

City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069



Meeting Agenda

Tuesday, May 26, 2020

6:30 PM

**Virtual meeting w/Councilmembers Bierman, Carter, Petrone,
Hall, Wilson, Scanlon, Holman, Scott, and Mayor Clark**

**City Council, Norman Utilities Authority, Norman Municipal
Authority, and Norman Tax Increment Finance Authority**

City Council

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

1 Roll Call**2 Pledge of Allegiance****3 Consent Docket***Consent Docket*

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 4 through Item 22 be placed on the consent docket.

ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN: _____

Minutes**4 [GID-1920-88](#) APPROVAL OF THE MINUTES AS FOLLOWS:**

CITY COUNCIL MINUTES OF MAY 12, 2020
 NORMAN UTILITIES AUTHORITY MINUTES OF MAY 12, 2020
 NORMAN MUNICIPAL AUTHORITY MINUTES OF MAY 12, 2020
 NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF MAY 12, 2020

Attachments: [City Council Staff Report](#)

[May 12 CC Minutes](#)

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Ordinance

- 5 [O-1920-62](#) CONSIDERATION OF ORDINANCE O-1920-62 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF NORMAN, STATE OF OKLAHOMA (THE "CITY"), ON THE 25TH DAY OF AUGUST, 2020, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF THE ISSUANCE OF GENERAL OBLIGATION BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF NINETY MILLION SIX HUNDRED AND TWENTY THOUSAND DOLLARS (\$90,620,000) TO BE ISSUED IN ONE OR MORE SERIES TO PROVIDE FUNDS FOR THE PURPOSE OF CONSTRUCTING, RECONSTRUCTING, EXPANDING, REPAIRING, WHICH MAY ALSO INCLUDE IMPROVING, RENOVATING, ACQUIRING AND EQUIPPING PARKS, RECREATIONAL, AND COMMUNITY FACILITIES AND RELATED PUBLIC ART INSTALLATIONS, ALL TO BE OWNED EXCLUSIVELY BY THE CITY; ALL TO BE COMPLETED WITH OR WITHOUT THE USE OF OTHER FUNDS, AND LEVYING AND COLLECTING AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY FOR THE PAYMENT OF THE INTEREST AND PRINCIPAL ON SAID BONDS; PROVIDING FOR ELECTION PROCEDURES; DECLARING AN EMERGENCY; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Attachments: [City Council Staff Report](#)

[O-1920-62 GO Bond NF-Homeless.docx](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1920-62 upon First Reading by title.

ACTION TAKEN: _____

- 6 [O-1920-63](#) CONSIDERATION OF ORDINANCE O-1920-63 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF NORMAN, STATE OF OKLAHOMA (THE "CITY"), ON THE 25th DAY OF AUGUST, 2020, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF THE ISSUANCE OF GENERAL OBLIGATION BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF TWENTY-FOUR MILLION THREE HUNDRED THOUSAND Dollars (\$24,300,000) TO BE ISSUED IN ONE OR MORE SERIES TO PROVIDE FUNDS FOR THE PURPOSE OF CONSTRUCTING, RECONSTRUCTING, EXPANDING, REPAIRING, WHICH MAY ALSO INCLUDE IMPROVING, RENOVATING, ACQUIRING AND EQUIPPING MUNICIPAL SERVICES FACILITIES, ALL TO BE OWNED EXCLUSIVELY BY THE CITY; ALL TO BE COMPLETED WITH OR WITHOUT THE USE OF OTHER FUNDS, AND LEVYING AND COLLECTING AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY FOR THE PAYMENT OF THE INTEREST AND PRINCIPAL ON SAID BONDS; PROVIDING FOR ELECTION PROCEDURES; DECLARING AN EMERGENCY; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Attachments: [City Council Staff Report](#)

[O-1920-63 GO Bond Municipal Facilities](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1920-63 upon First Reading by title.

