



DATE: June 30, 2020

TO: Travis King, Fire Chief
Kathryn Walker, City Attorney

FROM: Brenda Hall, City Clerk *BH*

SUBJECT: Claim from Houston Joy

I am in receipt of a claim from Houston Joy in the amount of \$5,723.94 for damages to her vehicle and rental car expenses due to her claim that she was struck by a fire vehicle, driven by Jason Smith, at 9300 North Rockwell Avenue on June 4, 2020.

Travis, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Kathryn.

Kathryn, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:smr
attachments

office memorandum