Weekly conference calls with Gallagher Benefit Svs and UMR reps
- New Employee Orientation for: Deputy Court Clerk; Maintenance Worker I – Water Line Maintenance
- Meeting with Interactive Health (Wellness Program)
- Conducted 11 on-site employee meetings for Wellness Program
- Responded to 119 benefit inquiries

## **COMPENSATION**

The following personnel actions were processed:

Three (3) employees terminated employment from the City of Norman:

- 1 – Finance/Utilities – Meter Service Supervisor
- 1 – Public Works/Streets – Administrative Technician III
- 1 – Parks/Recreation – (1) Recreation Leader I (PPT)

Six (6) employees hired:

- 1 – City Clerk/Custodial Services – Custodian part-time employee
- 1 – Municipal Court – Deputy Court Clerk I
- 1 – Information Technology – Director of Information Technology
- 1 – Public Works/ Engineering – Stormwater Compliance Inspector
- 1 – Utilities/Water Line Maintenance – Maintenance Worker I
- 1 – Parks/Recreation – Tennis Shop Attendant part-time employee

Four (4) employees promoted:

- 1 – Public Works/Streets – Maintenance Worker II
- 2 – Fire/Suppression – (1) Fire Driver Engineer and (1) Fire Captain
- 1 – Police – Police Lieutenant

## **COMPENSATION/BENEFIT SURVEYS**

Compiled information from requested cities for compensation surveys.

## **RECRUITMENT**

**Accepted applications for the following positions:**

- Call Taker (PPT), Police/Emergency Communications Bureau
- Tennis Shop Attendant, Parks & Recreation, Westwood Tennis Center
- Communications Officer, Police/Emergency Communications Bureau
- Police Records Clerk, Police, Support Services
- Retail Marketing Coordinator, City Manager
- Parking Service Officer, Police Department
- Deputy Court Clerk I, Municipal Court
- Administrative Technician II, Police/Animal Welfare
- Director of Information Technology, Information Technology
- Engineering Technician II, Public Works/Engineering
- Recreation Leader, Parks & Recreation/Recreation
- Police Officer/Police Department
- Golf Course Attendant, Parks & Recreation/Recreation
- Meter Services Supervisor, Finance/Utility Services
- Police Records Supervisor, Police/Support Services



**Recruitment & Hiring Statistics:**

<b>Contacts/Inquiries</b>		<b>Selection Process Elements</b>	
In Person	390	Written Exams	0
Phone	465	Practical Testing/Assessment Center	3
Mail	245	Panel Board Interviews	4
Email	175	Promotions	1
Total Subscribers on E-mail Vacancy List	1842	Oral Interviews	27
Total Visits to City of Norman HR website	N/A	Hiring/Promotion Board	1

<b>Hiring Statistics</b>		<b>Recruitment Statistics</b>	
Pre-Employment Background Investigations	10	Advertisements Placed	13
Pre-Employment Drug Screens	8	Applications Received	89
Pre-Employment Physicals	4	Job Announcements Emailed	90
Pre-Employment OSBI	5	Job Announcements to CON Depts.	490

**TRAINING & DEVELOPMENT**

Conducted training for four new employees on the topics of Workplace Harassment, Workplace Violence, and Customer Service.

The Computer Training Lab was the site for New World Law Enforcement Records Management System training for the Police Department and CAD for Fire Department.

**SAFETY**

**Safety Activities during February 2014:**

14 employees attended OSHA Outreach 10 hour classes this month. 146 of 176 targeted employees are now trained in basic occupational safety skills and concepts.

**Recordable Injuries – 5**

<b>Employee</b>	<b>Nature of the injury</b>	<b>Activity</b>	<b>Prognosis</b>
Fire, Suppression	Strained neck	Firefighting	Medical Care, Returned to Work
Police, Patrol	Strain/Sprain to knees	Physical Training	Minor Medical Care, Returned to Work
Police, Patrol	Strain/Sprain to knees	Slipped on ice	Minor Medical Care, Returned to Work
Police, Patrol	Strain/Sprain to knees	Defensive Tactics	Minor Medical Care, Returned to Work
Utilities, Sewer Line Maintenance	Strained back	Pulling washing hose while cleaning sewers	Medical Care, Returned to Work

**Vehicle Collisions- 0**

Division	Description of Collision	Discipline Status
	No collisions reported this month	

Cumulative number of Vehicle Collisions of the indicated year, 2014 is total year to date.					
2014	2013	2012	2011	2010	2009
1	23	15	18	34	42

**LEGAL**

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**MONTHLY REPORT - LEGAL DEPARTMENT**

**February Report**

**(Submitted March 14, 2014)**

**LIST OF PENDING CASES:**

**UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT**

**UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK**

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO)

**UNITED STATES DISTRICT COURT**

Ashton Grove, et al. v. City of Norman, CIV-10-1002 W (K)

Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K)

Holloway v. City of Norman, CIV 13-01204 (K)

Red Cliff v. City of Norman, CIV 13-01212 (K/M)

Reinhardt v. Hopps, et al., CIV-11-979-D (K, B)

An appealable order has been issued by the district court and the plaintiff has filed an appeal with the Tenth Circuit. However, the plaintiff did not appeal the district court's ruling regarding the City defendants. This case will no longer appear on the monthly report.

**OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS**

Nees, et. al v. Ashton Grove. L.C., et al., CJ-2006-313 L; DF 106979 (K)

**COURT OF CRIMINAL APPEALS** – None pending

**OTHER COURTS**

MBS Surety Agency v. AT&T, Circuit Court of the City of St. Louis, Case No. 1222-CC09746

**CLEVELAND COUNTY DISTRICT COURT**

**A. *General Lawsuits***

Armstrong v. City of Norman, CJ-2012-1638 (W)

Ashton Grove v. City of Norman, CJ-2012-262-TL (K)

This case was removed to federal court. See Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K) *supra*.

City v. Haddock, CV-2010-357 TS (S, K)

City v. IAFF, CV-2011-48 L; DF - 109447 (P, K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV 2012-748 (W)

City v. Shoun, CV-2013-485 (K)

Decker Center, LLC v. City of Norman, Case No. No. CJ-2013-424 (K, B)

Easley, Kevin v. City of Norman, CV-2012-346 L (K, B)

Fabian v. City of Norman, et al., CJ 2013-1388 W (K)

FOP Lodge 122 v. City of Norman & Gambill, CJ-2005-112 L (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

These two FOP cases are dormant. They remain open until the Court issues a Show Cause Order.

FOP v. City of Norman, CV 2011-876 L (K)

McCarver, Darius v. City of Norman, CJ-2013-128 (K, B)  
Red Cliff v. Norman Utilities Authority, CJ-2013-1223 (M)  
Young v. City of Norman, CJ 2006-819 BH (K)

**B. *Condemnation Proceedings***

Dunn v. City of Norman, CJ-2012-1097 (K)  
CON v. Christopher Armstong, CJ-2013-777W (W)

**C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate***

Arvest v. Jessica Baker, et al., CJ 2012-696  
Bank of Oklahoma v. AGLC, et al., CJ-2011-14

**D. *Municipal Court Appeals***

**E. *Small Claims Court***

**F. *Board of Adjustment Appeals***

**LABOR / ADMINISTRATIVE PROCEEDINGS**

None.

**A. *Grievance & Arbitration Proceedings (B, K)***

This office has assisted with the following grievances:

AFSCME Grievance FYE10-06 – (AFSCME - Contract Labor) Moved to arbitration, however there has been no initiation of same by the Union.

AFSCME Grievance FYE 14-02 – (Rollins – Discipline/Demotion) Moved to arbitration.

AFSCME Grievance FYE 14-03 – (Hostile Work Environment – Fleet Division)

FOP Grievance FYE13 – (McKenna - Suspension without pay). The arbitrator had denied Officer McKenna's grievance. This grievance will not appear an future reports.

FOP Grievance FYE 13 – (Amason – Termination). This grievance is set for mediation on April 29, 2014.

FOP Grievance FYE 14 – (Cotrone – Termination).

IAFF Grievance FYE11 – (IAFF - Merit Increases) Arbitration was held in abeyance pending a decision in City v. IAFF, CV-2011-48 L; DF - 109447 (P, K).

**B. *Public Employees Relations Board (PERB)***

PERB Charge #00425 (FOP/IAFF v. City of Norman) - FYE05 ULP health insurance payroll deduction authorization. (Pu, K)

**C. *Equal Employment Opportunity Commission (EEOC)***

None.

**D. Oklahoma Corporation Commission**

**MEDIATION PROGRAM**

For the month of February, 2014, the Early Settlement Norman Mediation Program accepted 38 new cases, closed 50 cases and conducted 9 mediations.

**MUNICIPAL COURT PROSECUTIONS**

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through February 28, 2014. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

<u>Month</u>	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
	FYE 12	FYE 13	FYE 14	FYE 12	FYE 13	FYE 14	FYE 12	FYE 13	FYE 14
JULY	371	409	478	48	54	30	14	17	16
AUG	501	907	460	36	83	55	15	19	17
SEPT	5	467	450	97	111	40	15	15	14
OCT	567	614	497	57	75	52	12	13	16
NOV	493	404	456	27	26	58	12	14	12
DEC	495	352	413	83	47	84	9	11	13
JAN	582	555	551	36	77	46	15	14	14
FEB	555	533	632	58	44	49	15	11	12
MAR	585	673		85	68		12	14	
APR	627	587		62	73		16	16	
MAY	672	561		84	64		17	7	
JUNE	620	477		48	39		10	10	
TOTALS / YTD	6616	6539	3937	721	761	414	162	161	114

**WORKERS' COMPENSATION COURT**

The total number of pending cases is 34. There were two new cases filed in February 2014. Two Court Awards were approved by Council on the February 25, 2014 Agenda. One court award was appealed and is pending the decision of the appeal panel. The remaining cases are proceeding in active litigation in the Workers' Compensation Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area has been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE14 CASES	FYE13 CASES	FYE12 CASES	FYE11 CASES
City Clerk	Building Maintenance					1
Finance	IT	1		1		
Fire	Administration					3
Fire	Suppression	17	9	11	10	6
Parks/Rec.	Recreation					
Parks/Rec.	Park Maintenance	1	1		1	2
Police	Animal Control					
Police	Patrol	5	1	3		2
Police	Records					
Police	Administration				2	
Public Works	Street Maintenance	1	1	3		5
Public Works	Traffic Control	1			2	1
Public Works	Vehicle Maintenance					
Public Works	Stormwater	3		2		
Utilities	Line Maintenance	3	1		1	6
Utilities	Sanitation	1		1	1	4
Utilities	Water/WW Treatment	1				3
Utilities	HEO					
<b>TOTALS</b>		<b>34</b>	<b>13</b>	<b>21</b>	<b>15</b>	<b>33</b>

**List of Pending Cases (S)**

Amason, Amber v. City of Norman, WCC 2012-12306 K  
(Police Patrol, Intestinal)

Andrews, Jimmy v. City of Norman, WCC 2012-00538 L  
(PW MWI, Stormwater, right foot burn)

Andrews, Carla v. City of Norman, WCC 2013-03568 X  
(Death Claim – Jimmy Andrews)

Awbrey, David v. City of Norman, WCC 2013-10572 Q  
(Fire, Lungs/Pulmonary (Denied))

Barnes, Darron v. City of Norman, WCC 2014-02140 A  
(Firefighter; R. Ankle/Foot)

Barnes, Darron v. City of Norman, WCC 2014-02142 K  
(Firefighter, Bilateral Hearing)

Blalock, Rick v. City of Norman, WCC 2009-08466 H  
(Sanitation, Back, Neck, Depression)

Bridgeford, Earl, v. City of Norman, WCC 2010-14361 A  
(Utilities Water Treatment, Both Hands)

Burton, Rodney v. City of Norman, WCC 2010-11090 J  
(Utilities, Line Maintenance, Back, Body, Depression)

Burton, Rodney v. City of Norman, WCC 2011-06594 Y  
(Utilities, Line Maintenance, Head)

Burton, Rodney v. City of Norman, WCC 2011-11026 R  
(Utilities, Line Maintenance, Left Shoulder, Body, Depression)

Canary, James M. v. City of Norman, WCC 2011-12030 K  
(PW Traffic Control, Left Knee & Ankle)

Cecil, Gary v. City of Norman, WCC 2007-04745 A  
(Firefighter, Re-injured Right Knee, Depression)

Cochran, Marcus v. City of Norman, WCC 2013-13012 F

(Firefighter, Left shoulder, hip and back)

Crawford, Hugh L. v. City of Norman, WCC 2011-11738 L

(Firefighter, Suppression, Lungs)

Crawford, Hugh L. v. City of Norman, WCC 2011-11741 Q

(Firefighter, Suppression, Spine, Neck, Left Arm)

Crawley, Frank v. City of Norman, WCC 2013-04986 L

(Fire Captain, Left Shoulder)

Deason, Grant W. v. City of Norman, WCC 2012-10668 H

(Firefighter, Spine)

Glover, Harold v. City of Norman, WCC 2010-09686 F

(Fire Captain, REOPEN knee case)

Hays, Garrett K. v. City of Norman, WCC 2013-04390 K

(PD, Lumbar Back)

Helm, Mark v. City of Norman, WCC 2007-07137 A

(Firefighter-Suppression, Repetitive Body Trauma, Depression)

Lauderdale, Glenn v. City of Norman, WCC 2013-05128 J

(Finance, Tech Support, Left Shoulder/Arm)

Pelfrey, Leonard Don v. City of Norman, WCC 2012-13565 J

(Firefighter, Hearing)

Pelfrey, Leonard Don v. City of Norman, WCC 2012-13572 F

(Firefighter, Left shoulder rotator)

Council approved the Court Award in this case on February 25, 2014. This case will no longer appear on the Monthly Report.

Pelfrey, Leonard Don v. City of Norman, WCC 2013-12958 X

(Firefighter, Low Back)

Pelfrey, Leonard Don v. City of Norman, WCC 2013-13409 A

(Firefighter, Right shoulder)

Qualls, David v. City of Norman, wcc 2013-09919 X

(Fire, Bilateral Ears)

Council approved the Court Award in this case on February 25, 2014. This case will no longer appear on the Monthly Report.

Richmond, Eddie H. v. City of Norman, WCC 2013-08821 L

(Parks Supervisor/Parks, Left Thumb)

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police Patrol, Respiratory/Circulatory)

Shelton, Allen W. v. City of Norman, WCC 2010-09832 A

(PW Street Maintenance, Reinjury of Left Knee)

Simpson, Jason v. City of Norman, WCC 2013-05574 J

(Police, MPO Officer, Back/Neck/Head)

Smith, Joseph B. v. City of Norman, WCC 2010-03196 F

(Firefighter, Back)

Suchy, Tim v. City of Norman, WCC 2013-11624 J

(Fire, Lungs)

Suchy, Tim v. City of Norman, WCC 13117 X

(Fire, Back)



Wansick, Brandon v. City of Norman, WCC 2013-11070 A  
 (Master Policer Office, Police Department, Back, hips, legs, left knee)  
Younts, Jerry v. City of Norman, WCC 2013-07227 X  
 (PW/SM/HEO, Lumbar Back)

This case was tried on February 12, 2014. The Court Award has been appealed and is proceeding through the appeal process.

**SPECIAL CLAIMS**

The following is a breakdown of the Special Claims activity through February 28, 2014.

<b><u>DEPARTMENT</u></b>	<b><u>FYE 14 Month</u></b>	<b><u>FYE 14 To Date</u></b>	<b><u>FYE 13</u></b>	<b><u>FYE 12</u></b>	<b><u>FYE11</u></b>
Animal Control				2	
City Clerk					
Code Enforcement					
PW-Engineering		2	2		1
Finance (meter covers)					1
Fire			1	2	2
Fleet					
Human Resources		1			
Legal				1	
Utilities-Sewer & Line Maintenance		4	11	4	21
Parks			2	3	1
Planning					
Police		7	9	7	4
Public Works-Traffic		4	4	11	
Road & Channel					
Utilities-Sanitation	1	7	7		1
Streets		2	7	4	7
Utilities		11	3	24	3
Utilities-Waste Water (runoff water)					
Other					7
<b>TOTAL CLAIMS</b>	<b>1</b>	<b>38</b>	<b>46</b>	<b>58</b>	<b>48</b>

<b><u>CURRENT CLAIM STATUS</u></b>	<b><u>FYE 14 To Date</u></b>	<b><u>FYE 13</u></b>	<b><u>FYE 12</u></b>	<b><u>FYE 11</u></b>
Claims Filed	38	46	58	48
Claims Open and Under Consideration	11	7	2	1
Claims Not Accepted Under Statute/Other	1	0	0	8
Claims Paid Administratively	8	12	22	14
Claims Paid Through Council Approval	8	10	12	5
Claims Resulting in a Lawsuit for FY13	0	1	1	0
Claims Barred by Statute (No Further Action Allowed)	0	11	20	18

Claims in Denied Status (Still Subject to Lawsuit)	10	5	1	1
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**UNIVERSITY NORTH PARK TIF**

Staff continues to work closely with NEDC to finalize the financing for infrastructure serving the UNP Corporate Center and the Advanced Manufacturing Center.

**MUNICIPAL COURT 7**

**MUNICIPAL COURT  
MONTHLY REPORT  
FEBRUARY - FY '14**

**CASES FILED**

	<u>FEBRUARY</u>	<u>FY14</u>	<u>Y-T-D</u>	<u>FEBRUARY</u>	<u>FY13</u>	<u>Y-T-D</u>
Traffic	1,712		10,257	1,249		11,226
Non-Traffic	361		2,929	422		2,995
<b>SUB TOTAL</b>	<b>2,073</b>		<b>13,186</b>	<b>1,671</b>		<b>14,221</b>
Parking	1,035		7,418	867		6,414
<b>GRAND TOTAL</b>	<b>3,108</b>		<b>20,604</b>	<b>2,538</b>		<b>20,635</b>

**CASES DISPOSED**

	<u>FEBRUARY</u>	<u>FY14</u>	<u>Y-T-D</u>	<u>FEBRUARY</u>	<u>FY13</u>	<u>Y-T-D</u>
Traffic	1,510		8,615	1,349		10,766
Non-Traffic	427		2,643	349		2,802
<b>SUB TOTAL</b>	<b>1,937</b>		<b>11,258</b>	<b>1,698</b>		<b>13,568</b>
Parking	982		6,026	733		4,840
<b>GRAND TOTAL</b>	<b>2,919</b>		<b>17,284</b>	<b>2,431</b>		<b>18,408</b>

**REVENUE**

	<u>FEBRUARY</u>	<u>FY14</u>	<u>Y-T-D</u>	<u>FEBRUARY</u>	<u>FY13</u>	<u>Y-T-D</u>
Traffic	155,312		928,231	139,415		1,044,952
Non-Traffic	47,219		365,397	47,248		406,517
<b>SUB TOTAL</b>	<b>202,531</b>		<b>1,293,628</b>	<b>186,663</b>		<b>1,451,469</b>
Parking	26,580		156,325	19,194		133,032
<b>GRAND TOTAL</b>	<b>229,111</b>		<b>1,449,953</b>	<b>205,857</b>		<b>1,584,501</b>

## Juvenile Community Service Program

In February, 2014, juveniles provided 134 hours of community service worked through our Juvenile Community Service Program to various local, non-profit agencies. Of these hours, 38 hours valued at \$275.50, if paid at minimum wage, were devoted to City of Norman parks and other projects.



**FEBRUARY 2014  
PARK PLANNING DIVISION  
MONTHLY REPORT**

**Historical Museum Renovation:**

We have selected a contractor to make renovations to the Carriage House at the Cleveland County Historical Museum. This will convert the current residential floor plan of that space to a meeting room, office and ADA compliant restroom facility for the Cleveland County Historical Society and the museum. The contract is scheduled for consideration on the March 11 City Council agenda.

**Andrews Park Pavilion:**

The contractor has begun construction of the new pavilion to be built north of the amphitheater at Andrews Park. The project is scheduled for completion in time for the annual Mayfair in the park; and was partially funded through a \$56,000 donation from the Assistance League of Norman.

**Little Axe Concession:**

A pre-construction meeting was held with the project manager from Aztec Building Systems for the Little Axe Concession/Restroom building replacement project. Once a building permit has been issued, the old building will be demolished by K&M Wrecking and construction will start on the new facility.

**John Saxon Community Park:**

After significant weather delays, work has resumed on the Saxon Park trail, entry drive and parking area. The final segment of the trail construction, which is adjacent to the parking area, was put in place. After that, the entire trail was compacted to help stabilize the running surface. We are preparing the bid documents for phase II of the park construction which will include a paved fitness trail and additional parking area. The Phase II construction is also being funded through a Recreational Trails Grant which will cover 80% of the project costs.

**Landscape Projects:**

We are gathering quotes and planning for the installation of new trees at Andrews and Rotary Park this spring. Several large trees will be transplanted to these parks with a large tree spade as part of the recovery from the 2012 tornado damage. After the larger trees are placed, we will follow with smaller trees to fill in and complete the replanting project. Also, we plan to plant trees in several parks where funds are available through either Park Land Development appropriations or from the CDBG program. Other landscape projects are being bid to do replacement plantings in the medians on Main Street and Highway 77 north of Robinson Street, the I-35 and Tecumseh Road interchange, along Robinson Street between 24<sup>th</sup> Avenue NW and Berry Road, and along Legacy Trail.

**Griffin Park:**

Final inspection was completed on the new soccer field lighting project and OG&E has connected the new lights to their service. The Norman Youth Soccer Association is planning an event to commemorate the lighting project on the evening of March 13, 2014. Coaches and players from Energy FC, a professional soccer team from Oklahoma City, will be in attendance along with youth players for activities under the lights.

Staff is preparing an agenda item to award the contract for the parking lot expansion for the southeast parking lot at the March 11 Council meeting. We will be adding 42 spaces to the parking area to help relieve the congestion in the lot during the baseball/softball seasons.

**Bike Planning:**

Staff met with a representative from the Public Arts Board to choose the locations for the next set of artistic bike racks in the downtown area. The new racks are in the final stages of production and will be installed in March.

FEBRUARY 2014  
RECREATION DIVISION  
MONTHLY REPORT

**Senior Citizens Center:** There were two rentals at the facility this month with 474 people participating. The annual Valentines party and dance was held on February 14<sup>th</sup>. The Medical Wives Auxiliary provided the food, drinks, door prizes and decorations. Approximately 95 seniors participated in the party. The AARP Tax Aide program is underway. This program is offered free to seniors. They are averaging 60-65 participants per week on scheduled appointments.

**Little Axe Community Center:** There were three facility rentals with 105 in attendance. The Pioneer Library Service Statistics Report stated there were 399 units of service provided through the Information Station. The Head Start program continues to accept applications and currently has 9 children enrolled. The food distribution for the month of January resulted in 257 adults and 106 children being served. The playground areas, basketball goals and park are used daily by the public when weather permits.

**12th Avenue Recreation Center:** There were seven rentals at the center this month with 925 in attendance. Open gym continues at the center on Monday through Friday afternoons from 1:00 - 2:30 PM. There were 306 participants in open gym this month. The 2014 adult winter basketball leagues continued play this month. The after school program currently has an average of 27 children participating in the program from Eisenhower Elementary School. Jazzercise, Aikido, Zumba, Kung Fu, Karate and the Boot Camp continued their programs this month.

**Irving Recreation Center:** There were 6 rentals at the facility this month with 600 in attendance. The winter session of Junior Jammer basketball games continued this month with 16 days of play. The Adult Co-Ed Dodgeball League began this month with three teams. Registration for the Spring Break Camp began with 21 children enrolled to date. Tippi Toes Dance, Goju Karate and Kids in the Kitchen continued their programs this month.

**Whittier Recreation Center:** In February Junior Jammer games were played at five different sites; Irving and Whittier Recreation Centers, Alcott and Longfellow Middle Schools and Harvest Church. The afterschool program averaged 25 children per day with kids from Jackson, Truman and Truman Primary. Whittier Middle School used the gym each school day for classes, assemblies and other school activities.

<b>FACILITY ATTENDANCE:</b>	Month	Year to Date
Senior Citizens Center (includes congregate meals)	1,772	15,000
Little Axe Community Center	1,341	10,122
12th Avenue Recreation Center	3,835	24,984
Irving Recreation Center	2,993	12,315
Whittier Recreation Center	3,319	21,220
Reaves Center	300	2,400
Tennis Center	537	20,130



**FEBRUARY 2014  
PARK MAINTENANCE DIVISION**

Crews removed snow and ice from facility sidewalks and worked with debris removal contractor to pick up limbs from the ice storm.

<b>SAFETY REPORT</b>	<b>FYE-14MTD</b>	<b>FYE-14YTD</b>		<b>FYE-13MTD</b>	<b>FYE-13YTD</b>
On-The-Job Injuries	0	4		1	11
Vehicle Accidents	0	6		0	2
Employee responsible	0	5		0	1
<b>ROUTINE ACTIVITIES</b>	<b>Total Man Hours</b>			<b>Total Man Hours</b>	
	<b>MONTH-TO-DATE</b>	<b>YEAR-TO-DATE</b>		<b>MONTH-TO-DATE</b>	<b>YEAR-TO-DATE</b>
Mowing	0.00	1602.75		0.00	588.75
Trim Mowing	0.00	5508.00		0.00	3633.00
Chemical Spraying	91.00	362.50		147.00	579.00
Fertilization	0.00	0.00		0.00	8.00
Tree Planting	0.00	8.00		28.00	77.50
Tree & Stump Removal	4.00	255.00		0.00	1293.00
Tree Trimming/Limb Pick-Up	311.00	3494.50		4.00	649.25
Restroom/Trash Maintenance	231.00	2181.00		238.00	2179.00
Play Equipment Maintenance	8.00	383.50		410.00	1401.50
Sprinkler Maintenance	36.00	527.00		122.00	1842.25
Watering	0.00	38.00		0.00	494.50
Grounds/Building Maintenance	4.00	402.00		72.50	269.00
Painting	64.00	64.00		0.00	5.50
Planning Design	0.00	0.00		12.00	37.00
Park Development	108.00	149.50		92.00	218.50
Special Projects	648.00	1953.50		349.50	3291.75
Nursery Maintenance	0.00	24.00		0.00	2.00
Flower/Shrub Bed Maintenance	175.00	813.00		94.00	545.50
Seeding/Sodding	0.00	0.00		0.00	0.00
Ballfield Maintenance/Marking	86.00	123.00		12.00	33.00
Fence Repairs	8.00	8.00		76.00	929.00
Equipment Repairs/Maintenance	212.25	1408.25		124.00	1254.00
Material Pick-Up	24.75	116.25		17.25	120.50
Miscellaneous	241.75	1432.75		584.75	1837.25
Shop Time	121.00	640.00		74.00	351.00
Snow/Ice Removal	341.50	445.50		16.00	106.00
Christmas Lights	0.00	2471.00		0.00	1787.00
Close to Home Fishing	0.00	0.00		0.00	0.00
Forestry	0.00	0.00		0.00	6.00
Graffiti Clean-Up	0.00	2.00		40.00	52.00

**FEBRUARY 2014  
COMMUNITY SERVICE PROGRAM  
MONTHLY REPORT**

This program provides offenders opportunities to complete their court ordered community service hours in a supervised environment.

	Municipal Court				Outside Agency				Total			
	Clients		Hours		Clients		Hours		Clients		Hours	
	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D
Animal Control	5	14	206.00	562.00	4	19	76.50	478.00	9	33	282.50	1040.00
Building Maintenance												
City Clerk												
City Controller												
Compost Facility												
Code Enforcement												
Fleet Management												
Finance												
Firehouse Art Center												
Legal												
Municipal Court												
Park Maintenance												
Personnel												
Police												
Recreation												
Sanitation												
Sewer & Water												
Westwood Golf												
Westwood Pool												
Print Shop												
Public Works												
Payroll												
Engineering												
Hourly Wage Value				\$7.25				\$7.25				\$7.25
Value of hours Month				\$1,493.50				\$554.63				\$2,048.13
Value of hours Y-T-D				\$4,074.50				\$3,465.50				\$7,540.00

\*clients and hours are counted in month in which total service hours are completed

**FEBRUARY 2014  
WESTWOOD GOLF DIVISION  
MONTHLY PROGRESS REPORT**

<b>SAFETY REPORT</b>	<b>FY 2014</b>	<b>FY 2014</b>	<b>FY 2013</b>	<b>FY 2013</b>
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

**FINANCIAL INFORMATION**

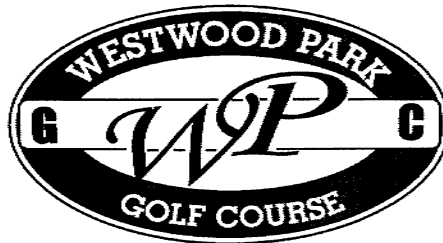
	<b>FY 2014</b>	<b>FY 2014</b>	<b>FY 2012</b>	<b>FY 2013</b>
	MTD	YTD	MTD	YTD
Green Fees	\$19,950.50	\$310,695.52	\$25,971.37	\$314,869.75
Driving Range	\$3,981.94	\$60,467.25	\$4,925.16	\$59,246.13
Cart Rental	\$9,364.87	\$177,161.01	\$12,440.97	\$170,373.26
Restaurant	\$402.50	\$7,058.86	\$402.50	\$5,789.51
Insufficient Check Charge	\$0.00	\$0.00	\$0.00	\$100.00
Interest Earnings	\$9.64	-\$4,007.10	\$9.94	\$2,530.83
Golf Cart Advertisement	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL INCOME</b>	<b>\$33,709.45</b>	<b>\$551,375.54</b>	<b>\$43,749.94</b>	<b>\$552,909.48</b>
Expenditures	\$68,738.21	\$787,185.06	\$39,919.07	\$704,799.35
Income vs Expenditures	<b>(\$35,028.76)</b>	<b>(\$235,809.52)</b>	<b>\$3,830.87</b>	<b>(\$151,889.87)</b>
Rounds of Golf	1195	19539	1584	20066

February has us trying to finish our winter projects. The last of the tee markers have been repaired and painted. Refurbished ball washers are ready to be returned to the tee boxes. Metal cups are sanded and painted. 14 unplayable days hamper outdoor activities

Agronomically, we are completing the first application of pre-emergent herbicide, combined with a light rate of glyphosate (Round-up) over the entire golf course. Post emergent herbicide is being applied as necessary. All planting beds around the clubhouse have been trimmed and cleaned. An application of granular pre-emerge was applied to 10 greens. An application of wetting agent was applied to all greens. Large pampas grass plants around the course were trimmed. The sand trap renovation project and the sump replacement project continue.

