

Item 1, continued:

Chairman Castleberry said he is seeing a consensus for longer terms. He said the additional work on longer terms, how that would work; whether Exhibit 4, or is there a way a chart can be created to see what the process of thirds would look like. Mr. Bryant said the Mayoral term would be four years, and the councilmembers' terms would be three years each and divided in thirds as three, three, and two wards for each election period. Councilmember Holman said he would like it to be where the same seats are not running during the Mayoral election every cycle.

Councilmember Hickman said that there is a question that people have asked about, which is, our Charter says you have to reside in the ward in which you seek election. He asked if you own a business in the ward you are seeking election in, but reside in another, can the Charter can be changed to allow that. Chairman Castleberry said that hypothetically if he is a banker that works at multiple branches, he may work in every ward in the City. Councilmember Allison said there are several people that own property in different wards in Norman. Mayor Miller said all the property she owns is in Ward 4.

Councilmember Holman said if we are addressing the issue about how long you are supposed to live in your ward before you can run, his opponent had not been a resident in Ward 7 for six months but she was allowed to run anyway. Ms. Bell said the packet has changes to the language to say municipal election or runoff; making the wording consistent with the rest of the Charter. Mr. Bryant said they tried to clean that up with the county election board ruling the last time, of course, we have no control over their ruling and all we can do is address the language changes in the Charter.

Items submitted for the record

1. Memorandum dated May 12, 2017, from Kristina L. Bell, Assistant City Attorney, through Jeff Harley Bryant, City Attorney, to the City Council Oversight Committee with Exhibit 1, City Council Oversight Committee Minutes dated March 16, 2017; Exhibit 2, Section 2, Term of Office, Section 5, Municipal Elections, Section 6, Municipal runoff elections, Section 10, Candidates, Section 19, Election of Mayor Pro Tem; duties of Mayor Pro Tem; Exhibit 3: (Alternate Section 2 – Seated after their election), Section 2, Term of Office, Section 19, Election of Mayor Pro Tem; duties of Mayor Pro Tem; and Exhibit 4, Length of Office Chart (12 year cycle), and Potential Election Dates Chart

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Item 2, being:

DISCUSSION REGARDING A PROPOSED AMENDMENT TO CHAPTER 7.5, ELECTIONS, REGARDING THE ANNUAL REPORTS SUBMITTED BY THE NORMAN ELECTION COMMISSION.

Ms. Brenda Hall, City Clerk, said Item 2 refers to Chapter 7.5 of the City Code not the Charter; dealing with city elections, the duties of the Election Commission, and her duties relative to candidate elections. She said there are two provisions in Chapter 7.5 requiring the Election Commission to submit reports to the Council. She said the first one required is a preliminary report within thirty days of the municipal Election, a final report within forty days of the municipal election,

Item 2, continued:

or within ninety days from the runoff election. She said the problem now is, under the new state reporting rules, they do not have the final reports from the candidates from all the expenses they had during the election in time to meet the ninety day window from the runoff; requiring candidates to submit a report to Council prior to having all of the data from the election cycle. She said they are proposing to change the wording so that it allows candidates to submit the report after each election, but they would still submit two reports to Council each year after all the financial reports are submitted for the election cycle; reporting to Council a complete report instead narrowing into forty or ninety days. She said you will get a report this year, which is supposed to be the final report, but it will be a preliminary final report because the final numbers coming in for the candidates will not come in until after the report is due.

Mr. Jeff Bryant, City Attorney, said this is a City ordinance change, not a City Charter change. He said this item can be brought before Council, per second reading, to clean up the wording, but as it relates to the Charter changes, their attention will be drawn to the last paragraph of the memo. He said if Council wants to clean up the language before the next filing period, the timeline to accomplish the November election date would be as follows:

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|---------------------------|-------------------|
| ▪ Packet Information | July 24, 2017 |
| ▪ 1 st Reading | August 8, 2017 |
| ▪ 2 nd Reading | August 22, 2017 |
| ▪ Election Board | August 30, 2017 |
| ▪ Election | November 14, 2017 |

He said if there are reasons for delay on some of these issues, they might consider sending through some of the simpler issues to rectify the filing period issues dealt with during the last election.

Ms. Hall said she wanted to remind Chairman Castleberry the Oversight Committee meeting in June has been cancelled to allow for the Plan Norman presentation. She said the committee does not currently have the meeting rescheduled, but expressed the need of moving it to another day in order to keep this on a November ballot schedule, and reminded him generally there are no committee meetings held in July. Chairman Castleberry said they may need to schedule a special meeting. Mr. Bryant said he noticed there were seven out of the nine councilmembers at the committee meeting, and usually it comes out of the committee before going to Council in Study Session, however, you may want to skip that step since you have so many councilmembers present and because of the time schedule.

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Item 3, being:

DISCUSSION REGARDING UPDATES TO CITY OF NORMAN BUILDING, FIRE PREVENTION, AND PROPERTY MAINTENANCE CODES AND CLARIFICATION OF CERTAIN PERMIT FEES.

Ms. Susan Connors, Director of Planning and Community Development said in 2009, the state appointed a board to look at all the building codes, residential and commercial, and create a State Code. She said municipalities are required to adopt the State Code and the City of Norman did so in