



# City of Norman, OK

Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069

## Master

**File Number: K-1920-113**

**File ID:** K-1920-113      **Type:** Contract      **Status:** Consent Item

**Version:** 1      **Reference:** Item 28      **In Control:** City Council

**Department:** Parks and Recreation      **Cost:** \$41,650.00      **File Created:** 01/28/2020  
Department

**File Name:** 12th Avenue Recreation Center Pickleball Courts      **Final Action:**

**Title:** CONTRACT K-1920-113: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN AND MERRITT TENNIS & TRACK SYSTEMS, IN THE AMOUNT OF \$41,650 FOR THE 12TH AVENUE RECREATION CENTER PICKLEBALL COURTS PROJECT AND ADOPTION OF RESOLUTION R-1920-89.

**Notes:** ACTION NEEDED: Motion to approve or reject Contract K-1920-113 with Merritt Tennis and Track Systems in the amount of \$41,650; and, if approved, authorize the execution thereof and adopt Resolution R-1920-113.

ACTION TAKEN: \_\_\_\_\_

**Agenda Date:** 02/11/2020

**Agenda Number:** 28

**Attachments:** 12th Avenue Pickleball Bid Tab, Contract Merritt, Project Agent resolution

**Project Manager:** James Briggs, Park Planner

**Entered by:** james.briggs@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File K-1920-113

Body

**BACKGROUND:** On November 12, 2019, the City Council approved an appropriation from the parks development portion of the Room Tax Fund balance for a project to make improvements to the outdoor tennis courts at 12th Avenue Recreation Center. The plan is to clean and repair cracks and apply court leveler as-needed to the four tennis court surfaces and then apply lines and nets as-is to two of the tennis courts, while converting the other two courts with new nets and line work into pickleball courts. These are a highly-requested amenity from

the local pickleball league athletes, who already use the indoor surface at the recreation center for league and open play of this increasingly-popular sport.

The project also includes replacement of the perimeter fence around the outdoor courts and repairs as-needed to the sidewalk leading to the courts from the large parking lot at the center. The concrete and fence work will be done via other contracts by contractors who specialize in those trades.

**DISCUSSION:** A project description, including all work required to thoroughly clean and repair cracks and low spots on the courts prior to installation of the new nets, line work, playing surface and fencing was prepared by Park Planning staff in consultation with the local pickleball league representatives and distributed for quotations. The lowest and best quotation for the project was received from Merritt Tennis & Track Systems (Merritt), in the amount of \$41,650. This is a turn-key project below the competitive bid limit dollar amount requirements (\$50,000). Merritt has provided all the necessary affidavits and proof of insurance for the project. The work from Merritt will also carry a one year warranty along with all the relevant product warranties that will come with the new equipment.

The appropriation from the Room Tax Fund balance for this project was \$60,000. The remaining funds will be used to do the other work described above, by other vendors.

**RECOMMENDATION:** It is recommended that City Council approve Contract K-1920-113 with Merritt Tennis & Track Systems, in the amount of \$41,650 for the 12th Avenue Recreation Center Pickleball Courts Project. It is also recommended that Resolution R-1920-89 be adopted, to avoid the payment of sales tax on purchases related to the projects. Funding is available in the 12th Avenue Tennis Court Renovation Project (Account 23798815-46101; Project RT0008).