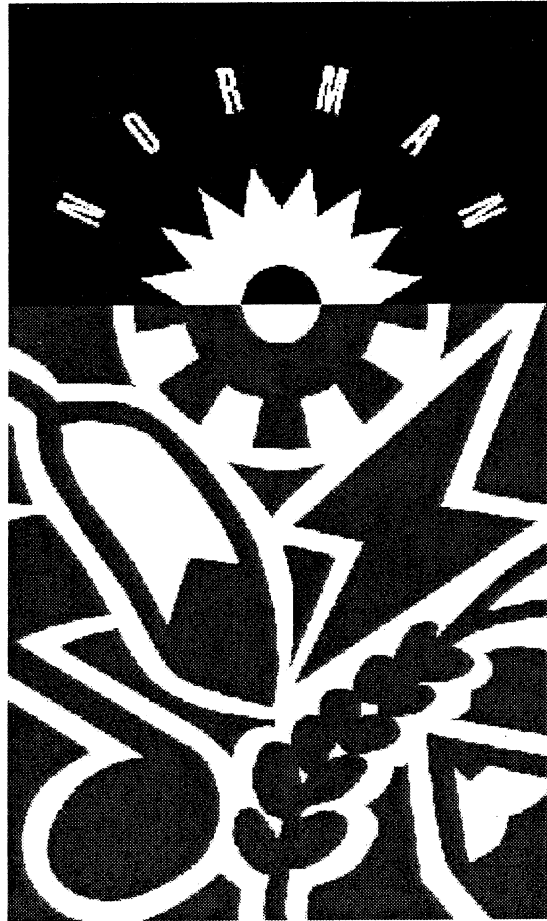


City of Norman



Monthly Departmental Report **October 2016**

MONTHLY PROGRESS

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CITY CLERK 1

CITY CLERK
MONTHLY PROGRESS REPORT
OCTOBER 2016

CITY CLERK

ACTION CENTER					
DEPARTMENT	NUMBER OF CALLS	FYE YTD	DEPARTMENT	NUMBER OF CALLS	FYE YTD
Animal Control	9	30	Noise	7	13
Building Permits	10	68	Norman Forward Questions	0	0
CDBG	1	7	Parks and Recreation	14	53
City Clerk	22	*325	Planning	10	34
City Manager/Mayor	2	6	Police	24	114
Code Enforcement	38	221	Recycling	1	18
Engineering/Public Works	17	70	Sanitation	14	78
Finance	8	41	Sidewalks	1	12
Fire/Civil Defense	5	13	Storm Debris	0	0
Human Resources	3	11	Storm Water	9	*135
Information (General)	28	111	Streets	14	75
Information Technology	5	8	Street Lights	34	107
Legal	2	16	Traffic	14	83
Line Maintenance	7	46	Utilities	5	33
Municipal Court	5	12	WC Questions	0	0
			WC Violations	0	1
Total for October		309	Total FYE YTD		1,741

WC (Water Conservation)

* Volume due to Citywide Garage Sale
Volume due to Stormwater Utility Fee

LICENSES

29 New licenses were during the month of October. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER ISSUED	FYE YTD	LICENSE TYPE	NUMBER ISSUED	FYE YTD
Food	3	21	Bee Keeper	0	0
Class I Beer	1	5	Solicitor/Peddler (30 day)	0	0
Class II Beer	1	6	Solicitor/Peddler (60 day)	0	0
Mixed Beverage	1	2	Solicitor/Peddler (one day)	0	8
Mixed Beverage/Caterer	1	2	Coin-Operated Devices	7	18
Brewer or Distiller	0	0	Game Machines	0	0
Wine & Beer/Winemaker	0	0	Taxi/Motorbus/Limousine	0	0
Temporary Food (30 day)	4	19	Impoundment Yard	0	0
Temp Food (180 day)	1	6	Salvage Yard	0	0
Temp Food (one day)	4	11	Transient Amusement	0	0
Kennel	1	1	Special Event	4	9
Pawnbrokers	0	0	Special Event Beer	1	1
Retail Liquor Store	0	0	Sidewalk Dining	0	0

LICENSES, continued:

New Establishment/Licenses

NAME	ADDRESS	LICENSE TYPE(S)
Amuze Products	3300 West Main	Coin Operated Devices
Boba Tea	3301 West Main	Food Service
On Point No. 4	1920 Atchison Drive	Food Service and Class II Beer
Tropical Smoothie Café	2162 24th Avenue N.W.	Food Service

Existing Establishment/Additional Licenses

NAME	ADDRESS	LICENSE TYPE(S)
O Asian Fusion	105 12th Avenue S.E.	Class I Beer
Opolis Productions	113 North Crawford	Mixed Beverage/Caterer
Sergio's Italian Café	104 East Gray	Mixed Beverage

- 1 One Day Mobile Temporary Food Service License was issued to La Gumbo Ya Ya for October 29, 2016
- 1 One Day Mobile Temporary Food Service License was issued to Lindsey Street Tires and Small Engines for October 29, 2016
- 1 One Day Mobile Temporary Food Service License was issued to Pops Pockets for October 19, 2016
- 1 One Day Mobile Temporary Food Service License was issued to 2 Okie Chics for October 3, 2016
- 1 30 Day Mobile Temporary Food Service License was issued to Crepes N Tater Cakes for October 21 through November 19, 2016
- 1 30 Day Mobile Temporary Food Service License was issued to Fatt Boys Smoke Wagon for October 14 through November 12, 2016
- 1 30 Day Mobile Temporary Food Service License was issued to Ice Cream Delight for October 15 through November 13, 2016
- 1 30 Day Mobile Temporary Food Service License was issued to Yami's Yummies for October 29 through November 24, 2016
- 1 180 Day Mobile Temporary Food Service License was issued to Taqueria San Tadeo for October 10 through April 8, 2017
- 1 Special Event License was issued to Downtown Norman Fall Festival for October 28, 2016, in Downtown Norman
- 1 Special Event License was issued to Norman Arts Council for October 14, 2016, in 2nd Friday Art Walk
- 1 Special Event License was issued to Stash for October 14, 2016, for 2nd Friday Art Walk
- 1 Special Event License was issued to Norman Arts Council for October 15, 2016, at Legacy Park
- 1 Special Event Class I Beer License was issued to Norman Music Alliance for October 15, 2016, at 717 West Boyd

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
10-10-16	Rosalva Jiminez	Medical expenses, damages to iPhone, Fitbit, and pain and suffering (undetermined amount) – claimant alleges she tripped on the sidewalk in front of Reynolds Ford on September 11, 2016, hurting her wrist, elbow, and knee and damaging her iPhone and Fitbit.	\$ 754.00
10-11-16	Robert J. Haupt	Monetary damages/negligence – claimant alleges a Stop Work Order on pool construction at 4518 Chukkar Court on November 5, 2015, has caused mental anguish and excessive monetary damages.	\$ 75,492.00

CLAIMS FILED, continued:

DATE FILED	NAME	JUSTIFICATION	AMOUNT
10-13-16	Randy Boggs	Damages to vehicle, wrecker service, and impoundment fees – claimant alleges his daughter was driving his vehicle when she was struck by a police vehicle at the intersection of Flood Avenue and Tecumseh Road on October 3, 2016.	\$ 13,102.96
10-14-16	Patricia A. Mays	Damages to vehicle – claimant alleges her daughter was driving her vehicle on the bridge located on Havenbrook, just east of 36th Avenue N.W., on September 25, 2016, when she struck a sunken area in the road.	\$ 901.85
10-19-16	Victor Aktansel	Reimbursement of plumbing expenses – claimant alleges an outside faucet at 500 Stinson #55 was damaged by a Line Maintenance crew installing a waterline on September 28, 2016.	\$ 75.00
10-28-16	Gloriadean J. Lancaster	Medical expenses – claimant alleges she was removing items from a trailer at the Transfer Station in early March 2016, when a scoop truck backed into the trailer causing her to fall.	\$ 10,000.00

CLAIMS ADMINISTRATIVELY PAID

NAME	JUSTIFICATION	DATE PAID	AMOUNT PAID
Leon Boelte	Reimbursement of plumbing expenses when in mid-March 2016, City crews installed a water meter at 2008 Brookfield Drive and did not turn the shut-off valve onto the full open position and when he turned on his sprinkler system only a trickle of water came out.	10-14-16	\$ 75.00

WORKERS' COMPENSATION

Name: Jason Simpson
Court Order: WCC-2013-05574 J
Settlement Amount: \$90,000
Department: Police Department
Injury: back, neck, head, and consequential psychological overly
Date Approved: 04-12-16

COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE

A City Council Community and Transportation Committee meeting was held on October 27, 2016, to discuss the Cleveland Area Rapid Transit (CART) Ridership Report including Saferide and extended service for September 2016, and the definition of live entertainment in the Zoning Ordinance.

CONFERENCES

A City Council Conference was held on October 11, 2016, regarding a presentation from the Oklahoma Municipal League on State Question 777 scheduled for a statewide vote on November 8, 2016, that proposes additional language to the Oklahoma Constitution limiting State or local regulation of farming or ranching activities unless supported by a compelling state interest.

CONFERENCES, continued:

A City Council Conference was held on October 25, 2016, to discuss the final report by Raftelis Financial Consultants regarding water and wastewater connection fees and review of said connection fees relative to their sufficiency to fund new capacity as described in Ordinance O-1415-18; Change Order One to Contract K-1516-72 with Central Contracting Services, Inc., increasing the contract amount by \$42,154.40 for a revised contract amount of \$384,869.40 and adding 10 calendar days to the West Main Street Drainage Project; Change Order Two to Contract K-1516-80 with Central Contracting Services, Inc., increasing the contract amount by \$226,360 for a revised contract amount of \$1,993,390 and adding 30 calendar days to the Berry Road Waterline Replacement Project, Phase 3; and the use of body cameras for the Police Department.

FINANCE COMMITTEE

A City Council Finance Committee meeting was held on October 13, 2016, to discuss the use of federal seizure funds for the purchase of an armored all-purpose rescue vehicle; FYE 2018 Budget calendar; Revenue/Expenditure Reports; and open positions.

OVERSIGHT COMMITTEE

A City Council Oversight Committee meeting was held on October 20, 2016, to discuss the final report by Raftelis Financial Consultants regarding water and wastewater connection fees and review of said connection fees relative to their sufficiency to fund new capacity as described in Ordinance O-1415-18.

PUBLIC HEARINGS

A Public Hearing was held on October 11, 2016, to discuss a grant in the amount of \$16,283 from the United States Department of Justice/Bureau of Justice Assistance (DOJ/BJA) through the Edward Byrne Memorial Justice Assistance Grant (JAG) to be used by the Police Department for training and equipment.