ACTION TAKEN: _____

- 7 [O-1920-64](#) CONSIDERATION OF ORDINANCE O-1920-64 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF NORMAN, STATE OF OKLAHOMA (THE "CITY"), ON THE 25th DAY OF AUGUST, 2020, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF THE ISSUANCE OF GENERAL OBLIGATION BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF FIVE MILLION Dollars (\$5,000,000) TO BE ISSUED IN ONE OR MORE SERIES TO PROVIDE FUNDS FOR THE PURPOSE OF ECONOMIC AND COMMUNITY DEVELOPMENT IN NORMAN, INCLUDING JOB RETENTION AND CREATION PROGRAMS; ALL TO BE COMPLETED WITH OR WITHOUT THE USE OF OTHER FUNDS, AND LEVYING AND COLLECTING AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY FOR THE PAYMENT OF THE INTEREST AND PRINCIPAL ON SAID BONDS; PROVIDED HOWEVER, THAT IN NO EVENT SHALL THE REAL AND PERSONAL TAXABLE PROPERTY IN SAID CITY BE SUBJECT TO A SPECIAL TAX IN EXCESS OF FIVE MILLS ON THE DOLLAR FOR ALL BONDS ISSUED PURSUANT TO SECTION 35, ARTICLE X OF THE OKLAHOMA CONSTITUTION; PROVIDING FOR ELECTION PROCEDURES; DECLARING AN EMERGENCY; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Attachments: [City Council Staff Report](#)

[O-1920-64 GO Bond Economic Recovery](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1920-64 upon First Reading by title.

ACTION TAKEN: _____

Appointment

- 8 [AP-1920-24](#) SUBMISSION OF THE PROPOSED NOMINATIONS FOR REAPPOINTMENT OF DAVID POARCH AS PRESIDING JUDGE, GAIL BLAYLOCK AND DREW NICHOLS AS ASSOCIATE JUDGES, AND CHRISTI CHESLEY AS ACTING JUDGE OF THE MUNICIPAL CRIMINAL COURT EACH FOR A TERM BEGINNING JULY 1, 2020, AND ENDING JUNE 30, 2022.

Attachments: [City Council Staff Report](#)

[Text File](#)

ACTION NEEDED: Motion to acknowledge receipt of the nominations and schedule an Agenda Item on June 9, 2020, for confirmation.

ACTION TAKEN: _____

Report/Communication

- 9 [RPT-1920-5](#)
 [5](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF APRIL 30, 2020, AND DIRECTING THE FILING THEREOF.
- Attachments:** [City Council Staff Report](#)
 [Finance Investment Report April](#)
- ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.*
- ACTION TAKEN: _____*
- 10 [RPT-1920-6](#)
 [1](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF APRIL, 2020, AND DIRECTING THE FILING THEREOF.
- Attachments:** [City Council Staff Report](#)
 [Compressed Monthly Report April 2020](#)
- ACTION NEEDED: Motion to acknowledge receipt of the reports and direct the filing thereof.*
- ACTION TAKEN: _____*
- 11 [RPT-1920-6](#)
 [3](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER'S CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.
- Attachments:** [City Council Staff Report](#)
 [CO#3 K-1617-121](#)
 [CO#4 to K-1617-121](#)
 [CO #1 K-1920-46](#)
- ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.*
- ACTION TAKEN: _____*

Authorization for Purchase

- 12 [GID-1920-81](#) AUTHORIZATION FOR THE PURCHASE OF HARDWARE UPGRADES FOR THE ONBOARD INTELLIGENT TRANSPORTATION SYSTEM (ITS) FROM GMV SYNCROMATICS IN THE AMOUNT OF \$145,372 FOR THE CITY'S FIXED-ROUTE PUBLIC TRANSPORTATION FLEET.

Attachments: [City Council Staff Report](#)

[CON - GMV Syncromatics Hardware Upgrade Proposal](#)

[GMV Syncromatics Proposal and Sole Source Information](#)

ACTION NEEDED: Motion to approve or reject authorization for the purchase of hardware upgrades for the Onboard Intelligent Transportation System in the amount of \$145,372 from GMV Syncromatics for the City's Fixed-Route Public Transportation fleet.

