

# office memorandum



DATE: October 12, 2016  
TO: Leah Messner, Assistant City Attorney  
FROM: Jane Hudson, Principal Planner  
SUBJECT: Consent to Encroach  
Lot 14, Block 2, Las Colinas, Section 2  
4200 Las Colinas Lane

Planning and Community Development staff does not object to a proposed swimming pool within a 15' utility easement. Public Works/Engineering Staff will obtain responses from the utility companies.

This request does not violate any building setback or coverage requirements within the Zoning Ordinance.

Since there are no zoning violations associated with the consent to encroach request, Planning Staff does not object to the request.

Reviewed by: Susan Connors, AICP *SC*  
Director of Planning and Community Development

cc: Brenda Hall, City Clerk