SPECIAL SESSIONS

A City Council Special Session was held on October 18, 2016, to discuss negotiations concerning employees and representatives of employee groups.

STUDY SESSIONS

A City Council Study Session was held on October 18, 2016, regarding a presentation from Mary Madden, AICP, Form Based Code Specialist with Ferrell-Madden, on the Center City Form Based Code resulting from the Center City Visioning Process.

FACILITY MAINTENANCE

1A

**City of Norman Facility Maintenance
October 2016 Monthly Hourly Material Cost Report**

		Data			
Craft	Location	Labor Hrs.	Labor Cost	Materials Cost	Total
Custodial	Administration Building-201	80.00	\$951.05	\$0.00	\$951.05
	Building A	50.50	\$629.73	\$0.00	\$629.73
	Building B	111.50	\$1,413.67	\$0.00	\$1,413.67
	Building C	50.50	\$629.73	\$0.00	\$629.73
	Library	170.50	\$2,056.31	\$0.00	\$2,056.31
Custodial Total		463.00	\$5,680.51	\$0.00	\$5,680.51
Doors and Hardware	Irving Rec Center	2.00	\$53.14	\$0.00	\$53.14
	Library	1.00	\$26.57	\$0.00	\$26.57
	Little Axe Rec Center	3.00	\$79.71	\$0.00	\$79.71
Doors and Hardware Total		6.00	\$159.41	\$0.00	\$159.41
Electrical	12th Avenue Rec Center	7.50	\$191.60	\$32.24	\$223.84
	Administration Building-201	5.50	\$140.51	\$12.64	\$153.15
	Animal Welfare	6.50	\$166.06	\$0.00	\$166.06
	Building B	1.50	\$38.32	\$0.00	\$38.32
	Building C	2.00	\$51.09	\$24.81	\$75.90
	Facility Maintenance	6.00	\$153.28	\$0.00	\$153.28
	Fire Station 1	1.50	\$38.32	\$57.96	\$96.28
	Fire Station 2	2.50	\$63.87	\$0.00	\$63.87
	Fire Station 7	4.00	\$102.19	\$48.59	\$150.78
	Firehouse Art Center	15.50	\$398.03	\$42.59	\$440.62
	Fleet Maintenance	12.00	\$306.57	\$10.06	\$316.63
	Irving Rec Center	3.00	\$76.64	\$18.64	\$95.28
	Norman Investigations Center	2.00	\$55.44	\$0.00	\$55.44
	Parks-Neighborhood	3.00	\$76.64	\$0.00	\$76.64
	Parks-Reaves	8.50	\$217.15	\$0.00	\$217.15
	Santa Fe Depot	4.00	\$102.19	\$0.00	\$102.19
	Senior Citizens Center	1.00	\$25.55	\$0.00	\$25.55
	Sooner Theatre	0.50	\$12.77	\$0.00	\$12.77
	Traffic Control	7.50	\$192.63	\$71.24	\$263.87

**City of Norman Facility Maintenance
October 2016 Monthly Hourly Material Cost Report**

Electrical	Water Treatment Plant	4.50	\$114.96	\$61.10	\$176.06
	Westwood Clubhouse	23.00	\$590.65	\$0.00	\$590.65
	Westwood Tennis Center	2.50	\$63.87	\$0.00	\$63.87
	Whittier Recreation Center	4.50	\$158.77	\$2.34	\$161.11
Electrical Total		128.50	\$3,337.10	\$382.21	\$3,719.31
General Maintenance	Administration Building-201	3.00	\$88.62	\$0.00	\$88.62
	Fire Station 7	4.00	\$106.28	\$32.69	\$138.97
	Norman Investigations Center	2.00	\$92.86	\$0.00	\$92.86
General Maintenance Total		9.00	\$287.75	\$32.69	\$320.44
Heating/Ventilation /	12th Avenue Rec Center	2.00	\$59.80	\$0.00	\$59.80
	Building A	2.00	\$59.80	\$0.00	\$59.80
	Building B	6.00	\$179.39	\$0.00	\$179.39
	Building C	27.00	\$802.88	\$0.00	\$802.88
	Facility Maintenance	64.00	\$1,913.45	\$0.00	\$1,913.45
	Fire Administration	4.00	\$119.59	\$75.03	\$194.62
	Fire Station 4	11.00	\$315.82	\$157.88	\$473.70
	Library	6.00	\$212.45	\$0.00	\$212.45
	Santa Fe Depot	20.00	\$563.15	\$75.59	\$638.74
	Water Reclamation Facility-Other	16.00	\$478.36	\$0.00	\$478.36
Heating/Ventilation /Air Conditioning Total		158.00	\$4,704.68	\$308.50	\$5,013.18
Lighting	12th Avenue Rec Center	4.00	\$146.00	\$0.00	\$146.00
	Administration Building-201	1.00	\$25.55	\$6.21	\$31.76
	Building B	2.00	\$92.86	\$20.05	\$112.91
	Library	1.00	\$25.55	\$0.00	\$25.55
Lighting Total		8.00	\$289.95	\$26.26	\$316.21
Pest Control	Building C	4.00	\$146.00	\$0.00	\$146.00
Pest Control Total		4.00	\$146.00	\$0.00	\$146.00
Plumbing	Administration Building-201	3.00	\$78.69	\$0.00	\$78.69
	Animal Welfare	1.50	\$39.85	\$0.00	\$39.85
	Building A	1.00	\$26.57	\$0.00	\$26.57
	Building B	9.00	\$239.12	\$20.07	\$259.19
	Building C	4.00	\$106.28	\$0.00	\$106.28
	Compost Facility	6.00	\$159.41	\$0.00	\$159.41

City of Norman Facility Maintenance

October 2016 Monthly Hourly Material Cost Report

Plumbing	Facility Maintenance	1.00	\$26.57	\$0.00	\$26.57
	Fire Station 2	2.00	\$53.14	\$0.00	\$53.14
	Fire Station 8	3.00	\$79.71	\$0.00	\$79.71
	Fire Station 9	6.00	\$159.41	\$0.00	\$159.41
	Fleet Maintenance	39.50	\$1,035.68	\$0.00	\$1,035.68
	Irving Rec Center	2.00	\$53.14	\$0.00	\$53.14
	Library	16.00	\$425.10	\$264.07	\$689.17
	Little Axe Rec Center	2.00	\$53.14	\$0.00	\$53.14
	Parks-Andrews	2.00	\$53.14	\$0.00	\$53.14
	Parks-Community	1.00	\$26.57	\$0.00	\$26.57
	Parks-Griffin	4.00	\$106.28	\$0.00	\$106.28
	Parks-Neighborhood	13.00	\$345.40	\$0.00	\$345.40
	Sanitation	1.00	\$26.57	\$0.00	\$26.57
	Senior Citizens Center	4.00	\$106.28	\$0.00	\$106.28
	Transfer Station	1.00	\$26.57	\$0.00	\$26.57
	Westwood Clubhouse	4.00	\$106.28	\$0.00	\$106.28
	Westwood Golf Cart Storage Bldg.	1.00	\$26.57	\$0.00	\$26.57
	Westwood Tennis Center	18.00	\$476.20	\$0.00	\$476.20
	Whittier Recreation Center	1.00	\$26.57	\$0.00	\$26.57
Plumbing Total		146.00	\$3,862.20	\$284.14	\$4,146.34
Grand Total		922.50	\$18,467.60	\$1,033.80	\$19,501.40

CITY MANAGER 2

CIP FINANCIAL STATUS 2A

CAPITAL PROJECTS > \$250,000 EXPECTED TO BE COMPLETED WITHIN SIX (6) MONTHS

10/18/2016

Project No.**	Project Title	Anticipated Overruns	Anticipated Savings	Fund Title & No.
UTILITIES				
WA0305	Berry Road WL Phase 3	\$0	\$0	Water Fund 031
WW0202	Sewer Maintenance Plan FYE14	\$0	\$0	Sewer Maint Fund 321
PUBLIC WORKS				
DR0059	Sutton Wilderness Lake Dam & Spillway Repair Project	\$0	\$14,164	Capital Fund 50
DR0012	West Main Street Drainage Project	\$0	\$0	Capital Fund 50
TR0105	CNG Storage Upgrade Project	\$0	\$0	Capital Fund 50
PLANNING				
none				
PERSONNEL RECRUITMENT				
none				
POST OFFICE				
none				
INFORMATION TECHNOLOGY				
none				
FIRE				
none				
POLICE				
none				

Notes

* Source of information Quarterly CIP Reports and Project Managers.

** Project numbers correspond to the projects identified in the adopted Capital Improvements Plan.

COMMUNITY RELATIONS

2B

Community Relation's Office October 2016

	July 2016	August 2016	September 2016	October 2016
Number of Press Releases	9	10	13	15
Media Contacts	15	14	11	7
Normans News Members	860	877	874	856
Website Visits	199,777	202,937	183,829	179,034
Facebook Likes	4,440	4,604	4,705	4,889
Twitter Followers	2,199	2,338	2,393	2,467
NORMAN FORWARD Quarterly Reports	1			1
NORMAN FORWARD Communication Plan (<i>included in NF Implementation Plan</i>)	1			
Annual Media Training for City Staff				

DEVELOPMENT COORDINATOR 2C

City of Norman - Development Coordinator Monthly Report October 2016

Below are activities and projects that the Development Coordinator has been involved with during the month of October 2016.

General Inquiries, Contacts and Meetings

- Development Review Team
- City Council Meeting
- City Council Study Session
- NORMAN FORWARD Senior Center Ad Hoc Group Meeting
- NORMAN FORWARD Citizens Financial Oversight Board
- Planning Commission
- Pre-Development
- BASCO Brown Bag Lunch

Building Permit and Plat Application Meetings

- Discussed development requirements for new restaurant development
- Assisted homeowners in permit requirements and regulations for housing renovations.
- Met with project representatives to discuss development requirements for an existing industrial project.
- Discussed requirements with staff and project representative for a commercial business renovation.
- Met with staff and project representatives to discuss requirements for Downtown business renovation.
- Met with staff and project representatives to discuss brewery regulations

Development Process Improvements

- ***Customer Service Survey for Development Services Division*** –The latest round of surveys for the October 2016 CO'ed projects has been sent.
- ***Building Permit Outreach Program*** – work continues on this project, and contacts continue being made with building permit applicants that fall into the criteria outlined in the plan concept. Periodic follow-up checks (generally every two weeks) continue taking place. The reaction to the program continues to be positive.
- ***ICC and NFPA Code Clarification Project*** – continued working with building and fire inspection staff to develop interpretations of building code/fire code compliance items that could be posted online. This project is designed to assist in making code clarifications and other information provided to contractors and developers more clear.