ACTION TAKEN: _____

Declare Surplus/Obsolete

- 13 [GID-1920-82](#) DECLARATION OF SURPLUS AND/OR OBSOLETE EQUIPMENT AND MATERIALS AND AUTHORIZING THE SALE OR DISPOSAL THEREOF.

Attachments: [City Council Staff Report](#)

[Inventory of Goods](#)

[Inventory of Goods 2](#)

[Inventory of Goods 3](#)

ACTION NEEDED: Motion to declare the equipment to be surplus and/or obsolete; and, if so declared, authorize the sale or disposal thereof.

ACTION TAKEN: _____

Donation

- 14 [GID-1920-60](#) CONSIDERATION OF THE ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$500 FROM SHELTER ANIMALS COUNT TO BE USED AT THE NORMAN ANIMAL WELFARE CENTER.

Attachments: [City Council Staff Report](#)

ACTION NEEDED: Motion to accept or reject a donation in the amount of \$500 from Shelter Animals Count to be used at the City of Norman Animal Welfare Center; and, if accepted, increase Miscellaneous Revenues / Contributions / Donations / Animal Welfare Account (10-22431) by \$500.

ACTION TAKEN: _____

- 15 [GID-1920-79](#) CONSIDERATION OF THE ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$11,933.55 FROM ANNIE'S RESCUE FOUNDATION TO BE USED AT THE NORMAN ANIMAL WELFARE CENTER.

Attachments: [City Council Staff Report](#)

ACTION NEEDED: Motion to accept or reject a donation in the amount of \$11,933.55 from Annie's Rescue Foundation to be used at the City of Norman Animal Welfare Center; and, if accepted, increase Miscellaneous Revenues / Contributions / Donations / Animal Welfare Account (10-22431) by \$11,933.55.

ACTION TAKEN: _____

Contract

- 16 [K-1819-126](#) FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT
[Final](#) K-1819-126 BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND MCKEE UTILITY CONTRACTORS, INC., FOR THE ROBINSON WATER LINE PROJECT FROM THE WATER TREATMENT PLANT TO 24TH AVENUE N.E.

Attachments: [City Council Staff Report](#)

[Freese & Nichols Final Acceptance](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject the project; and, if accepted, direct final payment in the amount of \$70,338.15 to McKee Utility Contractors, Inc.

ACTION TAKEN: _____

- 17 [K-1920-4](#) CHANGE ORDER NO. ONE TO CONTRACT K-1920-4: BY AND
[CO1](#) BETWEEN THE NORMAN UTILITIES AUTHORITY AND MATTHEWS TRENCHING COMPANY, INC., DECREASING THE CONTRACT AMOUNT BY \$6,380 FOR A REVISED CONTRACT PRICE OF \$573,595 AND EXTENDING THE CONTRACT TIME BY 60 CALENDAR DAYS FOR THE SUMMIT VALLEY INTERCEPTOR PROJECT AND FINAL ACCEPTANCE OF THE PROJECT.

Attachments: [City Council Staff Report](#)

[Change Order](#)

[Location Map](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Change Order No. One to Contract K-1920-4 with Matthews Trenching Company, Inc., decreasing the contract amount by \$6,380 for a revised contract amount of \$573,595; and if approved, authorize the execution thereof, accept the project, and direct final payment in the amount of \$146,649.36 to Matthews Trenching Company, Inc.

ACTION TAKEN: _____

- 18 [K-1920-53](#) CONTRACT K-1920-53: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND VALERIE THEBERGE IN THE AMOUNT OF \$40,000 FOR THE DESIGN, FABRICATION AND INSTALLATION OF PUBLIC ART IN CONJUNCTION WITH THE RUBY GRANT PARK PROJECT.

