

# office memorandum



DATE: December 29, 2015

TO: Leah Messner, Assistant City Attorney

FROM: Ken Danner, Subdivision Development Manager *KD*.

SUBJECT: Consent to Encroach No. 1515-5  
East half of lot 8, Lots 9 and 10, Block 6,  
Southridge Addition  
620 Tulsa Street

Public Works/Engineering staff does not oppose the existing structure encroaching approximately four-foot into a five-foot (5') utility easement. We do yield to the Utilities Department regarding any possible sanitary sewer mains that might be located within the easement. The City and/or utility companies should be held harmless in the course of maintaining their facilities if any are located within the utility easement. OG+E has specifically requested language within the consent to encroach. Cox Communications did not respond. Attached are responses from the utility companies.

If you have further questions, please feel free to contact me.

KD

Reviewed by: Scott Sturtz, City Engineer *SS*  
Reviewed by: Shawn O'Leary, Director of Public Works *S*

cc: Brenda Hall, City Clerk  
Ken Komiske, Director of Utilities