###

NORMAN FORWARD 2D



ADG. PC
920 W Main
Oklahoma City, OK 73106
405.232.5700 ▪ www.adgokc.com

MONTHLY REPORT – OCTOBER 2016

NORMAN FORWARD

DATE: November 9, 2016

PROJECT: NORMAN FORWARD

PROJECT NO: 16-003

REPORT PERIOD: October 1, 2016 to October 31, 2016

MEETINGS ATTENDED THIS MONTH

1. Monday, October 3, 2016 | 11:00 a.m. | Weekly Coordination Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues
2. Thursday, October 6, 2016 | 2:00 p.m. | Westwood Construction Kick-Off
 - a. Required kick-off meeting for Westwood Family Aquatic Center contractor and sub-contractors
3. Monday, October 10, 2016 | 10:00 a.m. | Front-End Specification Discussion
 - a. Meeting to discuss front end specifications for the East Library project contract and standard contract for projects moving forward
4. Monday, October 10, 2016 | 11:00 a.m. | Weekly Coordination Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues
5. Tuesday, October 11, 2016 | 2:30 p.m. | Teleconference East Library Construction Documents
 - a. Discussion between City Staff, ADG and MSR regarding the East Library Construction Documents
6. Wednesday, October 12, 2016 | 4:00 p.m. | Senior Center Ad Hoc Committee Meeting
 - a. Meeting of Senior Ad Hoc Committee to review information and make recommendation regarding location of stand-alone senior center and inclusion of commercial kitchen
7. Thursday, October 13, 2016 | 11:00 a.m. | Westwood Testing & Reporting Procedures Meeting
 - a. Meeting with contractors to discuss site testing and reporting procedures
8. Monday, October 17, 2016 | 11:00 a.m. | Weekly Coordination Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues



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9. Monday, October 17, 2016 | 3:30 p.m. | Citizens Financial Oversight Board Meeting
 - a. Presentation on NORMAN FORWARD public arts programs, discussion of Program Manager contract, discussion of annual report, discussion of finance reports, ad hoc committee liaison reports and discussion of project statuses
10. Tuesday, October 18, 2016 | 4:00 p.m. | Teleconference Libraries Site Maintenance Discussion
 - a. Discussion between City of Norman, MSR and ADG regarding landscaping and site maintenance for the Libraries
11. Monday, October 24, 2016 | 11:00 a.m. | Weekly Coordination Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues
12. Wednesday, October 26, 2016 | 10:00 a.m. | Westwood Construction Meeting
 - a. Meeting on-site to discuss project construction progress with contractor
13. Monday, October 31, 2016 | 11:00 a.m. | Weekly Coordination Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues

WORK ANTICIPATED THE UPCOMING MONTH

- Westwood Family Aquatic Center ongoing construction
- Continued development East Branch Library Construction Documents
- Continued development of Central Library Construction Documents
- Continued development of contracts and front end specifications
- Continued discussion of program budgets

PROJECTS STATUS

1. East Library
 - a. Schedule: Construction Documents in Progress
 - b. Budget: Cost Estimate in Progress
 - c. Issues: None
2. Central Library
 - a. Schedule: Construction Documents in Progress
 - b. Budget: Cost Estimate in Progress
 - c. Issues: None
3. Westwood Family Aquatic Center
 - a. Schedule: Under Construction
 - b. Budget: Within Budget
 - c. Issues: None
4. Norman Forward Program Management
 - a. Schedule: Proceeding per Implementation Plan



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- b. Budget: Proceeding per Implementation Plan
- c. Implementation Plan: No changes since adoption on June 28, 2016
- d. Issues: Continued discussion regarding senior center location, commercial kitchen inclusion, and potential budget impact

SUBMITTED BY: ADG Team - Leslie Tabor, Kyle Lombardo, William Harrell, Mike Mize

CITY OF NORMAN

Department of Finance
Monthly Report –October 2016

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in October are discussed below:

Treasury Division:

In the month of October, the Treasury division processed 30,131 total payments. The traffic counter at the Drive-up Facility counted 5,957 customers. The Treasury division processed 1,376 credit card utility payments, an increase of 15.1% from last month, and the IVR (Interactive Voice Response) system processed 1,710 credit card utility payments, an increase of 16.3% from last month. Utility customers also have the option of paying on the City of Norman website. There were 4,531 credit card payments made on the internet in October, an increase of 4.3% from last month. The Municipal Court processed 538 credit card payments for court fines, a decrease of -20.8% from last month.

The City charges a convenience fee of \$3 on credit card payments made online or by phone to help offset the costs of providing credit card service. We collected \$22,968 in convenience fees in the month of October with a fiscal year-to-date total of \$91,980.

Utility Services Division:

The Meter Reading Division read 37,548 meters. Out of 77 meter reading routes, 56 (72.7%) were read within the targeted 30-day reading cycle. All routes were read by the 33rd day. No routes were estimated in October.

General Fund Revenues & Expenditures:

When comparing major General Fund revenue sources versus budgeted levels, revenues are below target for the month of October at -3.8%. Revenues from the City's largest single source of revenue, sales tax, are below target at -3.7% for the year to date and -5.0% below last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 17 Budget To Date	FYE 17 Actual To Date	FYE 16 Actual To Date	FYE 15 Actual To Date
Sales Tax Revenue	\$13,395,860	\$12,897,507	\$13,578,129	\$12,739,276
General Fund Revenue	\$25,980,609	\$23,548,006	\$24,182,698	\$24,361,473
General Fund Expenses	\$27,007,933	\$24,058,398	\$25,168,439	\$23,700,135

Administration Division

	FYE 17		FYE 16	
	October	YTD	October	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	320.00	320.00	1,440.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.00	320.00	320.00	1,440.00
Benefit Hours Taken	32.00	32.00	0.00	170.25
TOTAL ACCOUNTABLE STAFF HOURS	288.00	288.00	320.00	1,269.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	41.50	41.50	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	41.50	41.50	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 17		FYE 16	
	October	YTD	October	YTD
Total Regular Hours Available	960.00	960.00	960.00	4,320.00
Total Comp Time Available	0.00	0.00	0.00	16.25
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	960.00	960.00	960.00	4,336.25
Benefit Hours Taken	80.00	80.00	96.00	580.25
TOTAL ACCOUNTABLE STAFF HOURS	880.00	880.00	864.00	3,756.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FYE 17 October	FYE 16 October	
Total Revenue Received (\$)	\$14,153,817	\$12,539,087	\$1,614,730
Utility Payments - Office (#)	2,453	2,535	(82)
Utility Payments - Office (\$)	\$623,162	\$497,570	\$125,592
Lockbox (#)	19,088	19,336	(248)
Lockbox (\$)	\$2,257,494	\$2,224,329	\$33,165
IVR Credit Card (#)	1,710	1,430	280
IVR Credit Card (\$)	\$181,991	\$166,851	\$15,140
Click to Gov (#)	4,531	4,133	398
Click to Gov (\$)	\$502,898	\$412,320	\$90,578
UT Credit Card Payments (#)	1,376	1,280	96
UT Credit Card Payments (\$)	\$150,667	\$137,537	\$13,130
Art Donations (#)	99	167	(68)
Art Donations (\$)	\$182	\$173	\$9
Bank Draft Payments (#)	7,988	7,210	778
Bank Draft Payments (\$)	\$939,436	\$791,153	148,283
Utility Deposits (#)	19	54	(35)
Utility Deposits (\$)	\$570	\$1,650	(\$1,080)
Fix Payments (#)	0	0	0
Fix Payments (\$)	\$0	\$0	\$0
Processed Return Checks (#)	38	40	(2)
Processed Return Checks (\$)	(\$9,094)	(\$6,827)	(\$2,267)
Other Revenue Transactions (#)	349	321	28
Other Revenue Received (\$)	\$8,553,071	\$7,593,648	\$959,423
Accounts Receivable Payments (\$)	\$460,821	\$127,968	\$332,853
Accounts Receivable - Credit Card #	11,402	3	11,399
Accounts Receivable - Credit Card \$	\$1,182	\$401	\$781
Municipal Court - Fines/Bonds (\$)	\$105,473	\$142,103	(\$36,630)
Municipal Court - Credit Card (#)	538	559	(21)
Municipal Court - Credit Card (\$)	\$89,115	\$123,900	(\$34,785)
Municipal Court - C2G (#)	5,168	363	4,805
Municipal Court - C2G (\$)	\$41,454	\$35,037	\$6,417
Building Permits Cash Report (\$)	\$140,100	\$182,315	(\$42,215)
Building Permits Credit Card (#)	151	160	(9)
Building Permits Credit Card (\$)	\$82,033	\$61,962	\$20,071
Building Permits C2G (#)	108	78	30
Building Permits C2G (\$)	\$5,666	\$24,514	(\$18,848)
Occupational License - Bldg Insp. (\$)	\$1,550	\$1,450	\$100
Occupational License - Bldg Insp. CC (#)	10	23	(13)
Occupational License - Bldg Insp. CC (\$)	\$900	\$600	\$300
Business License - City Clerk (\$)	\$2,118	\$389	\$1,729
Business License - City Clerk CR CD (#)	1	2	(1)
Business License - City Clerk CR CD (\$)	\$65	\$95	(\$30)
Convenience Fees - All Payments (#)	7,629	6,657	972
Convenience Fees - All Payments (\$)	\$22,968	\$19,948	\$3,020
Bank Drafts Billed (#)	7,557	7,245	312
Bank Drafts Billed (\$)	\$803,041	\$749,149	\$53,892
Interdepartmental Billing (#)	156	132	24
Interdepartmental Billing (\$)	\$20,540	\$20,493	\$47
Accounts Receivable Billed (\$)	\$737,667	(\$42,102)	\$779,769

Budget Services Division

	FYE 17		FYE 16	
	October	YTD	October	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	160.00	160.00	160.00	720.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	160.00	160.00	160.00	720.00
Benefit Hours Taken	8.00	8.00	16.00	104.00
TOTAL ACCOUNTABLE STAFF HOURS	152.00	152.00	144.00	616.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 17		FYE 16	
	October	YTD	October	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	800.00	800.00	3,600.00
Total Comp Time Available	18.25	18.25	22.50	102.25
Total Overtime Hours	15.25	15.25	1.50	36.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	833.50	833.50	824.00	3,739.00
Benefit Hours Taken	90.50	90.50	130.25	707.50
TOTAL ACCOUNTABLE STAFF HOURS	743.00	743.00	693.75	3,031.50
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 17		FYE 16	
	October	YTD	October	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	2,392.00	2,392.00	2,240.00	9,464.00
Total Comp Time Available	0.00	0.00	0.00	37.25
Total Overtime Hours	9.25	9.25	29.75	291.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	2,401.25	2,401.25	2,269.75	9,793.00
Benefit Hours Taken	199.50	199.50	152.75	1,017.00
TOTAL ACCOUNTABLE STAFF HOURS	2,201.75	2,201.75	2,117.00	8,776.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Office Services

	FYE 17		FYE 16	
	October	YTD	October	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	320.00	320.00	1,440.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.00	320.00	320.00	1,440.00
Benefit Hours Taken	24.00	24.00	16.00	169.00
TOTAL ACCOUNTABLE STAFF HOURS	296.00	296.00	304.00	1,271.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments

	FYE 17 October	FYE 16 October
Mail Payments - Lockbox	19,088	19,336
Mail Payments - Office	489	274
Mail Payments - Subtotal	19,577	19,610
Night Deposit	484	497
Click-to-Gov Payments	4,531	4,133
IVR Payments	1,710	1,430
Without assistance payments - Subtotal	6,725	6,060
Drive-up window & inside counter	2,453	2,535
Credit Card machine payments (swipe)	912	847
Credit Card machine payments (phone)	464	433
With assistance payments - Subtotal	3,829	3,815
Total Payments Processed - Subtotal	30,131	29,485
Bank Draft (ACH) Payments	7,988	7,210
Total Payments (Utility)	38,119	36,695
Total Convenience Fees - all Payments	20,115	6,657
Grand Total Payments	58,234	43,352

Traffic Counter at Drive-up Facility

Night Drop *	754	578
8-5 Drive-up Window Customers *	5,203	5,231
Total Traffic Counter	5,957	5,809

* These figures are included in the above Total Customer Contact Payments.

