City of Norman, OK

Municipal Building Council Chambers 201 West Gray Norman, OK 73069



Meeting Agenda

Tuesday, April 11, 2017

6:30 PM

City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority

City Council

Mayor Lynne Miller
Councilmember Greg Heiple
Councilmember Aleisha Karjala
Councilmember Robert Castleberry
Councilmember Bill Hickman
Councilmember James Chappel
Councilmember Breea Clark
Councilmember Stephen Holman
Councilmember Kyle Allison

Public wifi - connect to CityOfNormanPublic - Password: April1889

- 1 Roll Call
- 2 Pledge of Allegiance

Minutes

3 GID-1617-45 APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL OVERSIGHT COMMITTEE MINUTES OF MARCH 16, 2017

CITY COUNCIL MINUTES OF MARCH 28, 2017
NORMAN UTILITIES AUTHORITY MINUTES OF MARCH 28, 2017
NORMAN MUNICIPAL AUTHORITY MINUTES OF MARCH 28, 2017
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF
MARCH 28, 2017

Attachments: Text File minutes

March 16 Oversight Minutes

March 28 CC minutes

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN:	

Proclamation

4 P-1617-18

PROCLAMATION P-1617-18: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING SUNDAY, APRIL 23, 2017, AS EARTH DAY IN THE CITY OF NORMAN.

Attachments: Text File Earth Day

Earth Day

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1617-18 proclaiming Sunday, April 23, 2017, as Earth Day in the City of Norman and direct the filing thereof.

ACTION TAKEN:	

5 P-1617-19

PROCLAMATION P-1617-19: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING SUNDAY, APRIL 23, 2017 AS ARBOR DAY IN THE CITY OF NORMAN.

Attachments: Text File Arbor Day

Arbor Day

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1617-19 proclaiming Sunday, April 23, 2017, as Arbor Day in the City of Norman and direct the filing thereof.

ACTION TAKEN:	

6	P-1	161	7-24
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PROCLAMATION P-1617-24: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE WEEK OF APRIL 24 THROUGH 28, 2017, AS OU STAFF WEEK IN THE CITY OF NORMAN.

Attachments: Text File OU

OU Staff Week

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1617-21 proclaiming the week of April 24 through 28, 2017, as OU Staff Week in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

P-1617-25

PROCLAMATION P-1617-25: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF APRIL, 2017, AS FAIR HOUSING MONTH IN THE CITY OF NORMAN.

Attachments: Text File Fair Housing

Fair Housing

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1617-25 proclaiming the month of April, 2017, as Fair Housing Month in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

8 Consent Docket

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 9 through Item 29 be placed on the consent docket.

ACTION NEEDED:	Motion to place Item	through Item	on the Consen
Docket by unanimous	s vote.		
ACTION TAKEN:			

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN:		
	ACTION TAVENI	

Zoning Ordinance

9 <u>O-1</u>617-33

CONSIDERATION OF ORDINANCE O-1617-33 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHEAST QUARTER OF SECTION THIRTY (30), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA FROM THE I-1, LIGHT INDUSTRIAL DISTRICT, AND R-3, MULTI-FAMILY DWELLING DISTRICT, AND PLACE THE SAME IN THE C-3, INTENSIVE COMMERCIAL DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED AT THE NORTHWEST CORNER OF WEST ACRES STREET AND JAMES GARNER AVENUE FOR A NEW NORMAN PUBLIC LIBRARY CENTRAL FACILITY)

Attachments: Text File O-1617-33

O-1617-33 Location Map Staff Report

3-9-17 PC Minutes

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1617-33 upon First Reading by title.