Routine maintenance includes greens mowing, cup changing and sand trap raking 2 to 3 times a week. Cool season tees are mowed twice a week. Our 39 year old fairway sprayer was dismantled, plumbing parts were replaced, inspected and cleaned and readied for the season. The driving range ball picker was refurbished. Assistance was provided to the restaurant vent hood project. Maintenance staff was used for peripheral work. The ceiling over the cooking area was replaced, and project clean-up was performed.

**WESTWOOD/NORMAN MUNICIPAL AUTHORITY 8A**



FEBRUARY 2014

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	FEBRUARY FY'14	FEBRUARY FY'13
Regular Green Fees	239	404
Senior Green Fees	84	111
Junior Fees	33	32
School Fees ( high school golf team players)	23	1
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	153	192
Employee Comp Rounds	141	195
Golf Passport Rounds	1	0
9-Hole Green Fee	74	62
2:00 Fees	0	14
4:00 Fees	117	164
6:00 Fees	27	17
PGA Comp Rounds	1	3
*Rainchecks	11	11
Misc Promo Fees <small>(birthday fees, players cards, OU student fees, Military player pass)</small>	298	385
Green Fee Adjustments <small>(fee difference on rainchecks)</small>	4	4
<b>Total Rounds</b> <small>(*not included in total round count)</small>	<b>1195</b>	<b>1584</b>
% change from FY '13	-24.56%	
<b>Range Tokens</b>	<b>1138</b>	<b>1583</b>
% change from FY '13	-28.11%	
18 - Hole Carts	39	77
9 - Hole Carts	12	14
1/2 / 18 - Hole Carts	397	541
1/2 / 9 - Hole Carts	110	137
<b>Total Carts</b>	<b>558</b>	<b>604</b>
% change from FY '13	-7.62%	
18 - Hole Trail Fees	0	0
9 - Hole Trail Fees	7	0
18 - Hole Senior Trail Fees	1	3
9 - Hole Senior Trail Fees	0	2
<b>Total Trail Fees</b>	<b>8</b>	<b>12</b>
% change from FY '13	-33.33%	
<b>TOTAL REVENUE</b>	<b>\$33,709.45</b>	<b>\$39,919.07</b>
% change from FY '13	-15.56%	

FEBRUARY 2014  
WESTWOOD POOL  
MONTHLY REPORT

Westwood Pool closed for the season August 18th.

FINANCIAL INFORMATION

	FY2014 MTD	FY2014 YTD	FY2013 MTD	FY2013 YTD
Admission Fees	\$0.00	\$41,150.90	(96.00)	\$50,562.25
Waterslide Fees	\$0.00	\$8,568.50	0.00	\$12,052.00
Swim Lesson Fees	\$0.00	\$5,960.50	0.00	\$4,578.00
Pool/Slide Rental	\$0.00	\$6,200.00	0.00	\$10,800.00
Locker Fees	\$0.00	\$41.00	0.00	\$19.50
Concessions	\$0.00	\$2,580.00	0.00	\$2,580.00
<b>TOTAL INCOME</b>	<b>\$0.00</b>	<b>\$64,500.90</b>	<b>(96.00)</b>	<b>\$80,591.75</b>
Expenditures	\$923.87	\$119,021.32	2,294.84	\$127,671.61
<b>Income verses Expenditures</b>	<b>(\$923.87)</b>	<b>(\$54,520.42)</b>	<b>(2,390.84)</b>	<b>(\$47,079.86)</b>

ATTENDANCE INFORMATION

	FY 2013 Month to Date	FY 2013 Season to Date (May-Aug 13)	FY 2012 Month to Date	FY 2012 Season to Date (May-Aug 12)
a. swim tags	0	4827	0	5246
b. pool admission	0	13680	0	15749
c. slide admission- (not inc. in total)	0	7589	0	9341
d. group admission	0	3108	0	2764
e. noon admission	0	56	0	89
f. evening admission	0	2118	0	2778
g. evening tags	0	994	0	1732
<b>TOTAL ATTENDANCE</b>	<b>0</b>	<b>24783</b>	<b>0</b>	<b>28358</b>

**PLANNING AND COMMUNITY DEVELOPMENT 9**

**ADMINISTRATION, CURRENT PLANNING, GIS 9A**



**PLANNING DEPARTMENT ACTIVITY**  
**February 2014**

**ADMINISTRATIVE DIVISION**

**City Center Master Plan/Visioning Project**

City Council approved a Memorandum of Understanding (MOU) between the City of Norman and the University of Oklahoma (OU) on January 14, 2014.

The MOU sets forth the terms and conditions that govern the development of a Center City Master Plan/Visioning Project and outlines the responsibilities of the City of Norman and the University of Oklahoma. Under the terms of the MOU, each party is responsible for providing representation in the selection of a Consultant for the Project; providing representation on the Project Steering Committee; providing support to the Consultant in their respective areas of expertise; and providing funding for the project up to \$100,000 each with a total funding allocation not to exceed \$200,000.

The Plan for this Project will be generated and recommended through a Steering Committee. In addition, an Executive Subcommittee of the Steering Committee shall be comprised of one representative from the City of Norman, one representative from the University of Oklahoma, and one citizen chosen jointly by the City of Norman and the University of Oklahoma. The three member Executive Subcommittee has been identified as: the Co-Chairs of the Steering Committee, Mayor Cindy Rosenthal and Richard McKown; and Daniel Pullin for the University of Oklahoma.

The Steering Committee met for the first time on February 6, 2014 to discuss and recommend a contract with Bill Lennertz of the National Charrette Institute (NCI) for the facilitation of a public design charrette and creation of a master plan and zoning code with building form standards for the Center City Visioning Project Area. The Steering Committee voted by acclamation to recommend the contract to City Council.

As agreed to in the MOU this contract with NCI will be funded jointly by the City of Norman and OU with a fee not to exceed \$200,000. The contract specifies the scope of the work, the responsibilities of each party, team members, compensation and project schedule.

The Contract identifies the responsibilities of the City of Norman, OU and Bill Lennertz and NCI in preparing a Center City Master Plan for an approximately 42-block area generally bounded by Gray Street on the north, the railroad tracks on the east, Boyd Street on the south and Park Avenue and Flood Avenue on the west. City Council approved the Contract on February 11, 2014.

**Greenbelt Commission**

Two (2) Greenbelt Enhancement Statements were submitted for the February 17, 2014 meeting. GBC14-04 was from Inez Strategier for Strategier Acres, a rural certificate of survey for division into three (3) rural residential lots. GBC14-05 was from Warren Peacock for Stella Acres Phase III, a rural certificate of survey, for division into six (6) rural residential lots. The Commission did not have any comments on these. The next meeting is scheduled for March 17, 2014.

## Miscellaneous

	2013 Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2014 Jan	Feb
Walk-Ins	97	96	99	63	65	63	47	80	67	72	45	62	58
Email Contacts	238	291	290	324	360	291	297	301	273	212	288	259	274
Lot Line Adjustments	4	3	0	1	2	0	2	4	3	2	2	1	3
Landscape Maint. & Replacement Bonds	4	3	2	1	0	5	7	2	1	2	2	1	2
Board of Adjustment Variance Appl.	4	1	1	0	0	1	5	1	0	3	3	2	2
Legal Notices Sent	107	13	16	0	0	40	115	35	0	129	129	113	63
Planning Commission Applications Rec'd	2	3	3	9	3	1	4	5	4	0	4	3	6
Legal Notices Sent	45	59	18	229	56	34	103	227	43	0	220	188	103
Pre-Development Meeting Appl. Rec'd	2	2	6	2	4	2	4	3	0	1	6	3	3
Notices Sent	43	44	276	142	296	97	191	116	0	18	167	65	66

## CURRENT PLANNING DIVISION

### Planning Commission – number of applications received

	2013 Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2014 Jan	Feb
Ordinance Amendments	3						1						1
NORMAN 2025 Land Use Plan Amendments		2		4	2		1		1		1	3	2
Rezoning Requests	2	3	1	5	2	1	1		3		4	3	7
Utility Easement/Road Closures			2	2	1	1	2						1
Preliminary Plats	1	4		3			3		1	1	3	1	2
Final Plats	3	7	4	--	--	--	--	--	--	--	--	--	--
Rural Certificates of Survey		1		2						2			1
Short Form Plats			1										
Site Plan Amendments													
Certificate of Plat Correction													

During February, three applications for Pre-Development were received.

During February, submittals for the March 13, 2014 Planning Commission meeting included two rezoning and 2025 Plan amendments which also included a preliminary plat; one rezoning and Certificate of Survey; one rezoning; two Special Use application; and one right-of-way closure. In addition, the agenda included proposed amendments to Chapter 22, Zoning Ordinance; presentation of the draft Comprehensive Transportation Plan; and presentation of the Annual Report of the NORMAN 2025 Land Use and Transportation Plan.

The Planning Commission met in Regular Session on February 13, 2014 and approved one project which included a 2025 Plan amendment, rezoning to PUD, and preliminary plat; and one project which included a 2025 Plan amendment and rezoning to RM-6. One project which included a 2025 Plan amendment and rezoning to R-3 was not approved. One project which included a 2025 Plan amendment, rezoning to R-1, and a preliminary plat was postponed to the March 13 agenda. One set of minutes was prepared for the Planning Commission Regular Meeting.

During the month of February, 35 commercial building applications were submitted for review. Of those applications submitted for review, Current Planning staff reviewed and approved 22.

### **Board of Adjustment**

The Board of Adjustment met on February 26, 2014 and considered one Special Exception and one variance application. Both were approved unanimously. The next meeting is scheduled for March 26, 2014.

### **GEOGRAPHICAL INFORMATION SYSTEM (GIS) DIVISION**

GIS continues improving the mapping website initially deployed in October. Staff is currently working on ward and precinct, flood plain, zoning, and land use web maps. Development of internal web services to allow users to access GIS data continued in February with a focus on improving web printing options particularly updates that will allow users to print scaled site plans without having to use Desktop ArcGIS. Staff is assisting internal users to migrate to the web services.

Staff worked with staff from Line Maintenance to update their GPS data dictionary to facilitate the collection of sewer features. GIS Staff is working with the Clerk's office to complete the upgrade to the A/V system in the Council Chambers and Study Session Conference Room. The Multipurpose Room is largely complete and the majority of work in Council Chambers and Study Session Room will be completed in March. Mill work on the dais took longer than expected and slowed progress.

In addition to the daily activities of updating the GIS database layers, which include zoning, parcels, and utilities, GIS staff filled 49 requests for service that resulted in the production of 94 mapping products and reports. The GIS division did work for 8 of the City's Departments during the month of February, as well as providing information for and staffing of City Council and Planning Commission Meetings.

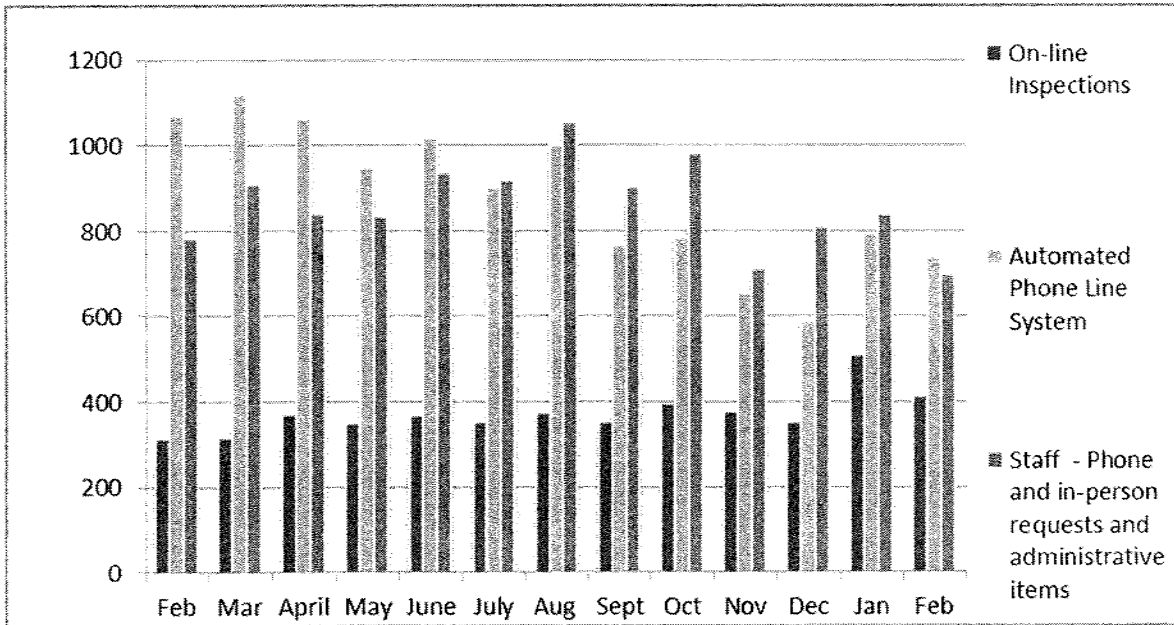
**DEVELOPMENT SERVICE**

**9B**

**DEVELOPMENT SERVICES DIVISION**  
**On-line Inspection Services**

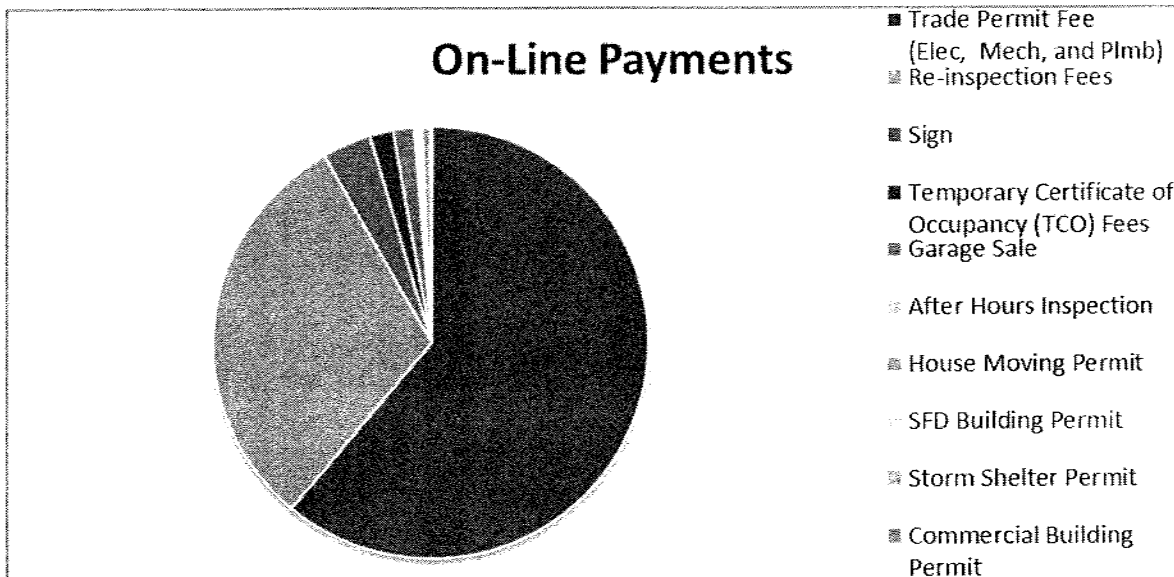
**Inspection Requests**

During February, 2014, 413 inspection requests were made on-line. The graph below indicates the inspection requests received during the last twelve months on-line, through the automated phone line system and the permit staff. The staff also schedules inspections for administrative items that are included in the report.



**On-line Payments**

To date 520 payments have been made on-line totaling \$33,790.54. This includes 28 payments in February totaling \$4,207.50.



### **Mobile Field Inspection System**

During February, 1,392 inspection results were entered using the Mobile Field Inspection (MFI) System. These inspection results were available on-line and through the Automated Phone Line System almost immediately as the inspections were conducted throughout the workday beginning as early as 8:15AM. Inspection Records were printed on-site as needed; 14 photos or document attachments of specific inspection conditions were attached to the permanent inspection record using the MFI technology in the field.

	February 3-7	February 10-14	February 17-21	February 24-28
MFI Inspection Results	247	323	386	436
Photos or Document Attachments	2	7	2	3

### **Storm Shelter Permits**

218 storm shelter permits were issued in February, 2014 compared to 75 storm shelter permits issued in February of 2013. In an effort to provide the best customer service to homeowners, staff is scheduling and coordinating the storm shelter inspections, particularly the storm shelters inside the garage that require the homeowner to be on-site for the inspection.

February 3-7	February 10-14	February 17-21	February 24-28
37	62	53	66

### **Brown Bag Lunch**

On Wednesday, February 26, 2014 the Development Services Staff met with BASCO Members during a brown bag lunch event. The lunch was well attended and included BASCO Government Affairs Committee Chair Trey Bates as well as several BASCO Members. Discussion topics included post tension foundation systems, building code update prospects, ongoing inspection consistency efforts, City survey result data and structural engineering observations resulting from the 2013 tornado storm damage investigations. University of Oklahoma Associate Professor Chris Ramseyer, Ph.D., P.E. gave a presentation regarding his observations and analysis of structure damage that occurred during the tornadoes reflecting the stage-by-stage destruction of the homes. Dr. Ramseyer shared eleven specific items to complete during new construction that may aid in minimizing the overall wind damage to structures from tornadoes going forward. Dr. Ramseyer's recommendations were presented to the City of Moore City Council previously. Presently no building code changes are scheduled for the City of Norman.

## **Construction Activity**

The value of all construction activity permitted in FEBRUARY of 2014 totaled \$18,472,678, up from \$14,087,275 for the same month last year. A total of 327 permits were issued in FEBRUARY of 2014 compared to 165 in FEBRUARY of 2013. The higher number of permits and value is primarily due to storm shelters and commercial additions/alterations.

Total new residential permitting activity in FEBRUARY 2014 was valued at \$9,844,582 compared to \$6,555,250 in FEBRUARY 2013. New single-family detached residential construction in FEBRUARY 2014 represented 41 new homes with an average value of \$229,261, compared with 31 new homes in FEBRUARY 2013 with an average value of \$200,169. There were no attached single family permits. There were 2 new mobile homes valued at \$34,900 in FEBRUARY 2014 compared to none in FEBRUARY 2013. There were 2 duplex units in FEBRUARY 2014 valued at \$410,000 compared to 1 in FEBRUARY 2013 valued at \$150,000. There were no new multi-family permits in FEBRUARY 2014 compared to 4 units valued at \$200,000 in FEBRUARY 2013.

Residential addition/alterations, storm shelters, swimming pools, storage buildings and other miscellaneous residential permits in FEBRUARY 2014 numbered 247 valued at \$1,404,196 compared to 116 permits valued at \$1,044,525 for FEBRUARY 2013. The average value in FEBRUARY 2014 was \$5,685 compared to \$9,005 in FEBRUARY 2013. The number of permits and value was higher in FEBRUARY 2014 primarily due to more storm shelter permits.

New commercial construction permits in FEBRUARY of 2014 totaled 10 with a value of \$5,315,400 compared to 3 permits valued at \$2,505,000 for FEBRUARY 2013. The difference in number of permits is primarily due to greater number of smaller projects in 2014. The increase in value is primarily due to the Interior remodel of the Healthplex facility valued at \$4,200,000 in 2014.

Commercial Addition/Alteration permits in FEBRUARY of 2014 totaled 25 with a value of \$1,908,500 compared to 13 permits valued at \$3,982,500 for FEBRUARY 2013. The difference in number of permits is primarily due to remodeling of 12 units at 4606 E Rock Creek Road. The decreased value is primarily due to remodeling in the Northhaven Church Addition in 2013, with a value of \$3,500,000.

## Construction Activity Summary for February 2014

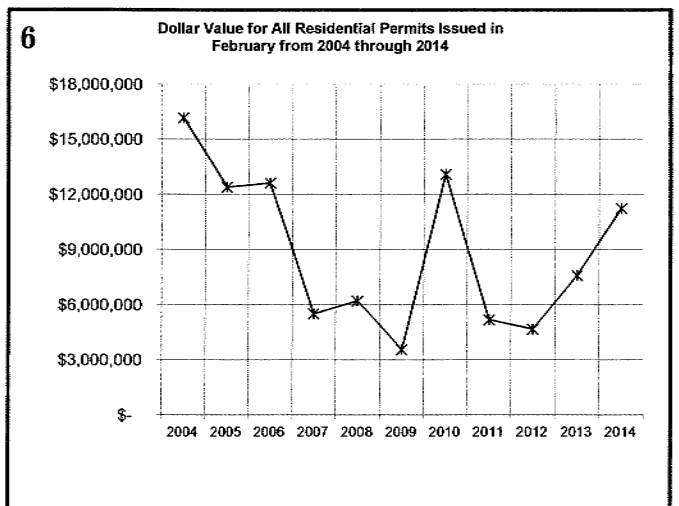
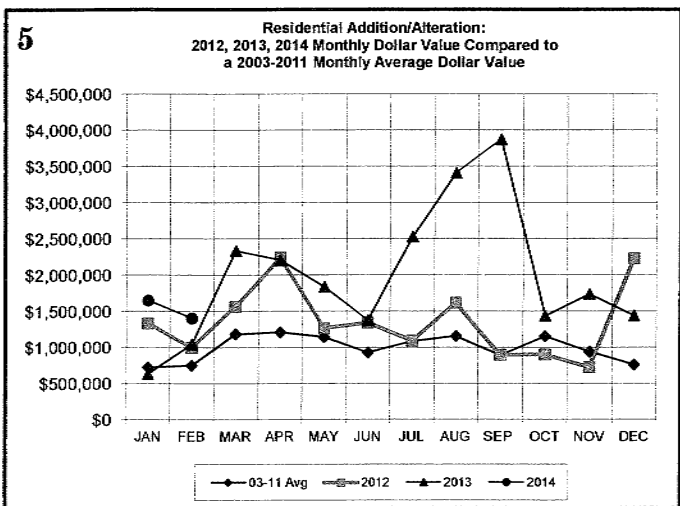
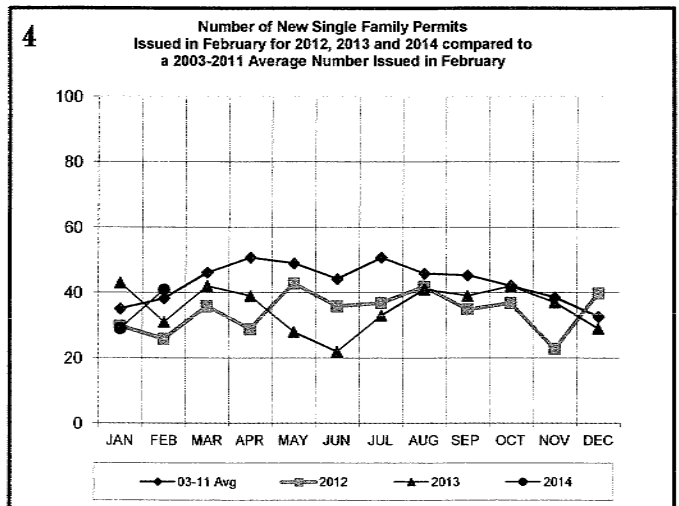
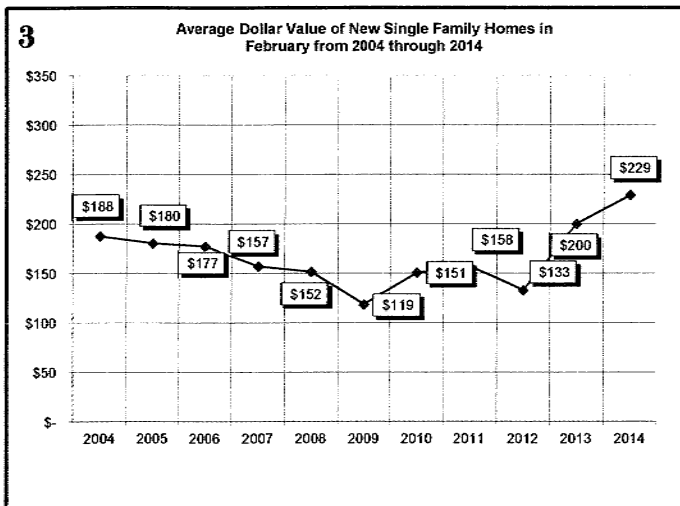
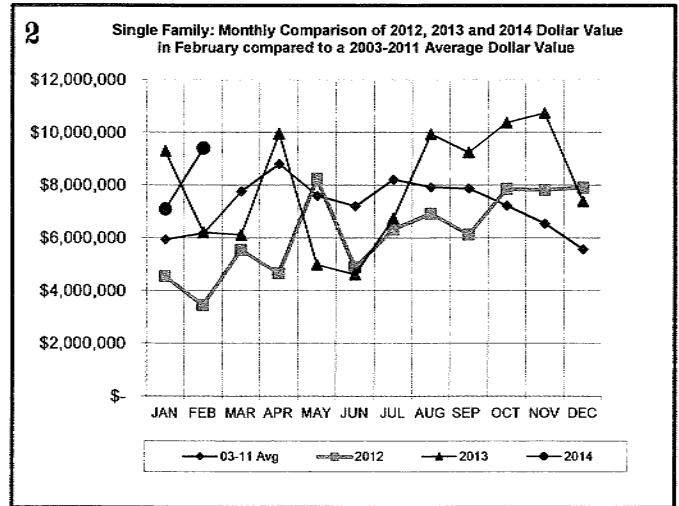
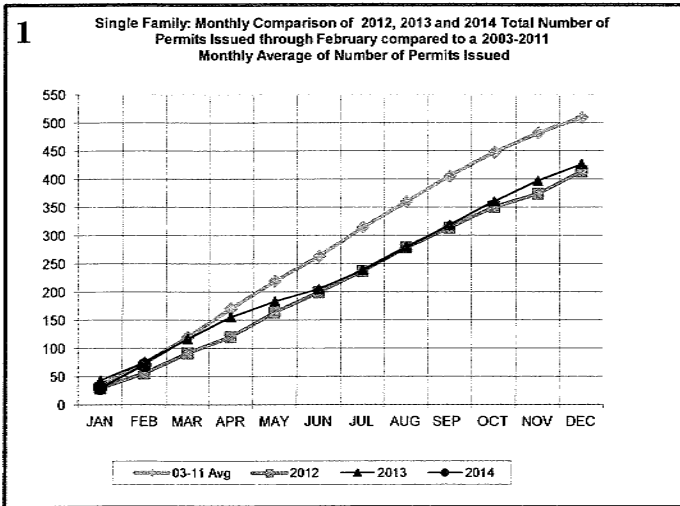
Permit Type	No. of Permits		No. of Units		Const. Value		Average Value	
New Residential (sing fam, mob homes, dupl)	45		45		\$ 9,844,582		\$ 218,768	
New Multi-Family	0		0		\$ -		\$ -	
New Non-Residential	10		N/A		\$ 5,315,400		\$ 531,540	
Add/Alter Residential (All)	247		N/A		\$ 1,404,196		\$ 5,685	
Add/Alter Non-Residential	25		N/A		\$ 1,908,500		\$ 76,340	
<b>Total Construction Permits/Value</b>	<b>327</b>		<b>45</b>		<b>\$ 18,472,678</b>			
Detailed Permit Activity	Calendar Year 2014			Calendar Year 2013			2013	
Residential Activity	February	YTD	February	YTD	Total Year			
<b>Single Family Permits</b>	41	70	31	74	426			
Total Construction Value	\$ 9,399,682	\$ 16,484,615	\$ 6,205,250	\$ 15,483,778	\$ 95,494,259			
Avg Construction Value	\$ 229,261	\$ 235,495	\$ 200,169	\$ 209,240.24	\$ 224,165			
<b>Single Family Attached Permits</b>	0	0	0	0	0			
Total Construction Value	\$ -	\$ -	\$ -	\$ -	\$ -			
Avg Construction Value	\$ -	\$ -	\$ -	\$ -	\$ -			
<b>New Mobile Home Permits</b>	2	2	0	1	4			
Total Construction Value	\$ 34,900	\$ 34,900	\$ -	\$ 32,900	\$ 215,900			
<b>Duplex Permits</b>	2	3	1	4	20			
Number of Units	2	3	1	4	20			
Total Construction Value	\$ 410,000	\$ 495,000	\$ 150,000	\$ 650,000	\$ 2,726,435			
Avg Construction Value per Unit	\$ 205,000	\$ 165,000	\$ 150,000	\$ 162,500	\$ 136,322			
<b>Multi-Family Permits</b>	0	0	1	1	19			
Number of Units	0	0	4	4	260			
Total Construction Value	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 10,647,683			
Avg Construction Value per Unit	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 40,953			
<b>New Residential Units</b>	45	75	36	83	710			
<b>New Residential Value</b>	\$ 9,844,582	\$ 17,014,515	\$ 6,555,250	\$ 16,366,678	\$ 109,084,277			
Residential Demo Permits	5	5	0	6	44			
Residential Demo Units	-5	-5	0	-5	-36			
<b>Net Residential Units</b>	40	70	36	78	674			
<b>Addition/Alteration Permits**</b>	11	27	23	34	196			
Other Permits***	236	419	93	162	1875			
Total Construction Value****	\$ 1,404,196	\$ 3,053,611	\$ 1,044,525	\$ 1,674,746	\$ 23,825,316			
Avg Construction Value	\$ 5,685	\$ 6,847	\$ 9,005	\$ 8,545	\$ 11,504			
<b>Residential Permits</b>	292	521	149	276	2540			
<b>Residential Value</b>	\$ 11,248,778	\$ 20,068,126	\$ 7,599,775	\$ 18,041,424	\$ 132,909,593			
<b>Commercial Activity</b>								
<b>Commercial Permits</b>	10	16	3	5	84			
Total Construction Value	\$ 5,315,400	\$ 8,164,640	\$ 2,505,000	\$ 8,029,000	\$ 52,234,546			
Avg Construction Value	\$ 531,540	\$ 510,290	\$ 835,000	\$ 1,605,800	\$ 621,840			
<b>Addition/Alteration Permits</b>	25	32	13	21	130			
Total Construction Value	\$ 1,908,500	\$ 3,408,500	\$ 3,982,500	\$ 6,406,872	\$ 32,309,310			
Avg Construction Value	\$ 76,340	\$ 106,516	\$ 306,346	\$ 305,089.14	\$ 248,533			
<b>Non-Residential Value</b>	7,223,900	11,573,140	6,487,500	14,435,872	84,543,856			
<b>Non-Residential Permits</b>	35	48	16	26	214			
<b>Total Construction Value</b>	\$ 18,472,678	\$ 31,641,266	\$ 14,087,275	\$ 32,477,296	\$ 217,453,449			
<b>Total Construction Permits</b>	327	569	165	302	2754			
<b>Other Permits</b>								
Electrical Permits	93	216	100	228	1321			
Heat/Air/Refrigeration Permits	110	234	99	201	1512			
Plumbing & Gas Permits	128	270	136	285	1537			
Foundation Permits	7	12	0	20	32			
Temp Tents/Construction Trailers	0	0	0	2	32			
Demo Permits (Residential)	5	5	0	6	44			
Demo Permits (Commercial)	5	6	2	2	18			
House Moving Permits	1	3	0	2	44			
Sign Permits	28	55	26	49	300			
Water Well Permits	1	2	5	12	36			
Garage Sale Permits	31	0	18	40	2089			
Swimming Pool Permits	5	12	5	7	72			
Storage Building Permits	10	19	7	16	125			
Carports	0	3	0	1	11			
Storm Shelter Permits	218	381	75	130	1571			
Residential Paving	3	4	6	8	96			
<b>Additional Division Activity</b>								
Miscellaneous/PODS/ROLOFS	15	23	12	17	105			
Lot Line Adjustments	1	4	2	5	21			
Certificates of Occupancy	143	283	95	178	1762			
All Field Inspections	1820	3972	2140	4199	25699			