Meter Reading Division

	FYE 17		FYE 16	
	October	YTD	October	YTD
Number of Meters Read	37,548	37,548	42,889	174,917
New Service	548	548	577	3,434
Request for Termination	544	544	554	3,415
Delinquent On(s)	239	239	134	415
Delinquent Offs	411	411	276	876
Collect Deposit Tags Hung	75	75	154	492
Collect Deposit Cut Offs	60	60	110	261
Blue Tags	25	25	17	43
Number of Meters Re-read	1,864	1,864	1,786	7,426
Meters Cleaned	38	38	39	147
Customer Assists	44	44	43	165
Meters Pulled	0	0	1	1
Meters Re-set	0	0	0	0
Meter Exchanges	75	75	0	0
TOTAL	41,471	41,471	46,580	191,592

Utility Division Activity Report

	FYE 17		FYE 16	
	October	YTD	October	YTD
STATUS REPORT				
Regular Utility Accounts Billed	41,999		41,116	163,185
New Ons	680		974	4,261
Final Accounts Billed	595		686	3,487
TOTAL ACCOUNTS BILLED	43,274	0	42,776	170,933

FIRE DEPARTMENT

4

NFD Monthly Progress Report

October 2016

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	49	3.81%
2 - Overpressure Rupture, explosion, Overheat - No Fire	2	0.16%
3 - Rescue & emergency	863	67.06%
4 - Hazardous Conditions (No Fire)	28	2.18%
5 - Service Call	90	6.99%
6 - Good Intent Call	195	15.15%
7 - False Alarm & False Call	59	4.58%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	0	0.00%
Incomplete Reports	1	0.08%
Total Incident Count (Unique Calls)	1287	100.00%
Number of Units Responding	1610	

Total Fire Loss \$ 588,525.00

Average Response Times

	Number of Calls	Average Time/Seconds	Average Time/Minutes
Station #1	243	294	0:04:54
Station #2	191	306	0:05:06
Station #3	223	299	0:04:59
Station #4	161	291	0:04:51
Station #5	63	484	0:08:04
Station #6	52	480	0:08:00
Station #7	102	301	0:05:01
Station #8	92	340	0:05:40
Station #9	159	354	0:05:54

Community Outreach

Event	Number	Details
Tours	40	3800 total people (ages 1 1/2 - adult) reached
National Night Out	37	Total number of neighborhoods visited
Homecoming Parades	4	Little Axe, CCS, Norman North, OU
Fall Festivals	9	
Community Events	4	Safety Events, Health Fairs, 5K
Special Appearances	2	Chief Officer - Judging Community Events

Burn Permits

Burn Permits Issued	67	Burn Permits issued by Fire Admin on Weekdays
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Training

Personnel Training Classes	261	Total number of in-house training classes taken by NFD Personnel
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**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
October, 2016**

FIRE PREVENTION DIVISION ACTIVITIES

Inspections	105/98 staff hours
Re-Inspections	39/31.5 staff hours
Residential Inspections	0
Smoke Detector Batteries	4/5.5 staff hours
Plan/Platt Review	43/42.5 staff hours
Company Inspections	0
Re-Inspections	0
Total Inspections	144/130.25 staff hours
Request for Service (Plan review unscheduled, site inspection burn sites, special events, citizen complaints)	
Code Violation Complaints	67/74.25 staff hours
Training (hours)	18/107 staff hours
Fire Education Classes	17/91.5 staff hours
Investigations	10/27 staff hours
Investigative Activities	9/15.5 staff hours
Miscellaneous/Special	3 men Fire Arms qualifications 4 men Fire Prevention week at Sooner Fashion Mall 3 men IAAI Conference 1 man CNG Refueling Station Training 1 man Fire Inspector 1 Certification 1 man Kids are Special

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Discipline	Comments: October 2016
Mitigation:	
Safe room Grant	92% complete
Siren status	96%
Preparedness:	
Credentialing meeting	5 Oct 16
Earth Wind and Fire meeting	5 Oct 16
Amateur Radio Meeting	8 Oct 16
Tower project meeting with Legal	17 Oct 16
Pro Presenters Siren Broadcast project	18 Oct 16
Public safety meeting	20 Oct 16
OK Medical Reserve Conference Call	27 Oct 16
Campus Corner support of Coaches Cabana, provided cooling station, basic first and refreshments for responders and workers of the event.	10 Sep 16, 17 Sep 16, 15 Oct 16, 29 Oct, 16
Provide support to the Fire Academy training	21 Oct 16
Response:	
Storm Response	4 Oct 16, Monitored storm
Recovery:	
OK-DR-4222 ongoing	

HUMAN RESOURCES

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HUMAN RESOURCES
Monthly Report
October, 2016

ADMINISTRATION/LABOR RELATIONS

A. Administrative

- Held two (2) pre-disciplinary hearings
- Met with two (2) department heads to discuss employee disciplines
- Met with insurance consultants to discuss recommended plan changes in health and dental benefits
- Held discussions with Management Team and consulted with legal advisors on new Social Media Policy

B. Grievances (active AFSCME and Non-Union)

- AFSCME Grievance FYE17-01 - Hodges – written reprimand *No follow-up response from employee, grievance closed*
- AFSCME Grievance FYE14-06 - Green (Sewer Line Maint.) – termination *District Court Judge vacated the arbitrator's decision. Pending action- settle Green's employment issues with the City or schedule another arbitration.*

C. Collective Bargaining

- Prepared a tentative agreement packet for the FOP President to review and distribute to the FOP membership prior to them voting on the FYE17 Collective Bargaining Agreement
- Provided the updated FYE17 collective bargaining agreement to the City Manager and the FOP President for signatures
- Consulted with the IAFF and AFSCME regarding a new Social Media Policy

D. Administrative Support

- Processed Monthly Department Report
- Compiled and distributed October 2016 Employee Newsletter
- Closed out 2016 United Way Campaign
- Processed invoices and reconciled expense accounts

BENEFITS

- Processed transactions for Life, Health/Dental and Supplemental Insurance Plans
- Conducted one (1) employee orientation
- Scheduled twenty-three (23) meetings for outlying on-site meetings with Washington National Rep
- Scheduled four (4) employee presentations w/Washington National in Council Chambers
- Attended Employee Insurance Advisory Committee Meeting
- Coordinated annual blood drive with Oklahoma Blood Institute
- Continuing to update payroll system for the Affordable Care Act
- Responded to 79 benefit/wellness inquiries

COMPENSATION

New Hires - 2

Dept/Div	Position	Number of Employees
Municipal Court	Marshal (PT)	1
Utilities/Sanitation	Utilities Supervisor	1

Separations - 9

Dept/Div	Position	Number of Employees
Utilities/Sanitation	Sanitation Worker I	1
Utilities/Water Line Main.	Maintenance Worker I	1
Municipal Court	Marshal (PT)	1
Police/Patrol	Police Officer	2
Fire/Suppression	Firefighter	1
Parks & Recreation/Recreation	Laborer (PT)	1
Parks & Recreation/Recreation	Recreation Leader I (PPT)	1
Parks & Recreation/Golf	Golf Course Attendant (PT)	1

Promotions - 2

Dept/Div	Position	Number of Employees
Police/Emergency	Communications Officer II	2

SURVEYS

- Completed Oklahoma Municipal League (OML) survey
- Completed Fayetteville AR Compensation/Benefit survey

RECRUITMENT

Accepted applications for the following positions:

- Youth Baseball/Softball Umpire (PT), Parks & Recreation/Recreation
- Marshal (PT), Municipal Court
- Deputy Marshal (PT), Municipal Court
- Tennis Shop Attendant (PT), Parks & Recreation/Recreation
- Golf Course Attendant (PT), Parks & Recreation/Recreation
- Custodian (PPT), City Clerk's Office
- Laboratory Intern (PPT), Utilities/Water Treatment Plant
- Maintenance Worker I, Utilities/Water Line Maintenance
- Communications Officer I, Police/Emergency Communications Bureau
- Heavy Equipment Operator, Public Works, Streets

Recruitment & Hiring Statistics:

Contacts/Inquiries		Selection Process Elements	
In Person	380	Written Exams	2
Phone	470	Practical Testing/Assessment Center	2
Mail	240	Panel Board Interviews	4
Email	170	Promotions	1
Total Subscribers on E-mail Vacancy List	3682	Oral Interviews	4
Total Visits to City of Norman HR website	2184	Hiring/Promotion Board	1

Hiring Statistics		Recruitment Statistics	
Pre-Employment Background Investigations	8	Advertisements Placed	3
Pre-Employment Drug Screens	3	Applications Received	42
Pre-Employment Physicals	3	Job Announcements Emailed	16
Pre-Employment OSBI	4	Job Announcements to CON Depts.	180

TRAINING AND DEVELOPMENT

Conducted training for one (1) new employee on the topics of Customer Service, Workplace Harassment, Workplace Violence, CON Code of Conduct and IT Acceptable Use policies.

The Computer Training Lab was the site for New World and CAD testing and training for the Police and Fire Departments and the lab was also the site for Electronic Records Processing (ERP) System assessment sessions for the Information Technology Department.