ACTION TAKEN:		

Appointment

10 AP-1617-17 CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

LIBRARY BOARD

TERM: 05-01-17 TO 05-01-20: CARLA KIMBERLING, WARD 5

TERM: 05-01-17 TO 05-01-20: JODY FOOTE, WARD 3 TERM: 05-01-17 TO 05-01-20: TIM MAULDIN, WARD 3

TREE BOARD

TERM: 04-11-17 TO 05-14-19: VICKI LAVASTIDA, WARD 2 TERM: 04-11-17 TO 05-14-17: EMILIE GUISTOZZI, WARD 6

Attachments: Text File appointments.pdf

ACTION NEEDED: Motion to confirm or reject the appointments.

ACTION TAKEN: _____

Report/Communication

11	<u>RPT-1617-5</u> <u>2</u>	CONSIDERATION OF ACKNOWLEDGMENT OF THE FISCAL YEAR 2017-2018 CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT (COMCD) BUDGET AND DIRECTING THE INCLUSION OF THAT AMOUNT APPLICABLE IN THE PROPOSED FISCAL YEAR 2018 CITY OF NORMAN BUDGET. Attachments: text File COMCD
		COMCD budget
		ACTION NEEDED: Motion to acknowledge receipt of the Fiscal Year 2017-2018 COMCD Budget; and, if approved, direct the inclusion of that amount applicable in the proposed Fiscal Year 2018 City of Norman Budget.
		ACTION TAKEN:
12	RPT-1617-5 3	SUBMISSION OF THE MUNICIPAL ELECTION REPORT FROM THE NORMAN ELECTION COMMISSION.
		Attachments: Text File Election Rpt
		GENERAL ELECTION REPORT
		ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.
		ACTION TAKEN:
13	<u>RPT-1617-5</u> <u>5</u>	SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER'S CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF. Attachments: Text File CO Report Memo
		Change Order
		ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.
		ACTION TAKEN:

Easement

14 E-1617-30

EASEMENT E-1617-30: CONSIDERATION OF ACCEPTANCE OF A PERMANENT DRAINAGE EASEMENT DONATED BY CD/PARK 7 NORMAN OWNER, L.L.C. (RICHARD OWEN, JR.), FOR THE 12TH AVENUE S.E. WIDENING PROJECT LOCATED BETWEEN CEDAR LANE AND HIGHWAY 9.

Attachments: Text File E-1617-30

Location Map
Parcel Map
E-1617-30

Easement Table

ACTION NEEDED: Motion to accept or reject Easement E-1617-30; and, if accepted, direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN: _____

15 E-1617-31

TEMPORARY EASEMENT E-1617-31: CONSIDERATION OF ACCEPTANCE OF A TEMPORARY DRIVEWAY EASEMENT DONATED BY CD/PARK 7 NORMAN OWNER, L.L.C. (RICHARD OWEN, JR.), FOR THE 12TH AVENUE S.E. WIDENING PROJECT LOCATED BETWEEN CEDAR LANE AND HIGHWAY 9.

Attachments: Text File E-1617-31

Location Map

Parcel Map

Easement E-1617-31

Easement Table

ACTION NEEDED: Motion to accept or reject Temporary Easement E-1617-31; and, if accepted, direct the filing thereof with the City Clerk.

16 E-1617-32

EASEMENT E-1617-32: CONSIDERATION OF ACCEPTANCE OF A PERMANENT DRAINAGE EASEMENT FROM ASTELLAS PHARMA TECHNOLOGIES, INC., A/K/A AVARA PHARMACEUTICAL SERVICES IN THE AMOUNT OF \$23,300 FOR THE 12TH AVENUE S.E. WIDENING PROJECT LOCATED BETWEEN CEDAR LANE AND HIGHWAY 9.