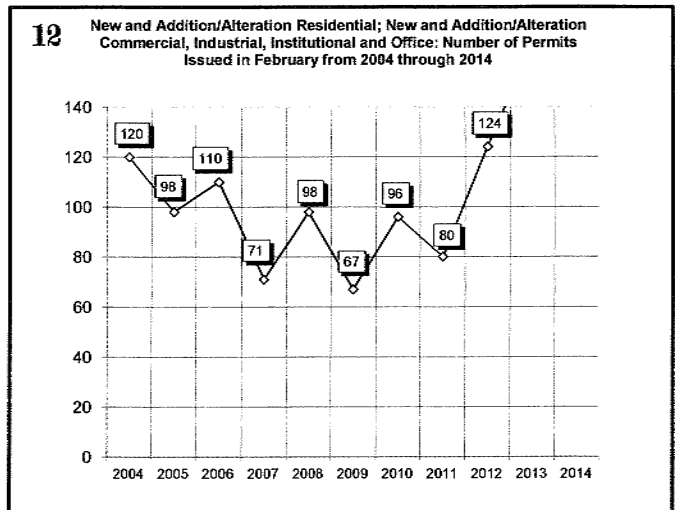
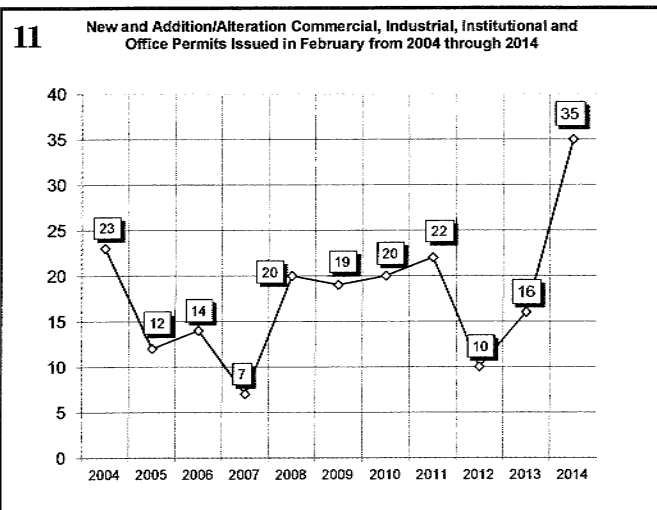
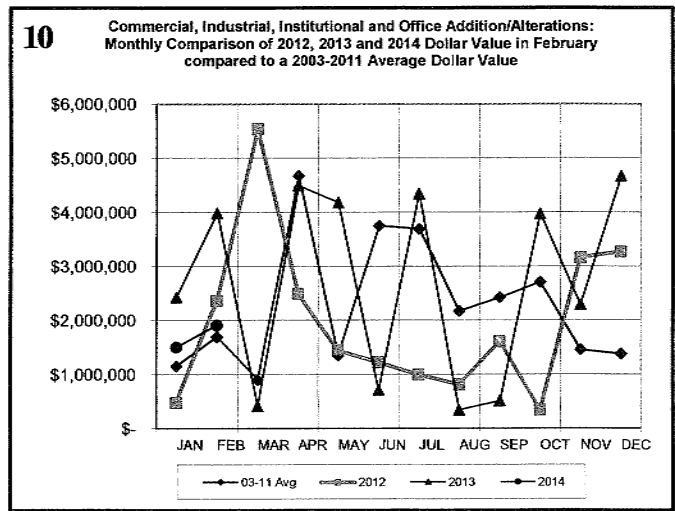
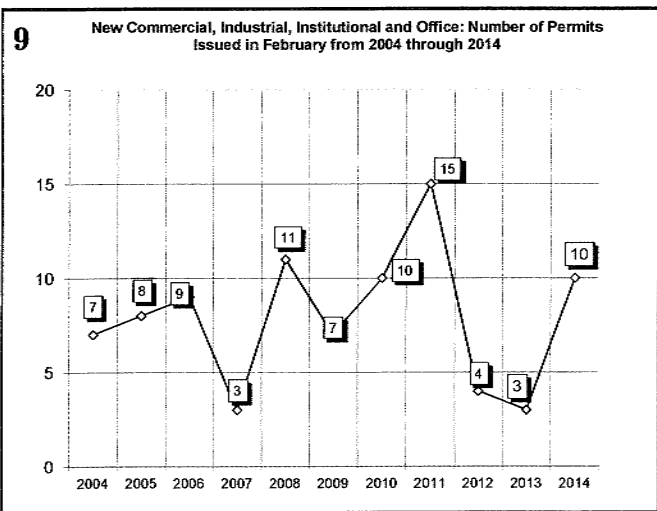
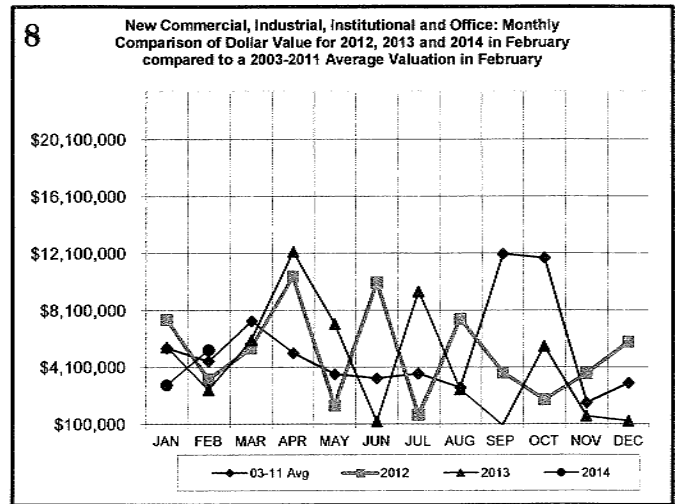
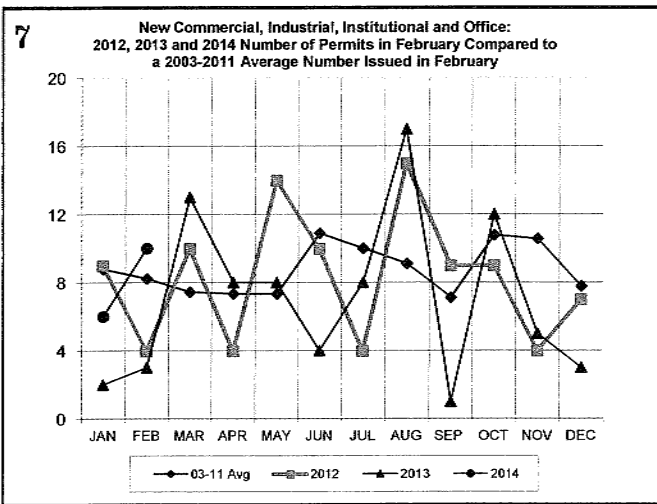
\*\*Count includes: Add/Alt, Fire Rpr, Reprmt Mobile Homes & Multi-family Add/Alt.

\*\*\*Count includes: Pools, Storage Bldgs, Carports, Residential Paving, Storm Shelters.

\*\*\*\*Total Construction Value includes these permits listed above.







**City of Norman**  
**BUILDING PERMITS AND INSPECTIONS**

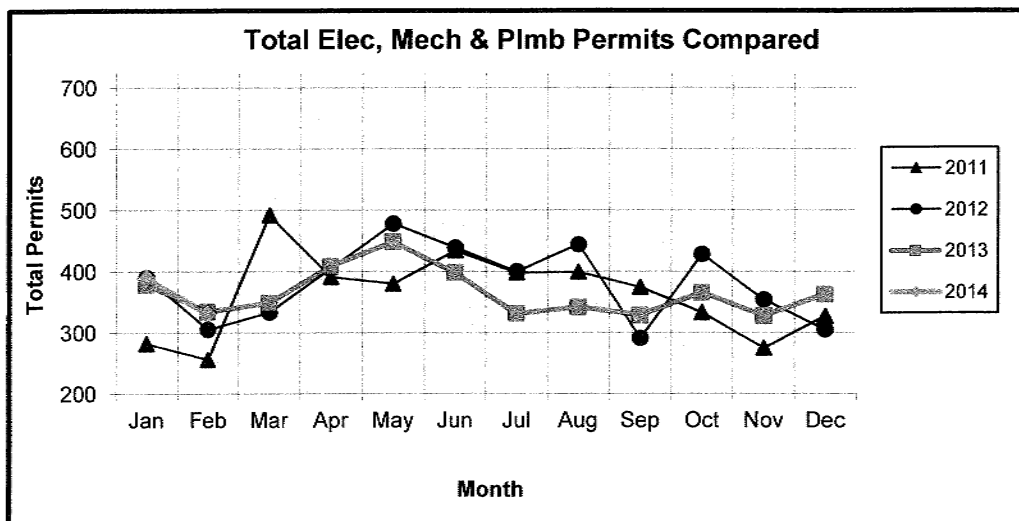
**TRADE PERMITS & GARAGE SALES**  
**Sorted by Permit Type**

2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	90	82	187	124	127	132	96	117	101	94	64	90	1304
HVAC (MECH)	82	60	114	125	122	170	183	156	149	117	99	105	1482
PLUMBING (PLBG)	110	114	191	142	131	132	119	126	124	122	112	132	1555
GARAGE SALE (GARA)	17	27	116	281	306	433	258	135	291	290	131	9	2294
HOUSE MOVING (MOVE)	0	3	3	0	5	6	6	0	9	1	3	5	41
DEMOLITION (BDEM)	4	8	6	4	3	0	1	6	2	3	10	3	50
SIGN (SIGN)	14	20	31	34	20	23	11	24	29	18	11	19	254
<b>ELEC + MECH + PLBG</b>	<b>282</b>	<b>256</b>	<b>492</b>	<b>391</b>	<b>380</b>	<b>434</b>	<b>398</b>	<b>399</b>	<b>374</b>	<b>333</b>	<b>275</b>	<b>327</b>	<b>4341</b>
<b>Total</b>	<b>317</b>	<b>314</b>	<b>648</b>	<b>710</b>	<b>714</b>	<b>896</b>	<b>674</b>	<b>564</b>	<b>705</b>	<b>645</b>	<b>430</b>	<b>363</b>	<b>6980</b>

2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	100	92	113	128	133	133	115	142	81	113	81	96	1327
HVAC (MECH)	137	109	100	129	168	175	158	161	95	116	137	122	1607
PLUMBING (PLBG)	153	104	120	148	177	131	127	141	115	199	136	87	1638
GARAGE SALE (GARA)	32	36	25	236	437	356	146	155	203	208	150	27	2011
HOUSE MOVING (MOVE)	3	1	2	3	2	6	6	9	5	3	4	2	46
DEMOLITION (BDEM)	6	5	3	10	4	2	2	5	5	9	1	4	56
SIGN (SIGN)	22	16	25	12	19	19	36	36	15	19	18	21	258
<b>ELEC + MECH + PLBG</b>	<b>390</b>	<b>305</b>	<b>333</b>	<b>405</b>	<b>478</b>	<b>439</b>	<b>400</b>	<b>444</b>	<b>291</b>	<b>428</b>	<b>354</b>	<b>305</b>	<b>4572</b>
<b>Total</b>	<b>453</b>	<b>363</b>	<b>388</b>	<b>666</b>	<b>940</b>	<b>822</b>	<b>590</b>	<b>649</b>	<b>519</b>	<b>667</b>	<b>527</b>	<b>359</b>	<b>6943</b>

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	128	100	114	117	103	117	95	111	114	107	101	114	1321
HVAC (MECH)	102	99	119	138	185	163	156	128	101	123	95	103	1512
PLUMBING (PLBG)	149	136	116	154	161	119	81	103	114	136	132	136	1537
GARAGE SALE (GARA)	22	18	86	273	290	365	282	183	170	253	97	10	2049
HOUSE MOVING (MOVE)	2	0	3	0	5	8	9	5	5	5	0	2	44
DEMOLITION (BDEM)	6	2	10	4	5	9	1	13	2	3	4	3	62
SIGN (SIGN)	23	26	48	34	17	23	36	32	14	23	13	11	300
<b>ELEC + MECH + PLBG</b>	<b>379</b>	<b>335</b>	<b>349</b>	<b>409</b>	<b>449</b>	<b>399</b>	<b>332</b>	<b>342</b>	<b>329</b>	<b>366</b>	<b>328</b>	<b>363</b>	<b>4380</b>
<b>Total</b>	<b>432</b>	<b>381</b>	<b>496</b>	<b>720</b>	<b>766</b>	<b>804</b>	<b>660</b>	<b>575</b>	<b>520</b>	<b>650</b>	<b>442</b>	<b>379</b>	<b>6825</b>

2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	123	93	0	0	0	0	0	0	0	0	0	0	216
HVAC (MECH)	124	110	0	0	0	0	0	0	0	0	0	0	234
PLUMBING (PLBG)	142	128	0	0	0	0	0	0	0	0	0	0	270
GARAGE SALE (GARA)	32	31	0	0	0	0	0	0	0	0	0	0	63
HOUSE MOVING (MOVE)	2	1	0	0	0	0	0	0	0	0	0	0	3
DEMOLITION (BDEM)	1	10	0	0	0	0	0	0	0	0	0	0	11
SIGN (SIGN)	27	28	0	0	0	0	0	0	0	0	0	0	55
<b>ELEC + MECH + PLBG</b>	<b>389</b>	<b>331</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>720</b>
<b>Total</b>	<b>451</b>	<b>401</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>852</b>



City of Norman  
BUILDING PERMITS AND INSPECTIONS

COMMERCIAL BUILDING PERMITS  
Issued February 2014 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL, ADD/ALT-2	SUN CONSTRUCTION SERVICES	18	02/07/14	765	ASP	ASP	AVE	52	2		C2	\$ 250,000	3,877
COMMERCIAL, ADD/ALT-2	NORMAN REGIONAL HOSPITAL	80	02/20/14	901	N	PORTER	AVE		1	WHITWELL ADD	R1	\$ 500,000	11,000
COMMERCIAL, ADD/ALT-2	CASTON CONSTRUCTION, INC.	89	02/26/14	317	E	HIMES	AVE	24	3	HIGHLAND ADDITION	R16	\$ 400,000	4,778
COMMERCIAL, ADD/ALT-2	AZTEC BUILDING SYSTEMS, INC.	188	02/05/14	2122	W	MAIN	ST	1	1	PEARSON EST #1	C2	\$ 400,000	3,190
COMMERCIAL, ADD/ALT-2	CAVINS ROOFING & REMODELING	265	02/17/14	119	W	BOYD	RD	43	3	LARSH'S UNIVERSITY ADD	C1	\$ 6,000	75
COMMERCIAL, ADD/ALT-2	C & C BUILDERS	303	02/19/14	4606	E	ROCK CREEK	RD	23	2W	NOT SUBDIVIDED	A2	\$ 17,500	320
COMMERCIAL, ADD/ALT-2	C & C BUILDERS	304	02/19/14	4606	E	ROCK CREEK	RD	23	2W	NOT SUBDIVIDED	A2	\$ 17,500	320
COMMERCIAL, ADD/ALT-2	C & C BUILDERS	305	02/19/14	4606	E	ROCK CREEK	RD	23	2W	NOT SUBDIVIDED	A2	\$ 17,500	320
COMMERCIAL, ADD/ALT-2	C & C BUILDERS	306	02/19/14	4606	E	ROCK CREEK	RD	23	2W	NOT SUBDIVIDED	A2	\$ 17,500	320
COMMERCIAL, ADD/ALT-2	C & C BUILDERS	307	02/19/14	4606	E	ROCK CREEK	RD	23	2W	NOT SUBDIVIDED	A2	\$ 17,500	320
COMMERCIAL, ADD/ALT-2	C & C BUILDERS	308	02/19/14	4606	E	ROCK CREEK	RD	23	2W	NOT SUBDIVIDED	A2	\$ 17,500	320
COMMERCIAL, ADD/ALT-2	C & C BUILDERS	309	02/19/14	4606	E	ROCK CREEK	RD	23	2W	NOT SUBDIVIDED	A2	\$ 17,500	320
COMMERCIAL, ADD/ALT-2	C & C BUILDERS	310	02/19/14	4606	E	ROCK CREEK	RD	23	2W	NOT SUBDIVIDED	A2	\$ 17,500	320
COMMERCIAL, ADD/ALT-2	C & C BUILDERS	311	02/19/14	4606	E	ROCK CREEK	RD	23	2W	NOT SUBDIVIDED	A2	\$ 17,500	320
COMMERCIAL, ADD/ALT-2	C & C BUILDERS	312	02/19/14	4606	E	ROCK CREEK	RD	23	2W	NOT SUBDIVIDED	A2	\$ 17,500	320
COMMERCIAL, ADD/ALT-2	C & C BUILDERS	313	02/19/14	4606	E	ROCK CREEK	RD	23	2W	NOT SUBDIVIDED	A2	\$ 17,500	320
COMMERCIAL, ADD/ALT-2	C & C BUILDERS	314	02/19/14	4606	E	ROCK CREEK	RD	23	2W	NOT SUBDIVIDED	A2	\$ 17,500	320
COMMERCIAL, ADD/ALT-2	NORMAN PUBLIC SCHOOLS	335	02/13/14	215	N	PONCA	AVE		38	NORMAN, ORIGINAL TOWNSHIP	A2	\$ 27,000	800
COMMERCIAL, ADD/ALT-2	WYNN CONSTRUCTION	435	02/17/14	3700	W	ROBINSON	ST	1	1	BROOKHAVEN, VILLAGE AT #3	C1	\$ 20,000	4,688
COMMERCIAL, ADD/ALT-2	BARBOUR & SHORT, INC	542	02/24/14	1100	N	PORTER	AVE	18	4	HIGHLAND ADDITION	C3	\$ 20,000	200
COMMERCIAL, ADD/ALT-2	RUSSELL, LINDSEY	545	02/20/14	323	E	MAIN	ST	12	22	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 2,500	400
COMMERCIAL, ADD/ALT-2	CLIFFORD POWER SYSTEMS	1948	02/24/14	2545	W	MAIN	ST	28	3W	NOT SUBDIVIDED	C2	\$ 15,000	144
COMMERCIAL, ADD/ALT-2	CHARLIE CLARK	8898	02/07/14	310	E	MAIN	ST	5	23	NORMAN, ORIGINAL TOWNSHIP	C2	\$ 20,000	340
COMMERCIAL, ADD/ALT-2	COH ENTERPRISES, LLC.	8971	02/13/14	2118	W	LINDSEY	ST	5	1	MURPHY'S ADD	C2	\$ 18,000	200
COMMERCIAL, ADD/ALT-2	WYNN CONSTRUCTION	7630	02/17/14	3700	W	ROBINSON	LN	1	1	BROOKHAVEN, VILLAGE AT #3	C1	\$ 20,000	2,683
COMMERCIAL, FOUNDATION PERMIT2	REDBUD CONTRACTORS	365	02/21/14	909	LN	BRANDYWINE	LN	3	1	CLONIAL EST #14	R16	\$ 750,000	58,000
COMMERCIAL, INTERIOR FINISH-2	NORMAN REGIONAL HOSP AUTHORITY	22	02/25/14	3300	PKY	HEALTHPLEX	PKY	29A	2	NORMAN PARKWAY 2	PUD	\$ 4,200,000	25,150
COMMERCIAL, INTERIOR FINISH-2	CADDELL & CO. L.L.C.	284	02/04/14	3525	DR	WELLSITE	DR	9A	7	NORTHBRIDGE IND PARK #3	I1	\$ 85,000	6,200
COMMERCIAL, INTERIOR FINISH-2	C.A. MCCARTY CONSTRUCTION LLC.	7417	02/24/14	581	DR	MERCHANT	DR	7A	2	RIEGER 2008 ADD	C2	\$ 80,000	2,587
COMMERCIAL, NEW CONSTRUCTION-2	MOBILE MINI, INC	58	02/04/14	1305	ST	DA VINCI	ST	24	3W	CITY PROPERTY	A2	\$ 4,400	320
COMMERCIAL, NEW CONSTRUCTION-2	SHAW CONTRACTING, INC.	400	02/24/14	201	W	DAVIS	ST			NOT SUBDIVIDED	R1	\$ 143,000	1,323
COMMERCIAL, NEW CONSTRUCTION-2	LANDMARK FINE HOMES, LP.	6489	02/19/14	2740	W	WASHINGTON	DR	3	1	FRANKLIN BUSINESS PARK SEC 1	C2	\$ 500,000	5,680
COMMERCIAL, NEW CONSTRUCTION-2	TYLER OUTDOOR ADVERTISING LLC	7501	02/24/14	988	W	MAIN	ST	W	O	RIGHT-OF-WAY	ROW	\$ 1,000	9
COMMERCIAL, NEW CONSTRUCTION-2	TYLER OUTDOOR ADVERTISING LLC	7503	02/17/14	197	W	VICKSBURG	AVE	W	O	RIGHT-OF-WAY	ROW	\$ 1,000	9
COMMERCIAL, NEW CONSTRUCTION-2	TYLER OUTDOOR ADVERTISING LLC	7507	02/24/14	288	CT	NORMAN CENTER	CT	1	1	CITY PROPERTY	ROW	\$ 1,000	9
COMMERCIAL, NEW SHELL, BLDG-2	C.A. MCCARTY CONSTRUCTION, LLC.	7416	02/24/14	581	DR	MERCHANT	DR	7A	2	RIEGER 2008 ADD	C2	\$ 300,000	3,829
<b>Total Permits</b>												<b>36</b>	
<b>Total Valuation</b>												<b>\$ 221,497</b>	
<b>Total Valuation</b>												<b>\$ 7,973,900</b>	
<b>Average Project Area</b>												<b>3,870</b>	
<b>Total Project Area</b>												<b>139,311</b>	

NEW CONSTRUCTION INFORMATION				COMMERCIAL ADD/ALTS				NEW COMMERCIAL				OTHER PERMITS			
CONTRACTOR	BUILDING SIZE (Square Feet)	LOT SIZE	USE /CLASSIFICATION	COMMERCIAL, ADD/ALT-2	COMMERCIAL, FIRE REPAIR	COMMERCIAL, INTERIOR FINISH-2	NEW COMMERCIAL, NEW SHELL BLDG-2	COMMERCIAL, NEW SHELL BLDG-2	NEW COMMERCIAL, CONSTRUCTION-2	COMMERCIAL, FOUNDATION PERMIT2	OTHER PERMITS	TOTAL ADD/ALT AND NEW CONSTRUCTION	TOTAL OTHER PERMITS	TOTAL VALUE	TOTAL VALUE
MOBILE MINI, INC	320	320	Institutional	\$ 1,908,500	-	\$ 4,385,000	300,000	300,000	650,400	\$ 750,000		\$ 5,315,400	\$ 750,000	\$ 7,973,900	\$ 7,973,900
SHAW CONTRACTING, INC.	1,323	1,323	Institutional	-	-	-	25	3	1	1	1	6			
LANDMARK FINE HOMES, LP.	5,680	39,987	Commercial	-	-	-	2	2	1	1	1	1			
TYLER OUTDOOR ADVERTISING LLC	9	9	Bus Bench	-	-	-	2	2	1	1	1	1			
TYLER OUTDOOR ADVERTISING LLC	9	9	Bus Bench	-	-	-	2	2	1	1	1	1			
TYLER OUTDOOR ADVERTISING LLC	9	9	Bus Bench	-	-	-	2	2	1	1	1	1			
<b>TOTAL NO.</b>												<b>36</b>			
<b>TOTAL VALUE</b>												<b>\$ 7,973,900</b>			

City of Norman  
BUILDING PERMITS AND INSPECTIONS

NEW SINGLE FAMILY DWELLING PERMITS  
Issued February 2014 - Sorted by Contractor

Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area	Living Area
MARRIOTT, ROBERT	90	2/25/2014	1417		OKLAHOMA	AVE	32	2W	NOT SUBDIVIDED	R1	\$ 209,070	2,441	2,323
FIRST OKLAHOMA CONST. INC.	289	2/6/2014	2705		SUMMIT TERRACE	DR	3	4	SUMMIT LAKES ADD #8	R1	\$ 162,090	2,604	1801
FIRST OKLAHOMA CONST. INC.	290	2/6/2014	2709		SUMMIT TERRACE	DR	2	4	SUMMIT LAKES ADD #8	R1	\$ 162,090	2,398	1801
C & C BUILDERS	322	2/13/2014	2712		SUMMIT TERRACE	DR	4	5	SUMMIT LAKES ADD #8	R1	\$ 152,100	2,413	1690
IDEAL HOMES OF NORMAN	370	2/5/2014	2604		PRESIDIO	DR	2	2	MONTEREY ADD. #1	R1	\$ 180,500	2,818	1868
RICHARDSON HOMES	380	2/5/2014	2604		LERKIM	LN	2	1	TRAILWOODS SEC 6	PUD	\$ 136,800	1,520	996
HARBOR HOMES, INC.	382	2/3/2014	5450		HIDEAWAY HOLLOW	RD	1	2W	NOT SUBDIVIDED	A2	\$ 213,072	3,351	2301
IDEAL HOMES OF NORMAN	384	2/3/2014	1316		LUKE	LN	27	3	CEDAR LANE SEC #1	R1	\$ 156,420	2,494	1738
FLORIDA CONSTRUCTION	506	2/3/2014	703		PAINTED FOREST	RD	15	2	RED CANYON RANCH SEC 3	PUD	\$ 185,940	2,913	2066
FLORIDA CONSTRUCTION	507	2/3/2014	1212		SAWGRASS	DR	4	5	COBBLESTONE CREEK III	R1	\$ 192,060	3,006	2134
FLORIDA CONSTRUCTION	518	2/11/2014	1117		HEARTHSTONE	DR	5	1	BROOKHAVEN #42	R1	\$ 418,230	5,665	4647
IDEAL HOMES OF NORMAN	549	2/14/2014	3506		BERGEN PEAK	DR	4	1	GREENLEAF TRAILS ADD 5	PUD	\$ 212,040	2,356	1894
IDEAL HOMES OF NORMAN	555	2/20/2014	2641		LERKIM	LN	9	2	TRAILWOODS SEC 6	PUD	\$ 149,650	1,665	1127
BARNETT BUILDING CO.	577	2/6/2014	5451		COTTONWOOD CREEK	CIR	5	5	COTTONWOOD CREEK	RE	\$ 450,000	6,228	4480
COBBLESTONE CREEK CUSTOM HOMES	579	2/19/2014	1533		CAMDEN	WAY	10	2	MEADOW PARK ADD	R1	\$ 100,000	1,490	1192
IDEAL HOMES OF NORMAN	600	2/17/2014	2101		TURTLE CREEK	DR	1	1	HALL BROOKE ADD #1	PUD	\$ 161,000	2,512	1784
SOONER TRADITIONS, LLC.	604	2/19/2014	5518		BERGEN PEAK	DR	1	1	GREENLEAF TRAILS ADD 5	PUD	\$ 222,660	2,474	1813
MEEK CONSTRUCTION	649	2/21/2014	1400	NW	REID PRYOR	DR	5	3	CEDAR LANE SEC #1	R1	\$ 299,000	3,066	2249
CANTERRA HOMES	653	2/19/2014	5420		36TH	AVE	8	7	MARLATT ADD	R1	\$ 400,000	5,627	3733
HOME CREATIONS, INC.	657	2/19/2014	3531		VIA	CIR	2	1	MONTECITO RANCH	PUD	\$ 500,000	6,411	5329
HOME CREATIONS, INC.	658	2/13/2014	3610		TRUMAN	DR	8	2	INDEPENDENCE VALLEY SEC. #1	R1	\$ 164,070	2,585	1823
HARBOR HOMES, INC.	692	2/17/2014	3621		TRUMAN	DR	6	3	INDEPENDENCE VALLEY SEC. #1	R1	\$ 144,000	2,049	1600
IDEAL HOMES OF NORMAN	696	2/19/2014	1307		LUKE	LN	12	3	CEDAR LANE SEC #1	R1	\$ 200,000	2,421	1708
IDEAL HOMES OF NORMAN	697	2/19/2014	3700		STANSBURY	RD	2	2	CARRINGTON PLACE ADD #11	R1	\$ 224,560	3,339	2495
BLEVENS, DANNY	707	2/14/2014	700		HAYASU	DR	5	2	RED CANYON RANCH SEC 3	PUD	\$ 197,010	2,960	2189
BROOKFIELD CUSTOM HOMES LLC.	719	2/20/2014	14501		TECUMSEH	DR	8	1E	NOT SUBDIVIDED	A2	\$ 45,000	1,235	1235
BROOKFIELD CUSTOM HOMES LLC.	720	2/20/2014	2701		BELMONT	DR	12	4	BROAD ACRES ADD SEC 2-AMENDED	R1	\$ 259,380	3,628	2882
BROOKFIELD CUSTOM HOMES LLC.	721	2/20/2014	3020		TERRACE PARK	TR	1	3	HIGHLAND VILLAGE ADD SEC 7	R1	\$ 218,160	3,204	2424
HOME FIRST, INC.	782	2/21/2014	409		TURNBERRY	DR	18	3	HIGHLAND VILLAGE ADD SEC 7	R1	\$ 210,420	3,318	2338
HARBOR HOMES, INC.	800	2/21/2014	3131		FIREFLY	DR	17	2	FROST CREEK ADD.	PUD	\$ 560,000	5,960	3843
FLORIDA CONSTRUCTION	818	2/20/2014	3401		DRAGONFLY	RD	7	3	FROST CREEK ADD.	PUD	\$ 303,210	4,804	3369
WESTPOINT DEVELOPERS	833	2/20/2014	3309		REID PRYOR	RD	4	3	CEDAR LANE SEC #1	R1	\$ 263,000	3,066	2178
WESTPOINT DEVELOPERS	840	2/20/2014	3100		VALLEY BROOK	DR	1	4	SUMMIT VALLEY	R1	\$ 192,060	3,006	2134
WESTPOINT DEVELOPERS	841	2/20/2014	3110		WOODCREST CREEK	DR	14	14	WOODLAND ESTATES, THE	R1	\$ 134,100	2,094	1490
MUIRFIELD HOMES	891	2/24/2014	3102		TIMBER SHADOWS	DR	2	3	HIGHLAND VILLAGE ADD SEC 6	R1	\$ 200,610	3,097	2229
HOME CREATIONS-DIAMOND HOMES	913	2/26/2014	2208		BURNING TREE	DR	3	3	HIGHLAND VILLAGE ADD SEC 6	R1	\$ 206,190	3,146	2291
BYRD BUILDING COMPANY	949	2/26/2014	2917		SUMMIT TERRACE	DR	5	5	HALL BROOKE ADD #4	R1	\$ 209,000	3,370	2323
MUIRFIELD HOMES	1006	2/27/2014	3204		ROLLING WOODS	DR	2	3	SUMMIT LAKES ADD #8	R1	\$ 189,000	2,881	2100
JONES, MIKE	7263	2/5/2014	2201	NE	TURNBERRY	CT	12A	3	FOUNTAIN VIEW SEC. #1	R1	\$ 560,000	4,667	3385
					120TH	AVE	10	3	HIGHLAND VILLAGE ADD SEC 7	R1	\$ 245,000	3,752	2718
							24	1W	NOT SUBDIVIDED	A2	\$ 72,000	3,200	1200
<b>Total Permits</b>	<b>41</b>				<b>Average Valuation \$</b>				<b>Average Project Area</b>		<b>3,186</b>		
					<b>Total Valuation \$</b>				<b>Average Living Area</b>		<b>2,308</b>		
									<b>Total Living Area</b>		<b>94,620</b>		

