

**OKLAHOMA DEPARTMENT OF EMERGENCY MANAGEMENT (OEM)****PUBLIC ASSISTANCE****REQUEST FOR ADVANCE OR REIMBURSEMENT PAYMENT**

<b>NORMAN, CITY OF</b>				<b>DR Type</b>
DEPARTMENT <b>95- 4117 -3</b>	OBJECT ACCOUNT <b>554120</b>	CFDA# <b>97.036</b>	Batch # <b>4117-8</b>	

VENDOR ID <b>76924</b>	LOCATION <b>#7</b>	Voucher #	DUNS NUMBER <b>832238146</b>
Tax ID/EIN	FIPS CODE <b>027-52500-00</b>	Bundle#: <b>0009(8)</b>	Prepared by _____

APPLICANT <b>NORMAN, CITY OF</b> <b>201 W GRAY ST</b> <b>NORMAN OK 73069-</b>	PAYMENT OF FEDERAL FUNDS FOR FEMA GRANT PROJECTS INDICATED IN THE BOX BELOW.
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COMPUTATION OF AMOUNT OF REIMBURSEMENT/ADVANCES REQUESTED	15 Alpha Large 720 Fund
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REMARKS PA:FEMA DR 4117 PW 139 CITY OF NORMAN:ADVANCE OF FUNDS	<table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 10%; text-align: left;">Cat</th> <th style="width: 40%; text-align: left;">PW+Vsn</th> <th style="width: 50%; text-align: left;">Fed 720 Fund</th> </tr> <tr> <td style="text-align: left;"><b>A</b></td> <td style="text-align: left;"><b>4117-00139(0)</b></td> <td style="text-align: left;"><b>\$58,226.66</b></td> </tr> <tr> <td></td> <td style="text-align: left;"><b>Total</b></td> <td style="text-align: left;"><b>\$58,226.66</b></td> </tr> </table>	Cat	PW+Vsn	Fed 720 Fund	<b>A</b>	<b>4117-00139(0)</b>	<b>\$58,226.66</b>		<b>Total</b>	<b>\$58,226.66</b>
Cat	PW+Vsn	Fed 720 Fund								
<b>A</b>	<b>4117-00139(0)</b>	<b>\$58,226.66</b>								
	<b>Total</b>	<b>\$58,226.66</b>								

I certify that to the best of my knowledge and belief the data above are correct and that all outlays were made in accordance with the grant conditions or other agreement and that payment is due and has not been previously requested.  SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 40%;">           _____            Michelann Ooten            Deputy Director            Telephone (405)521-2481         </div> <div style="width: 40%; text-align: center;">           _____            Date         </div> </div>	<div style="border: 1px solid black; height: 150px; margin-top: 10px;"></div>
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I certify that the amount claimed on this voucher is correct and just and that payment has not been received.  <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 40%;">           _____            Governor's Authorized Representative         </div> <div style="width: 40%; text-align: center;">           _____            Date         </div> </div>	<div style="border: 1px solid black; height: 150px; margin-top: 10px;"></div>
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<b>PA-06-OK-4117-PW-00139(0)</b> <u>P</u>	
Applicant Name: NORMAN	Application Title: NOR2A82 Debris Removal
Period of Performance Start: 05-20-2013	Period of Performance End: 11-20-2013

Bundle Reference # (Amendment #)	Date Awarded
PA-06-OK-4117-State-0009(8)	09-16-2013

### Subgrant Application - FEMA Form 90-91

**Note:** The Effective Cost Share for this application is 82%

#### FEDERAL EMERGENCY MANAGEMENT AGENCY PROJECT WORKSHEET

DISASTER				PROJECT NO.	PA ID NO.	DATE	CATEGORY
FEMA	4117	-	DR	NOR2A82	027-52500-00	08-22-2013	A

APPLICANT: NORMAN

WORK COMPLETE AS OF:  
08-16-2013 : 95 %

Site 1 of 1

DAMAGED FACILITY:

Debris Removal

COUNTY: Cleveland

LOCATION:

LATITUDE:  
35.25866

LONGITUDE:  
-97.28286

PA-06-OK-4117-PW-00139(0):

City Wide

DAMAGE DESCRIPTION AND DIMENSIONS:

PA-06-OK-4117-PW-00139(0):

Incident period, May 18, 2013 through June 2, 2013: As a direct result of severe storms, flooding and tornadoes during the incident period, the City of Norman sustained damages creating downed trees, hazardous hanging limbs, and hazardous trees on public property and right-of-ways within the City of Norman. This debris constituted a threat to public health and safety and inhibited emergency vehicles from responding to the emergency. The applicant utilized force account labor and equipment to collect vegetative debris and monitor contract debris removal by TRF Enterprises Inc. The contractor provided labor and equipment to collect and haul approximately 2,521CY of vegetative debris from throughout the City of Norman. The contractor also conducted reduction operations (Grinding) of approximately 36020CY of vegetative debris that had been collected during the first 30days of operations. All debris was taken to an ODEQ approved TDSRS located at (35.258664,-97.282863), 3276 108th Ave NE, Norman, OK 73071.

GPS coordinates were taken at the TDSRS noted above.

SCOPE OF WORK:

PA-06-OK-4117-PW-00139(0):

Fund at 82%

Work Complete (31-90 Days of Operations)

Previous costs incurred by this applicant have been captured in PW NOR2A87.

The City of Norman has elected to participate in the Public Assistance Alternative Procedures Pilot Program for debris removal. The applicant has reviewed the Alternate Procedures Pilot Program with FEMA and the Debris Removal Acknowledgement was signed by a Subgrantee representative. The Subgrantee will utilize the accelerated debris removal-increased federal cost share (sliding scale), and straight time force account labor portions of the pilot program. The Subgrantee did have a qualified DMP and at least one prepositioned contractor in place prior to the event.

The applicant does qualify for the additional, one time Federal cost share increase of 2 % for debris removal completed by August 16, 2013, the first 90 days from the incident period of May 18, 2013.

This project worksheet includes 4 reductions for costs that were applied to project worksheet NOR1A87 (First 30 days of debris removal.) These costs were duplicated on a category C project. The materials reduction also includes the purchase of a camera that was duplicated on NOR1A87. The reductions are calculated as follows:

Materials: 42" pipe \$3,330.00, TBSC aggregate \$1,998.00, Camera \$1,645.00 = \$6,973.00  
Labor: 28.5 hours, at various employee rates of pay = \$989.52  
Total: \$7,962.52

#### Force Account

The City of Norman utilized 45.5 hours of force account labor and 29.5 hours of equipment to collect and haul vegetative debris and manage debris piles at the applicants TDSRS at (35.258664,-97.282863), 3276 108th Ave NE., Norman, OK 73071. Quantity collected was relatively minor to the applicant's debris operation because the bulk of debris was collected by contract labor. The applicant used trucks and loaders.

#### Contract Debris Removal

The City of Norman contracted with TFR Enterprises Inc. to cut, collect, and haul 2,521CY of vegetative debris from public property and rights-of-way. The contractor also, provided 48 hours of labor for chain sawing of vegetative debris prior to collection. All vegetative debris was taken to the applicant's TDSRS listed above.

Upon completion of hauling, the contractor conducted reduction operations of 36,020 CY by grinding. This quantity includes vegetative debris that had been collected during the first 30 days of operations. Grinding of vegetative debris reduced volume by approximately 75%, leaving approximately 9,005CY of wood chips at the TDSRS. Final disposal of wood chips will be captured in a third, final, project worksheet for the period of 90-180 days of operation. Chips are currently at the TDSRS.

Contractor costs per CY for hauling:  $\$12,867.70 / 2,521\text{CY} = \$5.10$  per CY.  
Contractor costs per CY for site management and grinding:  $\$60,153.16 / 32,418 = \$1.85$  per CY.  
These costs are reasonable when compared to historic costs recorded by FEMA and the USACE.

