

AMENDMENT NO. 1 TO CONTRACT NO. K-1920-100

This Amendment No. 1 to Contract No. K-1920-100 is made and entered into this 15th day of August, 2020, by and between the *City of Norman (City)* and *TRT Enterprises, LLC, d/b/a Strategic Janitorial Solutions (Strategic)*.

WITNESSETH:

WHEREAS, on March 10, 2020, *City* and *Strategic* entered into an agreement providing the terms and conditions under which *Strategic* would provide custodial services for the City of Norman public transportation fleet; and

WHEREAS, on August 15, 2020, *City*, through its third-party independent contractor, Central Oklahoma Transportation and Parking Authority (COTPA) d/b/a EMBARK, will begin providing Saturday service, and additional custodial services will need to be performed on Saturdays; and

WHEREAS, *City* and *Strategic* mutually desire to amend the agreement entered on March 10, 2020, to provide for these additional custodial services on Saturdays.

NOW, THEREFORE, for and in consideration of the mutual agreements, covenants, and promises herein set forth, the parties do hereby covenant and agree to reaffirm all provisions of Contract No. K-1920-100 except as amended or supplemented as follows:

ARTICLE 1 - EFFECTIVE DATE, TERM, AND TERMINATION

The effective date of this Agreement shall be the 23rd day of March, 2020, and extend through March 23, 2021, subject to annual appropriation of sufficient funding by the Norman City Council. This Agreement shall be auto renewable subject to annual appropriation of sufficient funding by Norman City Council. Either party may terminate this agreement by providing a ninety (90) day notice in writing to the other party. The effective date of Amendment No. 1 to Contract No. K-1920-100 shall be August 15, 2020.

ARTICLE 3 - SCOPE OF SERVICES

Strategic, as a separate and independent contractor, shall provide cleaning services to the City's public transportation fleet ~~five (5)~~ six (6) times weekly as follows:

-DAILY (only fleet vehicles used in service that day):

liners. -Empty all trash cans, clean receptacles, and reline trash cans with fresh

-Remove any loose items from floor.

-Remove gum or like debris from flooring and seating, etc., as needed.

-Sweep and mop floor, including under passenger seating, from rear to front (to include driver's area).

-Complete post cleaning inspection form provided by the City, placing the yellow copy in the seat of the completed bus and turning in the other copy to the night City representative.

* Not all fleet vehicles will be cleaned daily, only the vehicles that were used in-service on any particular day (approximately an average of 17-20 vehicles/day).

-WEEKLY (all fleet vehicles):

- Vacuum, sweep, and mop bus floors.
- Sanitize and clean handrails.
- Dust and clean driver areas.
- Sweep and mop stairs and handicap ramps.
- Clean all door/window glass and interior mirrors to a streak-free finish (to include the windshield).

-MONTHLY (all fleet vehicles):

- Vacuum seating.
- Clean walls and ceilings.
- Clean doors.

These services shall be provided between the hours of 9:00 p.m. and 5:00 a.m. Monday through ~~Friday~~ Saturday.

ARTICLE 5 – COMPENSATION

Strategic shall provide all cleaning supplies and chemicals, including all equipment, cleaners, and disinfectant, at its sole expense. *City* shall furnish all paper towels, toilet issue, hand soap, and trash liners, at its sole expense.

In consideration for these services provided, *City* shall pay to *Strategic* the sum of ~~Four Thousand Two Hundred Dollars (\$4,200.00)~~ Five Thousand One Hundred Dollars (\$5,100.00) per month. For the month of March, 2020, *City* shall pay to *Strategic* Eight Hundred Forty Dollars (\$840.00). *Strategic* shall provide an invoice on or after the last day of the month for the month in which services are provided, unless other arrangements are made. All services shall be billed monthly. *City* shall pay each invoice within thirty (30) days after receipt.

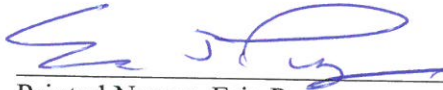
All other provisions of Contract No. K-1920-100, except for those specifically listed above, shall remain in full force and effect.

[Remainder of page intentionally left blank.]

IN WITNESS THEREOF, this Agreement is entered into this 15th day of August, 2020.

TRT ENTERPRISES, LLC

CITY OF NORMAN


Printed Name: Eric Porter

Mayor Breea Clark

Title: Corporate Sales Director

Texas
STATE OF ~~OKLAHOMA~~)
Dallas County) SS:
~~OKLAHOMA COUNTY~~)

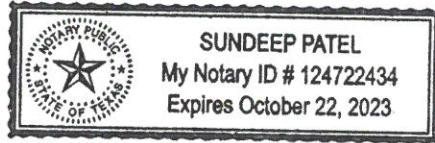
ATTEST:

Brenda Hall, City Clerk

SUBSCRIBED and sworn to before me this
13th date of August, 2020.

Notary Public

SEAL

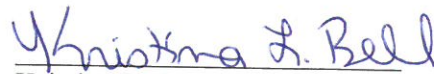




My commission expires 04 22, 2023

My commission number 124722434

APPROVED as to form and legality this 18th day of August, 2020.


Kristina L. Bell
Assistant City Attorney