Presented Core Value Awards to three Captains in the Fire Department for their exceptional service on the promotion board for the recent Fire Captain written exam and assessment center

SAFETY

- Safety meetings were held for all departments covering aerial truck safety & personal protective equipment training (PPE)
- Provided Arc Flash training to members of the Oklahoma Water & Pollution Association at Rose State College
- Walkthrough inspections were conducted at ten (10) facilities
- Sent safety material documents to facilities each week
- Conducted one (1) new employee orientation
- Held two (2) Return to Work Meetings (Sanitation & Streets)

Recordable Injuries – 4

Dept./Division	Nature of the injury	Activity	Prognosis
Finance/ Meter Services	Dog bite to right leg	Employee was reading a meter when a dog bit him on right leg	Released to duty
Police/ Patrol	Stress fracture to lower left leg	Cadet injured left leg during run at academy	Work restrictions
Police/ Patrol	Strain to right knee and hamstring	Officer overextended leg during foot pursuit	Work restrictions
Public Works/ Streets	Jammed right arm	Employee tripped and fell onto right arm jamming it	Work restrictions

Recordable Injuries per calendar year. CY2016 is current year to date:

2016	2015	2014
58	70	75

Vehicle Collisions - 2

Division	Description of Collision	Status
Police/ Patrol	While officer was responding to a call, he turned east on Tecumseh and was struck by a northbound vehicle.	"No Fault"
Planning/ Development Services	Employee was turning onto Rock Creek Road when he struck another vehicle.	"At Fault"

**Cumulative number of "AT FAULT" Vehicle Collisions per fiscal year:
(FYE 2017 is current year to date)**

2017	2016	2015	2014	2013	2012
3	13	10	23	15	18

INFORMATION TECHNOLOGY

6

CITY OF NORMAN

Information Technology Department
Monthly Report –October 2016.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Study and RFP Development	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology and business review process.	In Progress - consultant working through RFP Requirements with city staff, project team meets weekly to discuss milestones
Genetec replacement for current access control system	Full replacement of old technology that increases security by providing centralized management of building access on a building by building basis.	In planning: Building Working on Building C Doors and cameras.
PD body camera and patrol car dash camera infrastructure build.	Introduces technology to help police officers and citizens with increased security by providing video and audio evidence on a case by case basis.	PD reviewing vendors in final RFP's, IT Storage project will assist in storing data
Website Rebuild/Redesign	Our current design is 5 years old. A new design will help boost our image, traffic, rankings, and leads. We also need a friendlier mobile device design.	In Planning: Meeting with PIO's, CCO, and Marketing
Datacenter Storage Upgrade	\$1.4M project to add storage and improved technology to expand the amount of storage available for daily data storage, backups, and disaster recover.	In Planning: EMC systems selected - hardware delivery in progress. Design and rebuilding of old datacenter structure.

Water Reclaim Facility network closet construction and redundant cooling for equipment	Enhance our existing network infrastructure which is currently in a very high temperature environment which degrades the equipment life.	In Planning: Building Maintenance has assisted with AC vendor selection. Server upgrade to proceed once AC complete.
Fire suppression System for Main IT Datacenter in 201 Building C	Increases the safety and protection of city staff and the citizens investments by providing fire suppression in the city's main data center.	In Planning, working with Safety Manager - fully funded electrical quotes in process. Electrical fixes and HVAC dampers going in place before suppression project can move forward.
Document Image Scanning and Consolidated Printer/fax/copiers evaluation.	Cost savings for printer usage, reduced service calls for PC Techs, consolidated application use for various departments document image scanning	Laserfiche Implementation Phase I complete - requesting additional funds for future phases.
Water Treatment Facility Fiber connectivity	This will replace the existing network connections with fiber connectivity which will greatly enhance speed and help to complete our connectivity to remote sites. There is a cost savings initiative and partnership with Cleveland County.	In Planning: Right of Way approved 10/13/15. Have hit a snag on a small amount of right of way that will delay the project. Exploring a different path to finish the connection.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.	In Planning
Active Directory/Domain Controller Upgrade	Current Operating system is MS 2003 and needs to be upgraded to MS 2008	2008 R2 installed prepping for Domain Controller Upgrades on 2 DC Servers

TAMS/FASTER Integration for City's NAPA Parts Room.	City of Norman and NAPA will integrate a program that will download data nightly from NAPA'S TAMS into the City's FASTER Fleet management Software, eliminating the need for NAPA to manually enter the data into FASTER	
Installation of fiber optic cable along Main Street from 24th Avenue West to 36th Avenue West with switches at 26th Street/Interstate Drive, I-35 Interchange, Ed Noble Parkway, and 36th Avenue West.	Increase the coverage of traffic signals and the IT Fiber infrastructure	Construction to begin around June 1.
Installation of fiber optic cable along Robinson Street from Peters Avenue to 12th Avenue NE with switches at Porter Avenue, Findlay Avenue, and 12th Avenue NE.	Increase the coverage of traffic signals and the IT Fiber infrastructure	Construction to begin around June 1.
Install fiber optic cable on Rock Creek Road from Porter Avenue to 12th Avenue NE with switch at a new signal at Sequoyah Trail.	Increase the coverage of traffic signals and the IT Fiber infrastructure	Construction to begin around June 1.
Wireless phone bills audit for cost savings.	Cost savings for telecommunications, waste elimination.	In Progress
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing
IT main computer room return air system improvements.	This will eliminate a "hot row" of air that currently taxes our main data center servers. If not addressed this "hot row" could cause server degradation and/or failure.	In Planning
License Plate Reader System	Improves the ability to identify stolen vehicles and vehicles with outstanding citations.	System is installed and in use - data connection with LERMS being evaluated

Credit Card installs at Rec Centers	Allow citizens to pay class fees, after school fees, etc. at the rec centers.	In Discussion
Replacement of fiber optic cable along Lindsey Street from 24th Avenue SW to Berry Road includes a new traffic signal with fiber optic switch on Lindsey Street at Wylie Road.	New fiber with connections to three signals including new signal at Wylie--will require IP addresses	Bids in April 2016
Westwood Fuelmaster Merger	Merge Westwood Golf from Phoenix SQL to the Fuelmaster Fuel System, making all city fuel keys congr	
Installation of fiber optic cable along Boyd Street from Berry Road to Classen Boulevard with switches at Berry Road, Flood Avenue, Chautauqua Avenue, Elm Avenue, University Boulevard, Asp Avenue, and Classen Boulevard.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	Bids in July 2016.
Installation of a new traffic signal on Robinson Street at 48th Avenue NW with a fiber switch and extension of fiber optic cable east toward Brookhaven Boulevard intersection.	Increase the coverage of traffic signals and the IT Fiber infrastructure will require IP addresses	Bids in Oct 2016
Video Detection Upgrade (Phase 2)	Will add cameras to a number of existing intersections some of which will require IP addresses for viewing in Centracs	Bids in Oct 2016

Support Tickets:

The IT department tracks work requests with a software package called Spiceworks. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of October 2016.

Mass Communications:

The following statistics represent email space and resource savings. 37 emails from the groups shown in the table below were sent from city servers using city resources – of those 20,967 were delivered to outside mailboxes for the month of October 2016. The city servers generated mass communications to Norman citizens of 20,967 messages from only 37 sent (see **IT Table 2**).

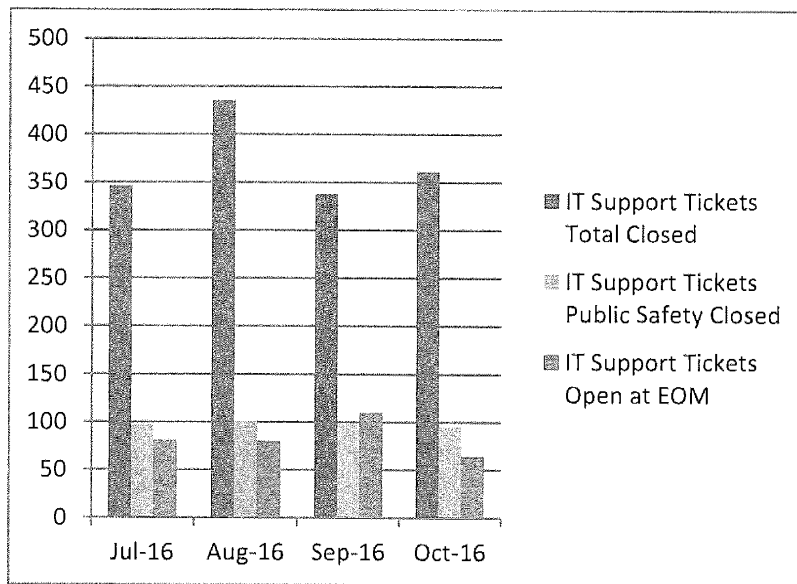
Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. IT had a total of 1,192,359 attempted incoming and 56,044 outgoing messages for the month of October. 1,032,484 of the incoming messages were considered Spam or hazardous e-mails and were quarantined or filtered (see **IT Table 3**). Without the email filter our email server would have received that much additional mail which increases waste and decreases valuable storage space. Additionally, the filter kept city employees from being bombarded with spam, phishing, and other types of potentially harmful emails. We continue to see a very concerning increase in malicious email traffic inbound to our email servers on a monthly basis. Even though the email security appliance has successfully blocked this traffic, the IT Department is actively exploring various counter measures to combat the potential of malicious software attacking our network.

Web Site:

The City of Norman's web site is hosted, updated, and maintained by the IT Department. In the month of October 2016 the City of Norman's web site had 81,849 individual web sessions access the web site for a total of 179,034 total page views. Of those sessions 41,263 were identified as New Users to view content on the City web site (see **IT Table 4**).

