



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: K-1415-132 AMD#1

File ID: K-1415-132 AMD#1

Type: Contract

Status: Consent Item

Version: 2

Reference:

In Control: City Council

Department: City Manager
Department

Cost: \$2,593.23

File Created: 08/02/2016

File Name: Raftelis Contract Amendment

Final Action:

Title: AMENDMENT NO. ONE TO CONTRACT K-1415-132: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND RAFTELIS FINANCIAL CONSULTANTS, INC., INCREASING THE CONTRACT AMOUNT BY \$2,595.23 FOR A REVISED CONTRACT AMOUNT OF \$51,135.23 TO PROVIDE ADDITIONAL ENGINEERING SERVICES IN CONNECTION WITH CONDUCTING A FEE STUDY AND ANALYSIS OF THE CITY OF NORMAN WASTEWATER EXCISE TAX ON NEW DEVELOPMENT, WATER/WASTEWATER CONNECTION FEES, AND PROPORTION AND DISTRIBUTION OF CONNECTION FEES RELATED TO FUNDING CITY WATER AND WASTEWATER INFRASTRUCTURE COSTS AND BUDGET APPROPRIATION.

Notes: ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Amendment No. One to Contract K-1415-132 with Raftelis Financial Consultants, Inc., increasing the contract amount by \$2,595.23 for a revised contract amount of \$51,135.23; and, if approved, authorize the execution thereof and \$865.07 be appropriated from the Water Fund Balance (031-0000-253.00-00); to Professional Services/Consultant - Mgmt/Research (031-5530-461.40-01); \$865.07 from the Excise Tax Fund balance (322-0000-253.00-00); to Professional Services/Consultant - Mgmt/Research (322-5542-432.40-01); and \$865.09 from the Water Reclamation Fund Balance (032-0000-253.00-00 to Professional Services/Consultant - Mgmt/Research (032-5541-432.40-01).

ACTION TAKEN: _____

Agenda Date: 08/09/2016

Agenda Number:

Attachments: Amendment No. 1, PR Raftelis

Project Manager: Terry Floyd, Development Coordinator

Entered by: terry.floyd@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File K-1415-132 AMD#1

body

BACKGROUND: On May 12, 2015, the Norman Utilities Authority entered into a contract with Raftelis Financial Consultants, Incorporated (RFC) to prepare a Fee Study & Analysis of the City of Norman

Wastewater Excise Tax on New Development, Water/Wastewater Connection Fee Amounts, and Proportion & Distribution of Connection Fee Amounts Related to Funding City Water & Wastewater Infrastructure Costs.

DISCUSSION: The original contract amount for the Project was not to exceed \$48,540. Due to unforeseen delays in the project, the financial analysis and capital fund allocations encompassed two fiscal years. In order to align the capital fund allocations to the current FYE 2017 budget for the Norman Utilities Authority, an additional fee in the amount of \$2,595.23 has been negotiated to compensate RFC for the additional work that will result in a financial analysis that reflects the adopted FYE 2017 budget.

The proposed contract amendment expands the scope of work to include the additional tasks that became necessary upon their discovery and that could not have been anticipated prior to undertaking the Project. All other terms of the original contract remain unchanged.

RECOMMENDATION: Staff recommends that the Trustees of the Norman Utility Authority/City Council approve Amendment No. 1 to Contract K-1415-132 in the amount of \$2,595.23 with Raftelis Financial Consultants, Inc. for additional work related to the Norman Utilities Authority FYE 2017 budget, with an appropriation of \$865.07 from the Water Fund balance (account 031-0000-253.00-00); to Consultant (account 031-5530-461.40-01); \$865.07 from the Excise Tax Fund balance (322-0000-253.00-00); to the Excise Tax Fund, Consultant (322-5542-432.40-01); and \$865.09 from the Water Reclamation Fund balance (032-0000-253.00-00 to Water Reclamation Administration Consultant (account 032-5541-432.40-01).