Attachments: Text File E-1617-32

Location Map

Parcel Map

Easement E-1617-32

Easement Table

Requisition

ACTION NEEDED: Motion to accept or reject Easement E-1617-32; and, if accepted, direct the filing thereof with the Cleveland County Clerk and payment in the amount of \$23,300 to Astellas Pharma Technologies, Inc. a/k/a Avara Pharmaceutical Services,

ACTION TAKEN:	

17 <u>E-1617-33</u>

EASEMENT E-1617-33: CONSIDERATION OF ACCEPTANCE OF A PERMANENT ROADWAY EASEMENT FROM ASTELLAS PHARMA TECHNOLOGIES, INC. A/K/A AVARA PHARMACEUTICAL SERVICES IN THE AMOUNT OF \$62,400 FOR THE 12TH AVENUE S.E. WIDENING PROJECT LOCATED BETWEEN CEDAR LANE AND STATE HIGHWAY 9.

Attachments: Text File E-1617-33

Location Map

Parcel Map

Easement E-1617-33

Easement Table

Requisition

ACTION NEEDED: Motion to accept or reject Easement E-1617-33; and, if accepted, direct the filing thereof with the Cleveland County Clerk and payment in the amount of \$62,400 to Astellas Pharma Technologies, Inc. a/k/a Avara Pharmaceutical Services,

ACTION TAKEN:	
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18 E-1617-34

TEMPORARY EASEMENT E-1617-34: CONSIDERATION OF ACCEPTANCE OF TEMPORARY DRIVEWAY EASEMENT DONATED BY SHANNON O. MOORE, L.L.C., FOR THE 12TH AVENUE S.E. WIDENING PROJECT LOCATED BETWEEN CEDAR LANE AND STATE HIGHWAY 9.

Attachments: Text File E-1617-34

Easement E-1617-34

Easement Table

Location Map

Parcel Map

ACTION NEEDED: Motion to accept or reject Temporary Easement E-1617-34; and, if accepted, direct the filing thereof with the City Clerk.

ACTION TAKEN: _____

19 E-1617-35

TEMPORARY EASEMENT E-1617-35: CONSIDERATION OF ACCEPTANCE OF TEMPORARY DRIVEWAY EASEMENT DONATED BY NORMAN REGIONAL HOSPITAL AUTHORITY FOR THE 12TH AVENUE SE WIDENING PROJECT LOCATED BETWEEN CEDAR LANE AND STATE HIGHWAY 9.

Attachments: Text File E-1617-35

Easement E-1617-35

Easement Table

Location Map

Parcel Map

ACTION NEEDED: Motion to accept or reject Temporary Easement E-1617-35; and, if accepted, direct the filing thereof with the City Clerk.

ACTION TAKEN: _____

20 E-1617-41

EASEMENT E-1617-41: CONSIDERATION OF ACCEPTANCE OF A PERMANENT WATER LINE EASEMENT DONATED BY UNIVERSITY NORTH PARK, L.L.C., FOR THE ROBINSON STREET WATER LINE REPLACEMENT PROJECT (PHASE 1).

Attachments: Text File E-1617-41

E-1617-41

G-004, Project Layout Map

Text File E-1617-41

Easement Location Map

ACTION NEEDED: Motion to accept or reject Easement E-1617-41; and, if accepted, direct the filing thereof with the Cleveland County Clerk.

City Council Meeting Agenda April 11, 2017

Certificate of Survey

21 COS-1617-4

CONSIDERATION OF NORMAN RURAL CERTIFICATE OF SURVEY COS-1617-4 FOR VICTORY MEADOW ADDITION AND ACCEPTANCE OF EASEMENTS E-1617-38 AND E-1617-39. (5101 84TH AVENUE S.E., WHICH IS GENERALLY LOCATED ONE-FOURTH MILE SOUTH OF POST OAK ROAD ON THE EAST SIDE OF 84TH AVENUE S.E.)

Attachments: Text File Victory Meadow

Location Map

Certificate of Survey

Staff Report

3-9-17 PC Minutes

ACTION NEEDED: Motion to approve or reject Norman Rural Certificate of Survey COS-1617-4 for Victory Meadow Addition; and, if approved, accept Easements E-1617-38 and E-1617-39; and direct the filing of the Certificate of Survey and easements with the Cleveland County Clerk.

