

CITY COUNCIL TEAM BUILDING
RETREAT MINUTES

August 5 and 6, 2016

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Retreat at 12:00 p.m. at Norman Regional Hospital Education Center, Rooms B and C, located at 901 North Porter Avenue on the 5th day of August, 2016, and at 8:00 a.m. on the 6th day of August, 2016, and notice and agenda of the meeting were posted at the Norman Regional Hospital Education Center at 901 North Porter Avenue, Municipal Building at 201 West Gray, and the Norman Public Library at 225 North Webster 48 hours prior to the beginning of the meeting.

Attendance for August 5, 2016:

PRESENT: Councilmembers Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

ABSENT: Councilmember Allison

Attendance for August 6, 2016:

PRESENT: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

ABSENT: None

TEAM BUILDING AND ANNUAL PLANNING WORK SESSION REGARDING CITY COUNCIL POLICY AGENDA FOR FYE 2017.

Ms. Karen Walz, Strategic Community Solutions, facilitated the team building retreat and provided an overview and retreat objectives. The retreat was designed to create a forum for discussion among Councilmembers about issues, vision and direction for the City; focus on selected issues that are Council priorities for long-term success but that may not receive thorough discussion during regular meetings; discuss and reach a common understanding about operational issues, roles and responsibilities and other items to enhance the effectiveness of City Council decision-making and City staff implementation; and agree on a set of next steps to follow this retreat.

On Friday, August 5th, Council participated in an exercise to identify strengths, weaknesses, opportunities and threats (SWOT) and other team building exercises. Council focused on strategies that would allow them to function effectively.

The meeting recessed at 5:40 p.m. and reconvened at 8:00 a.m. on August 6, 2016.

Saturday August 6th, Council focused on effective operations within the City Council/City Manager form of government. Council discussed the roles and responsibilities under this form of government, and related this structure to Norman's past experience and the opportunities to improve its effectiveness with the leadership of the current Mayor and Council.

Items submitted for the record

1. PowerPoint presentation entitled, "City of Norman City Council Retreat" dated August 5 and 6, 2016

Participants in discussion

1. Mr. Steve Lewis, City Manager
2. Ms. Brenda Hall, City Clerk
3. Ms. Claudia Deakins, Chief Communications Officer

The meeting was adjourned at 12:00 p.m.

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ATTEST:

City Clerk

Mayor