City of Norman  
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS  
Issued February 2014 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	GFS STORM SHELTERS	511	02/03/14	237		TECUMSEH MEADOW	DR	7	1	TECUMSEH MEADOWS ADD #2	R1	\$ 2,712	23
1 & 2 FAMILY STORM SHELTER-3	FAMILY SAFE ROOMS	513	02/03/14	1021		CONNELLY	LN	2	1	WESTBROOKE TERRACE	R1	\$ 6,100	48
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTE	516	02/03/14	1908		DANFIELD	DR	8A	5	BROOKHAVEN #26	R1	\$ 4,700	38
1 & 2 FAMILY STORM SHELTER-3	GFS STORM SHELTERS	519	02/03/14	409		FLINT RIDGE	CT	3	7	BROOKHAVEN #35	R1	\$ 3,620	24
1 & 2 FAMILY STORM SHELTER-3	AREA SEPTIC SERVICES, INC.	520	02/03/14	7111		ETOWAH	RD	19	1W	NOT SUBDIVIDED	A2	\$ 3,085	58
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTE	523	02/03/14	508		LAWS	DR	21	1	CAMBRIDGE ADD #3	R1	\$ 4,095	25
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTER, INC.	524	02/03/14	416		SUMMIT	WAY	35	3	SUMMIT LAKES ADD #6	R1	\$ 3,045	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	525	02/03/14	1829		MARIAN	DR	11	1	VICTORIAN PLACE	R1	\$ 3,200	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	527	02/03/14	614	S	FLOOD	AVE	6	1	LANDT'S #2	R1	\$ 3,750	32
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	528	02/04/14	705		TIOGA	CIR	23	2	SEQUOYAH TRAILS ADD	R1	\$ 2,800	24
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTE	530	02/04/14	404		SUMMIT BEND	DR	23	3	SUMMIT LAKES ADD #6	R1	\$ 3,295	23
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTE	531	02/04/14	3613		QUAIL SPRINGS	DR	4	1	QUAIL SPRINGS ADD	R1	\$ 3,050	23
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC.	536	02/04/14	700	SE	60TH	AVE	36	2W	NOT SUBDIVIDED	A2	\$ 4,750	70
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	537	02/04/14	4204		KENSAL RISE	PL	18	1	CARRINGTON PLACE ADD #9	R1	\$ 3,500	40
1 & 2 FAMILY STORM SHELTER-3	HAUSNER'S, INC.	539	02/04/14	225	NE	36TH	AVE	26	9	NOT SUBDIVIDED	A2	\$ 2,800	43
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	541	02/04/14	315		MERKLE	DR	3	2W	WESTWOOD ESTATES	R1	\$ 3,300	38
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	544	02/05/14	200		GALLANT	WAY	1	1	CAMBRIDGE PLACE #3	RM6	\$ 2,800	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	548	02/10/14	3410		BERGEN PEAK	DR	7	1	GREENLEAF TRAILS ADD 5	PUD	\$ 2,300	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	550	02/05/14	3004		QUEENSTON	AVE	16	2	PARK HILL ADDITION	PUD	\$ 2,750	25
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	551	02/05/14	2521		SHORELINE	DR	5	2	WELLINGTON LAKE ADD A PUD	PUD	\$ 3,295	32
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	554	02/05/14	3004	SE	24TH	AVE	2	1	ST. JAMES PARK ADD 3	R1	\$ 3,295	40
1 & 2 FAMILY STORM SHELTER-3	OKLAHOMA SHELTERS	558	02/05/14	2203		HAYERFORD	CT	3	7	HALL PARK #6	R1	\$ 2,600	55
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	559	02/05/14	2012		SIERRA	ST	10	4	SOUTH LAKE ADD #1	R1	\$ 2,500	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	560	02/05/14	2409		LARKHAVEN	ST	3	3	EAST RIDGE ADD #08 AMENDEC	R1	\$ 2,500	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	562	02/12/14	4909		WATERWOOD	DR	28	1	ARBOR LAKE ADD #4	R1	\$ 3,300	40
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS-CAVINS CON'S	564	02/10/14	4007		WOOD HOLLOW	DR	2	5	DOUBLE TREE AT HALL PARK	R1	\$ 3,300	40
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS-CAVINS CON'S	565	02/10/14	4113		GYPFALCON	DR	2	5	EAGLE CLIFF ADD #9	R1	\$ 5,485	24
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS-CAVINS CON'S	566	02/10/14	4720		TROON	ST	3	1	CASCADE ESTATES PUD #7	PUD	\$ 5,495	16
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS-CAVINS CON'S	567	02/10/14	4319		KENSAL RISE	PL	1	1	CARRINGTON PLACE ADD #8	R1	\$ 5,495	16
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS-CAVINS CON'S	568	02/10/14	3816		OXFORD	WAY	2	5	BROOKHAVEN #15	R1	\$ 4,495	16
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	569	02/06/14	5830		NORTHBRIDGE	RD	5	1	BROOKHAVEN #20	R1	\$ 4,495	16
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS-CAVINS CON'S	574	02/10/14	1913		BLUE LAKE	DR	2	4	BLUE LAKES ADDITION	A2	\$ 2,385	45
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS-CAVINS CON'S	575	02/10/14	2916		BROOKHAVEN	BLVD	2	2	BROOKHAVEN #24	R1	\$ 4,495	16
1 & 2 FAMILY STORM SHELTER-3	OK STORM SHELTERS	576	02/06/14	1899		SUMMIT HILL	RD	19	3	SUMMIT LAKES ADD #2	R1	\$ 5,495	16
1 & 2 FAMILY STORM SHELTER-3	GFS STORM SHELTERS	582	02/06/14	1900		LEANNING ELM	DR	9	4	WOODCREST EST #6	RM6	\$ 2,400	24
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	583	02/06/14	1116		SADDLEBACK	BLVD	1	4	ROCK CREEK POLO CLUB (REPI	R1	\$ 3,995	32
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	584	02/06/14	3000		ROBIN RIDGE	DR	3	6	BUNGALOWS AT WOODS ROW	PUD	\$ 3,000	32
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	586	02/06/14	400		WOODROW	CT	7	5	HIGHLAND VILLAGE ADD SEC 6	R1	\$ 3,500	23
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	595	02/07/14	3209		SUMMIT CREST	LN	9	5	SUMMIT LAKES ADD #10	PUD	\$ 4,000	23
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	597	02/07/14	4717		COTSWOLD SQUARE	LN	5	5	BROOKHAVEN SQUARE #3	PUD	\$ 3,400	21
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER, LLC	598	02/07/14	4017		DAVINBROOK	DR	67	2	ROCK CREEK POLO CLUB #3	R1	\$ 5,600	0
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER, LLC	602	02/07/14	4016		BEECHWOOD	DR	10	5	CHERRY CREEK #2	R1	\$ 3,395	24
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTE	605	02/07/14	421		NORTHWICH	DR	3	13	QUAILBROOK ADD #2	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	609	02/07/14	3025		ENGLISH ELM	LN	14	2	POPPY GROVE ADD	R1A	\$ 2,995	18
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	611	02/07/14	1401		CAVECREEK	ST	7	1	SHADOWLAKE ADD #3	R1	\$ 3,500	35
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	612	02/07/14	917		SAWGGRASS	DR	9	3	COBBLESTONE CREEK III	R1	\$ 2,895	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	614	02/10/14	400		CAVECREEK	ST	0011	001	SHADOWLAKE ADD #3	R1	\$ 2,500	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	615	02/10/14	604		LAKE GROVE	CT	9	4	HIGHLAND VILLAGE ADD SEC 6	R1	\$ 3,295	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	616	02/10/14	4913		SHADOWLAKE	RD	2	1	SHADOWLAKE ADD #5	R1	\$ 3,295	40
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	619	02/10/14	3795		BAKER	ST	10	2	CAMBRIDGE ADD #4	R1	\$ 2,990	23
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	634	02/10/14	3117		RIVER OAKS	DR	10	2	CEDAR RIDGE	RM6	\$ 2,550	23
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	635	02/10/14	1225		SUMMIT CROSSING	PKY	12	3	SUMMIT LAKES ADD #6	R1	\$ 3,995	67
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	636	02/10/14	3825		MOUNTAIN BROOK	DR	16	1	MOUNTAIN BROOK	R1	\$ 2,500	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	638	02/12/14	1429		WARRINGTON	WAY	5	1	CARRINGTON PLACE ADD #3	R1	\$ 2,800	21
1 & 2 FAMILY STORM SHELTER-3	DROESCHER, GEORGE & DONNA	640	02/11/14	427		GLEN ELLEN	CIR	8	2	SONOMA PARK #5	R1	\$ 11,587	80
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	641	02/11/14	2609		ELMCREST	DR	2	10	WOODCREST EST #6	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	648	02/11/14	4605		BARRY SWITZER	AVE	3	5	ROLLING HILLS ESTATES #2	R1	\$ 3,800	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	652	02/10/14	2324		FOUNTAIN GATE	DR	16	1	FOUNTAIN GATE	R1	\$ 2,350	49
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	654	02/10/14	309		SPONWOOD	RD	9	1	PARK PLACE ADD #7	R1	\$ 3,900	40
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	655	02/10/14	304		DOLLINA	DR	6	1	TECLUMSEH RIDGE SEC 2	R1	\$ 3,860	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	659	02/11/14	3901		MORRISON	DR	6	4	BROOKHAVEN SQUARE #3	PUD	\$ 3,995	35
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	660	02/11/14	213		SUMMIT CREST	CIR	7	3	CHERRY CREEK #4	R1	\$ 4,295	32
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	662	02/11/14	816		SUMMIT CREST	LN	24	1	SUMMIT LAKES ADD #10	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC.	664	02/11/14	2514	S	CAVECREEK	ST	0005	002	SHADOWLAKE ADD #3	R1	\$ 4,675	70
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	670	02/11/14	126		PICKARD	AVE	13	1	OAK BROOK ESTATES	R1	\$ 4,000	38
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	670	02/11/14	126		KINGSBURY	DR	16	3	CHERRY CREEK SEC 1	R1	\$ 4,000	38

City of Norman  
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS  
Issued February 2014 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	671	02/11/14	109		SANDSTONE	DR	10	1	ROYAL OAKS ADD #4	R1	\$ 3,500	38
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	672	02/11/14	3821		CARRINGTON	LN	6	3	CARRINGTON PLACE ADD #3	R1	\$ 3,295	40
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	677	02/11/14	3804		IRVINE	DR	9	2	CASCADE ESTATES PUD #5	PUD	\$ 4,200	26
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	678	02/12/14	4825		TIMBERIDGE	CIR	5	1	GRANDVIEW EST NORTH #3	RE	\$ 2,500	25
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	679	02/12/14	3821		WARRINGTON	WAY	4	1	CARRINGTON PLACE ADD #3	R1	\$ 3,799	25
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	680	02/12/14	600		TRISHA	LN	18	2	ARBOR LAKE ADD #4	R1	\$ 2,500	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	684	02/12/14	2020		OLD CENTRAL	DR	6	1	EAST RIDGE ADD #11	R1	\$ 2,500	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	685	02/12/14	3017	SE	24TH	AVE	4	4	ST JAMES PARK ADD 3	R1	\$ 2,995	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	686	02/12/14	1707		QUAIL CREEK	DR	18	1	QUAIL CREEK ACRES #1	RE	\$ 2,300	49
1 & 2 FAMILY STORM SHELTER-3	FAMILYSAFE SAFE ROOMS	687	02/12/14	1921		CREIGHTON	DR	17	12	HALL PARK #3	R1	\$ 3,800	24
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	689	02/12/14	10201	E	INDIAN HILLS	RD	27	1	CARRINGTON PLACE ADD #5	A2	\$ 2,899	55
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	690	02/13/14	3709		DALSTON	CIR	4	4	BROOKHAVEN #26	R1	\$ 4,000	38
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	695	02/12/14	1905		WINDERMERE	DR	4	4	BROOKHAVEN #26	R1	\$ 3,295	40
1 & 2 FAMILY STORM SHELTER-3	GFS STORM SHELTERS	698	02/12/14	2216		SOUTH LAKE	BLVD	3	5	ST JAMES PARK ADD 4	R1	\$ 2,300	18
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	700	02/12/14	4500		ALAMEDA	ST	35	2W	NOT SUBDIVIDED	A2	\$ 2,500	25
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	701	02/12/14	1001		EAGLE CLIFF	DR	5	1	EAGLE CLIFF SOUTH ADD #2	R1	\$ 3,100	48
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	702	02/12/14	3901	NW	48TH	AVE	10	3W	NOT SUBDIVIDED	RE	\$ 3,350	21
1 & 2 FAMILY STORM SHELTER-3	HAUSNER'S, INC.	708	02/13/14	1204		DEER RUN	DR	2	2	DEERFIELD ADD	R1	\$ 4,700	77
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	709	02/13/14	4017		MILFORD	FL	17	2	CASTLEROCK ADD #5	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	710	02/13/14	5209		MONTROSE	CIR	9	1	CAMBRIDGE ADD #3	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	711	02/13/14	4717		FOUNTAIN GATE	DR	30	1	FOUNTAIN GATE	R1	\$ 3,500	32
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	712	02/13/14	3004		TERRACE PARK	TR	6	5	HIGHLAND VILLAGE ADD SEC 6	R1	\$ 3,995	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	713	02/13/14	3995	E	STATE HWY 9	DR	3	2W	NOT SUBDIVIDED	A2	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	715	02/13/14	1801		EAGLE NEST	DR	9	3	SUTTON PLACE ADD	R1	\$ 2,500	24
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	718	02/13/14	11513		HILLTOP	DR	12	2	HILLTOP LAKE ESTATES 2ND	RE	\$ 2,999	55
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	726	02/14/14	4608		GREYSTONE	CT	9	2	BROOKHAVEN #37	R1	\$ 5,000	49
1 & 2 FAMILY STORM SHELTER-3	KUSTOM KRETE CONCRETE	732	02/14/14	4502		ALEXANDER	CT	5	1	BROOKHAVEN #14	R1	\$ 3,300	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	733	02/14/14	2009		MONTROSE	CIR	10	1	CAMBRIDGE ADD #6	R1	\$ 3,995	40
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	734	02/14/14	5205		CENTRAL	PKY	19	8	PARK PLACE ADD #3	R1	\$ 4,000	32
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	735	02/14/14	216		FOREMAN	CIR	8	4	TOWN & COUNTRY ESTATES #2	R1	\$ 2,800	38
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	736	02/14/14	808		MEADOW RIDGE	RD	7	1	BROOKHAVEN #21B	R1	\$ 2,800	24
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	740	02/14/14	340		TECUMSEH MEADOW	DR	19	2	TECUMSEH MEADOWS ADD #2	R1	\$ 2,875	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	743	02/14/14	4311		KENSAL RISE	PL	2	2	CARRINGTON PLACE ADD #9	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS-CAVINS CON'S	746	02/17/14	709		INVERNESS	CT	13	1	BROOKHAVEN #11	R1	\$ 4,495	16
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS-CAVINS CON'S	747	02/17/14	316		NATHAN	DR	11	3	HAWTHORNE PLACE #3	R1	\$ 5,495	8
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS-CAVINS CON'S	748	02/17/14	2028		24TH	AVE	1	1	WILLOW GROVE ADD #4	RM6	\$ 3,995	16
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS-CAVINS CON'S	749	02/17/14	345	SE	WEWOKA	DR	20	15	WILLOW GROVE ADD #4	RM6	\$ 4,495	16
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS-CAVINS CON'S	750	02/17/14	304		TOWRY	DR	6	2	HAWTHORNE PLACE #3	R1	\$ 5,495	24
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	753	02/17/14	2705		POPLAR	LN	5	9	FOREST HILLS ADD	R1	\$ 2,300	24
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	755	02/17/14	1806	W	IMHOFF	RD	12	3W	NOT SUBDIVIDED	R1	\$ 3,800	43
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	756	02/17/14	2412		LAURISTON	DR	3	1	WARWICK ADD	R1	\$ 3,300	32
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTE	759	02/17/14	3703		STONEWOOD	RD	2	1	LEWIS BRYANT ADD #2	RE	\$ 3,495	25
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	760	02/17/14	2002		ITHACA	DR	5	3	HALLBROOKE ADD #4	R1	\$ 3,300	38
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	761	02/17/14	520		GOSHAWK	DR	4	2	EAGLE CLIFF ADD #6	R1	\$ 2,500	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	762	02/17/14	1409		SPOONWOOD	RD	13	2	PARK PLACE ADD #7	R1	\$ 2,950	23
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	769	02/18/14	2817		MISTY LAKE	CT	3	4	SUMMIT LAKES ADD #1	R1	\$ 3,295	40
1 & 2 FAMILY STORM SHELTER-3	OKLAHOMA SHELTERS	771	02/18/14	927		WOODLAKE	DR	5	13	WILDWOOD GREEN #5	R1	\$ 70	70
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	774	02/18/14	3517		BROOKFORD	DR	4	1	BROOKHAVEN SQUARE #2	RM6	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTE	779	02/18/14	2307	E	ROBINSON	ST	8	2	HALL PARK	R1	\$ 2,995	18
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	780	02/18/14	1121		WESTBROOKE	TER	13	2	WESTBROOKE TERRACE	R1	\$ 2,300	24
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTE	784	02/18/14	1804		CONCORD	PL	14	2	WOODCREEK ADD #7	R1	\$ 2,985	18
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	789	02/18/14	2127		JAZZWAN	DR	14	2	CRESTLAND ESTATES 2ND	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE	793	02/18/14	2401		BROADWELL OAKS	DR	10	1	ROYAL OAKS ADD #7	R1	\$ 1,200	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	795	02/18/14	4412		EAGLE OWL	DR	4	3	EAGLE CLIFF SOUTH ADD #2	R1	\$ 2,875	18
1 & 2 FAMILY STORM SHELTER-3	PRECISION SHELTERS	796	02/18/14	2609		HALIFAX	WAY	3	2	HAWTHORNE PLACE ADD	R1	\$ 3,500	23
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	799	02/18/14	3008		HIGHLAND GLEN	DR	6	1	HIGHLAND VILLAGE ADD SEC 1	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	801	02/18/14	2020		CLOVERDALE	LN	6	1	HAWTHORNE PLACE #3	RM2	\$ 3,800	34
1 & 2 FAMILY STORM SHELTER-3	OZ SAFEROOMS	808	02/19/14	317		THORNBROOK	DR	20	4	ST JAMES PARK ADD 3	R1	\$ 8,000	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	819	02/19/14	3120		LANGLEY	DR	20	2	ST JAMES PARK ADD 3	R1	\$ 2,750	24
1 & 2 FAMILY STORM SHELTER-3	FAMILYSAFE SAFE ROOMS	820	02/19/14	2622	S	PICKARD	AVE	9	3	OAK BROOK ESTATES	R1	\$ 4,100	24
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CON'S	821	02/20/14	4800		WELLMAN	DR	7	2	ARBOR LAKE ADD #5	R1	\$ 5,495	24
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CON'S	822	02/20/14	1527	S	PICKARD	AVE	5A	2	VALLEY VIEW ADD	R1	\$ 4,495	16
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CON'S	823	02/20/14	3800		SKYLER	WAY	7	4	SHADOWRIDGE ADD	R1	\$ 4,495	16
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CON'S	824	02/20/14	1300		SKYLER	DR	11	2	CEDAR LAKE SEC #1	R1	\$ 5,495	24
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CON'S	825	02/20/14	2705		BELMONT	DR	11	1	BROAD ACRES ADD SEC 2-A(ME)	R1	\$ 4,495	16
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTE	828	02/20/14	1516		KESTREL	CT	33	1	SUTTON PLACE ADD #7	R1	\$ 2,600	18
1 & 2 FAMILY STORM SHELTER-3	GFS STORM SHELTERS	829	02/20/14	3732		HIDDEN HILL	RD	32	2	BROOKHAVEN #25	R1	\$ 2,595	21

City of Norman  
**BUILDING PERMITS AND INSPECTIONS**  
 Issued February 2014 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	832	02/20/14	5025	W	TECUMSEH	RD	12	1	CANADIAN VALLEY ACRES	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	HAUSNER'S, INC.	834	02/20/14	1406	E	MAIN	ST	28	2W	NOT SUBDIVIDED	A2	\$ 2,750	55
1 & 2 FAMILY STORM SHELTER-3	S & L CREATIONS	837	02/20/14	717	E	VICKSBURG	AVE	4	2	COLONIAL EST # 8	R1	\$ 2,599	55
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	838	02/20/14	820		BOB WHITE	AVE	8	1	QUAIL SPRINGS ADD	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	844	02/20/14	1708		PEMBROKE	DR	9	3	BROOKHAVEN #22	R1	\$ 4,250	26
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	845	02/20/14	11711		HILLTOP	DR	9	3	HILLTOP LAKE ESTATES 2ND	RE	\$ 2,599	55
1 & 2 FAMILY STORM SHELTER-3	CEDAR BUILT BUILDINGS	846	02/20/14	318		EMELYN	ST	10	21	CLASSEN-MILLER ADDITION	R1	\$ 3,300	55
1 & 2 FAMILY STORM SHELTER-3	PREFERRED SHELTERS	855	02/20/14	103	W	RIDGE	ST	9	3	TULL'S ADD #2	R1	\$ 2,850	55
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTE	857	02/20/14	4202		NORTHBRIDGE	RD	1	4	BROOKHAVEN #04	R1	\$ 500	38
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	858	02/20/14	1421		DEER CHASE	DR	5	1	DEERFIELD ADD SEC 5	R1	\$ 2,775	18
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	859	02/20/14	4113		HATTERLY	LN	3	3	WARWICK ADD #2	R1	\$ 3,800	38
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	860	02/20/14	3408		SUMMIT CROSSING	PKY	28	3	SUMMIT LAKES ADD #7	R1	\$ 2,750	40
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	871	02/21/14	705		COOPERS HAWK	DR	18	7	EAGLE CLIFF ADD # 3	R1	\$ 2,500	35
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	880	02/21/14	3300	SE	108TH	AVE	2	1	RUSSELL ESTATES	A2	\$ 3,550	77
1 & 2 FAMILY STORM SHELTER-3	GFS STORM SHELTERS	882	02/21/14	1528		HOMELAND	AVE	4	7	HILLTOP ADD	R1	\$ 3,596	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	884	02/21/14	4913		PORTLAND	ST	14	3	CAMBRIDGE ADD	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	890	02/21/14	4904	E	LINDSEY	ST	3	1	WOODLAND OAKS #1	A2	\$ 3,500	32
1 & 2 FAMILY STORM SHELTER-3	GFS STORM SHELTERS	894	02/21/14	3516		TETON	LN	5	3	CASCADE ESTATES PUD #6	R1	\$ 3,458	24
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CONS'	899	02/24/14	4009		CASTLEROCK	RD	3	4	CASTLEROCK ADD #3	R1	\$ 5,495	24
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CONS'	900	02/24/14	1820		AUBURN	CT	11	15	HALL PARK #3	R1	\$ 4,495	16
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CONS'	901	02/24/14	4220		HIDDEN HILL	RD	1	1	BROOKHAVEN, VILLAGE AT #1	R1	\$ 4,495	16
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CONS'	902	02/24/14	2504		WEYMOUTH	PL	7	1	WOODLAKE ESTATES #2	R1	\$ 7,295	16
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CONS'	903	02/24/14	4416		SPYGLASS	DR	2	1	COBBLESTONE CREEK II	R1	\$ 4,495	16
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	910	02/24/14	2104		LA DEAN	DR	14	4	UNIVERSAL HEIGHTS 2ND ADD	R1	\$ 3,200	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	912	02/24/14	2809		WHEATLAND	DR	3	5	EAST RIDGE ADD #19	R1	\$ 2,563	45
1 & 2 FAMILY STORM SHELTER-3	GFS STORM SHELTERS	914	02/24/14	3120		TAYPORT	ST	6	1		PUD	\$ 2,845	23
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTE	916	02/24/14	5670	NE	PIONEER	CIR	5	4	MARLATT ADD	R1	\$ 2,985	18
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	917	02/24/14	3101		120TH	AVE	13	1W	NOT SUBDIVIDED	A2	\$ 2,700	55
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CONS'	918	02/24/14	812		RYE	RD	13	2	SPRING BROOK # 2	R1	\$ 4,495	16
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CONS'	919	02/24/14	3700		BELLWOOD	DR	3	4	BROOKHAVEN #01	R1	\$ 4,495	16
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	920	02/24/14	700		RIVER VIEW	DR	10	1	WILDWOOD HILLS ESTATES	RE	\$ 2,800	24
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	921	02/24/14	1615		MOHAWK	RD	9	2	INDIAN HILLS ESTATES #2	RE	\$ 3,350	35
1 & 2 FAMILY STORM SHELTER-3	PREFERRED SHELTERS	922	02/24/14	1907		QUAIL CREEK	DR	6	2	QUAIL CREEK ACRES #1	RE	\$ 3,000	48
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	923	02/24/14	1108		FOUNTAIN GATE	CT	25	1	FOUNTAIN GATE	R1	\$ 3,300	48
1 & 2 FAMILY STORM SHELTER-3	GROUND SAFE SHELTER, LLC	926	02/24/14	209		DEERHURST	DR	32	1	CARRINGTON PLACE ADD	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	927	02/24/14	3801		WARRINGTON	WAY	24	1	MELROSE ADD	R1	\$ 3,400	25
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTE	930	02/24/14	215		COLLIER	DR	3	1	BROOKHAVEN #21B	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	935	02/25/14	4213		HARROGATE	DR	14	3	WESTPORT #2	R1	\$ 3,150	23
1 & 2 FAMILY STORM SHELTER-3	PREFERRED SHELTERS	940	02/25/14	2445		FAIRWAY	CT	12	2	HALL PARK	R1	\$ 3,495	23
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTE	941	02/25/14	2207		COTTONWOOD	RD	10	3		A2	\$ 3,800	77
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	942	02/25/14	13200		DEER CREEK	RD	1	1E	TRAILWOODS SEC 6	PUD	\$ 4,500	23
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	943	02/25/14	2624		BUCKSKIN PASS	LN	7	1	CEDAR LAKE ESTATES	PUD	\$ 3,000	21
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTE	944	02/25/14	2701		BLACK LOCUST	CT	5	3	SUMMIT LAKES ADD #8	R1	\$ 3,500	28
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTE	950	02/25/14	2901		SUMMIT TERRACE	DR	6	1	WHISPERING OAKS (SURVEY)	A2	\$ 5,400	60
1 & 2 FAMILY STORM SHELTER-3	GREAT PLAINS STORM SHELTERS	951	02/25/14	3500		DUKE	DR	12	1W	NOT SUBDIVIDED	A2	\$ 2,500	48
1 & 2 FAMILY STORM SHELTER-3	LEHMAN DIRTWORK	953	02/25/14	12400		DEVONSHIRE	DR	14	2	ROYAL OAKS ADD #4	R1	\$ 3,900	40
1 & 2 FAMILY STORM SHELTER-3	GROUND SAFE SHELTER, LLC	954	02/25/14	2916		COOPERS HAWK	DR	14	3	EAGLE CLIFF ADD # 3	R1	\$ 2,800	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	955	02/25/14	801		BURLINGTON	DR	4	3	BROOKHAVEN #19	R1	\$ 8,000	25
1 & 2 FAMILY STORM SHELTER-3	OZ SAFEROOMS	957	02/25/14	3704		DON RAY	CIR	22	1E	NOT SUBDIVIDED	A2	\$ 2,813	55
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	960	02/25/14	1400	NE	22ND	AVE	8	2	ALAMEDA PLAZA SUITE ADD #2	R1A	\$ 2,755	55
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	961	02/25/14	170		SHADOWLAKE	RD	6	3	SHADOWLAKE ADD #5	R1	\$ 4,295	23
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTE	962	02/25/14	804		FAWN RUN CROSSII	RD	3	7	DEERFIELD ADD SEC 6	R1	\$ 3,250	28
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	965	02/25/14	2525		GOLDEN EAGLE	DR	2	1	EAGLE CLIFF ADD # 5	R1	\$ 2,300	24
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	966	02/25/14	905		GOSHAWK	CIR	2	1	EAGLE CLIFF ADD # 6	R1	\$ 4,250	26
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	970	02/26/14	3808		HIDDEN HILL	RD	4	1	BROOKHAVEN #24	R1	\$ 4,425	28
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	971	02/26/14	3901		TANGLEWOOD	CT	43	2	ROCK CREEK POLO CLUB #3	R1	\$ 3,400	28
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	973	02/26/14	4724		SUMMIT CREST	LN	3	2	SUMMIT LAKES ADD #10	R1	\$ 3,000	21
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTE	978	02/26/14	504		PICKARD	AVE	11	5	BROAD ACRES SEC 1	R1	\$ 3,000	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	979	02/26/14	2727	S	2727	AVE	11	5	SOUTH LAKE ADD #1	R1	\$ 3,695	59
1 & 2 FAMILY STORM SHELTER-3	STRAIGHT LINE SHELTERS	981	02/26/14	2005		2005	DR	2	1	CEDAR LAKE SEC #1	R1	\$ 3,500	23
1 & 2 FAMILY STORM SHELTER-3	D.R. HORTON, INC.	989	02/26/14	1318		ZACHARY	LN	49	3	CEDAR LAKE SEC #1	R1	\$ 3,500	23
1 & 2 FAMILY STORM SHELTER-3	D.R. HORTON, INC.	990	02/26/14	1307		SKYLER	WAY	55	3	EAGLE CLIFF ADD #10	R1	\$ 2,845	16
1 & 2 FAMILY STORM SHELTER-3	GFS STORM SHELTERS	992	02/26/14	4012		GOSHAWK	DR	3	1	COLONIAL EST # 2	R1	\$ 3,300	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	999	02/27/14	1300	E	BROOKS	ST	8	6	SUMMIT LAKES ADD #5	R1	\$ 2,985	18
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	1002	02/27/14	3713		SUMMIT HILL	RD	18	1	SUMMIT LAKES ADD #6	R1	\$ 2,985	18
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTE	1003	02/27/14	3713		CRAIL	DR	10	1	BERKELEY ADD #6	R1	\$ 2,985	18
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	1010	02/27/14	1319		ANN ARBOR	DR	21	3	FUZZELLS ADD #2	R1	\$ 3,200	40



