

FINANCE COMMITTEE MINUTES
February 20, 2020

The City Council Finance Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4:00 pm in the Municipal Building Executive Conference Room on the 20th day of February, 2020, and notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray and the Norman Public Library at 225 North Webster 24 hours prior to the beginning of the meeting.

PRESENT: Mayor Clark, Members Scanlon and Wilson

ABSENT: Member Bierman

OTHERS PRESENT: City Council Member Petrone
City Council Member Hall
Darrel Pyle, City Manager
Anthony Francisco, Director of Finance
Kathryn Walker, City Attorney
Shawn O’Leary, Director of Public Works
Jane Hudson, Planning & Community Development Director
Kim Coffman, Budget Manager
Jacob Huckabaa, Budget Technician
Mindy Wood, Norman Transcript
Maureen Hammond, Select Norman
Dan Schemm, Visit Norman
Robert Castleberry, Citizen

Item 1, being:

DISCUSSION AND REVIEW OF OUTSIDE AGENCY REPORTS AND/OR REQUESTS

Francisco stated that the discussed agencies are outside agencies from the City of Norman that receive support from the General Fund. None of the requesting agencies are requesting an increase except for the Performing Arts Studio.

Council Member Wilson asked what the increase amount requested by the Performing Arts Studio was. Francisco stated that it was an increase of \$1,500.

Council Members Petrone and Wilson both stated that they would be interested in seeing a breakdown of the request by Select Norman.

Mayor Clark stated that she does not want to cut any of the outside agency funding. Council Member Wilson stated that she would push back on any request for increase in the funding.

Item 1, continued:

Maureen Hammond from Select Norman stated that they are preparing an annual report that should break down exactly what they do with the funding they receive. This should be done within the next three weeks.

Council Member Petrone stated she was unsure about the City giving funding to religious entities. Kathryn Walker stated that the contract with those entities states they cannot use the funds for anything faith-based and they can only be used for the social services they provide.

Mayor Clark stated that the Committee would like to ask the Arts Roundtable to provide additional funding out of the arts portion of the Room Tax Fund so that the City can decrease its funding for arts agencies out of the General Fund. Council Member Wilson suggested that funding for Visit Norman could be reduced and transferred to the arts portion.

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Item 2, being:

SUBMISSION OF THE REVENUE/EXPENDITURE REPORTS

No discussion at this time.

Items submitted for the record:

1. Summary of Major Fund Revenue Sources vs. Budget FYE 2020 as of January 31, 2020
2. Summary of Major Fund Expenditures vs. Budget FYE 2020 as of January 31, 2020
3. Appropriations from Fund Balance FYE 20
4. General Fund Transfers over \$50,000 between Expenditure Categories FYE 20 January 2020
5. Norman Forward Sales Tax Financial Reports
6. Inter-City Sales Tax Growth Comparison

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Item 3, being:

SUBMISSION OF THE REPORT ON OPEN POSITIONS

No discussion at this time.

Items submitted for the record:

1. City of Norman Position Vacancy Report dated 2/13/20

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Item 4, being:

MISCELLANEOUS COMMENTS

Manager Pyle gave an update on the land sale to Norman Regional Health System (NRHS) on Porter. He stated that the City Attorney is delivering a draft purchase and sales agreement to NRHS next week. Once they agree to those terms, it will come back to Council for approval and then move to escrow.

Francisco stated that the green fee at the golf course will be going up March 1st so they don't need a subsidy next year.

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ATTEST:

City Clerk

Mayor