#### Monitoring

The applicant used 84.5 hours of force account labor and 71.5 hours of force account equipment to monitor contract debris removal by TFR Enterprises. Force account employees monitored to ensure eligibility of contractor activities, call loads, write load tickets and ensure safety

Final disposition for all debris will be captured on a project worksheet for the period after August 16, 2013. Location will be the Southeast Landfill at 7001 S Bryant Avenue, Oklahoma City, OK 73149 (MSW# 3555028).

The Subgrantee chooses not to claim costs to manage and administer this project as part of the Public Assistance Program's grant award. Declining such costs does not exempt the Subgrantee from maintaining records adequately and documenting the source and application of funds as required in 44 CFR - 13.22.

All documentation was reviewed, validated and found reasonable by FEMA Project Specialist assigned (J.Collins/PS).

As described in 44 CFR 13.42 (2) (b), 3(c), Sub-grantee must maintain all work-related records for a period of three (3) years from Subgrantee closure (final payment), all records relative this project worksheet are subject to examination and audit by the State, FEMA and the Comptroller General of the United States and must reflect work related to disaster specific costs (M.Dunn/IBD).

#### Accelerated Debris Removal

The Subgrantee has chosen to participate in the Accelerated Debris Removal program of the Public Assistance Alternative Procedures. The Subgrantee will receive an adjusted Federal Share on debris removal activity from day 0-30, and be reimbursed at an 85% Federal Share. Amendment 1 will cover debris removal activities from day 31-90, and be reimbursed at 80% Federal Share. Amendment 2 will cover debris removal activities from day 91-180, and be reimbursed at 75% Federal Share. Extensions for any debris removal activities past 180 days must be approved by FEMA. Subgrantees must follow Federal Procurement procedures as outlined in Title 44 Code of Federal Regulations (CFR) part 13.36.  
Force Account Labor (Straight-Time)

#### One Time Incentive for Debris Management Plan

The Subgrantee has a FEMA reviewed Debris Management Plan, which is attached to the Subgrantee's CMF. For this event, the Subgrantee has requested to use the Debris Management Plan Procedures, and the Subgrantee will receive a one-time Federal cost share increase of 2% for the first 90 days after the start of the incident period for its debris removal operations.

The Subgrantee has chosen to participate in the Debris Removal Straight-Time Force Account Labor Procedures of the Public Assistance Alternative Procedures for Debris Removal. As a result, straight-time force account labor, including benefits, will be reimbursed on the PW.

Does the Scope of Work change the pre-disaster conditions at the site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Special Considerations included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Hazard Mitigation proposal included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Is there insurance coverage on this facility? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
PROJECT COST					
ITEM	CODE	NARRATIVE	QUANTITY/UNIT	UNIT PRICE	COST
1	9999	Version 1 ( 31-90 Days of Operations)	1/LS	\$ 0.00	\$ 0.00
2	9229	Force Account Labor (Straight-Time) - Debris Monitoring	1/LS	\$ 1,875.02	\$ 1,875.02
3	9230	Force Account Labor (Over-Time) - Debris Monitoring	1/LS	\$ 613.83	\$ 613.83
4	9226	Force Account Labor (Straight Time) - Debris Removal	1/LS	\$ 1,361.62	\$ 1,361.62
5	9227	Force Account Labor (Over Time) - Debris Removal	1/LS	\$ 172.31	\$ 172.31
6	9008	Equipment	1/LS	\$ 1,927.00	\$ 1,927.00
7	9999	Reduction from PW NOR1A87 (Materials)	1/LS	\$ -6,973.00	\$ -6,973.00
8	9999	Reduction from PW NOR1A87 (Force Account)	1/LS	\$ -989.52	\$ -989.52
9	9222	PAAP Accelerated Debris Removal 31-90 days – 80% Federal Share	1/LS	\$ 73,020.86	\$ 73,020.86
				<b>TOTAL COST</b>	<b>\$ 71,008.12</b>
PREPARED BY Jeremy Collins			TITLE Project Specialist	SIGNATURE	
APPLICANT REP. David Grizzle			TITLE Emergency Management Coordinator	SIGNATURE	

[View Application](#)