I.T. Table 1



I.T. Table 2

October 2016 LIST SERVER REPORT			
Group	Active Members	Mailings	Total Delivered
Affirmative Action Group	16	1	16
Job Posting	2154	1	2150
Norman News	856	19	16250
Police - Animal Welfare Volunteers	42	0	0
Police -- Citizens' Academy	82	0	0
Police -- Neighborhood Watch	105	0	0
Public Works Consultants	123	0	0
Westwood Golf	713	3	2130
Westwood Golf Members	26	1	26
Westwood Men's Clinic	17	3	49
Westwood Men's Golf Assoc.	75	3	219
Westwood Women's Clinic	37	3	115
Westwood Women's Golf Assoc.	4	3	12
Totals	4247	37	20967



Executive Summary

mail.ci.norman.ok.us

01 Oct 2016 00:00 to 31 Oct 2016 23:59 (GMT -05:00)
Data in time range: 100.0 % complete

Incoming Mail Graph

Incoming Mail Summary

Message Category		
<input checked="" type="checkbox"/> Stopped by Reputation Filtering	81.8%	975,054
<input type="checkbox"/> Stopped as Invalid Recipients	0.5%	6,128
<input type="checkbox"/> Spam Detected	4.3%	51,199
<input type="checkbox"/> Virus Detected	0.0%	61
<input type="checkbox"/> Detected by Advanced Malware Protection	0.0%	0
<input type="checkbox"/> Messages with Malicious URLs	0.0%	0
<input type="checkbox"/> Stopped by Content Filter	0.0%	42
<input type="checkbox"/> Stopped by DMARC	0.0%	0
<input type="checkbox"/> S/MIME Verification/Decryption Failed	0.0%	0
Total Threat Messages:	86.6%	1,032,484
<input type="checkbox"/> Marketing Messages	7.1%	84,855
<input checked="" type="checkbox"/> Social Networking Messages	0.6%	6,872
<input checked="" type="checkbox"/> Bulk Messages	1.4%	16,632
Total Graymails:	9.1%	108,359
<input type="checkbox"/> S/MIME Verification/Decryption Successful	0.0%	0
<input checked="" type="checkbox"/> Clean Messages	4.3%	51,516
Total Attempted Messages:		1,192,359

Outgoing Mail Graph

Outgoing Mail Summary

Message Processing		
<input type="checkbox"/> Spam Detected	0.0%	0
<input type="checkbox"/> Virus Detected	0.0%	1
<input type="checkbox"/> Messages with Malicious URLs	0.0%	0
<input type="checkbox"/> Stopped by Content Filter	0.1%	84
<input type="checkbox"/> Clean Messages	99.8%	55,959
Total Messages Processed:		56,044

Message Delivery		
Hard Bounces	1.5%	853
Delivered	98.5%	55,088
Total Messages Delivered:		55,941

mail.ci.norman.ok.us - 01 Nov 2016 01:00 (GMT -05:00)

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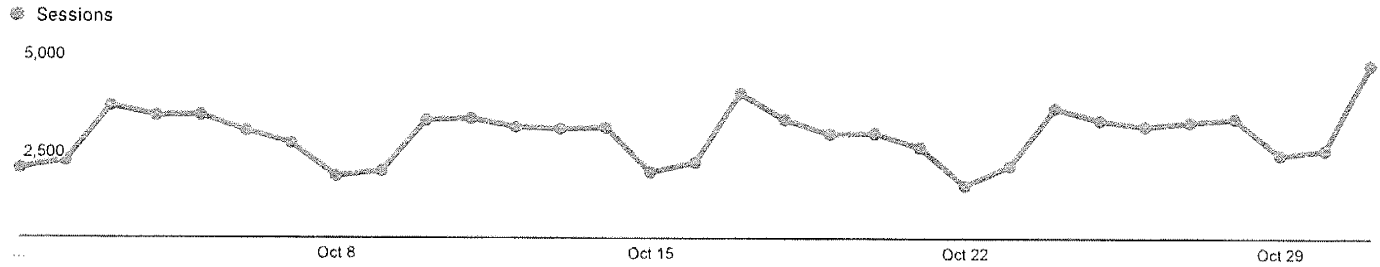
1

Monthly Web Site Statistics

Oct 1, 2016 - Oct 31, 2016

All Users
100.00% Sessions

Explorer



Date	Sessions	Pages / Session	Pageviews	Users (Deprecated)	Users	New Users	Bounce Rate	Avg. Time on Page
	81,849 % of Total: 100.00% (81,849)	2.19 Avg for View: 2.19 (0.00%)	179,034 % of Total: 100.00% (179,034)	72,441 % of Total: 131.59% (55,051)	55,051 % of Total: 100.00% (55,051)	41,263 % of Total: 100.06% (41,239)	51.80% Avg for View: 51.80% (0.00%)	00:01:36 Avg for View: 00:01:36 (0.00%)
1. 20161031	4,426 (5.41%)	2.03	8,966 (5.01%)	3,895 (5.38%)	3,895 (5.38%)	2,257 (5.47%)	60.21%	00:01:28
2. 20161017	3,715 (4.54%)	2.13	7,912 (4.42%)	3,269 (4.51%)	3,269 (4.51%)	1,935 (4.69%)	50.04%	00:01:42
3. 20161003	3,386 (4.14%)	2.29	7,769 (4.34%)	2,973 (4.10%)	2,973 (4.10%)	1,601 (3.88%)	46.43%	00:01:37
4. 20161024	3,327 (4.06%)	2.20	7,320 (4.09%)	2,923 (4.04%)	2,923 (4.04%)	1,669 (4.04%)	54.31%	00:01:42
5. 20161005	3,152 (3.85%)	2.26	7,110 (3.97%)	2,757 (3.81%)	2,757 (3.81%)	1,522 (3.69%)	46.03%	00:01:37
6. 20161004	3,136 (3.83%)	2.22	6,960 (3.89%)	2,754 (3.80%)	2,754 (3.80%)	1,546 (3.75%)	50.29%	00:01:45
7. 20161011	3,064 (3.74%)	2.47	7,582 (4.23%)	2,627 (3.63%)	2,627 (3.63%)	1,406 (3.41%)	46.38%	00:01:35
8. 20161028	3,058 (3.74%)	1.99	6,077 (3.39%)	2,732 (3.77%)	2,732 (3.77%)	1,632 (3.96%)	56.67%	00:01:32
9. 20161018	3,044 (3.72%)	2.23	6,788 (3.79%)	2,689 (3.71%)	2,689 (3.71%)	1,561 (3.78%)	50.30%	00:01:39
10. 20161010	3,022 (3.69%)	2.33	7,039 (3.93%)	2,614 (3.61%)	2,614 (3.61%)	1,480 (3.59%)	47.12%	00:01:38

Rows 1 - 10 of 31

MONTHLY REPORT - LEGAL DEPARTMENT
October 2016 Report
(Submitted November 14, 2016)

MONTHLY HIGHLIGHTS:

MBS Surety Agency v. AT&T, Circuit Court of the City of St. Louis, Case No. 1222-CC09746
This is a class action regarding fees paid to AT&T. The judgment in the case resulted in credits on three of the City's accounts with AT&T. This case will no longer appear on the Monthly Report

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Ashton Grove, et al. v. City of Norman, CIV-10-1002 W (K, B)

Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K, B)

Williams v. City of Norman, CIV-16-1008 C (K, B)

This case was filed on August 31, 2016 against the City and two unnamed defendants. It was served on September 5, 2016. The case arises out of the plaintiff's arrest for domestic assault and battery.

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

AFSCME, Fox, and Green v. City of Norman, SD-114640; CV-2015-267 JV (K, B)

Nees, et. al v. Ashton Grove. L.C., et al., CJ-2006-313 L; DF 106979 (K)

Oklahoma Association of Broadcasters, Inc. v. City of Norman, et al., Case No. 113,973

COURT OF CRIMINAL APPEALS – None pending

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

Armstrong v. City of Norman, CJ-2012-1638 (W)

Ashton Grove v. City of Norman, CJ-2012-262-TL (K)

This case was removed to federal court. See Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K) supra.

City v. Haddock, CV-2010-357 TS (S, K)

City v. IAFE, CV-2011-48 L; DF-109447 (P, K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Dustin B. and Courtney J. Graham v. Carrington Place Property Owners Association, Inc. and City of Norman, Case No. CJ-2016-705 LW (K)

Easley, Kevin v. City of Norman, CV-2012-346 L (K, B)

Easley, Kevin v. City of Norman, CJ-2015-304 (K, B)

Fabian v. City of Norman, et al., CJ-2013-1388 W (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

These two FOP cases are dormant. They remain open until the Court issues a Show Cause Order.

FOP v. City of Norman, CV-2011-876 L (K)

Casey Holcomb and Darcie Woodson v. Brenda Hall, in her official capacity as Clerk of the City of Norman, City of Norman, ex rel. Office of the City Clerk, and City of Norman, Case No. CV-2015-2343

Hinckley v. City of Norman, Case No. CM-2016-1048 SS (K)

McCarver, Darius v. City of Norman, CJ-2013-128 (K, B)

Oklahoma Association of Broadcasters, Inc. v. Ronda Hall, et al., Case No. CJ-2016-750 (K)

Hamoush v. City of Norman and Kody Rogers, CJ-2014-1116 (K, B)

Walling v. Norman Regional Health System, et al., CJ-2014-874 (K)

Young v. City of Norman, CJ-2006-819 BH (K)

B. *Condemnation Proceedings*

The following condemnation cases were filed by the City on May 5, 2015, with regard to the West Lindsey Street project. Along with the defendant property owners, the Cleveland County Treasurer and Commissioners were named. In each case, the Treasurer and Commissioners have entered their disclaimers.

City of Norman v. Big Dog Properties, LLC, et al.; CV-2015-666 TB

City of Norman v. Chastain Oil Company, a Corporation, et al.; CV-2015-677 W

City of Norman v. Historic Berry Farms, LLC, et al.; CV-2015-674 TS

City of Norman v. KFC U.S. Properties, Inc., a Delaware Corp., et al.; CV-2015-669 V

City of Norman v. B. Chris Mayes Revocable Trust, et al.; CV-2015-679 W

City of Norman v. TABU Property IV, LLC, et al.; CV-2015-670 TB

City of Norman v. West Lindsey Center Investors, LLC, et al.; CV-2015-671 W

C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate*

Bank of America NA v. Jessica Baker, et al., CJ-2012-696

U.S. Bank National Association v. Suzanne M. Hames, et al., CJ-2013-1180

Mortgage Clearing Corporation v. Ursula A. Daly, et al., CJ-2013-740L

Mortgage Clearing Corporation v. Wilson S. Doiron, et al., CJ-2014-1459

Lakeview Loan Servicing, LLC v. Dustin Franks, et al., CJ-2015-302

Ventures Trust v. John C. Green, et al., CJ-2015-773

Federal National Mortgage Association v. Linda K. Van Dyke, et al., CJ-2015-1344

Mortgage Clearing Corporation v. Alyssa J. Kesner, et al., CJ-2015-1387

Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219

JPMorgan Chase Bank, National Association v. James L. Martin, et al., CJ-2016-461

Citimortgage v. Sharon Annette Barton, et al., CJ-2016-1138

D. Municipal Court Appeals

E. Small Claims Court

Hamoush v. City of Norman, SC 2013-3366 (K)

This case has been consolidated with Rogers v. City of Norman, Case No. CJ-2014-1116 TS and transferred to the Cleveland County District Court’s CJ docket.

Almost Home Investment, et al. v. City of Norman, Case No. SC-2014-3027 (K)

F. Board of Adjustment Appeals

LABOR / ADMINISTRATIVE PROCEEDINGS

None.

A. Grievance & Arbitration Proceedings (B, K)

This office has assisted with the following grievances:

AFSCME Grievance FYE 14-06 – (Green Termination)

IAFF Grievance FYE 16 – (Hazmat Physicals - Nuclear Stress Test)

B. Public Employees Relations Board (PERB)

C. Equal Employment Opportunity Commission (EEOC)

Robert Green v. City of Norman, EEOC Charge No. 564-2015-00286

D. Contested Unemployment Claims (OESC)

MEDIATION PROGRAM

For the month of October, 2016, the Early Settlement Norman Mediation Program accepted 52 new cases and closed 17 cases. The number of mediations conducted in October, 2016 was 4.