ACTION TAKEN:	

22 <u>COS-1617-5</u>

CONSIDERATION OF A NORMAN RURAL CERTIFICATE OF SURVEY COS-1617-5 FOR OFFENBURGER ACRES AND A VARIANCE IN MINIMUM BUILDING SETBACK WIDTH REQUIREMENTS FOR TRACT 1 AND ACCEPTANCE OF EASEMENT E-1617-37. (GENERALLY LOCATED ON THE SOUTH SIDE OF ROBINSON STREET APPROXIMATELY ONE-FOURTH MILE WEST OF 60TH AVENUE N.E.)

Attachments: Text File Offenburger

Location Map

Certificate of Survey

Staff Report

Request for Variance

3-9-17 PC Minutes

ACTION NEEDED: Motion to approve or reject Norman Rural Certificate of Survey COS-1617-5 for Offenburger Acres and a variance in minimum building setback width reqiurements for Tract 1; and, if approved, accept Easement E-1617-37; and direct the filing of the Certificate of Survey and easement with the Cleveland County Clerk.

Declare Surplus/Obsolete

23

GID-1617-43 DECLARATION OF SURPLUS AND/OR OBSOLETE EQUIPMENT AND MATERIALS AND AUTHORIZING THE SALE THEREOF.

Attachments: Text File Surplus

Inventory of Goods To Be Auctioned

ACTION NEEDED: Motion to declare the equipment to be surplus and/or obsolete; and, if so declared, authorize the sale thereof.

ACTION TAKEN:

Contract

24 K-1516-131 **FINAL**

FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT K-1516-131 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND QUICKSILVER CONSTRUCTION COMPANY FOR THE LITTLE AXE COMMUNITY CENTER CHLORINATION SYSTEM PROJECT.

Attachments: text File Final Little Axe PO

ACTION NEEDED: Motion to accept or reject the project; and, if approved, direct final payment in the amount of \$3,780.75 to Quicksilver Construction Company.

ACTION TAKEN:

25 K-1516-150 AMD 1

AMENDMENT NO. ONE TO CONTRACT K-1516-150: BY AND BETWEEN THE NORMAN MUNICIPAL AUTHORITY AND BURNS AND MCDONNELL ENGINEERING COMPANY, INC., INCREASING THE CONTRACT AMOUNT BY \$11,680 FOR A REVISED CONTRACT AMOUNT OF \$92,040 TO PROVIDE ADDITIONAL COMMISSIONING SERVICES FOR THE CONSTRUCTION OF THE UNDERFLOOR SYSTEM AT THE NEW CENTRAL LIBRARY.

Attachments: Text file Burns Amendment K-1516-150

ACTION NEEDED: Acting as the Norman Municipal Authority, motion to approve or reject Amendment No. One to Contract K-1516-150 with Burns and McDonnell Engineering Company, Inc. increasing the contract amount by \$11,680 for a revised contract amount of \$92,040 and, if approved, authorize the execution thereof.

26 K-1617-111 CONTRACT K-1617-111: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE LITTLE AXE YOUTH SPORTS ASSOCIATION FOR THE USE OF THE LITTLE AXE BASEBALL/SOFTBALL FIELD COMPLEX FOR A PERIOD OF THREE YEARS.

Attachments: Text File K-1617-111

K-1617-111

ACTION NEEDED: Motion to approve or reject Contract K-1617-111 with Little Axe Youth Sports Association for a period of three years; and, if approved, authorize the execution thereof.

ACTION TAKEN:

27 R-1617-97 RESOLUTION R-1617-97: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA ADOPTING THE STORMWATER MANAGEMENT PLAN AS PART OF THE OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY REQUIREMENTS FOUND IN GENERAL PERMIT OKR04.

Attachments: Text File R-1617-97

R-1617-97 Adopting the SW Management Plan

Attachment A Notice of Intent

Attachment B Norman SMP Final 2016

ACTION NEEDED: Motion to adopt or reject Resolution R-1617-97.