City of Norman  
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS  
Issued February 2014 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	G&M TANKS	1016	02/27/14	1415		CAMBRIDGE	DR	25	7	WOODSLAWN ADD #2	R1	\$ 2,300	48
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	1021	02/27/14	2609		SEQUOYAH	TR	13	13	WOODCREST EST #3	R1	\$ 2,500	28
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	1022	02/27/14	3301		WINCHESTER	CIR	5	4	WINDCREST	R1	\$ 2,500	28
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	1023	02/27/14	4813		WELLMAN	DR	11	2	ARBOR LAKE ADD #5	R1	\$ 2,500	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	1024	02/27/14	7757	NE	120TH CREST	AVE	17	3	ALAMEDA PARK ADD #2	A2	\$ 2,500	46
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	1026	02/27/14	405		SMALLEY	PL	11	4	MEADOWOOD ESTATES ADD	R1	\$ 3,295	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	1035	02/27/14	704		WOODSOLG	DR	11	4	ROYAL OAKS ADD #7	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	1036	02/27/14	536		LAMP POST	RD	3	18	QUAILBROOK ADD #4	R1	\$ 3,295	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	1040	02/28/14	404		ROBIN RIDGE	DR	10	12	ROCK CREEK POLO CLUB (REPI	RM6	\$ 3,500	40
1 & 2 FAMILY STORM SHELTER-3	GFS STORM SHELTERS	1044	02/28/14	1916		YARMOUTH	RD	10	6	VINEYARD PHASE III	R1	\$ 3,995	32
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	1048	02/28/14	2520		EASTVIEW	AVE	14	2	DEERFIELD ADD SEC 3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	1049	02/28/14	1920		QUEENSTON	DR	12	3	EAST RIDGE ADD #11	R1	\$ 2,300	18
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	1050	02/28/14	728		PEREGRINE	DR	8	3	EAGLE CLIFF ADD #1	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	1051	02/28/14	702		MCCALL	DR	1	1	BROAD ACRES SEC 1	R1	\$ 2,500	24
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE	1052	02/28/14	2706		WILLOW CREEK	DR	8	12	WOODCREST EST #3	R1	\$ 3,500	35
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	1055	02/28/14	1226		WANDERING OAKS	LN	3	2	BLUE CREEK ESTATES 2	PUD	\$ 3,799	35
1 & 2 FAMILY, ADD OR ALTER-2	ENTRUST REALTY	547	02/05/14	313		FOREST	DR	8	9	WESTWOOD ESTATES	R1	\$ 10,000	180
1 & 2 FAMILY, ADD OR ALTER-2	D & S SPECIALTY	552	02/14/14	2623		QUANAH PARKER	TR	14	7	WILDWOOD GREEN #2	R1	\$ 8,500	250
1 & 2 FAMILY, ADD OR ALTER-2	DROESCHER, GEORGE & DONNA	639	02/12/14	427		ELMCREST	DR	2	10	WOODCREST EST #6	R1	\$ 95,000	450
1 & 2 FAMILY, ADD OR ALTER-2	GREEN OKIE, LLC	647	02/10/14	524		LAMS	DR	25	1	CAMBRIDGE ADD #3	R1	\$ 21,200	600
1 & 2 FAMILY, ADD OR ALTER-2	A A QUALITY	835	02/20/14	4108		SAM GORDON	DR	3	2	BROOKHAVEN #36	R1	\$ 14,000	304
1 & 2 FAMILY, ADD OR ALTER-2	FREDGREN, TOM	915	02/24/14	648	S	LAHOMA	AVE	23	3	LANDT ADD	R1	\$ 9,000	224
1 & 2 FAMILY, ADD OR ALTER-2	C.A. MCCARTY CONSTRUCTION LLC	925	02/24/14	1912		HALLBROOKE	DR	10A	13	HALLBROOKE ADD #2	R1	\$ 5,000	160
1 & 2 FAMILY, ADD OR ALTER-2	CHAMPION WINDOWS & PATIO ROO	952	02/25/14	240		BARBOUR	AVE	16	7	WESTFIELD MANOR ADDITION	R1	\$ 35,993	880
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	1045	02/28/14	112		MCSHA	PL	4	3	CAMBRIDGE ADD #8	R1	\$ -	180
1 & 2 FAMILY, PAVING-2	RILEY CONCRETE LLC	751	02/17/14	2113		PARKLAND	WAY	17	4	WESTWOOD ESTATES NORTH A	R1	\$ 6,900	545
1 & 2 FAMILY, PAVING-2	THOMPSONS EXTERIOR	810	02/19/14	1916		TIFFANY	DR	9	7	CHISHOLM TRAIL EST SEC 2	R1	\$ 9,100	741
1 & 2 FAMILY, PAVING-2	KEAR CONSTRUCTION INC	898	02/21/14	216		MILLBURY	RD	14	6	THE VINEYARD PHASE II	PUD	\$ 3,700	412
1 & 2 FAMILY, STORAGE BLDG-2	MARRIOTT, ROBERT	91	02/25/14	1417		OKLAHOMA	CT	32	2W	NOT SUBDIVIDED	R1	\$ 50,000	400
1 & 2 FAMILY, STORAGE BLDG-2	QUALITY BUILDINGS INC.	529	02/11/14	105		SUMMIT RIDGE	AVE	12	2	SUMMIT LAKES ADD #3	R1	\$ 2,300	140
1 & 2 FAMILY, STORAGE BLDG-2	CEDARLAND HOMES	742	02/14/14	4404		WARRINGTON	CIR	3	2	CARRINGTON PLACE ADD #3	R1	\$ 16,000	333
1 & 2 FAMILY, STORAGE BLDG-2	S & L CREATIONS	766	02/18/14	3903		GREEN HILLS	CT	4	1	CHERRY CREEK #2	R1	\$ 2,480	120
1 & 2 FAMILY, STORAGE BLDG-2	ELLIOTT, MATTHEW	767	02/18/14	5400		HIDEAWAY HOLLOW	RD	1	2W	NOT SUBDIVIDED	A2	\$ 9,500	1,200
1 & 2 FAMILY, STORAGE BLDG-2	CLARK HANDYMAN	830	02/20/14	8301		ETOWAH	RD	20	1W	NOT SUBDIVIDED	A2	\$ 95,000	10,000
1 & 2 FAMILY, STORAGE BLDG-2	BBM OF OKC	909	02/24/14	15775	E	ROCK CREEK	RD	16	1E	SUMMIT LAKES ADD #3	A2	\$ 22,000	1,200
1 & 2 FAMILY, STORAGE BLDG-2	CLABORN, TRAVIS	1012	02/27/14	3017		RIDGE LAKE	BLVD	37	2	SUMMIT LAKES HILLS ESTATES	R1	\$ 8,500	1,100
1 & 2 FAMILY, STORAGE BLDG-2	COJAC PORTABLE BUILDINGS	1047	02/28/14	818		RIVER VIEW	DR	6	1	WILDWOOD ESTATES	RE	\$ 5,364	288
1 & 2 FAMILY, STORAGE BLDG-2	ALL AMERICAN BARN BUILDERS	1053	02/28/14	2855	SE	84TH	AVE	9	1W	NOT SUBDIVIDED	A2	\$ 15,700	2,400
1 & 2 FAMILY, SWIMMING POOL-3	SIGNATURE CUSTOM POOLS	433	02/05/14	6		BINGHAM	PL	15	3	BROOKHAVEN #01	R1	\$ 25,000	650
1 & 2 FAMILY, SWIMMING POOL-3	ACTION POOLS, INC.	517	02/10/14	3313		TECUMSEH MEADOW	WAY	12	2	TECUMSEH MEADOWS ADD #1	R1	\$ 30,000	465
1 & 2 FAMILY, SWIMMING POOL-3	ABES RON WOFFORD BUILDER	788	02/18/14	3726	NW	STERLING	ST	6	3	MARLATT ADD	R1	\$ 24,000	1,056
1 & 2 FAMILY, SWIMMING POOL-3	PLEASANT POOLS	816	02/26/14	4105		PENRITH	PL	15	2	BROOKHAVEN #32	R1	\$ 31,697	278
1 & 2 FAMILY, SWIMMING POOL-3	PLEASANT POOLS	817	02/26/14	4609		KINGSLAND	RD	4	1	CARRINGTON PLACE ADD #8	R1	\$ 31,500	500
1 FAMILY, MANUFACTURED HOME-2	HUDSON, JANE	326	02/21/14	3301		SILVERADO	WAY	27	2W	BOESKEN ACRES	A2	\$ 24,900	1,216
2 FAMILY, NEW CONSTRUCTION	WILLIAMS, DAVID CONSTRUCTION	405	02/12/14	2301	NE	DEBARR	AVE	70	3	LARSH'S UNIVERSITY ADD	R3	\$ 205,000	2,534
2 FAMILY, NEW CONSTRUCTION	WILLIAMS, DAVID CONSTRUCTION	406	02/13/14	729		DEBARR	AVE	70	3	LARSH'S UNIVERSITY ADD	R3	\$ 205,000	2,534
3+ FAMILY, FIRE REPAIR	WILLIAMS, ROBERT	477	02/11/14	1345	NE	12TH	AVE	12	A	LAKECREST ESTATES	RM6	\$ 30,000	950
3+ FAMILY, FIRE REPAIR	WILLIAMS, ROBERT	478	02/11/14	1345	NE	12TH	AVE	12	A	LAKECREST ESTATES	RM6	\$ 30,000	950
3+ FAMILY, FOUNDATION PERMIT-2	P7 DEVELOPMENT, LLC.	167	02/13/14	3301	SE	12TH	AVE	9	2W	NOT SUBDIVIDED	PUD	\$ 39,408	6,589
3+ FAMILY, FOUNDATION PERMIT-2	P7 DEVELOPMENT, LLC.	168	02/13/14	3301	SE	12TH	AVE	9	2W	NOT SUBDIVIDED	PUD	\$ 30,723	4,283
3+ FAMILY, FOUNDATION PERMIT-2	P7 DEVELOPMENT, LLC.	169	02/13/14	3301	SE	12TH	AVE	9	2W	NOT SUBDIVIDED	PUD	\$ 30,723	4,283
3+ FAMILY, FOUNDATION PERMIT-2	P7 DEVELOPMENT, LLC.	171	02/13/14	3301	SE	12TH	AVE	9	2W	NOT SUBDIVIDED	PUD	\$ 43,508	6,289
3+ FAMILY, FOUNDATION PERMIT-2	P7 DEVELOPMENT, LLC.	172	02/13/14	3301	SE	12TH	AVE	9	2W	NOT SUBDIVIDED	PUD	\$ 41,873	4,283
3+ FAMILY, FOUNDATION PERMIT-2	P7 DEVELOPMENT, LLC.	178	02/13/14	3301	SE	12TH	AVE	9	2W	NOT SUBDIVIDED	PUD	\$ 47,469	6,293
3+ FAMILY, FOUNDATION PERMIT-2	P7 DEVELOPMENT, LLC.	178	02/13/14	3301	SE	12TH	AVE	9	2W	NOT SUBDIVIDED	PUD	\$ 43,508	6,293
SEASONAL STORAGE CONTAINER	SOONER ROLL-OFF	208	02/18/14	2000	NE	168TH	AVE	21	1E	NOT SUBDIVIDED	A2		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	470	02/03/14	3308		BROCE	CT	7	1	BROCE INDUSTRIAL PARK #1	11		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN	605	02/07/14	2370		INDUSTRIAL	BLVD	3	1	NORMAN INDUSTRIAL TRACT	11		
TEMPORARY ROLL-OFF, OTHER	RUBICON GLOBAL	729	02/14/14	700		ED NOBLE	PKY	5	1	PARKWAY PLAZA ADD	C2		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	864	02/24/14	113		HAL MULDRLOW	DR	5	1	PEARSON EST #1	C2		
TEMPORARY ROLL-OFF, OTHER	WASTE MANAGEMENT	939	02/25/14	1200	W	ROCK CREEK	RD	1	2	NOT SUBDIVIDED	12		
TEMPORARY ROLL-OFF, RESIDENTIAL	MARRIOTT, ROBERT	699	02/12/14	1417		OKLAHOMA	AVE	32	2W	NOT SUBDIVIDED	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	737	02/17/14	124	W	LINN	ST	21	1	LARSH ADD #1	R3		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	739	02/14/14	800	S	PONCA	AVE	1	9	CLASSEN-MILLER ADDITION	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	781	02/18/14	729		VICKSBURG	AVE	1	1	COLONIAL EST # 8	RM2		

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Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area										
TEMPORARY ROLL-OFF RESIDENTIAL	CITY OF NORMAN-SANITATION	787	02/19/14	6901	NE	72ND INTERSTATE	AVE DR	37	1W	NOT SUBDIVIDED	A2												
TEMPORARY ROLL-OFF RESIDENTIAL	CITY OF NORMAN-SANITATION	867	02/21/14	6777	SE	132ND THOMPSON	AVE DR	13	1W	RUPPERT'S ADD	A2												
TEMPORARY ROLL-OFF RESIDENTIAL	CITY OF NORMAN-SANITATION	1008	02/27/14	4400	SE	132ND THOMPSON	AVE DR	13	1W	PLUMWOOD HEIGHTS	A2												
TEMPORARY ROLL-OFF RESIDENTIAL	CITY OF NORMAN-SANITATION	1029	02/28/14	306	N	UNIVERSITY	BLVD	4	1	NORMAN, ORIGINAL TOWNSHIP	R1												
TEMPORARY ROLL-OFF RESIDENTIAL	FINNELL, JACK E	714	02/13/14	503	N	UNIVERSITY	BLVD	2	90														
<b>Total Permits</b> 258 Average Valuation \$ 8,242 Total Valuation \$ 2,126,337												Average Project Area \$ 309	Total Project Area \$ 79,723										
1 & 2 FAMILY STORM SHELTER-3	1 & 2 FAMILY, ADD OR ALTER-2	0	0	0	0	0	0	0	0	0	0	0	0										
218	9	0	0	0	0	0	0	0	0	0	0	0	0										
\$756,762	\$198,693	\$0	\$19,700	\$226,844	\$142,197	\$0	\$0	\$60,000	\$410,000	\$34,900	\$0	\$2,126,337	\$258										
1 & 2 FAMILY, FIRE REPAIR 1 & 2 FAMILY, SWIMMING POOL-3 1 & 2 FAMILY, STORAGE BLDG-2 1 & 2 FAMILY, ADD OR ALTER-2 1 & 2 FAMILY, MANUFACTURED HOME-2 2 FAMILY, NEW CONSTRUCTION 3+ FAMILY, FIRE REPAIR 3+ FAMILY, ADD OR ALTER 3+ FAMILY, NEW CONSTRUCTION 3+ FAMILY, FOUNDATION PERMIT-2												1 & 2 FAMILY CARPO RT-2	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Total of Add/Alt Permits plus Other Permits 247 \$1,404,196												0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	

**REVITALIZATION 9C**

**REVITALIZATION DIVISION**  
**Community Development Block Grant (CDBG)**  
Citizen Participation

Funding for FYE 2014 is **\$761,709 for CDBG and \$319,118 for HOME**. Citizen participation for FYE 2015 began with neighborhood meetings last summer and a Community Dialogue in September. An additional Policy Committee meeting is scheduled for April 2, 2014 before taking the application package to City Council in April 2014. Citizen participation for FYE 2016 will begin with a Community Dialogue on September 3, 2014. The meeting will be held in the multi-purpose room at 201 West Gray at 7:00 p.m.

**Housing Programs**

July 2013 - February 2014:

**HOME**

9 rehabilitation projects have been qualified with 4 completed, 3 under contract, specifications being prepared on 1, and 1 needing initial inspection.

**CDBG**

- 4 rehabilitation projects have been qualified with 3 completed and 1 under contract.
- 7 emergency repairs have been qualified with 7 completed.
- 2 accessibility modifications have been qualified with 2 completed.

**Code Compliance**

Code Compliance investigated 302 complaints in February which included weeds, health, inoperative vehicles, off-street parking, kennels, dilapidated structures, right-of-way encroachments, signs, and zoning violations. 284 cases were closed in February with 397 remaining open. City-wide proactive enforcement began on March 15, 2012.

**PROACTIVE INFORMATION**

[#of violations/# of properties on which violations were found]

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
06	72/46	137/84	0/0	39/23	9/7	8/8	4/4	37/35	13/13	5/5	3/3	5/5
07	19/16	3/3	10/9	21/20	4/4	5/5	13/13	20/19	5/5	7/7	147/130	80/68
08	342/290	117/98	112/106	72/64	150/97	193/151	179/160	282/231	245/198	231/171	19/19	87/74
09	126/129	154/141	493/383	272/268	124/109	188/173	177/153	137/130	262/239	299/254	201/175	99/87
10	131/112	157/131	203/196	316/274	189/167	220/185	170/152	141/135	139/121	54/49	93/91	29/27
11	107/99	60/55	109/99	150/131	266/204	99/83	100/80	144/123	100/91	54/50	43/37	26/24
12	92/81	93/69	392/327	698/616	579/502	462/417	284/257	350/294	403/340	392/283	293/171	122/111
13	316/281	304/241	441/271	428/373	468/367	307/272	410/369	823/690	215/167	203/165	194/175	132/113
14	204/181	122/101										

**Work Orders, Owner Abatement after Work Order Issued, and Liens Filed**  
**FYE 2014**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Work Orders	91	186	63	39	12	5	2	5					<b>403</b>
Owner Abated	23	72	21	17	2	0	1	5					<b>141</b>
Liens Filed	27	0	16	3	6	0	24	1					<b>77</b>

Code compliance inspectors continue enforcement of the sign ordinance. All signs found in the rights-of-way and in sight triangles are being removed. 1,710 signs were pulled in FYE 10; 4,653 were pulled in FYE 11; 681 in FYE 2012; and 2,049 in FYE 2013. The table below shows signs pulled to date this fiscal year.

Signs Pulled From Rights-of Ways FYE 2014

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Signs Pulled	69	16	123	278	96	188	225	58					1053

### Oil & Gas

Oil & gas inspections continued with 164 operating oil wells. Well site being prepared on a lease on City property. There were no pipeline location issues in February. There were several incidents of lines cut in February on a development location.

### Historic District Commission

The Commission met on February 3, 2014.

Reports on the continuation of Certificates of Appropriateness were as follows: 549 S. Lahoma Motion for Summary Judgment Hearing is March 23, 2014 and the Pre-Trial Conference, if required, is set for April 23, 2014; 720 W. Boyd project was unanimously recommended as a nomination for the National Register; 410 S. Peters owners are seeking a moving contractor; 517 S. Lahoma applicant has received building permits but no work yet; 322 Alameda has 30 months to complete and owner still plans to proceed; 321 Duffy windows should be replaced within a month; 640 Chautauqua project going well and should be completed in 3-4 weeks; 712 Miller project should begin this month; 428 Chautauqua no progress; and 727 Chautauqua applicant is in the process of getting bids.

Request for a COA for 820 Miller was postponed by applicant request.

Request for COA for 607-609 S. Lahoma to demolish an existing one-story structure at the back edge of the lot and to build a covered parking canopy over a revised parking configuration was approved.

Request for COA for 321 Duffy to remove the current front porch steps and replace with steps that do not flare and will meet code was approved.

Staff reported that SHPO awarded 2014 Citations of Merit to Brent Swift and Mike Brinkley and Lynda Donley. Commissioner Anais Starr announced that, after 9 years, she was retiring from the Commission.

Next meeting is scheduled for March 3, 2014.

### Homeless Activities

The **Continuum of Care** Steering Committee on homelessness has changed to quarterly meetings with a smaller group meeting monthly.

There were eight 2013 renewal applications approved through the Continuum of Care for five agencies. East Main Place for \$43,895; COCAA for \$32,769; Progressive Independence for \$41,593; HOPE Community Services for \$90,220; and Food and Shelter for four grants for \$51,337, \$31,680, and two for \$11,892. One new application for Food and Shelter for \$23,313 and a planning grant for \$10,000 were approved.

2014 Applications for the Continuum of Care were due in to HUD on February 4, 2014 with eight renewals submitted.

2013 Emergency Solutions Grants were submitted directly to ODOC by three agencies, but the Salvation Army chose to back out. These applications were coordinated to equal the estimated funding available for Norman of \$179,848. The grant contracts are as follows: Food and Shelter for \$100,000; and Thunderbird Clubhouse for \$79,848. No word has been received on the 2014 grants, but the agencies will again submit directly to ODOC, not through the City.

### **Smalley Army Reserve Center**

The deed was received and filed on September 25, 2012. Keys were transferred on September 27<sup>th</sup>. A contract for architectural services for plans and specifications for the required rehabilitation was approved with Architects in Partnership by the City Council in August 2010. Construction began July 26, 2013. Work was completed in January 2014 by Downey Contracting, LLC. Some IT work and other contracts through the Police Department will continue. Final acceptance and a small change order were approved by the City Council in February 2014. Once phones are available, staff will begin to occupy the building.

**COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRESS REPORT  
March 1, 2014**

<u>Project Description &amp; Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
<b>YEARS ONE THRU THIRTY-ONE (FY 1975/06)</b>	<b>\$ 32,212,751</b>	<b>100%</b>
<b>YEAR THIRTY-TWO (FY 2006/07)</b>	<b>\$ 1,480,629</b>	<b>98.21%</b>
All projects completed prior to 7/2012 except those itemized below:		
1. Park Projects (Original budget \$0 + \$79,969 from Streets)	\$ 79,969	77.48%
<b>YEAR THIRTY-THREE (FY 2007/08)</b>	<b>\$ 1,448,917</b>	<b>97.17%</b>
All projects completed prior to 7/2012 except those itemized below:		
1. Street Improvement	\$ 48,181	0.00%
2. Park Projects (Original budget \$0 + \$17,998 from Streets)	\$ 17,998	100.00%
<b>YEAR THIRTY-FOUR (FY 2008/09)</b>	<b>\$ 1,396,192</b>	<b>94.64%</b>
All projects completed prior to 7/2012 except those itemized below:		
1. Park Projects (Original Budget \$0 + \$89,698 from Street Projects)	\$ 100,092	24.98%
<b>YEAR THIRTY-FIVE (FY 2009/10)</b>	<b>\$ 1,503,773</b>	<b>96.59%</b>
All projects completed prior to 7/2012 except those itemized below:		
1. Park Projects	\$ 124,262	58.49%
2. HOME 09	\$ 632,844	96.25%
<b>YEAR THIRTY-SIX (FY 2010/11)</b>	<b>\$ 1,516,000</b>	<b>91.68%</b>
(Original Budget \$1,510,773+ \$5,227 Program Income)		
All projects completed prior to 7/2012 except those itemized below:		
1. Park Projects	\$ 131,150	52.55%
2. Housing Rehabilitation (Original Budget \$418,525 + \$4,813 PI)	\$ 423,338	100.00%
3. HOME 10 (Original Budget \$599,304 + \$15,000 PI)	\$ 614,304	91.66%
<b>YEAR THIRTY-SEVEN (FY 2011/12)</b>	<b>\$ 1,306,077</b>	<b>84.69%</b>
(Original Budget \$1,305,376 + \$12,701 Program Income)		
All projects completed prior to 7/2012 except those itemized below:		
1. Neighborhood Projects	\$ 25,000	39.67%
2. Housing Rehabilitation (Original Budget \$413,230 +701 PI)	\$ 413,931	86.37%
4. HOME 11 (Original Budget \$527,597+\$12,000 PI)	\$ 539,597	72.92%
<b>YEAR THIRTY-EIGHT (FY 2012/13)</b>	<b>\$ 1,125,147</b>	<b>50.17%</b>
(Original Budget \$1,107,303 + \$17,844 PI)		
1. Neighborhood Projects	\$ 40,000	37.00%
2. Housing Rehabilitation (Original Budget \$381,787 + \$4,844 PI)	\$ 386,631	57.28%
3. Admin & Planning	\$ 147,776	70.45%
4. HOME 12 (Original Budget \$368,420 + \$13,000 PI))	\$ 381,420	16.74%
<b>YEAR THIRTY-NINE (FY 2013/14)</b>	<b>\$ 1,080,827</b>	<b>22.79%</b>
(Original Budget \$1,080,827)		
1. CART	\$ 25,000	73.89%
2. Health for Friends	\$ 16,416	19.20%
3. Bridges	\$ 1,000	100.00%
4. Aging Services of Cleveland County	\$ 2,500	100.00%
5. Meals on Wheels	\$ 7,000	100.00%
6. Bethesda Alternative	\$ 5,000	0.00%
7. Community After School Program	\$ 3,500	0.00%
8. Community Sevices Building, Inc.	\$ 40,000	100.00%
9. Thunderbird Clubhouse	\$ 1,500	0.00%
10. Progressive Independence	\$ 3,000	0.00%
11. United Way Helpline	\$ 2,500	100.00%
12. Among Friends	\$ 1,500	100.00%
13. Food & Shelter for Friends	\$ 10,000	58.67%
14. Center for Children and Families	\$ 2,500	100.00%
15. East Main Place	\$ 10,000	100.00%
16. Housing Rehabilitation (Original Budget \$477,951)	\$ 477,951	23.52%
17. Admin & Planning	\$ 152,342	54.30%
18. HOME 13 (Original Budget \$319,118)	\$ 319,118	0.00%

**TARGET AREA PROJECTS NOT COMPLETED**

<u>Project Description &amp; Status</u>	<u>Budget</u>	<u>% Expenditures</u>
<b>1. CDBG AND HOME Housing Projects</b>	CDBG \$ 413,931 Year 37	86.37%
	\$ 386,631 Year 38	57.28%
	\$ 477,951 Year 39	23.52%

CDBG Housing Programs include the administration for the following:

Deferred Payment Loans, Emergency Repairs, and Accessibility Modifications

- 3 Deferred Payment Loans Completed
- 1 Rehabilitation Deferred Payment Loans under contract
- 7 Emergency Repair Loans Completed
- 0 Emergency Repair Loans Under Contract
- 2 Accessibility Modifications Completed

HOME \$ 614,304	2010	91.66%
\$ 527,597	2011	72.92%
\$ 381,420	2012	10.32%
\$ 319,118	2013	0.00%

HOME Housing Programs include the administration for the following:

Reconstruction Program, Deferred Payment loans, Acquisition of Rental Units, Fair Housing, and CHDO Activities

- 3 Rehabilitation Deferred Payment Loans Under Contract
- 4 Rehabilitation Deferred Payment Loans Completed

<b>2. Neighborhood Improvements</b>	\$ 79,969 Year 32	77.48%
All funding will be utilized for park improvements in the five neighborhood parks; McGeorge; Cate; Centennial; Updegraff, and in two additional locations in the Larsh/Miller neighborhood	\$ 66,179 Year 33	100.00%
Placemaking projects in all five neighborhoods. Street improvements on Porter: Frank - Hughbert. Solar powered speed indicators for Jones at Wilson School.	\$ 89,698 Year 34	24.98%
	\$ 124,262 Year 35	58.49%
	\$ 131,150 Year 36	52.55%
	\$ 25,000 Year 37	39.67%
	\$ 25,000 Year 38	37.00%
<b>3. Bethesda Alternative</b>	\$ 5,000 Year 39	0.00%

Funds are for purchase of equipment.

Clientele served by Bethesda Alternative are of a presumed benefit according to CDBG regulations.

Income data is not recorded.

Clients have received services since July 2013.

<b>4. CART</b>	\$ 25,000 Year 39	56.78%
Funds are for bus passes and other transportation services for low to moderate income persons.		
3,483 Passes issued since July 2013.		

<b>5. Health for Friends</b>	\$ 16,416 Year 39	19.20%
Funds are for the support of the Dental Clinic		
Clientele served by Health for Friends are of a presumed benefit according to CDBG regulations. Income data is not recorded.		
629 Clients have received medical and dental services since July 2013.		

<b>6. Food &amp; Shelter for Friends</b>	\$ 10,000 Year 39	48.70%
Funds are for assistance with utility cost associated with the operation of the facility		
Clientele served by Food and Shelter for Friends are of a presumed benefit according to CDBG regulations.		
26,117 Clients have received free meals since July 2013.		
61 Unduplicated Clients have received housing since July 2013.		

<b>7. HELPLINE</b>	\$ 2,500 Year 39	100.00%
School supplies furnished through the ABC 123 Program.		
86 Persons Served since July 2013.		