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney’s Office in the Municipal Criminal Court through October 2016. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

Month	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
	FYE 15	FYE 16	FYE 17	FYE 15	FYE 16	FYE 17	FYE 15	FYE 16	FYE 17
JULY	548	550	516	40	48	19	16	15	13
AUG	795	501	588	32	46	29	15	14	16

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
SEPT	684	467	467	25	30	32	8	11	12
OCT	711	431	466	46	45	32	17	14	10
NOV	437	459		21	29		10	10	
DEC	491	437		46	39		12	12	
JAN	668	436		39	31		16	15	
FEB	507	528		33	37		12	16	
MAR	493	600		42	30		10	10	
APR	669	512		76	31		19	14	
MAY	436	521		20	32		9	11	
JUNE	515	572		54	47		11	15	
TOTALS / YTD	6,954	6,014	2,037	474	445	112	155	157	51

WORKERS' COMPENSATION COURT

The total number cases pending are 23. During the month of October 2016, there were two new workers compensation cases filed. One settlement was approved by Council on October 11, 2016. The remaining cases are proceeding in active litigation in the Workers' Compensation Court of Existing Claims & Workers' Compensation Commission. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE17 CASES	FYE16 CASES	FYE15 CASES
Fire	Suppression	7	2	4	
Parks/Rec.	Park Maintenance	1		2	1
Planning	Development Services	1			1
Police	Patrol	7	2	1	3
Police	Administration	1			2
Public Works	Street Maintenance	1		1	
Public Works	Vehicle Maintenance				1
Public Works	Storm Water				2
Utilities	Line Maintenance	1		1	1
Utilities	Sanitation	4		1	4
TOTALS		23	4	10	15

List of Pending Cases (S)

- Amason, Amber v. City of Norman, WCC 2012-12306 K
(Police, Patrol, MPO, Intestinal/Parasite/Infection)
- Atteberry, William v. City of Norman, CM 2015-06559 Q
(Fire, Suppression, Fire Captain, Neck)
- Atteberry, William v. City of Norman, CM 2016-05332 L
(Fire, Suppression, Fire Captain, L. Shoulder)
- Blalock, Rick v. City of Norman, WCC 2009-08466 H
(Utilities, Sanitation, SWI, Back, Neck, Depression, Hips)
- Bolenbaugh, v. City of Norman, WCC 2012-13808 Y
(Utilities, Sanitation, SWII, R. Knee)

Bozeman, Chris v. City of Norman, CM 2015-08111 R

(Utilities, Sewer Line Maintenance, MWII, Back)

Grady, Thomas J. v. City of Norman, WCC 2014-05405 A

(Utilities, Sanitation, SWII, R. Foot)

Grippen, Barry v. City of Norman, CM 2016-07136 R

(Police, Patrol, Police Sergeant, R. Knee)

Hale, Michael G. v City of Norman, CM 2015-00702 H

(Planning, Dev. Svcs., Bldg. Insp., L. Shoulder, Arm)

Helm, Mark v. City of Norman, WCC 2007-07137 A

(Fire, Suppression, Firefighter, Multiple)

Houser, Jason v. City of Norman, CM 2015-02888 Y

(Police, Patrol, MPO, R. Wrist)

Ingraham, Brandon Chad v. City of Norman, CM 2016-02864 H

(Parks/Rec., Park Maint., MWI, L. Shoulder, Arm)

Johnson III, Tommie v. City of Norman, CM 2016-06766 R

(Police, Patrol, Police Officer, L. Shoulder)

Koscinski, Chris v. City of Norman, CM 2015-06363 K

(Fire, Suppression, Firefighter, Heart/Cardiovascular)

Koscinski, Chris v. City of Norman, CM 2015-06809 A

(Fire, Suppression, Firefighter, Back)

Koscinski, Chris v. City of Norman, CM 2016-00738 H

(Fire, Suppression, Firefighter, Left Shoulder)

Lake, Stephanie M. v. City of Norman, WCC 2014-11262 J

(Police, Emerg. Commun., Commun. Officer, Hands, Arms, Shoulders, Neck)

Mulder, Lenny Brian v. City of Norman, WCC 2016-04403 Y

(Fire, Suppression, Fire Captain, Ears)

Nation, Tabitha v. City of Norman, WCC 2014-04282 L

(Police, Patrol, PSO, L. Shoulder)

Raney, Jeremy v. City of Norman, WCC 2015-05518 L

(PW, St. Maintenance, HEO, Lumbar Spine)

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police, Narcotics, MPO, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Simpson, Jason v. City of Norman, WCC 2013-05574 J

(Police, Patrol, MPO, Back, Neck, Head, Consequential Psychological Overlay)

The Settlement in the above case was approved by Council October 11, 2016 and will no longer appear on the monthly report.

Tillman, Daniel A. v. City of Norman, CM 2015-01499 A

(Utilities, Sanitation, SWI, Back)

SPECIAL CLAIMS

The following is a breakdown of the Special Claims activity through October, 2016.

<u>DEPARTMENT</u>	<u>FYE 17 Month</u>	<u>FYE 17 YTD</u>	<u>FYE 16</u>	<u>FYE 15</u>	<u>FYE 14</u>
Animal Control					
City Clerk					
Code Enforcement				1	
PW-Engineering			5	1	2
Finance (meter covers)					
Fire			2	1	
Fleet		1	1	1	
Human Resources					1
Legal					
Utilities-Sewer & Line Maintenance	1	5	9	9	6
Parks		1	2	5	
Planning	1	1			
Police	1	6	13	10	11
Public Works-Traffic				5	4
Road & Channel		1	2		2
Utilities-Sanitation	1	4	14	15	19
Streets	1	3	6	4	5
Utilities	1	2	6	2	13
Utilities-Waste Water (runoff water)					
Other		1	6	6	6
TOTAL CLAIMS	6	25	66	60	63

<u>CURRENT CLAIM STATUS</u>	<u>FYE 17 TO DATE</u>	<u>FYE 16</u>	<u>FYE 15</u>	<u>FYE 14</u>
Claims Filed	25	66	60	63
Claims Open and Under Consideration	16	6	1	5
Claims Not Accepted Under Statute/Other	1	7	7	2
Claims Paid Administratively	1	22	18	16
Claims Paid Through Council Approval	0	12	9	15
Claims Resulting in a Lawsuit for FY17	0	0	0	2
Claims Barred by Statute (No Further Action Allowed)	0	15	25	23
Claims in Denied Status (Still Subject to Lawsuit)	7	4	0	0

EXPUNGEMENTS

The following represents a breakdown of the Expungement Requests considered by the City Attorney’s Office through October 2016.

MONTH	REQUESTS			COMPLETED		
	FYE17	FYE16	FYE15	FYE17	FYE16	FYE15
JULY	10	9	5	12	9	5
AUG	7	12	2	11	6	1
SEPT	16	7	10	5	6	2
OCT	19	10	8	12	4	5
NOV		11	6		4	5
DEC		13	9		10	3
JAN		15	12		3	9
FEB		13	8		6	7
MAR		12	13		11	8
APR		15	4		5	7
MAY		22	13		9	3
JUNE		12	11		16	5
TOTALS/YTD	52	151	101	40	89	60

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
OCTOBER - FY '17**

CASES FILED

	<u>FY17</u>		<u>FY16</u>	
	<u>OCTOBER</u>	<u>Y-T-D</u>	<u>OCTOBER</u>	<u>Y-T-D</u>
Traffic	1,020	4,903	1,354	4,501
Non-Traffic	339	1,219	340	1,305
SUB TOTAL	1,359	6,122	1,694	5,806
Parking	1,668	5,509	1,222	4,947
GRAND TOTAL	3,027	11,631	2,916	10,753

CASES DISPOSED

	<u>FY17</u>		<u>FY16</u>	
	<u>OCTOBER</u>	<u>Y-T-D</u>	<u>OCTOBER</u>	<u>Y-T-D</u>
Traffic	1,037	4,457	1,179	3,669
Non-Traffic	274	1,181	353	1,093
SUB TOTAL	1,311	5,638	1,532	4,762
Parking	1,254	3,945	876	3,693
GRAND TOTAL	2,565	9,583	2,408	8,455

REVENUE

	<u>FY17</u>		<u>FY16</u>	
	<u>OCTOBER</u>	<u>Y-T-D</u>	<u>OCTOBER</u>	<u>Y-T-D</u>
Traffic	\$ 115,894.00	\$ 515,955.60	\$ 138,724.00	\$ 487,932.10
Non-Traffic	\$ 31,745.00	\$ 157,883.54	\$ 46,815.96	\$ 198,385.00
SUB TOTAL	\$ 147,639.00	\$ 673,839.14	\$ 185,539.96	\$ 686,317.10
Parking	\$ 30,392.00	\$ 91,871.40	\$ 24,285.00	\$ 86,900.00
GRAND TOTAL	\$ 178,031.00	\$ 765,710.54	\$ 209,824.96	\$ 773,217.10

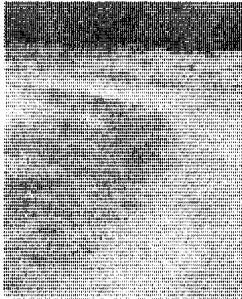
Juvenile Community Service Program

In October, 2016, juveniles provided 90.75 hours of community service, worked through our Juvenile Community Service Program, to various local non-profit agencies. Of these hours, 15 hours valued at \$108.75 if paid at minimum wage were devoted to City of Norman projects.

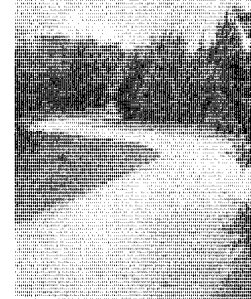
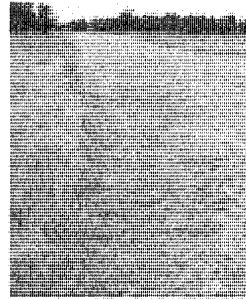
PARKS AND RECREATION 9

Park Planning Activities October 2016

SAXON PARK:



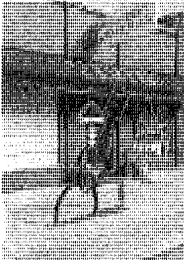
Downey Construction reached significant completion on the road extension and fitness trail project at the park. Construction occurred over the summer to build a 1/3 mile concrete trail south of the park entry road and parking area with stations along the route for outdoor fitness equipment. The equipment is on order from a separate vendor; and will be in later this fall. Final



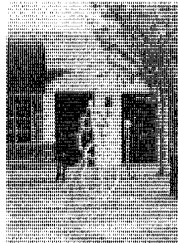
grading and sod were completed around the new fitness trail and in a few areas of erosion along the original crushed granite cross-country running trail north of the road and parking area. Remaining projects at the park will be done as part of the NORMAN FORWARD project over the coming years.

