






office memorandum

Date: March 12, 2014
To: Leah Messner, Assistant City Attorney
From: Ken Danner, Subdivision Development Manager 
Subject: Consent to Encroach
Lot 15, Block 2, Highland Village Addition, Section 4
300 Greens Parkway

Public Works staff does not oppose the existing pavement within a fifteen-foot (15') utility easement. We do yield to the Utilities Department regarding any possible sanitary sewer main that might be located within the utility easement.

The utility companies that have responded desire a condition on the consent to encroach that they will be held harmless in the course of maintaining their facilities and future facilities.

If you have any further questions, please feel free to contact me.

Reviewed by, Scott Sturtz, City Engineer 
Reviewed by: Shawn O'Leary, Director of Public Works 

cc: Brenda Hall, City Clerk
Ken Komiske, Director of Utilities



March 10th, 2013

Brenda Hall, City Clerk
201 W. Gray
Norman, OK 73069

LETTER OF NO OBJECTION TO ENCROACH ON A PORTION OF A UTILITY EASEMENT.

THIS REQUEST IS TO ENCROACH ON THE 15' UTILITY EASEMENT EXISTING ALONG THE NORTHSIDE OF THE PROPERTY LINE OF LOT 15, BLOCK 2, HIGHLAND VILLAGE ADDITION SECTION 4, CLEVELAND COUNTY, NORMAN OKLAHOMA.

The legal description for 300 Greens Parkway is: A part of the SE ¼ of Section 18, T9N, R2W, Norman, Cleveland County, Oklahoma.

Oklahoma Natural Gas Company does not object to the City of Norman issuing a permit for the purpose described above.

We do have a natural gas distribution main and natural gas service lines in the area. Because of this, we request OKIE ONE CALL SYSTEM (840-5032 OR 1-800-522-6543) be contacted a minimum of forty-eight (48) hours before any excavation.

Should our facilities be damaged as a result of your installation, you and/or your contractor will be liable for any costs for repairs. These cost could include a cost calculation for gas loss should any occur.

Sincerely,

A handwritten signature in blue ink that reads "Randy Harrell".

Randy Harrell
Team Leader

Oklahoma Natural Gas - 625 North Berry Road – Phone (405)366-2450 – Fax (405) 366-2440

Ken Danner

From: Thad Peterson <TPeterson@okcoop.org>
Sent: Wednesday, March 12, 2014 2:02 PM
To: Ken Danner
Cc: Drew Norlin
Subject: FW: Request for a Consent to Encroach 300 Greens Parkway (Lot 15, Block 2 Highland Village Sec. 4) AKA: Request No. 1314-5
Attachments: 0600_001.pdf

OEC has no objection to the above request.

Thanks,
Thad

From: Drew Norlin [<mailto:Drew.Norlin@NormanOK.gov>]
Sent: Friday, March 07, 2014 2:20 PM
To: 'Chad Trusdell'; David Riesland; Greg Hall; 'Jay Sullivan'; Jim Speck; 'JODIE FINNEY (okdesign@cox.com)'; 'Randy F. Harrell'; Thad Peterson; 'Tim Bailey'
Cc: Ken Danner
Subject: Request for a Consent to Encroach 300 Greens Parkway (Lot 15, Block 2 Highland Village Sec. 4) AKA: Request No. 1314-5

Please contact Ken Danner regarding the attached request to encroach a 15' utility easement (see the attachment) with your approval or disapproval **as soon as possible**. His email address is ken.danner@ci.norman.ok.us or call him at 366-5458. Please carbon copy me with your decision too.

Thanks
Drew Norlin, Subdivision Development Coordinator
City of Norman Engineering /Public Works
(405) 366-5459 phone
(405) 366-5418 fax
drew.norlin@NormanOK.gov



Charles Truesdell
Manager – Engineering Design
300 S Broadway St, 111E
Moore, OK 73160

T: 405.291-1171
F: 405.228-3464
Ct2329@att.com

March 11, 2014

To whom it may concern,

RE: Consent to encroach No. 1314-5, received on 3/7/2014.

AT&T, Engineering/Construction has no objection to granting this consent to encroach, as depicted and described in your request.

AT&T has buried facilities in this area. It is your responsibility to get locates and you are still responsible for any cable that might be underground.

All conditions for calling OKIE-ONE (1-800-522-OKIE) to have facility locations marked are still in effect to protect our telephone facilities. Any damages, exposing of facilities, and/or relocating or lowering/raising facilities will be at your liability/cost or the contractor doing the work.

If and when AT&T requires access to this easement, any removal/damages to the improvements made in this easement will be the property owners responsibility.

If there are any questions concerning this matter, please call me at 405-291-1171.

Sincerely,
Charles Truesdell
Manager, Engineering & Design
AT&T Engineering/Construction



May 10, 2013

City of Norman
Engineering / Public Works
201 West Gray Street
Norman, Oklahoma 73069

Attn: Ken Danner, Subdivision Manager

RE: Consent for Encroachment Case -1314-5

To Whom It May Concern:

Cox Communications, has no objection to the City of Norman, granting consent to encroach on the utility easement to install concrete for the driveway and approach located at 300 Greens Parkway, Norman, Oklahoma.

Prior to beginning any digging and/ or trenching activities, please call OKIE-ONE 1-800-522-6543 for exact location of our facilities. Cost to repair ANY Cox Communications facility damage caused during construction of this project will be the responsibility of the damaging party. If any future repairs are necessary Cox Communications is not responsible for any damages to any structures placed on or in the utility easements.

If you have any question or concerns, please feel free to contact our office at (405) 600-6336 or email

CCIOKC-OklahomaDesign@cox.com

Sincerely,

Jodie Finney

Jodie Finney
Construction Service Support Specialist II
Network Services

Ken Danner

From: BAILEY, TIM J <BAILEYTJ@oge.com>
Sent: Monday, March 10, 2014 8:41 AM
To: Ken Danner
Subject: FW: Request for a Consent to Encroach 300 Greens Parkway (Lot 15, Block 2 Highland Village Sec. 4) AKA: Request No. 1314-5
Attachments: 0600_001.pdf

Mr. Danner;

OG&E fortunately has no facilities in the 15' U/E located along the north side of Lot 15, Block 2, Highland Village Section 4 Addition. We have no objection to the driveway along the north side of the property. MY QUESTION TO THE BUILDER AND/OR OWNER IS THIS:

IS HE AWARE OF THE 17' UTILITY EASEMENT ALONG THE EAST SIDE AND SOUTH SIDE OF THE LOT AT 300 GREENS PARKWAY?

Tim Bailey
Right-Of-Way Agent

From: Drew Norlin [<mailto:Drew.Norlin@NormanOK.gov>]
Sent: Friday, March 07, 2014 2:20 PM
To: 'Chad Trusdell'; David Riesland; Greg Hall; 'Jay Sullivan'; Jim Speck; 'JODIE FINNEY (okdesign@cox.com)'; 'Randy F. Harrell'; 'Thad Peterson'; BAILEY, TIM J
Cc: Ken Danner
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External email - Use caution with links and attachments.

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Thanks
Drew Norlin, Subdivision Development Coordinator
City of Norman Engineering /Public Works
(405) 366-5459 phone
(405) 366-5418 fax
drew.norlin@NormanOK.gov

Confidentiality Warning: This message and any attachments are intended only for the use of the recipient(s), are confidential, and may be privileged. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use of all or any portion of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately by return email and delete this message and any attachments from your system.