

office memorandum



Date: March 11, 2013

To: Leah Messner, Assistant City Attorney

From: Ken Danner, Subdivision Development Manager *KD.*

Subject: Consent to Encroach

Lots 21 through 26, Block 5, N.R.H. Medical Park West Addition, Section 4, a Planned Unit Development

Lot Line Adjustment No. 1438; Lot 22A, Block 5, N.R.H. Medical Park West Section 4, a Planned Unit Development

3500 Healthplex Parkway

Public Works Department, Engineering Division does not object to the encroachment of a proposed sign upon a 25' drainage and utility easement within Lot 22A, Block 5, N.R.H. Medical Park West Addition, Section 4, a Planned Unit Development as long as there is a hold harmless clause in the consent document that clearly states if damage occurs to the sign during street and roadside crews performing maintenance on an existing 31"x51" reinforced concrete arch pipe the City of Norman will not be held liable and repairs to the sign will be at the total expense of the property owner. The installation of the sign will be inspected and not allowed to damage any existing drainage structures. The drainage structure must be located prior to the installation of the sign. Staff will defer to the Utilities Department for their response regarding encroachments within the utility easement.

Utility companies were notified since this encroachment is located within a utility easement. Their responses have been obtained by the applicants.

If you have further questions, please feel free to contact me.

KD/tf

Reviewed by: Scott Sturtz, City Engineer *SS*

Reviewed by: Shawn O'Leary, Director of Public Works *SO*

cc: Brenda Hall, City Clerk

Ken Komiske, Director of Utilities

Greg Hall, Street Superintendent