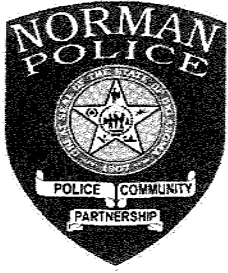


**TARGET AREA PROJECTS NOT COMPLETED**

<u>Project Description &amp; Status</u>	<u>Budget</u>	<u>% Expenditures</u>
<b>8. Community Services Building</b> Funds are for partial replacement of the mechanical system at the Community Services Building. 17,829 Clients have received services from agencies located in the CSBI building.	\$ 40,000	Year 39 100.00%
<b>9. Progressive Independence</b> Funds are for the purchase of medical equipment and the Open Doors Program. Households Assisted since July 2013.	\$ 3,000	Year 39 0.00%
<b>10. Meals on Wheels</b> Funds will provide meals for very low income clients. 1,400 Scholarship meals provided to clients since July 2013.	\$ 7,000	Year 39 100.00%
<b>11. Community After School Program</b> Funds are for scholarships for low income participants and purchase of supplies Number of clients served since July, 2013.	\$ 3,500	Year 39 0.00%
<b>12. Thunderbird Clubhouse</b> Funds are for the purchase of supplies for a ready to work program. Clientele served by Thunderbird clubhouse are of a presumed benefit according to CDBG regulations. 623 Number of clients served since July, 2013.	\$ 1,500	Year 39 0.00%
<b>13. Bridges</b> Funds are for support of the student computer lab and the Life Skills Program Clientele served by Bridges are of a presumed benefit according to CDBG regulations. 41 Number of clients served since July 2013. Income data not recorded.	\$ 1,000	Year 39 100.00%
<b>14. Center for Children &amp; Families</b> Funds are for the purchase of supplies for the Kennedy Neighborhood Center. 34 Number of clients served since July 2013.	\$ 2,500	Year 39 100.00%
<b>15. Among Friends Activity Center</b> Funds are for the purchase of meals Clientele served by Among Friends are of a presumed benefit according to CDBG regulations. Income data is not recorded. 375 Number of clients served meals since July 2013.	\$ 1,500	Year 39 100.00%
<b>16. East Main Place</b> Funds are to assist with the utilities and maintenance of facility. Clientele served by East Main Place are of a presumed benefit according to CDBG regulations. Income data is not recorded. 127 clients served since July 2013.	\$ 10,000	Year 39 0.00%
<b>17. Aging Services of Cleveland County</b> Funds are to provide monthly scholarships for elderly residents residing at Rose Rock Villa to offset costs for congregate meal program. 231 clients served since July 2013.	\$ 2,500	Year 39 85.48%

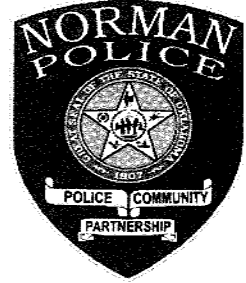
**POLICE**

**10**



# Administrative Summary

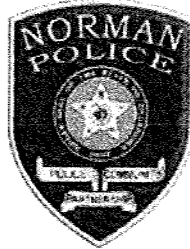
## February



### Operations

	<u>Current</u>		<u>Year-To-Date</u>	
	14	13	14	13
<b>Part I Crimes</b>	<b>351</b>	<b>296</b>	<b>773</b>	<b>666</b>
Murder	1	1	1	1
Rape	2	10	5	15
Robbery	7	7	15	12
Agg. Ass.	3	4	10	12
Burglary	58	63	123	136
Larceny	269	199	568	456
Auto Theft	11	12	50	34
Arson	0	0	1	0
<b>Part II Crimes</b>				
DUI/APC	51	58	97	93
Drunkenness	54	54	98	111
Drug Violations	134	107	298	272
Littering	2	2	5	2
Forgery	28	22	60	22
Vandalism	70	50	135	115
Others	711	653	1,557	1,459
<b>Total Crime</b>	<b>1401</b>	<b>1242</b>	<b>3023</b>	<b>2740</b>
<b>Collisions</b>				
Fatality	1	0	1	1
Injury	57	50	115	109
Non-Injury	129	192	263	361
<b>Miscellaneous</b>				
CAD Activity (Total)	9112	8086	18962	16853
Calls for Service (Police)	4676	4714	9810	9727
Citations	1760	1232	3695	2660
Warnings	1859	752	3416	1552
Community Activity (Hours)	604	368	1072	733
Avg Emergency Reponse Time (Min)	4.59			
Avg Non-Emerg Response Time (Min)	6.85			
Avg Call Time (Hours)	0.78			

# **Crime Free Multi-Housing Program February 2014**



**Teddy Wilson**  
MASTER POLICE OFFICER  
Commission #0615  
teddy.wilson@normanok.gov

**Norman Police Department**  
201-B West Gray St.  
Norman, OK 73069  
(405)366-5438

**Integrity \* Accountability \* Mutual Respect \* Service Attitude \* Partnerships**

During the month of February, the Norman Crime Free Program hosted the second manager training course. As a result of the course, 5 additional properties were added to the program. The properties include 3 traditional apartment communities (Sooner Crossing, Garland Square and Country Village) and 2 condominium communities (Cottonwood Ridge and Quorum). There were 17 individuals in attendance at the training course which included officers from the Oklahoma City Police Department and the McAlester Police Department. By attending the training course the officers are now certified to start the program in their city. The McAlester Police Department is planning to start the program as soon as possible. I have already been contacted by one property in attendance to conduct the phase 2 security survey. I hope to complete the survey within the next couple of weeks.

**ANIMAL CONTROL**

**10A**

**ANIMAL CENTER DIVISION  
PRELIMINARY REPORT FORM  
February 2014**

OPERATIONAL INFORMATION	FY2014		FY2013	
	This Month	Year to Date	This Month	Year to Date
<b>DOGS:</b>				
Number on hand from last month	54		92	
Number impounded this month	111	960	156	1,045
Owner relinquish	9	60	23	142
In field pickup	0	8		4
Adoption returns	3	16		
Disposal	4	26	5	33
Picked up dead	2	31	5	34
Number redeemed	19	209	20	196
Number adopted to public	44	346	58	313
Number turned to rescues	20	119	30	201
Number euthanized - Adoptable	1	29	6	48
Number euthanized - Non adoptable	7	105	20	174
Number died for unknown reason	0	2	1	18
Number fostered	16	92	1	2
Escaped	0	2	1	1
Total now on hand	52		102	
<b>CATS:</b>				
Number on hand from last month	20		22	
Number impounded this month	58	769	54	641
Owner relinquish	9	91	5	67
In field pickup	0	29		3
Adoption returns	0	3		
Disposal	0	59	6	96
Picked up dead	7	72	14	87
Number redeemed	0	6	1	9
Number adopted to public	10	173	14	121
Number turned to rescues	15	133	23	228
Number euthanized - Adoptable	3	25	0	44
Number euthanized - Non adoptable	17	247	17	166
Number died for unknown reason	3	9	0	4
Number fostered	5	51	0	0
Escaped	1	4	0	0
Total now on hand	17		1	
<b>MISCELLANEOUS:</b>				
Domesticated Animals	0	8	1	10
Wildlife	55	623	290	761
TOTAL	55	631	291	771

NOTES:

	FY2014		FY2013	
<b>SAFETY REPORT</b>	This Month	Year to Date	This Month	Year to Date
Injuries on the Job	0	7	0	5
City Vehicle Damaged	0	0	0	2
Vehicle Accidents Reviewed	0	1	0	1
a. Employee Responsible	0	0	0	1
b. Employee Not Responsible	0	1	0	0

<b>PET LICENSES ENFORCEMENT ACTION</b>	This Month	Year to Date	This Month	Year to Date
<b>January to December</b>				
Total Licenses Sold (Annual)	286	902	443	1,052
Citations Issued (AWO)	37	182	33	98
Citations Issued (Private Citizen)	1	4	0	0
Warnings Issued	2	25	14	75

<b>FINANCIAL INFORMATION</b>	This Month	Year to Date	This Month	Year to Date
10-1531 Amount - dog redemption	\$895.00	\$7,415.00	\$355.00	\$5,930.00
10-1532 Amount-dog adoption	\$2,580.00	\$19,090.00	\$3,420.00	\$17,960.00
10-1531 Amount-cat redemption	\$0.00	\$275.00	\$0.00	\$190.00
10-1532 Amount-cat adoption	\$600.00	\$9,255.00	\$780.00	\$6,270.00
10-1531 Amount-misc. redemption	\$0.00	\$55.00	\$0.00	\$0.00
10-1532 Amount-Misc. adoption	\$0.00	\$35.00	\$60.00	\$160.00
10-1533 Miscellaneous	\$405.00	\$7,624.00	\$1,360.00	\$4,835.00
<b>TOTAL</b>	<b>\$4,480.00</b>	<b>\$43,749.00</b>	<b>\$5,975.00</b>	<b>\$35,345.00</b>
Donation 010-0000-227.24-31	\$329.00	\$23,834.46	\$141.00	\$14,848.20
Donation account balance		<b>\$55,814.96</b>		\$30,660.50

<b>Liability payback (July to June)</b>	This Month	Year to Date	This Month	Year to Date
<b>2003 Adoption expansion</b>				
Payback Balance	\$9,550.00		\$29,849.50	
22-L432 Liability - pet licenses	\$1,652.00	\$14,585.00	\$2,413.50	\$15,214.00
<b>TOTAL (New Balance)</b>	<b>\$7,898.00</b>		<b>\$27,436.00</b>	

NOTES:

Replacement CPL \$1.50

SPAY / NEUTER PROCEDURES	FY2014		FY2013	
	This Month	Year to Date	This Month	Year to Date
Dogs	32	276	51	293
Cats	6	120	10	143
<b>TOTAL</b>	<b>38</b>	<b>396</b>	<b>61</b>	<b>436</b>

ANIMAL BITES July to June	FY2014		FY2013	
	This Month	Year to Date	This Month	Year to Date
Dogs	3	27	3	40
Cats	0	7	1	2
Other	0	1	0	1

**SUMMARY**

Dogs returned to the owner prior to coming to the shelter

6	City pet license
3	Rabies tag
1	Microchips
1	Personal ID tag
	Knew animal do to prior contact
5	Neighbor told officer
1	Lost & Found slip at shelter
<b>17</b>	<b>Total</b>



Incident No.	Offense	Court	
2014-01586	Rabies Vacc/Shots	Municipal court	
2014-01598	Rabies Vacc/Shots	Municipal court	
2014-01598	City Pet License	Municipal court	
2014-01660	Rabies Vacc/Shots	Municipal court	
2014-01660	City Pet License	Municipal court	
2014-01771	Rabies Vacc/Shots	Municipal court	
2014-01771	City Pet License	Municipal court	
2014-01939	Rabies Vacc/Shots	Municipal court	
2014-01939	City Pet License	Municipal court	
2013-02033	Rabies Vacc/Shots	Municipal court	
2014-02033	City Pet License	Municipal court	
2014-02114	Rabies Vacc/Shots	Municipal court	
2014-02114	City Pet License	Municipal court	
2014-02330	Rabies Vacc/Shots	Municipal court	
2014-02330	City Pet License	Municipal court	
2014-02717	Rabies Vacc/Shots	Municipal court	
2014-02717	City Pet License	Municipal court	
2014-01601	Confinement of an animal	Municipal court	
2014-01601	City Pet License	Municipal court	
2014-01601	City Pet License	Municipal court	
2014-01730	Exposure report		
2014-01985	Rabies Vacc/Shots	Municipal court	
2014-01985	City Pet License	Municipal court	
2014-02280	Rabies Vacc/Shots	Municipal court	
2014-02280	Exposure report		
2014-02280	City Pet License	Municipal court	
2014-01652	City Pet license	Municipal court	
2014-01781	Confinement of animal	Municipal court	Sign Complaint
2014-01781	City Pet license	Municipal court	
2014-01781	City Pet license	Municipal court	
2014-01781	City Pet license	Municipal court	
2014-01781	City Pet license	Municipal court	
2014-02327	Rabies Vacc/Shots	Municipal court	
2014-02327	City Pet License	Municipal court	
2014-02327	Rabies Vacc/Shots	Municipal court	
2014-02327	City Pet License	Municipal court	
2014-02698	City Pet License	Municipal court	

2014-01659	City Pet License	Municipal court
2014-02349	Exposure report	
2014-02529	Rabies Vacc/Shots	Municipal court
2014-02691	City Pet License	Municipal court

**PUBLIC WORKS**

**11**

DEPARTMENT OF PUBLIC WORKS  
MONTHLY PROGRESS REPORT  
CITY OF NORMAN, OKLAHOMA  
February 2014

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**ENGINEERING DIVISION**

**DEVELOPMENT**

The Development Coordinator processed 1 Certificate of Survey, 4 Final Plats and 2 Preliminary Plats for Planning Commission; 3 Final Plats for Development Committee review; and 2 Preliminary Plats and 3 Final Plats for City Council review. The Development Engineer reviewed 25 sets of construction plans and 6 punch lists. There were 284 permits reviewed and/or issued. Fees were collected in the amount of \$40,923.92.

**CAPITAL PROJECTS**

**Capital Projects:**

**I-35/Main Street Interchange:**

Construction on the I-35/Main Street Interchange reconstruction project will begin Monday, January 7, 2013. This is a \$30 million construction project awarded to a joint venture between Allen Contracting and Manhattan Road and Bridge of Oklahoma City. The project has an estimated completion date of March 2014. The construction contract allows the contractor to earn early completion incentive pay at \$15,000 a day with a maximum of 100 days, for an early completion date of December 2013. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The project involves the following items:

- Replace the existing Main Street interchange with a Single Point Urban Interchange (SPUI). The SPUI will include longer on and off ramps at I-35 and a wider Main Street Bridge. The SPUI will allow large volumes of traffic to negotiate the area using a single set of traffic lights mounted at the center of the bridge. This is the second SPUI interchange in the State of Oklahoma; the first SPUI is located at I-40 and Morgan Road.
- Widen I-35, one half mile north and south of Main Street, from four to six lanes
- Widen Main Street over I-35 from four lanes to six lanes

The contractor's activities this month are as follows:

- Completed the construction of the bridge abutment on the west side of I-35
- Completed the construction of the retaining wall on the west side of I-35
- Continued to place concrete pavement on Main Street
- Continued to construct the inside lanes on I-35
- Began to install the barrier wall on I-35

### **I-35/SH-9 East Interchange**

Construction of the first phase of the I-35/SH-9 East Interchange will begin on Sunday, November 17, 2013. This is a \$12 million construction project awarded to Sherwood Construction Company of Wichita, Kansas. The project has an estimated completion date of September 2014. The construction contract allows an early completion incentive pay of \$8,000 a day with a maximum of 90 days. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The project involves the following construction elements:

- Relocate the existing northbound I-35 to SH-9 East ramp. This ramp will temporarily tie in to the existing SH- 9 East roadway
- Build the new southbound I-35 to SH-9 East ramp
- New SH-9 East Bridge over I-35. This bridge will be located on the south side of the existing bridge.
- The first phase of the West Lindsey Street Widening Project storm water box culvert. This section of the box culvert will be constructed from the Canadian River to the north side of the new SH-9 East Bridge over I-35

The contractor's activities this month are as follow:

- Continued the earthwork for the southwest cloverleaf
- Continue the earthwork for the I-35 northbound to SH-9E eastbound ramp
- Completed construction of the center piers for the bridge over I-35
- Continue to construct the phase 1 portion of the Lindsey Street storm water box culvert
- Began to construct the east bridge abutment

### Sidewalk Programs

Construction is complete of sidewalk repairs and ramp improvement using the City's Downtown Sidewalk Program on the south side of Comanche Street from Santa Fe Ave. to James Garner Avenue

Construction is complete of sidewalk, curb and ramps in the downtown area on the east side of Crawford Avenue one half block south of Main Street to improve pedestrian access at the alley intersection.

# FEBRUARY 2014

## DEVELOPMENT COORDINATION, ENGINEERING, AND

### PERMIT REVIEW

FY 13-14 Associated Fees

#### Subdivision Development:

**Planning Commission/Dev Comm Review:**    This Month    Last Month    Total

\*Norman Rural Cert of Survey..1  
 \*Final Plats.....4  
 \*Preliminary Plats.....2  
 \*Short Form Plat.....0

#### City Council Review:

Certificate of Survey.....0  
 Preliminary Plat.....2  
 Final Plats.....3  
 Consent to Encroach.....0  
 Easement.....0  
 Closure of Easement & ROW..0  
 Release of Deferred Const.....0

#### Development Committee:

Final Plats.....3

\$7,865.00      \$735.00      \$37,670.00

#### Permits Reviewed/Issued:

(includes Offsite Construction fees)

\*\*Single Family.....44  
 \*\*\*Commercial.....26  
 Multi-Family.....0  
 Addition/Alteration.....9  
 House Moving.....2  
 Paving Only.....3  
 Storage Building.....5  
 Swimming Pool.....5  
 Storm Shelters.....183  
 Public Improvements.....7  
 Temporary Encroachments.....0  
 Fire Line Pits/Misc.....0  
 Flood Plain (@\$100.00 each).....0

**Total Permits**..... \$33,058.92      \$4,976.81      \$114,588.17

**Grand Total**..... \$40,923.92      \$5,811.81      \$153,458.17

\*\*\*\*Construction Plan Review occurrences      25      22      233

\*\*\*\*\*Punch Lists prepared.....      6      5      43

\* All Final Plat review completed within ten days.....PI # 13

\*\* All Single Family Permits were reviewed and completed within three days.....PI # 10

\*\*\* All Commercial Permits were reviewed and completed within seven days.....PI # 11

\*\*\*\* All Construction Plans were reviewed within ten days.....PI # 12

\*\*\*\*\*All Punch Lists prepared within one day of Final Inspection.....PI # 8

**FEBRUARY 2014**

**DEVELOPMENT COORDINATION,  
ENGINEERING, AND PERMIT REVIEW**

**KEN DANNER/TODD McLELLAN/DREW  
NORLIN**

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
PI #8 PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	6	100%
PI #10 SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	44	100%
PI #11 COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	26	100%
PI #12 CONSTRUCTION PLAN REVIEW W/I 10 DAYS	25	100%
PI #13 FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	7	100%

## **FLEET DIVISION**

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

### **Fuel Report**

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

### **Maintenance Report**

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

### **Productivity Report**

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.



## FLEET MANAGEMENT ACTIVITY REPORT

February

FYE 2014

### FUEL REPORT

IN GALLONS

	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>
Internal pumps	21,196.00	25,950.00	21,440.00
Outside - sublet	109.90	401.10	
<b>TOTAL</b>	<b>21,305.90</b>	<b>26,351.10</b>	<b>21,440.00</b>

	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	<b>19,298.16</b>	<b>22,571.10</b>	<b>6,333.96</b>	<b>15,106.04</b>

<b>FYE 2014 TO DATE CONSUMPTION</b>				
<b>TOTAL</b>	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	<b>143,379.59</b>	<b>182,289.50</b>	<b>41,702.72</b>	<b>118,590.31</b>

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$2.96	Low	\$2.70	UNLEADED	High	\$2.94	Low	n/a
DIESEL	High	\$3.16	Low	\$3.04	DIESEL	High	\$3.43	Low	n/a
CNG	High	\$0.82	Low	\$0.71	CNG	High	n/a	Low	n/a

### MAINTENANCE REPORT

REPAIR PARTS SOLD	\$39,001.16
TIRES SOLD	<u>\$25,732.58</u>
<b>TOTAL PARTS SOLD</b>	<b>\$64,733.74</b>

### PUBLIC CNG SALES

February	\$23,877.95
<b>FYE 2014 TO DATE</b>	<b>\$144,401.86</b>

**SUBLET REPAIRS** **\$9,787.79**

Life To Date CNG Sales:

TOTAL SOLD GALLONS TO DATE:	248,056
TOTAL SOLD DOLLARS TO DATE:	\$317,082

	Fiscal			
	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	33	37	32	279
EMERGENCY ROAD CALLS	7	11	17	222
PM SERVICES	130	115	82	711
DISASTER REPAIRS	0	0	0	3
WORK ORDERS	431	476	440	2,779
SCHEDULED REPAIRS	153	191	149	1,261
NON SCHEDULED REPAIRS	191	238	227	1,167

## Missed Preventive Maintenance

	COMPLETED	PENDING	TO DATE	PENDING
	FYE 13	FYE 13	FYE 14	FYE 14
CITY COUNCIL	0	0	0	0
FIRE ADMINISTRATION	2	0	0	0
FIRE TRAINING	0	0	0	0
FIRE PREVENTION	5	0	5	0
FIRE SUPPRESION	6	0	7	1
FIRE DISASTER PREPAREDNESS	0	0	5	1
ENGINEERING	1	0	1	0
UTILITIES (METER READERS)	0	0	0	0
INFORMATION SYSTEMS	0	0	0	0
FLEET MANAGEMENT	0	0	0	0
STREET MAINTENANCE	14	0	8	0
STORM WATER	0	0	5	0
TRAFFIC	3	0	0	0
SANITATION ADMINISTRATION	0	0		
SANITATION RESIDENTIAL	4	0	4	0
SANITATION COMMERCIAL	13	0	7	0
SANITATION TRANSFER	4	0	6	1
SANITATION COMPOST	2	0	2	0
SANITATION RECYCLE	1	0	2	0
SANITATION YARD WASTE	0	0	2	0
LINE MAINTENANCE ADMIN.	0	0	0	0
WATER LINE MAINTENANCE	8	0	8	2
SEWER LINE MAINTENANCE	0	0	5	0
PARK MAINTENANCE	5	0	7	1
PARKS & RECREATION	0	0	1	0
FORESTRY	0	0	0	0
PLANNING	0	0	0	0
PLANNING CDBG	0	0	0	0
WATER PLANT	0	0		
WATER RECLAMATION	5	0	1	0
UTILITIES - ENVIRONMENTAL	0	0		
BUILDING MAINTENANCE	2	0	1	0
CUSTODIAL	0	0	0	0
DEVELOPMENT SERVICES	0	0	0	0
CODE COMPLIANCE	0	0	0	0
ANIMAL CONTROL	7	0	4	0
POLICE ADMINISTRATION	0	0	1	0
POLICE STAFF SERVICES	4	0	4	1
POLICE CRIMINAL INVESTIGATIONS	5	0	8	3
POLICE PATROL	27	0	26	4
POLICE SPECIAL INVESTIGATIONS	1	0	1	0
POLICE COMMUNICATIONS	0	0	0	0
<b>TOTALS</b>	<b>119</b>	<b>0</b>	<b>121</b>	<b>14</b>

**Equipment Late for PM by Equipment Number**

**\*292-9708 to make PM Reschedule arrangements**

Unit #	Description	Division	Latest Meter	Due at Meter	Meter Past	DUE DATE	TIME DUE	SERVICE
1061	2008 Ford F250	Criminal Investigation	35,300	34,285	1,015	17-Feb	8:00	PMA
1191	2000 Echo EG350	Criminal Investigation	1	1	0	26-Feb	1:00	PMA
1009	2011 Chevy Impala	Criminal Investigation	22,428	21,307	1,121	4-Mar	8:00	PMA
0039	2003 Dodge Caravan	Fire Disaster	182,892	182,227	665	5-Mar	8:00	PMA
0023	2011 Pierce Velocity	Fire Suppression	27,598	26,813	785	20-Feb	11:00	PMA
0427	2005 Toro 580D	Park Maintenance	1	1	0	7-Jan	10:00	PMA
1226	2011 FEATHERLITE WITH GENERATOR	POLICE PATROL	1	1	0	13-Sep	8:00	PMA
1109	2004 Ford Crown Victoria	POLICE PATROL	119,930	119,270	660	20-Nov	8:00	PMA
1161	2006 Dodge Charger	POLICE PATROL	78,798	77,740	1,058	19-Feb	11:00	PMB
1163	2008 Ford Crown Victoria	POLICE PATROL	69,416	68,639	777	5-Mar	11:00	PMA
1042	2003 John Deere Gator	Police Staff Services	1	1	0	4-Mar	11:00	PMA
0291T	2004 Somerset SLF04	Sanitation Transfer	1	1	0	19-Dec	1:00	PMC
0319	2009 Chevy 1500 P/U	Waterline Maintenance	46,467	46,229	238	12-Feb	10:00	PMA
0335	2009 Honda WT20X	Waterline Maintenance	1	1	0	26-Feb	1:00	PMC
					0			
					0			
					0			
					0			
					0			
rescheduled:					0			

Second Miss 03/04/2014

Was requested to be put on March  
Third Miss 02/12/2014

**Rescheduled for:**

**FLEET MANAGEMENT**  
 Mechanic Productivity  
 Report

FYE 2014

February

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY	INDIVIDUAL PRODUCTIVITY	
		GOAL	ACTUAL	DIFFERENCE
# 001	72.67	72%	88.3%	16.3%
# 002	115.90	72%	81.5%	9.5%
# 003	122.97	72%	78.7%	6.7%
# 004	99.14	72%	79.9%	7.9%
# 005	99.38	72%	72.9%	0.9%
# 006	2.35	72%	100.0%	28.0%
# 007	119.79	72%	80.9%	8.9%
# 008	78.37	72%	82.7%	10.7%
# 010	109.91	72%	80.3%	8.3%
# 011	77.12	72%	79.4%	7.4%
# 012	129.82	72%	83.6%	11.6%
# 013	81.68	72%	77.1%	5.1%
# 015	34.26	72%	83.2%	11.2%
# 019	82.45	72%	92.6%	20.6%
# 021	129.66	72%	81.8%	9.8%

DIRECT LABOR HOURS	1485.13
TOTAL AVAILABLE HOURS	1670.41
PRODUCTIVITY GOAL	72.0%
<b>ACTUAL PRODUCTIVITY</b>	<b>88.9%</b>

**STREET DIVISION**

**DEEP PATCH OPERATIONS**

212 Crystal Bend  
45.37 tons of asphalt

**CONCRETE OPERATIONS**

W. 1200 Avondale Panel Replacement  
34.50 cubic yards of concrete

E. 1600 Abe Martin Panel Replacement  
40.00 cubic yards of concrete

2903 Woodbriar Dr Panel Replacement  
25.00 cubic yards of concrete

300 Mercedes Dr Panel Replacement  
21.00 cubic yards of concrete

W. 300 Gray St Curb And Gutter  
3.00 cubic yards of concrete

**OTHER**

Routine Pothole Patching Operations  
This month approximately 85.35 tons of asphalt was utilized in routine pothole patching operations.

Crack Seal Program  
Keystone performed "Crack Seal on approximately 2.3 miles of urban/rural streets

## **STORM WATER**

### Ponca Avenue

Extending drainage culvert pipe at Ponca Avenue and Eufaula Street. Placed 7.5 cubic yards of concrete, placed 1 ton rock, placed 2 tons select fill material and hauled 4 tons debris.

### Ice Storm December 21st-2013

Crews removed broken tree limbs from roadway's and hauled 25 tons debris.

### Snow/Ice Control Operations

Crews performed snow/ice control operations in the urban area.

### 36th Avenue S.E./Saxon Park

Removing dead fallen tree and limbs from flow line of drainage channel. Hauled 140 tons debris.

### South Jenkins Avenue/Bishop Creek/Potts Property

Performing erosion repair and removing drift debris from multiple locations in lower Bishop Creek.

### Drainage Maintenance

Removed 110 tons debris/sediment and trimmed trees in drainage right-of-ways in the urban area.

### North Porter Avenue

Pushing/leveling construction debris at dumpsite.

## URBAN/RURAL LITTER PROGRAM

Removed 1.61 tons of trash/debris from urban/rural right-of-ways.

### Urban Street Sweeping Operations

Urban street sweeping operations, a total of 291 miles were swept resulting in the removal of approximately 256 tons of debris from various curblin streets.

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2014

STREET DIVISION					
	FYE 2014 February, 2014	FYE 2014 February, 2014	Year to Date	Year to Date	FYE 2014
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Patch 100% of all potholes smaller than one cubic foot within 24 hours (tons of material used)	-	100%	310.32	100%	95%
	-				
Overlay/pave 10 miles per year.	1.00	10%	10.73	107%	100%
	-				
Replace 1,160 square yards of concrete pavement panels	85.00	7%	497.25	43%	100%
	-				
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	10.00	2%	96.00	23%	50%
	-				
Grade all unpaved public roads eight (8) times a year. (approximately 21 miles)	42.00	25%	378.00	225%	100%

STORM WATER DIVISION					
	FYE 2014 February, 2014	FYE 2014 February, 2014	Year to Date	Year to Date	FYE 2014
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
				0%	
Mechanically sweep 500 curb miles per month (lane miles)	453.00	91%	2,850.00	48%	50%
	-				
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	482.00	3%	3,452.00	23%	70%
	-				
Mow 190 ROW-miles of Urban right-of-way, eighteen times per year (miles)	-	0%	126.25	4%	85%
	-				
Mow 148 miles of Rural Right-of-way twice per year (miles)	-	0%	569.50	192%	50%
	-				
Mow 2,271,548 sq.feet of open drainage ways, six times per year	-	0%	9,106,766.00	67%	80%
Apply chemical vegetative control to 160 urban/rural ROW-miles twice per year	-	0%	-	0%	65%

**CITY OF NORMAN**  
**DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION**  
**MONTHLY PROGRESS REPORT**

	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
		Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
<b>FEBRUARY 2014</b>							
Provide initial response to citizen inquiries within 2 days	100%	51	51	100%	456	456	100%
Provide information requested by citizens within 7 days	95%	51	51	100%	456	456	100%
Complete traffic engineering studies within 45 days.	99%	1	1	100%	1	1	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	33	33	100%	354	354	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		2	3	1.50	1243.5	503.75	0.41
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		0	0	100%	8.65	97	100%
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		16	16	100%	124	124	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		63	63	100%	425	425	100%
Response to reports of sign damage:	Percentage						
<b>High Priority</b> Stop or Yield Signs within one hour	99%	6	6	100%	123	123	100%
<b>Lower Priority</b> all other signs within one day	90%	87	87	100%	559	559	100%
<b>Street Name Signs</b> within two weeks	90%	20	20	100%	118	118	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		3040	0	0.00	56552	6	0.00



**UTILITIES**

**12**

**Monthly Report**  
**February 2014**

**Line Maintenance:**

Division Capital Project FYE 13

- Peach Tree Ln. – WA0311 – 85% complete
- Dalewood Terrace WA0312 – 70% complete

Division Fiscal Year 2014 Capital Projects

- Brownwood Lane – WA0321 – 75% complete
- Royal Oaks – WW0201 – To begin in 3<sup>rd</sup> quarter

Division Accomplishments

Water Maintenance crews responded to 15 water main emergencies, maintenance on 83 fire hydrants, 233 water valves, 340 water main locates, completed 7 yard restoration sites, responded to 26 after hour water service requests, and set 30 new water meter services. Estimated water loss from water main breaks, and system quality assurance for the month of February – 3,304,000 gallons.

Sewer Maintenance crews hydro-cleaned 133,040 feet of sewer mains, 400 feet of root removal, 5,135 feet of CCTV inspection, 8 tap inspections, 6 cap inspections, 4 tap locations by CCTV, 307 sewer main locates and responded to 28 possible sewer obstructions requests, 4 on City side, 24 on private side, 1 private sanitary sewer overflows and 1 City responsible overflow for the month of February. Removed, cleaned, and replaced pump - # 1 – Eastridge lift station, for rags.

D Lift Station Flows: 28 days  
Average daily flow: .87 MGD.  
Average total flow: 24.36 MG.

**Wastewater Projects:**

Tecumseh Interceptor (WW0262): Project design by Garver Engineers is complete. All easements have been obtained and final design is complete. Plans have been approved by ODEQ. Project has been bid with Central Contracting submitting the low bid. Construction is underway.

Canadian River TMDL Study (Project WW0044): Project corroborates ten (10) discharges into the Canadian River from above OKC to below Lexington. Most of the dischargers are Wastewater Treatment Plants (Water Reclamation Facilities). All discharging entities are getting more strict permits and the final report will be sent to EPA for acceptance. We selected a consultant who completed a sampling and testing plan, the Quality Assurance Project Plan (QAPP); QAPP was approved by EPA, Region 6 (EPA 6) in Dallas on 3/25/10; sampling for testing began 7/1/10 from selected sites along the river; Interim Modeling Report submitted through ODEQ to EPA 6 in December 2011; comments received from EPA 4/11/12; Draft final report received 9/20/12; ODEQ comments dated 9/28/12; Revised projections received 2/6/13; consortium meeting held 3/15 and received additional modified ODEQ comments; Second Revision of Model Simulations received 6/6; ODEQ comments provided to consortium members at a meeting held 8/1; additional delay awaiting decision on final discharge location(s) by other project entities. New final projections report received 3/11/14; follow up consortium meeting scheduled for 3/14/14; payments totaling \$256,818 of \$268,000 or 96% have been approved.