ACTION TAKEN: _____

WCC Court

28

GID-1617-61 CONSIDERATION OF THE CITY ATTORNEY'S RECOMMENDATION FOR ACCEPTANCE OF A COURT ORDER IN THE AMOUNT OF \$24,225 REGARDING TABITHA NATION VS. THE CITY OF NORMAN, WORKERS' COMPENSATION COURT CASE WCC-2014-04282 L.

Attachments: Pymt Schedule

NATION Order

NATION Order Scrivners Error

Purchase Reg -

ACTION NEEDED: Motion to approve or reject the City Attorney's recommendation; and if approved, authorize compliance with the Workers' Compensation Order and direct payment of claims in the amount of \$24,225 which will constitute judgment against the City of Norman.

ACTION TAKEN:	• •

Settlement

29

GID-1617-57 CONSIDERATION OF A RECOMMENDATION FROM THE CITY ATTORNEY THAT THE CITY COUNCIL APPROVE A SETTLEMENT OF BRIAN MCDONALD VS. ELLEN FLETCHER, INDIVIDUALLY AND THE CITY OF NORMAN, NORMAN POLICE DEPARTMENT, AND NORMAN ANIMAL WELFARE, CLEVELAND COUNTY COURT CASE CJ-2016-1084 TS IN THE AMOUNT OF \$85,109.42.

> Attachments: Text File McDonald **McDonald Petition**

ACTION NEEDED: Motion to approve or reject the City Attorney's recommendation; and, if approved, authorize the City Attorney's Office to effectuate the settlement in the amount of \$85,109.42.

ACTION TAKEN: ____

Non-Consent Items

30 R-1617-98 RESOLUTION 1617-98: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN. OKLAHOMA APPROVING AN APPEAL OF THE TEMPORARY ADMINISTRATIVE DELAY TO ALLOW THE SUBMITTAL OF AN ADDITION OF A MASTER BEDROOM, CLOSET AND BATHROOM TO A SINGLE FAMILY DWELLING. (806 SOUTH LAHOMA AVENUE)

Attachments: Text File Lahoma

Admin Appeal

R-1617-98

Admin Delay Resolution

ACTION NEEDED: Motion to adopt or reject Resolution R-1617-98.

ACTION TAKEN:

31 R-1617-99 RESOLUTION R-1617-99: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN. OKLAHOMA APPROVING AN APPEAL OF THE TEMPORARY ADMINISTRATIVE DELAY TO ALLOW THE SUBMITTAL OF A PERMIT APPLICATION FOR NEW PAVING FOR AN EXPANDED DRIVEWAY. (1209 DUSTIN DRIVE)

Attachments: Text File Evans

Admin Appeal Evans

R-1617-99

Admin Delay Resolution

ACTION NEEDED: Motion to adopt or reject Resolution R-1617-99.

32 K-1617-119

CONTRACT K-1617-119: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND FREESE AND NICHOLS, INC., IN THE AMOUNT OF \$25,000 FOR PHASE 1 OF STORMWATER FUNDING OPPORTUNITIES AND BUDGET TRANSFERS FROM MISCELLANEOUS ACCOUNTS.

Attachments: Text File FN

SWU Fee Agreement

Norman Stormwater Funding Study - Cost Breakdown

ACTION NEEDED: Motion to approve or reject Contract K-1617-119 with Freese and Nichols, Inc., in the amount of \$25,000; and, if approved, authorize the execution thereof, and transfer \$8,500 from Stormwater Drainage (010-5025-431.32-29); \$2,500 from Laboratory (010-5025-431.36-03), and \$14,000 form Project DR0013, Drainage-Misc Projects, Construction (050-9967-431.61-01) to Project DR0064, Stormwater Funding Study, Design (050-9214-431.62-01).

4 O T 1 O A 1 T A 1 (E A 1		
ACTION TAKEN:		

33 Miscellaneous Discussion

This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.

34 Adjournment