



## OKLAHOMA WORKERS' COMPENSATION COMMISSION

1915 N STILES AVE STE 231 · OKLAHOMA CITY, OKLAHOMA 73105 · (405) 522-3222 · [WCC.OK.GOV](http://WCC.OK.GOV)

Chairman Mark Liotta · Commissioner Jordan Russell · Commissioner Megan Tilly · Executive Director Hopper Smith

VIA EMAIL

August 13, 2019

CITY OF NORMAN (OWN RISK #10970)

Attn: JEFF BRYANT

Expiration Date: 11/01/2019

This letter is a reminder that the Workers' Compensation Individual Own Risk Employer Permit for the above referenced entity is approaching the date for annual permit renewal. The renewal process has changed to allow you to submit the application and supporting materials through our new CaseOK website, located at: <https://caseok.wcc.ok.gov/>. To access the application, select the box for Permits. Since we do not have your information in the system at this time, you will need to complete the Individual Own Risk (IOR) NEW application. Please submit your application to the Commission no later than October 1, 2019.

Please note: We are no longer accepting paper applications.

The Online application does not ask New Applicants for excess Insurance certificates or Third Party Administrator information so you will need to email this information to [PermittingServices@wcc.ok.gov](mailto:PermittingServices@wcc.ok.gov). If applicant uses an in-house benefits administrator for claims handling rather than a TPA, please include the benefits administrators Oklahoma Claims Adjuster License number.

We accept the \$1,000.00 application fee via online payments using a Master Card or Visa Debit or Credit Card. However, if paying by check, please provide the **NEW APPLICATION NUMBER** on the check before mailing to the Commission.

For questions, please email us at [PermittingServices@wcc.ok.gov](mailto:PermittingServices@wcc.ok.gov) or call us at 405-522-8680.

We look forward to working with you to get your annual application renewed.

Permitting Services  
Oklahoma Workers' Compensation Commission  
[PermittingServices@wcc.ok.gov](mailto:PermittingServices@wcc.ok.gov)  
405-522-8680

cc: