



**TO:** Steve Lewis, City Manager  
**FROM:** Terry Floyd, Development Coordinator  
**DATE:** November 20, 2017  
**SUBJECT:** Change Order #3 – Norman Public Library Central

City Council Resolution R-1112-55 grants administrative authority to the City Manager to approve change order requests up to \$40,000 or 10% of contract amount, whichever is less, and subsequently report those approvals to the City Council. Attached is a Change Order Summary and quote for additional work associated with relocation of a generator connection, adjustments for the reinforcement for decorative concrete and stormwater pumping for the Norman Public Library Central Project, along with a request for final approval for seven (7) additional weather days to extend the contract date to July 8, 2019.

Due to the ongoing Norman Public Library Central Project, a change order is being requested by Flintco, LLC in the amount of \$31,302. This change order has been reviewed and is being recommended by the project architect, Meyers, Scherer and Rockcastle, Ltd. (MSR), and has been further reviewed and recommended by the NORMAN FORWARD program management firm, ADG. The change order is necessary because of changes incurred to relocate a generator connection needed to provide connections for a temporary generator service for future emergency power if needed at the facility. The connection will allow for a location to hook-up a temporary generator if needed. Pumping of stormwater from the site was also needed due to the ongoing work still pending for the James Garner Intersection project. Additional reinforcements for decorative concrete were added to provide for steel reinforcements instead of fiber mesh in the plaza area. An accompanying Memo further explaining the adjustments has been provided by MSR. All seven (7) weather delay days requested by the contractor were due to wet weather conditions at the site and have been also been reviewed and recommended for approval by MSR and ADG.

We have reviewed the change order with both MSR and ADG to confirm that the items listed therein are acceptable. At this time, we recommend approval of the change order from Flintco, LLC in the amount of \$31,302. Funding is available in account number 51-9507-455.6101 - Project NFB 016.

Reviewed by: Jeff Bryant, City Attorney *JKB*  
Anthony Francisco, Finance Director *AF*

Approved by: *[Signature]* Date: 11/20/17

Steve Lewis, City Manager