



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: RPT-2021-30

File ID: RPT-2021-30 **Type:** Communication or Report **Status:** Consent Item

Version: 1 **Reference:** Item 14 **In Control:** City Council

Department: City Clerk Department **Cost:** **File Created:** 01/05/2021

File Name: City Manager's Change Order Report **Final Action:**

Title: SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER'S CONTRACT AND CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.

Notes: ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

Agenda Date: 01/12/2021

Agenda Number: 14

Attachments: Memo, K-2021-51

Project Manager: Brenda Hall, City Clerk

Entered by: ellen.usry@normanok.gov

Effective Date:

History of Legislative File

| Ver- sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
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Text of Legislative File RPT-2021-30

Body

BACKGROUND: City Council, in its meeting of November, 8, 2011, adopted Resolution R-1112-55 delegating administrative authority to the City Manager or his designee, at his discretion, to approve change order requests that result in adjustments up to forty thousand dollars (\$40,000) or 10% of any contract, whichever is less. The resolution also required that the administrative approvals of change orders be reported to the City Council with the City Manager's Weekly Report at the next regularly scheduled Council meeting and then filed with the original contract in the permanent records of the City Clerk.

City Council, in its meeting of July 14, 2020, adopted Ordinance O-1920-40 raising the contract approval threshold for the purchase of supplies, equipment, or contractual services from \$25,000 to \$50,000 which would be consistent with the current state law. Ordinance O-1920-40 requires contracts and purchases valued between twenty-five thousand dollars (\$25,000) and fifty-thousand dollars (\$50,000) be reported to Council on a monthly basis.

DISCUSSION: On December 1, 2020, the Acting City Manager signed an agreement with the Oklahoma Conservation Commission in an amount not-to-exceed \$35,000 to provide Biological and Instream Habitat Monitoring for the Lake Thunderbird Watershed for a five-year period. This project began in August, 2010, after the Environmental Protection Agency placed Lake Thunderbird on its List of Impaired Waterbodies. This led to the establishment of the Total Maximum Daily Load (TMDL) by the Oklahoma Department of Environmental Quality in November of 2013. The Monitoring is based on a 5-year permit cycle and this is the second 5-year cycle.