Royal Oaks Force Main Rehab (WW0062): Two 12-inch PVC force mains from Hall Park and Royal Oaks lift stations join into 2,260 linear feet of 16-inch ductile iron force main installed in 1984; force main runs south along 24<sup>th</sup> Avenue N.E., from near Alex Plaza Drive across Alameda to its termination at an

existing manhole to be replaced. Staff in-house preliminary design is in progress; Utility staff is coordinating with Public Works Department on 24<sup>th</sup> Avenue NE widening bond project.

SE Bishop Interceptor, Phase 2B (Project WW0267): Construction of 2B, Section 1 complete March 2007; Section 2A & 2B complete August 15, 2013; Section 2C advertised 1/2/2014; bids opened 1/23/14 with Krapff-Reynolds Construction Company providing low bid of \$1,064,690 with six (6) other bidders; award and contract approved by NUA 2/11/14; pre-work meeting held 2/13; Notice to Proceed effective 2/24; construction is on schedule and within budget; payments totaling \$0 of \$1,064,690 or 0% processed.

Sewer Maintenance Project FYE11 (WW0064): Annual rehabilitative project, bounded by Alameda to the north, Bishop Creek to the west, partially Boyd and partially Brooks to the south, and Shiloh to the east; project will replace about 38,000 feet of sewer line and about 220 manholes. Received bids 5/27/13; Urban Contractors low: \$2,774,200 with three (3) other bidders; award and contract approved by NUA 6/11/13; pre-work meeting held 6/19; Notice to Proceed effective 7/1/13. Change Order No. 1 increasing contract amount by \$19,334 approved by City Manager 10/1/13. CO#2 increasing contract amount by \$139,708 approved by NUA on 2/25; construction is on schedule and within budget; payments totaling \$2,531,413 of new contract total \$2,933,242 or 86% processed.

Sewer Maintenance Project FYE12 (WW0070): Annual rehabilitative project, bounded by Boyd to the north, Imhoff Creek to the west, Lakewood to the south and Elm to the east, with one (1) supplementary area south of Boyd, west of BNSF; project will replace almost 33,000 feet of sewer line and over 95 manholes; staff in-house design in progress; NUA approved contract with Lemke 1/22/13; video inspection complete; preliminary plans received 8/1/13; comments to Lemke 8/29/13; revised plans excessively delayed; 90% plans received 11/11/13; plans do not measure up to Lemke's usual high standards; returned with comments 2/4/14; numerous comments prevent final plan submittal; revised 90% plans due in March.

Sewer Maintenance Project FYE13 (WW0200): Annual rehabilitative project, bounded by Lindsey Street to the North, Bishop Creek to the West, Imhoff Road to the South, and 24th Ave SE to the East; video inspection & staff in-house design in progress; NUA approved on-call surveying contract with Lemke 7/23/13; preliminary plans due soon.

Wastewater Supervisory Control and Data Acquisition (SCADA) (WW0052): SCADA electronically reports plant and lift station activity to a central location. Project combined with WW0043 & WW0047 for construction efficiency. Received bids 10/16/10; Oil Capital Electric (OCE) began work 1/18/2011, with 180 days contract completion time; final inspection and substantial completion effective 4/24/13; as-builts and O&M's received 10/8/13; final punch list items received 12/18/13; settlement negotiations complete; final change order and project acceptance in progress; payments totaling \$942,981 of \$949,500 or 99% approved.

WWTP - Aeration Basin Blower VFD (WW0043): Replacement of obsolete motors and controls will enhance efficiency and save energy and money by reducing electrical demand and use. Project partnered with WW0047 for Department of Energy (DOE) stimulus grant, and combined with WW0047 & WW0052 for design and construction efficiency; received bids 10/16/10; Oil Capital Electric (OCE) began work 1/18/2011, with 180 days contract completion time; substantial completion & punch list effective 4/24/13; DOE grant closed 6/26/13; settlement negotiations; Received as-built drawings and O&M manuals 10/8/13; final punch list items received 12/18/13; final change order and project acceptance in progress; payments totaling \$1,044,184 of \$1,060,326 or 98% have been approved.

WWTP - North Digester Boiler(s) (WW0047): Replacement of obsolete sludge heaters (vintage 1960's) will save energy and money. Project partnered with WW0043 for Department of Energy (DOE) stimulus grant and combined with WW0043 & WW0052 for design and construction efficiency; see WW0043 for milestones; final punch list items received 12/18/13; final change order and project acceptance in progress; payments totaling \$379,085 of \$395,174 or 96% have been approved.

Woodcrest Interceptor (WW0120): Project design by RJN Group complete; permits in hand; easement acquisitions nearing completion; project should bid soon.

Wastewater Flow Monitoring Project (WW0042): HDR Engineering approved 04/13/10 for completion of city-wide flow monitoring, and calibrating the new Wallingford Infoworks wastewater model to simulate the affect a 5-year design storm. Thirty-two flow meters and ten rain gauges utilized to collect dry and wet weather flow data; Flow Monitoring Report received 12/21/10. Sewer sub-basin maps reviewed to determine proper loading information under 2025 Plan and corresponding population equivalents. Loading data transmitted to HDR in 04/25/12 so modeling can begin. Model development workshop held 03/14/13; capacity analysis report received 05/07/13; expect collection system improvements report to be received in March. Payments totaling \$498,092 of \$576,699 processed.

Phase 2 South WRF Improvements: Preliminary design contract with Garver for preparation of Engineering Report (ER) approved 03/08/11. Draft ER received 08/03/11 with findings presented to NUA 11/08/11. ER finalized and submitted to DEQ 11/18/11 with DEQ comments received 03/26/12. Request for variances submitted to DEQ 05/21/12. Garver and staff met with DEQ on 12/05/12 to discuss variance requests and DEQ approved 4 variances 01/15/13. DEQ approved final variance request for primary clarifier weir loading rate on 03/20/13. Final ER was submitted to DEQ on 03/29/13 and was approved 06/27/13.

Garver Amendment No.1 for final design and bidding was approved 06/12/12. Final design kickoff meeting was held 06/25/12 with subsequent monthly design meetings. Geotechnical work completed by Terracon on 11/12/12; draft report received 11/29/12 and final report received 06/24/13. 90% design plans and specifications (P&S) were provided 06/19/13 for NUA review. Final design documents for Phase 2 Improvements were submitted to DEQ 08/01/13. DEQ comments received 08/28/13. Garver and NUA submitted response to DEQ in 11/01/13 and DEQ approved the P&S on 11/26/13. Floodplain permit submitted 10/15/13 and was approved by the City of Norman on 04/05/13. Proposed Amendment No. 2 for construction administration, inspection, and operation and maintenance manuals received; expect to NUA to consider approval in March 2014.

After presentation of ER findings, staff was directed to proceed with design of \$52 M project expanding design capacity from 12 to 17 MGD, adding ultra violet disinfection, effluent aeration and odor control technologies. Additional scope includes headworks modifications, primary clarification rehab, three activated sludge basins and two final clarifiers, sludge thickening, blending and digestion and other miscellaneous improvements. 90% design estimate of \$63 M presented to NUA 07/10/13 along with several user rate alternatives in support of required \$38M loan. Public Meeting on proposed rate hike held 08/12/13. On 09/10/13, NUA approved ordinance calling for public vote on 11/12/13, and the vote passed by an approximate majority of 76%. NUA approved Resolution 1314-89 authorizing staff to prepare document necessary of loan application submission to OWRB. Loan application submitted to OWRB 02/11/14; additional info submitted 02/27/14.

Five prime contractors were pre-qualified on 01/28/14; bidding documents made available to contractors 01/31/14; expect to open bids 03/20/14. Public hearing on Environmental Information Document (EID) held 01/21/14 and the NUA adopted EID and public participation documentation on 02/11/14. Awaiting issuance of draft FONSI by OWRB.

South WRF Consent Order from DEQ: OPDES permit issued in July 2010 included deadline of July 2013 for implementing disinfection at the WRF. Staff advised DEQ this was unreasonable prior to issuance. Staff has been reporting progress as required and DEQ forwarded proposed Consent Order (CO) #13-077 to NUA 04/15/13. Staff forwarded suggested modifications to DEQ on 05/17/13 and DEQ forwarded revised CO to NUA on 09/05/13. NUA submitted revised CO to DEQ 09/05/13 including the following tasks:

- Submit approvable P&S 11/01/13
- Begin construction of Phase 2 Improvements 07/01/14
- Complete disinfection improvements 01/01/16
- Attain compliance with fecal coliform limits 07/01/16
- Complete Phase 2 improvements 01/01/17
- Attain compliance with Ammonia and TSS limits 07/01/17

With voter approval of the sewer rate hike and DEQ approval of the P&S, staff submitted a follow-up letter to DEQ on 12/27/13 confirming the above dates and clarifying that fecal coliform sampling will not begin until proposed disinfection units are operable on 01/01/16.

North WRF Engineering Report (WW0204): This new project will investigate the cost of new facilities for wastewater treatment, disposal, and solids management at a new North Water Reclamation Facility (WRF). Differing treatment alternatives will be evaluated for discharge to either the Little River or the Canadian River. Request for Proposal RFP 1213-12 was issued 07/24/12 and consultant proposals are due 08/27/12. The proposed WRF site is located NW of the intersection of 12th Ave. NE and Franklin Road. Request for Proposal RFP 1213-12 was issued 07/24/12 and proposals were received from 4 consultants on 08/27/12. The review committee of 5 staff members selected the team of HDR and Alan Plummer and Associates to prepare the engineering report. NUA approved contract and work scope 01/08/13 but work delayed for 45 days; kickoff meeting held 02/26/13. Amendment No. 1 to HDR contract was considered by Finance Committee in April and will not be forwarded to the NUA for consideration. NUA and HDR staff conducted North WRF alternative treatment technology screening workshop on 05/29/13; alternative technologies were developed for three potential discharge locations. Technical Memorandum No. 1 received 08/01/13 and documents the reasoning for potential discharge limits and treatment technologies proposed prior to more detailed alternative development. Staff provided comments on TM-1 to HDR 08/29/13. Received draft version of TM-2 including cost estimates for 4 treatment and discharge alternatives from the future North Water Reclamation Facility. Staff met with HDR Engineering on 12/17/13 to discuss draft version of TM-2 and provide input regarding non-economic ranking of alternatives. Staff is finalizing comments on TM-2 at this time.

Effluent Reuse at Compost Facility (WW0058): A non-potable water system allowing reuse of treated effluent at the WWTP site is in place. Disinfected wastewater effluent may also be used, if permitted by the ODEQ, for irrigation purposes offsite such as at the new Compost Facility south of the WWTP. Wastewater reuse in this manner can significantly reduce water demand and delay the need for expensive water supply projects. Reuse will also reduce the amount of pollutants discharged to the Canadian River. This project will install piping to the compost facility and examine the need to upsize the non-potable water pumps. Contract K-1213-54 for preparation of Engineering Report with Alan Plummer and Associates (APAI) approved 09/06/12; composting and effluent reuse data submitted to APAI during October. Meeting with DEQ held 12/21/12; APAI and staff presented reasoning for allowing irrigation with treated effluent as Category 3 reuse. DEQ met with APAI and staff at Compost facility on 01/16/13 and DEQ concerns were received 02/08/13. APAI submitted draft Engineering Report for Compost Facility Reuse to staff on 04/23/13; Final ER forwarded to DEQ on 09/04/13. Comments received from DEQ 11/28/13; response to DEQ comments submitted 12/18/13. DEQ provided additional questions 02/10/14; NUA/APAI are preparing response.

WWTP Effluent Truck Wash ( WW0050): Construction of a non-potable water system to allow reuse of treated effluent for wash down of equipment is complete at the WWTP site. Under this project, a non-potable water line will be extended to the old composting facility where a truck wash will be constructed. Contract K-1213-54 for preparation of Engineering Report with Alan Plummer and Associates (APAI) approved 09/06/12. Meeting with DEQ held 12/21/12; APAI and staff presented discussed automated truck wash facility utilizing treated effluent; DEQ indicated need to meet as Category 2 reuse.

WRF Non-Potable Reuse (WW0205): Project to study reuse of highly treated effluent for non-potable needs (typically irrigation or industrial uses) is currently on hold pending the funding of the Phase 2 South WRF improvements; reuse project will proceed if Phase 2 award amount is in conformance with the budgeted amount. Project would consider creation of a Reuse Water utility and determine the most appropriate cost for treatment and delivery of reuse water to end users. Second phase would include construction of a non-potable water distribution system in southern Norman.

## **Water Projects:**

Segment D Waterline, Phase 2: Crafton, Tull & Associates, Inc. has completed final design for the Phase 2 project and plans to utilize Highway 9 right-of-way has been delayed by ODOT. The permit to construct from ODOT has not been renewed. Alternative routes for the waterline are being investigated.

Applecreek Waterline Replacement: (WA0041): The old ductile iron line is being replaced and relocated to a new position. Easements have been attained. Central Contracting was lowest and best bidder. Construction is complete.

Master Meter Installations: The new meters have been purchased. Locations of the new meters are being finalized with field inspections.

Hot Soils Waterlines - Pendleton Drive Area (WA0187): Project will replace deteriorating ductile iron waterlines in the Prairie Creek Addition subdivision; design contract with Cardinal approved 2/14/12; supplementary services approved 11/2/12; floodplain permit approved 4/16; received six (6) bids 1/31/13, Central Contracting Services low: \$934,225; NUA award and contract approved 2/26; pre-work conference waived; construction delayed in favor of Apple Creek, but began week of 7/29; on schedule and within budget; payments totaling \$606,638 of \$934,225 or 65% processed.

Waterline replacement: Bishop Creek (WA0199): Project will replace a failed 12" Ductile Iron (DI) water main under Bishop Creek near the west terminus of Cedar Lane Road. On 1/28/14 the NUA approved budget transfers from other nearly complete projects to fund urgent waterline replacement. On 1/29/14 staff issued a survey and design work order to Lemke Land Surveying (Lemke) under their On-call Services Contract; survey work is complete, design in progress. Preliminary design plans due in about thirty (30) days during April.

Raw Waterline, Phase I (WA0051) – Design was prepared by Garver Engineers. Red Cliff, Inc. began September 27, 2010 and was scheduled to complete by June 24, 2011. They have installed all pipe and only lack connection vaults at both ends. Staff delayed the project due to high water demand during the summer and Change Order #1 was executed and signed by all parties. After excavating the WTP vault site, it was realized that the existing 1960's concrete pipe was a special fabricated curved pipe which was not anticipated by staff or the consultant in design. Therefore, our consultant has asked the contractor to reconsider utilizing ductile iron fittings as opposed to the original recommendation of fiber glass fittings. Increase pricing received was higher than original by \$86,575. Contractor and staff met and have not been able to resolve a resolution to move the project forward. Staff is consulting with legal department to aid in handling project talks. Staff was unable to get the contractor to complete vaults. NUA legal staff engaged talks with the contractor's attorney and were unsuccessful. Legal prepared a letter ending the contract and sent to contractor as well as bonding company. Staff rebid the project to complete the vaults and bids were opened 1/11/13. BRB was low bidder at \$788,505. Work began 2/27/13 and was substantially complete by July 2013. One major leak found due to a failed pipe was repaired. The line still has a small leak and in an attempt to save money, staff will order a repair once the leak surfaces. Project is complete and final payment has been made to contractor. Staff will closeout project once all accounts are reconciled.

Water Treatment Plant Expansion – Phase II is underway. This phase will include the installation of ozone treatment, UV treatment, an upgrade of the old high service pumps that supply pressure to the pressure plane, on-site chlorine generation, new ammonia feed system, and additional SCADA improvements. An ozone pilot study began October 2012 and was complete March 2013. The study was valuable and will be presented to Council January 2014. Total costs are estimated at \$33,540,000. The design contract is underway and was approved by NUA May 22, 2012.

Segment F Waterline Improvements: This project will complete a loop by installing 12-inch waterline along 36th Avenue NE from Tecumseh Road south to 1,800 feet to existing water well #3. Construction of this line awarded to Central Contracting 05/24/11. Construction began in November and will be completed soon.

Waterline Segment A and Water Modeling (WB0134): Project modified to update the water model to include new wells and waterlines and determine the most suitable location for a new water storage tank

under project WA0293. Professional Engineering Consultants (PEC) updated water model and NUA approved PEC design Amendment No. 2. PEC has completed evaluation of Berry Road WL improvements and need for water storage tower in pressure zone. Surveying for new waterlines complete and revised waterline alignment plans received from PEC. Easement along Robinson obtained and we were working to obtain final easement along 36th NE to reduce possibility of relocation at a future date. However, we were unable to negotiate a fair price and will install in existing ROW. Final plans received in mid-January; advertised project 01/31/13 and opened bids 02/21/13. Bid awarded to Matthews Trenching on 03/12/13 in the amount of \$1,256,225 with construction starting 03/25/13. All waterlines as well as tie-in at WTP have been completed. Pressure testing and disinfection has been completed and all waterlines are in operation. Modifications to the WTP interconnections as well as reconciliation change order will soon be forwarded to NUA for consideration. A small leak has developed at WTP tie-in; expect to repair this leak in January and finalize the project. Leak repaired; staff working to close project and process final change order.

2060 Strategic Water Supply Plan (WA0174): RFP distributed and proposals were received 12/20/11. Review committee selected the team of Carollo/Tetratech as most qualified and contract was approved 03/13/12. Kick-off meeting was held 04/06/12 and Ad-hoc committee of 15 citizens was appointed 05/08/12 to provide citizen input during development of the plan. Seven Ad-Hoc meetings and four public meetings were held between 05/30/12 and 07/16/13. Carollo has developed of costs for upgrading and expanding existing sources (Thunderbird, wells, OKC water and conservation) and for potential new water supply sources. Viable existing and future water supply options grouped into portfolios with each portfolio supplying the 2060 average annual water demand of about 29 MGD. Water supply portfolios were evaluated on a monetary basis as well as on non-economic criteria. Received draft version of the 2060 Strategic Water Supply Plan 09/04/13; staff is reviewing in preparation for a future presentation at a Council study session.

Waterline Relocation: I-35 Widening (WA0196): Unbudgeted project necessitated by ongoing widening of I-35. Total budget of about \$500,000 estimated for replacing three waterlines associated with the I-35 project (24-inch at Briggs Street, 12-inch at Brooks Street and 12-inch at 24th Avenue SW and Highway 9). Team of SAIC/Poe and Associates will prepare design plans as an amendment to the Lindsey Street widening project. ODOT expected to reimburse waterline relocation costs at end of project. NUA approved design contract with SAIC and ODOT relocation agreements on 10/22/13. Design is underway. ODOT has required I-35 crossing at Briggs Street to be deepened to 28 feet below grade; construction costs will increase approximately \$450,000.

Waterline Relocation: Robinson Under I-35 (WA0195): RFP 1314-28 distributed to consultants on 09/06/13; 14 proposals received 10/09/13. APAI was selected as most qualified for the project the NUA approved preliminary design contract on 01/28/14. Kickoff meeting held 02/14/14 with consultant, NUA and Public Works staff.

Water Line Replacement, Flood Avenue (WA0306): This project will install 8,400 feet of 12-inch waterline along Flood between Robinson and Boyd. Project delayed due to lack of funding. Design now expected in FYE16.

USGS Aquifer Study: USGS to complete pilot project to evaluate pumping of non-potable groundwater to the Little River to augment the Lake Thunderbird water supply. Contract K-1112-57 with USGS approved on 09/27/11 with 50/50 cost sharing by NUA and USGS. Pumping from 6 wells began in late April continued into May; pre and post-pumping testing water and soils testing is complete. All of the \$150,000 total contract amount has been paid. The report was published July 17, 2013.

Berry Road Waterline Replacement: Poe and Associates are developing final design plans. The project will be split into two phases with Phase 1 being a half mile along Lindsey. Staff is considering using Fusible PVC pipe for this installation. Final design is complete. Plans have been submitted to ODEQ for approval.

Water Line Replacement, Berry Road (WA0305): This project will install 13,500 feet of 16-inch waterline along Berry between Robinson and Lindsey then east on Lindsey to Chautauqua. Design contract with Poe & Associates approved 05/14/11. Poe submitted draft design report on 09/23/11 and revised design report received 12/16/11; estimated construction costs are almost double staff estimates. Staff has

advised Poe to proceed with final design; \$1,500,000 in additional construction funding approved in FYE13 budget. 50% design plans received 06/05/12 and are under review. The project will be split into two phases which will allow directional drilling for portions of Lindsey Street. Plans are currently being revised.

Water Storage Tank (WA0293): Originally, this project proposed construction of a new 2 MG water storage facility in SE or SW Norman. However, through water modeling completed under project WB0134, the most appropriate location for new storage was found to be in the high-pressure zone in NE Norman. Staff has considered various locations and comparing costs of ground versus elevated storage. Staff submitted a memo to the NUA regarding the siting of the proposed water storage tank on 12/30/13. The NUA approved engineering contract with PEC on 01/14/14 for design of the 1 MG elevated storage tank just northeast of the intersection of Robinson and 24th NE.

#### **RECOUPMENT PROJECTS:**

WWTP Investment Fee/Wastewater Excise Tax: Staff calculated the Wastewater Excise Tax on 7 commercial entities this month. This resulted in assessments made upon 2 entities whose project did not increase wastewater flows. A total of \$3,680.00 was assessed on the remaining 5 entities.

NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Collected \$3,307.58 during FYE12 from new Wal-Mart Market. Annual payback to investors for collections through end of FYE12 approved by NUA on 08/14/12. Releases for many properties now served by North interceptor system projects were filed of record.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS. Staff is working with the developer to establish the city share of sewer improvements in Summit Valley Section 2 Addition. The NUA desires that 1,300 feet of sewer be enlarged from 8-inch to 15-inch to allow Eastridge and Siena Springs lift stations to be decommissioned in future.

North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north 1,530 feet. Total payback to date is \$0.00 of potential \$61,177.

36th Avenue NW Waterline Payback: Payback project established 08/24/99 for NUA construction of 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Awaiting payback from Harvest Church; total payback to date is \$64,739.

24th Avenue NW Waterline Payback: Payback project established 04/22/08 for NUA construction of 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Last payback fee of \$32,286 for UNP Section VI received 11/07/12; total of \$54,513 collected to date. NEDC and the City of Norman have been advised of need to pay for connection of new roadway along 24th Avenue NW.

Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development as well as other properties in SE Norman. Construction is complete and final payback costs approved 01/25/11. Cedar Lane development is considering revision to preliminary plat and purchase of excess sewer capacity from Links.

#### **DEVELOPMENT PLAN REVIEW:**

As shown on the attached spreadsheet, staff reviewed 4 sets of water and sewer development plans this month. During this fiscal year, staff has reviewed a total of 64 sets of plans with an average review time of 9.3 days. Staff's goal is to review 90% of these plans in less than 10 days and, to date, staff has achieved this 77% of the time.



# DEVELOPMENT PLAN REVIEW

February 2014

Received by Utilities	Name	Description	Engineer	Returned by Utilities	Action	Days to Return	Greater than 10 Days?
2/12/2014	Strategier Acres	COS	VMI	2/21/2014	Returned	9	0
2/12/2014	Stone Lake Addition	Preliminary Plat	Morris	2/21/2014	Returned	9	0
2/12/2014	Sycamore Acres	Preliminary Plat	Centerline	2/21/2014	Returned	9	0
2/12/2014	Plat of Lot 4, Block 2 Flaming Oaks	Preliminary Plat	Converse	2/21/2014	Returned	9	0
2/12/2014	Trailwoods Addition Sec 8 PUD	Final Plat	SMC	2/21/2014	Returned	9	0
2/12/2014	Aspen Heights Norman 1st Addition	Final Plat	SMC	2/21/2014	Returned	9	0
2/12/2014	Aspen Heights Norman 2nd Addition	Final Plat	SMC	2/21/2014	Returned	9	0
2/12/2014	Aspen Heights Norman 1st Addition	Water	SMC	3/4/2014	Returned	20	1
2/12/2014	Trailwoods Addition Sec 8 PUD	Water	SMC	3/4/2014	Returned	20	1
2/12/2014	Trailwoods Addition Sec 8 PUD	Sewer	SMC	3/4/2014	Returned	20	1
2/21/2014	Millennium	Water	Cardinal	3/4/2014	Returned	11	1
2/27/2014	Missin Norman	Sprinkler	Weimer Engineering	3/4/2014	Returned	5	0

### FYE14 Data

Average Days to Return = 9.3  
 Number of Plans Reviewed 64  
 Plan Review > 10 days 15  
 Percentage Reviewed < 10 Days 77%  
 Goal for Review < 10 Days 90%

Utilities Administration  
Monthly Capital Projects Report

Project Information			Design Information				Construction Information						
Project Number	Project Name	Engineer	Contract Number	Design Total	Total to Date	% Comp	Contractor	Contract Number	Adjusted Amount	Amount Paid	Percent Change	Scheduled % Complete	Actual % Complete
WA0039	Boyd Tower Resurfacing	EST, INC.	0910-176	111,800	\$7,000	33%	Classic Protective Coatings	1112-01	\$437,400	\$447,390	0.00%	100%	102%
WA0051	Raw Waterline, Phase 1	Garver Engineers	0607-96	309,600	\$309,600	100%	Red Cliff, Inc.	0910-170	\$3,171,711	\$2,315,026	0.00%	100%	73%
WA0187	Pendleton Area Waterline	Cardinal	1112-112	84,550	\$91,225	96%	Central Contracting Services, Inc.	1213-87	\$934,225	\$606,638	0.00%	100%	66%
WA0199	Bishop Creek Waterline Replacement	Lemke/CP&Y	0910-55	21,850	\$0	0%	T.B.D.		\$934,225	\$606,638	0.00%	100%	65%
WM0044	WWTP Canadian River TMDL	ACOG/Guernsey	0910-185	288,644	\$256,818	96%	N/A		\$0	\$0			
WM0062	Royal Oaks Force Main Rehabilitation	Staff / Lemke	Staff / Lemke	-	-	-	T.B.D.		\$0	\$0			
WM0064	Sewer Maintenance Project FYE 2011	Staff / Lemke	0910-55	89,605	\$77,765	87%	Urban Contractors, Inc.	k-1213-88	\$2,933,242	\$2,631,413	5.73%	53%	86%
WM0070	Sewer Maintenance Project FYE 2012	Staff / Lemke	0910-55	73,580	\$71,875	98%	T.B.D.		\$0	\$0			
WM0120	Interceptor Improvements: Woodcrest	RJN Group	0405-159	133,849	\$113,641	85%	T.B.D.		\$0	\$0			
WM0200	Sewer Maintenance Project FYE 2013	Staff / Lemke	0910-55	69,415	\$28,785	41%	T.B.D.		\$0	\$0			
WM0202	Sewer Maintenance Project FYE 2014	Staff / Lemke	0910-55	-	-	-	T.B.D.		\$0	\$0			
WM0267	Interceptor, Bishop Ph 2B Sect 2C	CP&Y	0304-147	147,463	\$115,813	79%	Krapff-Reynolds Construction	K-1314-107	\$1,064,690	\$0	0.00%	10%	0%
WM0011	WW Flow Metering Phase 2	NA	NA	-	\$0	\$0	RJN Group	0405-116	\$154,244	\$130,982	0.00%		85%
WM0248	SS Emergency Repairs	NA	NA	N/A	\$0	\$0	Sewer Line Maintenance staff		\$100,000	\$7,258	0.00%		7%
WA0198	Franklin Road Waterline Relocation	Through Public Works		-	NA	71%	Central Contracting Services, Inc.		\$44,800	\$0	0.00%		0%
WA0305	Berry Road Waterline Replacement	Poe & Associates	0910-61	172,000	\$122,500	71%	Future		\$0	\$0			
WB0127	Phase 2 Wells	CH2M Hill	0607-109	400,800	\$337,697	84%	Future		\$0	\$0			
WB0140	FYE08 12-inch Waterline	Staff / Lemke	0910-55	-	\$83,709	-	NA		\$0	\$0			
WB0141	FYE08 16-inch Waterline	Staff / Lemke	0910-55	-	\$11,646	-	Red Cliff, Inc.	1011-123	\$1,178,194	\$1,055,036	0.00%	100%	90%
WB0184	Waterline Segment D, Phase 2	Crafton Tull	0607-55	95,625	\$81,429	85%	Red Cliff, Inc.	1011-123	\$294,548	\$226,809	0.00%	100%	77%
WM0262	Tecumseh Interceptor	Garver Engineers	0506-53	28,178	\$23,971	85%	Central Contracting Services, Inc.		\$0	\$0			
WA0173	Master Meter Replacement	Staff	NA	-	-	-	Badger Meter Inc	PO#208124	\$88,145	\$88,145	0.00%		100%
WA0174	Strategic Water Supply Plan	Carollo	1112-114	385,947	\$379,723	98%	NA		\$0	\$0			
WA0182	Waterline Segment A, Phase 1	PEC	0607-122	175,465	\$171,484	98%	Future		\$0	\$0			
WA0195	Robinson/I-35 Waterline Replacement	Alan Plummer	01314-110	99,900	\$0	0%	Future		\$0	\$0			
WA0196	I-35 Waterline Relocations	SAIC	1314-66	62,000	\$0	0%	future		\$0	\$0			
WA0293	HPP Water Storage Tower	PEC	1314-98	219,900	\$3,000	1%	Future		\$0	\$0			
WB0184	Waterline Segment D, Lindsey	SAIC/Poe & Associates	1314-66	81,000	-	-	Future		\$0	\$0			
WM0042	Wastewater Flow Monitoring	(see construction)		-	-	-	HDR Engineering/RJN Group	0910-164	\$576,699	\$530,804	0.00%	100%	92%
WM0050	WRF Effluent Truck Wash	Alan Plummer	1213-54	18,700	\$16,830	90%	Future		\$0	\$0			
WM0058	Effluent Reuse at Composting Facility	Alan Plummer	1213-54	8,900	\$8,010	90%	Future		\$0	\$0			
WM0065	WRF Phase 2 Expansion	Garver	1011-148	4,094,800	\$3,985,000	97%	Future		\$0	\$0			
WM0204	North WRF Engineering Report	HDR/Alan Plummer	1213-134	249,935	\$147,827	59%	NA		\$0	\$0			