Attachments: [City Council Staff Report](#)

[K-1920-53](#)

[Ruby Grant proposed artwork1](#)

ACTION NEEDED: Motion to approve or reject Contract K-1920-53 with Valerie Theberge in the amount of \$40,000; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Resolution

- 19 [R-1920-88](#) RESOLUTION R-1920-88: A RESOLUTION FIXING THE AMOUNT OF GENERAL OBLIGATION BONDS, SERIES 2020A TO MATURE EACH YEAR; FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD; DESIGNATING A PAYING AGENT/REGISTRAR; APPROVING THE PRELIMINARY OFFICIAL STATEMENT AND DISTRIBUTION THEREOF; AND AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW AND FIXING OTHER DETAILS OF THE ISSUE.

Attachments: [City Council Staff Report](#)

[11 Resolution Authorizing Sale of Bonds 2020A](#)

[12 Notice of Sale of Bonds 2020A](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1920-88.

ACTION TAKEN: _____

- 20 [R-1920-113](#) RESOLUTION R-1920-113: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$150,000 FROM THE COMMUNITY PARK LAND FUND BALANCE FOR IMPROVEMENTS TO THE RUBY GRANT PARK INCLUSIVE PLAYGROUND.

Attachments: [City Council Staff Report](#)

[R-1920-113](#)

[Ruby Grant Park Inclusive Playground](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1920-113.

ACTION TAKEN: _____

- 21 [R-1920-116](#) RESOLUTION R-1920-116: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA ACCEPTING AND ADOPTING THE HAZARD MITIGATION PLAN THAT INCLUDES THE CITY OF NORMAN AND IS MANAGED BY THE CLEVELAND COUNTY EMERGENCY MANAGEMENT OFFICE.

Attachments: [City Council Staff Report](#)

[R-1920-116](#)

[Hazardous Mitigation Plan - 3-APA-ClevelandCo-OK.pdf](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1920-116.

ACTION TAKEN: _____

- 22 [R-1920-118](#) RESOLUTION NO. R-1920-118: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA SUPPORTING FAIR, DIRECT FEDERAL EMERGENCY SUPPORT TO REOPEN AND REBUILD LOCAL AMERICAN ECONOMIES

Attachments: [City Council Staff Report](#)

[R-1920-118 Cities Are Essential](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1920-118.

ACTION TAKEN: _____

Non-Consent Items

- 23 [GID-1920-84](#) SECOND PUBLIC HEARING REGARDING THE FYE 2021 CITY OF NORMAN PROPOSED OPERATING AND CAPITAL BUDGETS.

Attachments: [City Council Staff Report](#)

[FYE 21 Budget Summary](#)

[FYE 21 budget book - prelim](#)

[FYE 21 CIP prelim](#)

[Budget FYE 2021 -5-26-20](#)

ACTION NEEDED: Motion to conduct a public hearing.

ACTION TAKEN: _____

ACTION NEEDED: Motion to close a public hearing.

ACTION TAKEN: _____

Public input can be provided through the following methods prior to the meeting: Please email the City Clerk at Cityclerk@normanok.gov; during the public hearing comments or questions can be emailed to the City Clerk, by telephone 405-366-5406, or through comments on social media. Staff will be monitoring those sites and will read comments into the record.

24 Miscellaneous Discussion

This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to three minutes or less.

- 25** [GID-1920-92](#) CONSIDERATION OF ADJOURNING INTO AN EXECUTIVE SESSION AS AUTHORIZED BY OKLAHOMA STATUTES TITLE 25 §307(B)(3) TO DISCUSS THE TRANSFER OF PROPERTY LOCATED AT 911 WEST MAIN STREET TO NORMAN PUBLIC SCHOOLS.

Attachments: [City Council Staff Report](#)

ACTION NEEDED: 1. Motion to adjourn out of the City Council Meeting and convene into an Executive Session in order to discuss the transfer of property located at 911 West Main Street to Norman Public Schools.

ACTION TAKEN: _____

ACTION NEEDED: 2. Motion to adjourn out of Executive Session and reconvene the City Council Meeting.

ACTION TAKEN: _____

26 Adjournment