**FEBRUARY 2014  
ENVIRONMENTAL SERVICES DIVISION  
MONTHLY REPORT**

<b>INSPECTIONS</b>	<b>February</b>	<b>Year to date</b>
Fats, oil and grease (FOG) program	30	175
Food license renewal	2	8
Significant Industrial Users	0	21
<b>Total inspections</b>	<b>32</b>	<b>204</b>

<b>ROUTINE ACTIVITIES</b>	<b>February</b>	<b>Year to date</b>
Line Maintenance calls	1	7
Significant Industrial User sites sampled	0	15
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	100%
Required annual 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	0%	75%
Household hazardous waste disposal calls	11	167

<b>REVENUE</b>	<b>February</b>	<b>Year to date</b>
FOG Program	\$2,400.00	\$27,150.00
Surcharge	\$10,009.12	\$47,284.15
Lab Analysis Recovery	\$0.00	\$11,056.88
<b>Total revenue</b>	<b>\$12,409.12</b>	<b>\$85,491.03</b>

**ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)**

1. Provided routine staff support including minutes, attending meetings, and researching information.
2. Created street signs to promote protecting the Lake Thunderbird watershed pending approval by the Central Oklahoma Master Conservancy District.
3. Staff is assisting board with a public education campaign regarding fertilizer use and water conservation.
4. ECAB members developed water conservation tips and practices to be distributed to the media.
5. Planning Water's Worth It poster contest
6. Planning Yard of the Month contest
7. Assisting Board with preparing and distributing water conservation and water quality door hangars with the help of OU's Big Event

**LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

1. Provided routine staff support, minutes, attending meetings

**MISCELLANEOUS ACTIVITIES**

1. Purchased recycling containers for special events.
2. Worked Phase II of Fats, Oils and Grease Program (FOG) - to include University businesses, fraternities, sororities, nursing homes
3. As of February 2014, approx. 121,800 gallons of grease/solids did not enter the sanitary sewer in FYE 14 as a result of the FOG program.
4. Staff working with different departments to increase energy efficiency-i.e turning off computers, duplex printing, printing, anti-idling, methane recovery, replacing pumps with variable speed drives.
5. DEQ and staff are working on a statewide effort with the Product Stewardship Institute to initiate paint take-back programs similar to the recent paint take-back program in Oregon.
6. Created flyers for distribution to citizens regarding oil and grease in the sewer.
7. Staff is assisting the Water Reclamation Facility with biomonitoring and the Toxicity Identification Evaluation.
8. Assisting the Oklahoma Water Environment Association in developing their Strategic Direction Plan
9. Assisting Water Treatment and the Water Reclamation Facility with Lean and Green initiatives
10. Attended the Chamber of Commerce Greenovation Committee meeting
11. Staff representative for ACOG's Clean Air Task Force Committee
12. Started preparations for Earth Day Festival
13. Started plans for Gray Water Workshop
14. Staff is assisting with the Region VI annual pretreatment workshop
15. Working with FOG program participants annual compliance

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 14		FYE 13	
February, 2014	MONTH	YTD	MONTH	YTD
Number of Complaints of Sewer Stoppage:				
City Responsibility	4	19	7	37
Property Owner Responsibility	24	197	22	241
TOTAL	28	216	29	278
Number of Feet of Sewer Cleaned:				
Cleaned	133,040	953,738	154,384	1,233,446
Rodded	400	7,145	4,695	46,600
Foamed	0	96,463	0	105,162
TOTAL	133,440	1,057,346	159,079	1,385,208
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	2	1	6
Obstruction	1	3	0	4
Private	1	8	0	4
Other (Lift Station, Line Break, etc.)	0	1	0	0
Total Overflows	2	14	1	14
Feet of Sewer Lines Televised	5,133	84,939	11,367	125,996
Locates Completed	307	2,872	304	2,921
Manholes:				
Inspected	550	4,520	673	5,760
New	0	0	0	1
Rebuilt	0	0	0	0
Repaired	0	0	0	0
Feet of Sewer Lines Replaced/Repaired	16	16	0	2
Hours Worked at Lift Station	164	1,216	184	1,417
Hours Worked for Other Departments	51	352	25	212
OJI Percentage	1.58	0.69	0.00	0.19
Square Feet of Concrete	0	0	0	0
Average Response Time (Hours)	0.35	0.38	0.32	0.33
Claims Paid Per 10,000 People	0	0	0	0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 14		FYE 13	
February, 2014	MONTH	YTD	MONTH	YTD
New Meter Sets:	30	286	21	746
Number Short Sets	30	283	20	736
Number Long Sets	0	3	1	10
Average Meter Set Time	4.65	4.13	4.57	4.44
Number of Work Orders:				
Service Calls	387	3,223	423	3,712
Meter Resets	1	3	1	5
Meter Removals	3	11	2	11
Meter Changes	32	140	19	291
Locates Completed	412	3,478	399	3,772
Number of Water Main Breaks	15	136	17	171
Average Time Water Off	1.60	2.17	2.20	2.29
Fire Hydrants:				
New		1	0	1
Replaced	2	12	0	7
Maintained	80	794	50	345
Number of Valves Exercised	233	1,981	152	1,315
Feet of Main Construction	660	4,376	818	4,511
Hours of Main Construction	548	4,739	680	3,822
Meter Changeovers	43	84	0	80
OJI Percentage	0.00	2.99	4.17	7.04
Hours Flushing/Testing New Mains	71	560	15	271
Hours Worked Outside of Division	100	1,231	135	1,183

City of Norman, Oklahoma  
Department of Utilities

Monthly Progress Report  
Water Reclamation Facility  
February 1-28, 2014  
**Flow Statistics**

	<b>FYE 2014</b>		<b>FYE 2013</b>	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	263.5	2352.7	250.6	2092.2
Total Effluent Flow (M.G.)	239.4	2240.0	237.6	1995.2
Influent Peak Flow (MGD)	10.1	23.8	13.0	13.0
Effluent Peak Flow (MGD)	9.3	20.8	12.5	12.5
Daily Avg. Influent Flow (MGD)	9.4	9.7	9.0	8.6
Daily Avg. Effluent Flow (MGD)	8.5	9.2	8.5	8.0
Precipitation (inches)	0.2	14.2	3.5	13.7

**Discharge Monitoring Report Stats**

EPA minimum percentage removal 85%

5 day BOD:	Avg.	Avg.
Influent Total (mg/l)	270	219
Effluent Carbonaceous Total	4	4
Percent Removal	98.7	98.2
Total Suspended Solids:		
Influent (mg/L)	164	160
Effluent (mg/L)	6	6
Percent Removal	96.2	96.4
Dissolved Oxygen:		
Influent (min)	1.2	0.3
Effluent (min)	5.8	5.2
pH		
Influent (Low)	7.3	7.2
(High)	7.5	7.7
Effluent (Low)	6.9	6.6
(High)	7.1	7.3
Ammonia Nitrogen		
Influent (mg/L)	26.8	26.9
Effluent (mg/L)	1.52	0.4
Percent Removal	94.3	98.4

**Utilities**

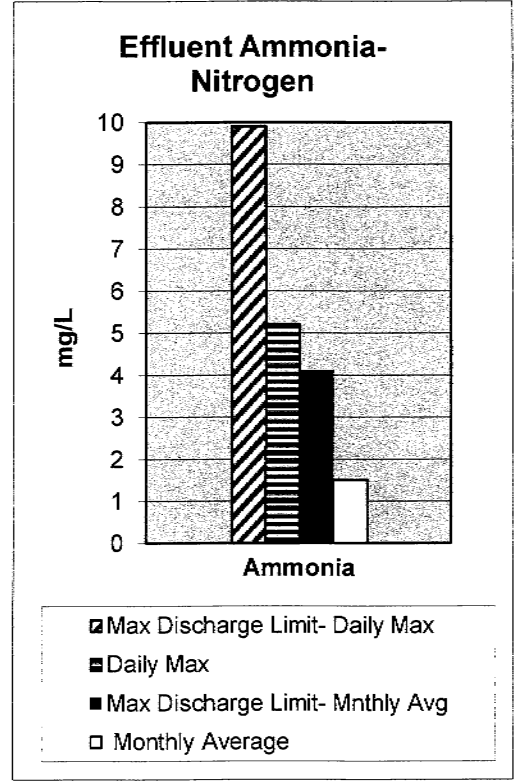
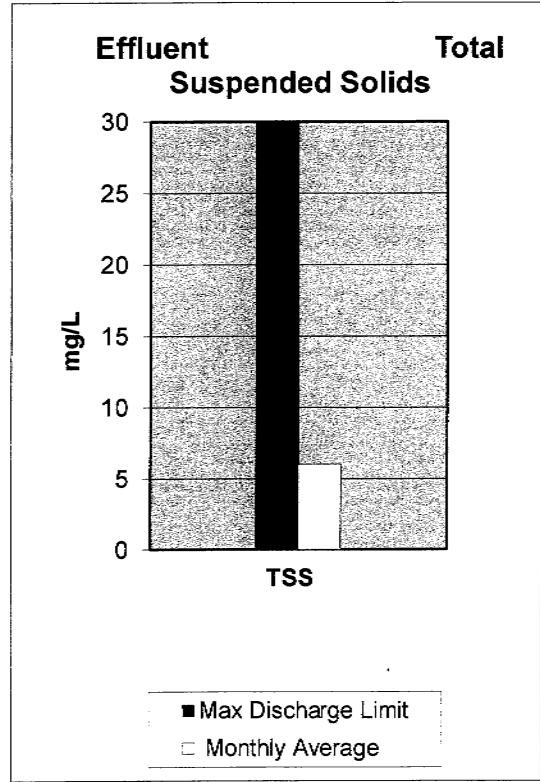
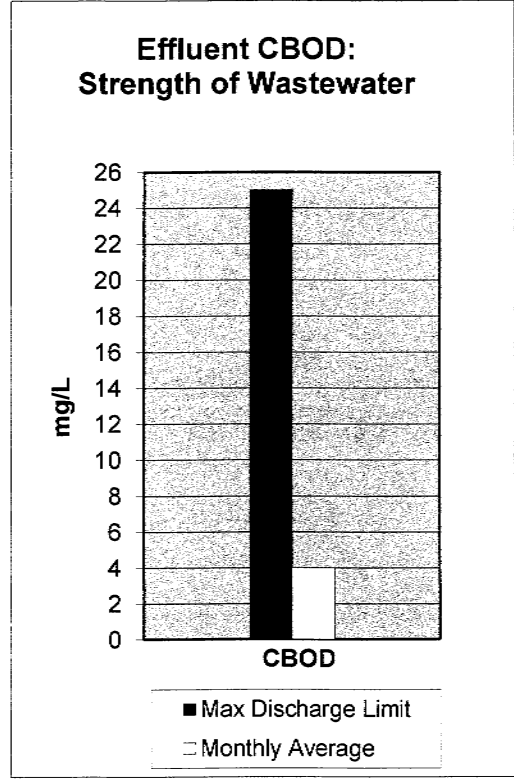
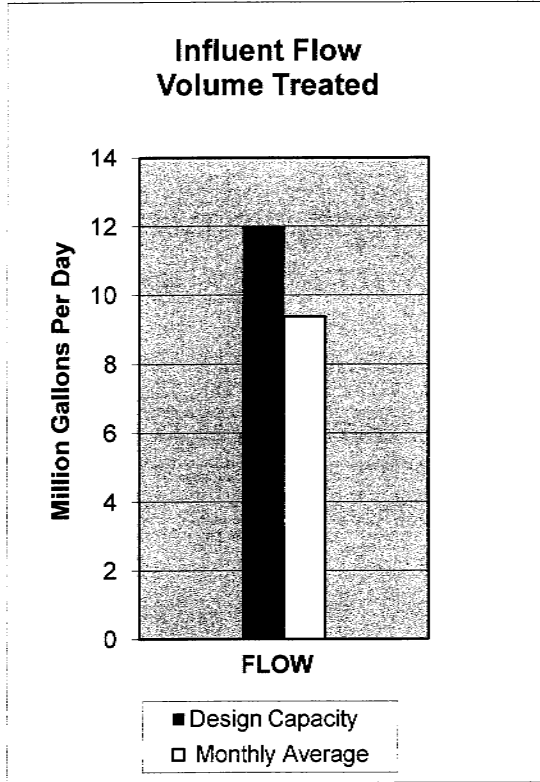
Electrical				
Total kWh Used (Plant wide)	472,740	4,087,640	539,380	4,263,040
Aeration Blowers, WSL&Headworks	284,000	2,558,820	302,720	3,125,560
Natural Gas				
Total cubic feet/day (plant wide)	1,203,000	9,033,000	1,519,000	5,051,000

Public Education (Tours)		2	19	5	76
	<b>Attendees Totals</b>		<b>147</b>		<b>213</b>
Reclaimed Water System (MG)		98.8			99.6
OU Golf Course		31.6			34.2

\*Usage up due to increase operation of centrifuges.

# Investigating possible natural gas leak.

**CITY OF NORMAN**  
**WATER RECLAMATION FACILITY**  
 February 2014



**CITY OF NORMAN, OKLAHOMA  
DEPARTMENT OF UTILITIES  
MONTHLY PROGRESS REPORT**

**WATER TREATMENT DIVISION**

**MONTH: February-14**

	<u>FYE 2014</u>		<u>FYE 2013</u>	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
<b>Water Supply</b>				
Plant Production (MG)	190.53	2,013.32	126.758	2107.09
Well Production (MG)	102.98	899.78	112.99	1085.79
Oklahoma City Water Used (MG)	0.00	2.65	0.23	69.04
Total Water Produced (MG)	293.51	2915.75	239.98	3261.92
Average Daily Production	10.48	12.00	8.57	13.42
<b>Peak Day Demand</b>				
Million Gallons	11.73	20.61	10.69	24.82
Date	2/17/2014	7/11/2013	2/2/2013	7/23/2012
System Capacity (see note)	23.50	23.50	23.50	23.50
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	1.32
Note: System Capacity does not include the Oklahoma City water line.				
<b>Costs</b>				
Plant	\$357,475.84	\$2,994,125.67	\$324,636.87	\$3,005,071.96
Wells	\$66,806.96	\$626,550.64	\$81,509.25	\$666,332.24
OKC (Estimated)	\$1,438.39	\$24,675.30	\$2,544.87	\$345,308.05
Total	\$425,721.19	\$3,645,351.61	\$408,690.99	\$4,016,712.25
<b>Cost per Million Gallons</b>				
Plant	\$1,876.21	\$1,487.16	\$2,561.08	\$1,426.17
Wells	\$648.75	\$696.34	\$721.40	\$613.68
OKC (Estimated)	N/A	\$9,307.92	\$11,016.75	\$5,001.42
Total	\$1,450.45	\$1,250.23	\$1,703.04	\$1,231.39
<b>Water Quality</b>				
Total Number of Bacterial Samples	80	671	80	761
Bacterial Samples out of Compliance	0	0	0	5
Total number of complaints	9	54	0	22
Number of complaints per 1000 service connections	0.25	1.52	0.00	0.67
<b>Safety</b>				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	1	8	1	9
<b>Public Education</b>				
Number of tours conducted	2	6	2	4
Number of people on tours	46	118	4	47

**Notes:**

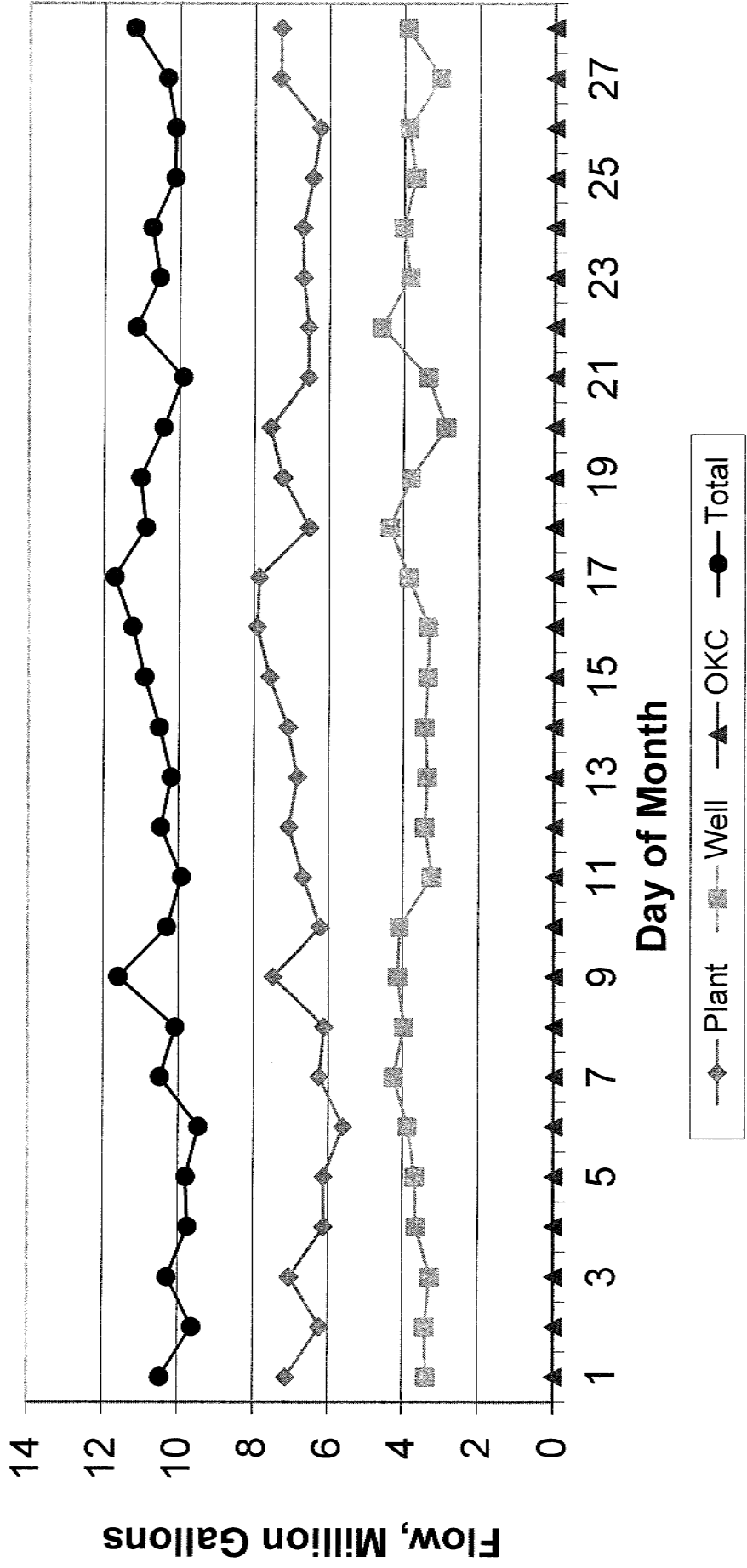
The electric motor actuator on the backwash rate of flow valve has been replaced and is working well.

We have been doing a trial on an Entech backwash monitor that measures filter media expansion and backwash water turbidity. It is intended to improve backwash performance and reduce costs by optimizing backwash performance. The trial is not finished but preliminary results are promising.

We were only able to get one quote for repair of the inlet pipe on Clarifier #3. We are recommending Urban Contractors LLC to do the work. They should complete work by early April.



# Water Production for February, 2014



**SANITATION DIVISION PROGRESS REPORT**  
FEBRUARY 2014

	FY 13		FY 14	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	5	10	3	13
<u>On The Job Injuries</u>	0	2	0	9
<u>Bulk Pickups</u>	29	194	30	207
<u>Refuse Complaints</u>	70	535	67	608
<u>New Polycarts Requests</u>	39	401	44	437
<u>Polycarts Exchanges</u>	12	101	9	135
<u>Additional Polycart Requests</u>	52	540	37	401
<u>Replaced Stolen Polycarts</u>	20	191	25	241
<u>Replaced Damaged Polycarts</u>	85	932	107	1078
<u>Polycarts Repaired</u>	25	147	17	168

**COMPOST MONTHLY REPORT**  
DECEMBER 2013

	MONTH	YR-TO-DATE
TONS BROUGHT IN BY COMPOST CREWS:	18.15	2,300.72
LANDFILL TIPPING FEE'S	\$ 18.82	18.82
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 341.58	43,299.55
		-
TONS BROUGHT IN BY PUBLIC:	157.87	1,363.65
TONS BROUGHT IN BY CONTRACTORS :	336.37	2,855.12
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	9.75	766.48
LANDFILL TIPPING FEE'S	\$ 18.82	112.92
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 9,485.09	93,822.41
		-
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 9,826.67	117,414.59
REVENUE COLLECTED FROM COMPOST SALES:	\$ 1,590.00	8,780.00

	MULCH CUBIC YDS		COMPOST CUBIC YDS	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
PARKS DEPT.	0	0	0	0
ROAD & CHANNEL	0	0	0	0
LINE MAINTENANCE	0	0	0	0
STREET DEPT.	0	0	0	0
WATER TREATMENT	0	0	0	0
MURPHY PRODUCTS OKC	0	0	0	0
SELF LOADING BIN	3	60	0	1,003
DRYING BEDS	380	10,928	0	0
<b>TOTAL:</b>	<b>383</b>	<b>10,988</b>	<b>0</b>	<b>1,003</b>

# MONTHLY TRANSFER STATION REPORT

FEBRUARY 2014

	TONS PER MONTH	TONS PER YEAR	REVENUE PER MONTH	REVENUE PER YEAR
O.U. TONS	308.03	2,712.57	\$12,025.86	\$105,924.82
CONT. TONS:	155.60	1,227.11	\$5,601.76	\$57,380.43
CASH TONS:	757.27	7,838.08	\$34,366.92	\$346,221.47
BRUSH/YDS:	0.00	43.00	\$0.00	\$70.00
PULL OFFS:	43	260.00	\$559.00	\$3,380.00
<b>TOTALS:</b>	<b>1,220.90</b>	<b>11,777.76</b>	<b>\$52,553.54</b>	<b>\$512,976.72</b>

	MONTH	YR-TO-DATE
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	357	3,253
# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	5,862.15	58506.79
# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	42	235
# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	275.48	1,564
<b>GRAND TOTAL TONS TO LANDFILLS</b>	<b>6,137.63</b>	<b>60,070.36</b>
<b>DISPOSAL COST PER TON (OKC)</b>	<b>\$ 18.82</b>	<b>\$ 18.82</b>
<b>TIPPING FEE'S FOR DUMPING AT OKC:</b>	<b>\$ 115,510.20</b>	<b>\$ 1,130,524.18</b>
<b>GRAND TOTAL TIPPING FEE'S</b>	<b>\$ 115,510.20</b>	<b>\$ 1,130,524.18</b>
# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	525	4,932
# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	2,836.86	28,040.67
# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	267	2,610
# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	1,649.33	17,809.17
<b>TOTAL LOADS BROUGHT TO TRANSFER STATION:</b>	<b>792</b>	<b>15386.95</b>
<b>TOTAL TONS BROUGHT TO TRANSFER STATION:</b>	<b>4,486.19</b>	<b>51127.21</b>
<b>MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:</b>	<b>19.93</b>	<b>60.93</b>

**MONTHLY RECYCLING REPORT (DROP CENTERS)**

FEBRUARY 2014

TONNAGES

	HOLLYWOOD		FAIR GROUNDS		HOBBY LOBBY	
	MONTH	YEAR	MONTH	YEAR	MONTH	YEAR
	ALUMINUM:	0.24	3.10	0.27	3.49	0.41
PLASTICS:	2.03	20.02	1.49	19.62	2.25	23.31
STEEL CANS:	0.82	6.24	0.46	5.06	0.66	5.88
CLEAR GLASS:	1.47	16.76	1.36	13.08	1.74	16.91
GREEN GLASS:	0.95	20.36	0.78	7.82	0.79	9.84
BROWN GLASS:	1.12	10.87	0.83	8.27	1.09	10.38
MIXED OFFICE PAPER:	4.92	56.83	5.53	33.69	9.09	50.54
CARDBOARD CENTERS TONS:	7.72	85.04	7.07	82.58	6.99	82.48
NEWSPAPER CENTERS TONS:	2.45	21.25	2.87	31.91	2.97	29.94
<b>TOTAL TONS:</b>	<b>21.72</b>	<b>240.47</b>	<b>20.66</b>	<b>205.52</b>	<b>0.00</b>	<b>232.84</b>

	MONTH	YEAR
OTHER CARDBOARD CONTAINERS:	32.39	291.60
CARDBOARD COMPACTORS:	29.30	376.34
OTHER NEWSPAPER CONTAINERS:	2.00	10.00
<b>TOTAL TONS:</b>	<b>63.69</b>	<b>677.94</b>

REVENUES

	HOLLYWOOD		FAIR GROUNDS		HOBBY LOBBY	
	MONTH	YEAR	MONTH	YEAR	MONTH	YEAR
	ALUMINUM:	\$ 206.40	\$ 2,604.00	\$ -	\$ 2,382.80	\$ -
PLASTICS:	\$ 40.60	\$ 404.80	\$ 29.80	\$ 392.40	\$ 45.00	\$ 466.20
STEEL CANS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CLEAR GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GREEN GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BROWN GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MIXED OFFICE PAPER:	\$ 688.80	\$ 8,096.23	\$ 774.20	\$ 4,662.00	\$ 1,272.60	\$ 7,023.10
CARDBOARD:	\$ 1,273.80	\$ 13,718.31	\$ 1,166.55	\$ 13,428.30	\$ 1,153.35	\$ 13,397.40
NEWSPAPER:	\$ 318.50	\$ 2,904.42	\$ 373.10	\$ 4,164.90	\$ 386.10	\$ 3,910.40
<b>TOTAL REVENUE:</b>	<b>\$ 2,528.10</b>	<b>\$ 27,727.76</b>	<b>\$ 2,343.65</b>	<b>\$ 25,030.40</b>	<b>\$ 2,857.05</b>	<b>\$ 27,178.50</b>

	MONTH	YEAR
OTHER CARDBOARD CONTAINERS:	\$ 5,344.35	\$ 12,754.60
CARDBOARD COMPACTORS:	\$ 4,834.50	\$ 13,977.35
OTHER NEWSPAPER CONTAINERS:	\$ 260.00	\$ 780.00
<b>TOTAL REVENUE:</b>	<b>\$ 10,438.85</b>	<b>\$ 27,511.95</b>

COLLECTION BY MATERIAL

	TONS	TONS	PRO/FEE	PRO/FEE	REVENUE	REVENUE
	MONTH	YEAR	MONTH	YEAR	MONTH	YEAR
	ALUMINUM:	0.92	10.15			\$ 791.20
PLASTIC:	5.77	62.95			\$ 115.40	\$ 944.60
STEEL:	1.94	17.18			\$ -	\$ -
CLEAR GLASS:	4.57	46.75			\$ -	\$ -
GREEN GLASS:	2.52	38.02			\$ -	\$ -
BROWN GLASS:	3.04	29.52			\$ -	\$ -
MIXED OFFICE PAPER:	19.54	141.06	\$ 410.34	\$ 410.34	\$ 2,325.26	\$ 12,771.57
CARDBOARD:	83.47	918.04	\$ 2,065.88	\$ 2,065.88	\$ 11,706.67	\$ 89,565.11
NEWSPAPER:	10.29	93.10	\$ 200.66	\$ 200.66	\$ 1,137.05	\$ 8,459.54
REVENUE FROM OCC CONTAINERS:					\$ 9,648.76	\$ 50,485.28
<b>TOTALS:</b>	<b>132.06</b>	<b>1,356.77</b>	<b>\$ 2,676.88</b>	<b>\$ 2,676.88</b>	<b>\$25,724.33</b>	<b>\$169,581.25</b>

COLLECTION COST

	CAGE ROLL OFFS		GLASS		CARDBOARD		NEWSPAPER	
	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD
	MAN HOURS:	36.00	396.00	6.00	52.00	40.00	336.00	2.00
LABOR COST:	\$ 964.08	\$ 3,052.92	\$ 160.68	\$ 589.16	\$ 1,071.20	\$ 3,856.32	\$ 53.56	\$ 214.24
VEHICLE COST:	\$ 2,212.38	\$ 3,488.86	\$ 368.73	\$ 358.53	\$ 1,583.62	\$ 4,860.63	\$ 119.67	\$ 272.88
<b>TOTALS:</b>	<b>\$ 3,176.46</b>	<b>\$ 6,541.78</b>	<b>\$ 529.41</b>	<b>\$ 947.69</b>	<b>\$ 2,654.82</b>	<b>\$ 8,716.95</b>	<b>\$ 173.23</b>	<b>\$ 487.12</b>

	OCC COMPACTORS		MIXED OFFICE PAPER		MAN HOURS:		
	MONTH	YTD	MONTH	YTD		MONTH	YTD
	LABOR COST:	\$ 160.68	\$ 1,017.64	\$ 160.68		\$ 749.84	\$ 2,410.20
VEHICLE COST:	\$ 983.28	\$ 764.24	\$ 983.28	\$ 692.43	\$ 6,250.96	\$ 10,437.57	
<b>TOTALS:</b>	<b>\$ 1,143.96</b>	<b>\$ 1,781.88</b>	<b>\$ 1,143.96</b>	<b>\$ 1,442.27</b>	<b>\$ 8,661.16</b>	<b>\$ 19,167.85</b>	

LABOR COST INCLUDES 30% FOR BENEFITS

	MONTH	YTD
<b>LANDFILL COST AVOIDANCE</b>	<b>\$ 2,485.37</b>	<b>\$ 25,534.35</b>

MONTHLY RECYCLING REPORT  
(CURBSIDE)  
Jan-14

PROGRAM STATISTICS

	AVERAGE	
	MONTH	YTD
SET OUT/PARTICIPATION RATE:	82%	79%
AVERAGE TONS PER DAY :	21.47	19.39
POUNDS PER HOME:	17.45	17.40

COMMODITY BY TON

	MONTH	TONS	YTD TONS
ALUMINUM BEVERAGE CAN	1.5	6.4	41.09
#1 PET	6	29	108.1
NEWS	19	94	874
GLASS CONTAINERS	23	114	596
MIX PAPER	17	84	301
#2 NATURAL	1.5	7.4	44.4
#2 COLOR	4	20	72
#3-#7	6.8	34	110
TIN-STEEL SCRAP	2.2	11	57
TRASH	8	40	200
OCC	11	54	262.9
<b>TOTAL</b>	<b>100</b>	<b>493.8</b>	<b>2666.49</b>

	MONTH	YTD
SERVICE CALLS (MISSES)	75	912
REMINDER NOTICES	17	94
MISC. (throwing bins, left in driveway, blowing trash)	0	6
MISSING BINS	2	22
BROKEN GLASS	0	70
PICK UP CART	7	640
REPAIR	13	66
DELIVERY REQUEST	55	381
<b>TOTAL CALLS</b>	<b>169</b>	<b>2191</b>

	MONTH	YTD
LANDFILL COST AVOIDANCE	\$9,293.32	\$53,469.50