PUBLIC ART:

Park crews placed several more artist-designed bike racks in the downtown and Campus Corner areas. These pieces are selected by a committee of the Public Arts Board, and are funded through the "Round Up for Art" donations citizens make when paying their utility bills and other private donations collected by the Arts Board. *(Photos below)*



A Jumble of Fun



Hassman



Pure Skills

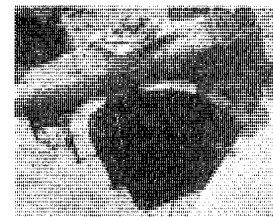
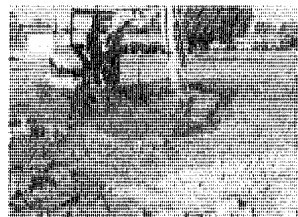
NEIGHBORHOOD PARKS:

City staff met with the Hall Park Homeowner's Association to select locations to install one picnic table, two benches and two trash cans in the public greenbelt areas in that neighborhood. The site furnishings were paid for by the HOA and were installed by a contractor hired by the City.

Downey Construction completed installation of the new basketball court at Woodcreek Park along Creekside Drive. We are awaiting the delivery of the new playground shade structure that will cover the play equipment along Concord Drive at this park.

LEGACY TRAIL:

Downey Construction constructed the initial phase of a plaza which will commemorate the location of the first public water supply wells in Norman. The two-hole, brick lined, hand-dug wells were discovered when crews demolished the old I West Gray building last year to make way for the planned extension of James Garner Boulevard. At this time, the well tops have been finished up out of the ground and a small concrete slab poured around the raised tops. The wells are topped for now with locking modern manholes. As the road project is designed and constructed, this area will be completed as another historical plaza along the railroad corridor that will fit in with the other plazas and landmark buildings along Legacy Trail in the downtown area.



OCTOBER 2016
RECREATION DIVISION
MONTHLY REPORT

Senior Citizens Center: We had 800 seniors attend the center in October for various classes and activities. All classes are doing well and are expanding. The cardio class is averaging 12-15 ladies each session and the ceramics class has expanded to two days a week, Monday and Thursday. There were 3 rentals at the center this month with 232 in attendance.

Little Axe Community Center: The outreach food distribution for the month of October was 173 adults and 153 children for a total of 226. This program assists many members of the Little Axe community and serves more senior citizens than any other age group. There were eight facility rentals for the month with 135 in attendance. The Pioneer Library Service Statistics Report Community Book Place shows 600 units of service for the month.

12th Avenue Recreation Center: The Mummy and Son dance was held at the 12th Avenue Center on Friday, October 28th. Two dance times were offered at 6:00pm and 8:00pm. Activities included a Haunted House, DJ, costume contest, photos, and light refreshments. The Adult Basketball League started their league season this month with 12 teams and 108 players participating. The league consists of six games and a single elimination tournament.

Irving Recreation Center: During October we held our annual Fall Food Drive and accepted canned and non-perishable food items from patrons. All donations benefit the Little Axe Community Center Food Pantry. We hosted a Fall Break Camp on October 6th and 7th with 14 children participating in indoor/outdoor games, arts & crafts, sports and recreational activities. We also hosted several nights of Junior Jammer games. The monthly youth classes continued this month and our annual Flashlight Candy Scramble and Haunted House was held with roughly 400 people in attendance.

Whittier Recreation Center: Junior Jammer Basketball Fall registration ended last week with 440 kids registered. Junior Jammer Basketball is for girls and boys aged 5-13 divided over 4 different age groups. The basketball games will be played at both Whittier and Irving Recreation Centers with the league beginning the week of Oct. 10th and ending in December.

FACILITY ATTENDANCE:	Month	Year to Date
Senior Citizens Center (includes congregate meals)	1,822	7,737
Little Axe Community Center	2,941	9,595
12th Avenue Recreation Center	3,061	8,720
Irving Recreation Center	3,731	6,388
Whittier Recreation Center	1,777	8,561
Reaves Center	300	1,200
Tennis Center	2,538	10,936

**OCTOBER 2016
PARK MAINTENANCE DIVISION**

Parks maintenance crews performed routine trash removal, restroom and shelter cleaning, landscape bed maintenance and mowing in city parks.

SAFETY REPORT	FYE-17MTD	FYE-17YTD		FYE-16MTD	FYE-16YTD
On-The-Job Injuries	0	3		1	3
Vehicle Accidents	0	2		2	3
Employee responsible	0	0		2	3
ROUTINE ACTIVITIES	Total Man Hours MONTH-TO-DATE	YEAR-TO-DATE		Total Man Hours MONTH-TO-DATE	YEAR-TO-DATE
Mowing	259.00	1579.25		198.00	1425.50
Trim Mowing	1020.50	4791.50		607.00	3251.50
Chemical Spraying	26.00	123.50		29.00	2673.50
Fertilization	0.00	0.00		0.00	0.00
Tree Planting	0.00	0.00		0.00	0.00
Tree & Stump Removal	26.00	32.00		163.00	271.00
Tree Trimming/Limb Pick-Up	100.00	373.15		247.50	614.00
Restroom/Trash Maintenance	480.25	2129.00		538.00	1568.00
Play Equipment Maintenance	235.00	465.75		62.00	249.00
Sprinkler Maintenance	162.25	415.25		90.00	511.00
Watering	0.00	43.00		20.00	119.00
Grounds/Building Maintenance	10.50	245.25		156.50	323.50
Painting	0.00	0.00		0.00	0.00
Planning Design	0.00	0.00		0.00	0.00
Park Development	0.00	0.00		0.00	6.00
Special Projects	163.50	642.75		294.00	815.00
Nursery Maintenance	0.00	0.00		0.00	0.00
Flower/Shrub Bed Maintenance	145.50	625.50		144.00	329.00
Seeding/Sodding	0.00	0.00		0.00	0.00
Ballfield Maintenance/Marking	27.00	385.50		130.00	458.00
Fence Repairs	64.00	64.00		2.00	2.00
Equipment Repairs/Maintenance	154.00	747.00		154.00	628.25
Material Pick-Up	16.00	68.25		9.50	50.75
Miscellaneous	102.50	873.50		214.25	793.00
Shop Time	61.00	330.00		72.25	164.75
Snow/Ice Removal	0.00	0.00		0.00	11.00
Christmas Lights	53.00	53.00		80.00	80.00
Close to Home Fishing	0.00	3.00		0.00	0.00
Forestry	0.00	9.00		0.00	5.00
Graffiti Clean-Up	0.00	4.00		0.00	0.00
Water Fountains	0.00	0.00		0.00	0.00
Inground Trash	0.00	14.00		40.00	54.00
Vector Control	0.00	300.00		0.00	65.50

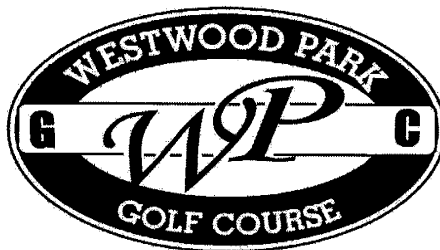
OCTOBER 2016
COMMUNITY SERVICE PROGRAM
MONTHLY REPORT

This program provides offenders opportunities to complete their court ordered community service hours in a supervised environment.

	Municipal Court				Outside Agency				Total			
	Clients		Hours		Clients		Hours		Clients		Hours	
	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D
Animal Control	1	2	16.00	35.00	1	2	20.00	40.00	2	4	36.00	75.00
Building Maintenance												
City Clerk												
City Controller												
Compost Facility												
Code Enforcement												
Fleet Management												
Finance												
Firehouse Art Center												
Legal												
Municipal Court												
Park Maintenance												
Personnel												
Police												
Recreation												
Sanitation												
Sewer & Water												
Westwood Golf												
Westwood Pool												
Print Shop												
Public Works												
Payroll												
Engineering												
Hourly Wage Value				\$7.25				\$7.25				\$7.25
Value of hours Month				\$116.00				\$145.00				\$261.00
Value of hours Y-T-D				\$253.75				\$290.00				\$543.75

*clients and hours are counted in month in which total service hours are completed

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



OCTOBER 2016

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	OCTOBER FY'17	OCTOBER FY'16
Regular Green Fees	631	640
Senior Green Fees	269	281
Junior Fees	138	81
School Fees (high school golf team players)	0	8
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	531	335
Employee Comp Rounds	345	271
Golf Passport Rounds	0	0
9-Hole Green Fee	103	76
2:00 Fees	81	128
4:00 Fees	88	99
Dusk Fees or 6:00 Fees	30	0
PGA Comp Rounds	10	6
*Rainchecks (not counted in total round count)	14	13
Misc Promo Fees <small>(birthday fees, players cards, OU student fees, Military, player pass)</small>	669	697
Green Fee Adjustments <small>(fee difference on rainchecks)</small>	13	21
Total Rounds <small>(*not included in total round count)</small>	2908	2643
% change from FY '16	10.03%	
Range Tokens	2395	2236
% change from FY '16	7.11%	
18 - Hole Carts	121	97
9 - Hole Carts	88	48
½ / 18 - Hole Carts	1057	1048
½ / 9 - Hole Carts	184	179
Total Carts	1450	1372
% change from FY '16	5.69%	
18 - Hole Trail Fees	0	1
9 - Hole Trail Fees	1	0
18 - Hole Senior Trail Fees	5	5
9 - Hole Senior Trail Fees	12	6
Total Trail Fees	18	12
% change from FY '16	50.00%	
TOTAL REVENUE	\$73,795.86	\$70,458.69
% change from FY '16	4.74%	

**'OCTOBER 2016
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT**

SAFETY REPORT	FY 2017	FY 2017	FY 2016	FY 2016
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

FINANCIAL INFORMATION

	FY 2017	FY 2017	FY 2016	FY 2016
	MTD	YTD	MTD	YTD
Green Fees	\$39,607.09	\$201,589.41	\$40,661.98	\$221,586.76
Driving Range	\$8,778.84	\$39,891.60	\$7,914.04	\$45,624.37
Cart Rental	\$24,473.82	\$123,003.15	\$21,138.52	\$128,428.44
Restaurant	\$902.50	\$5,135.00	\$705.50	\$5,260.01
Insufficient Check Charge	\$0.00	\$75.00	\$25.00	\$50.00
Interest Earnings	\$33.61	\$142.62	\$13.65	\$110.17
TOTAL INCOME	\$73,795.86	\$369,836.78	\$70,458.69	\$401,059.75
Expenditures	\$64,462.68	\$338,562.49	\$73,829.90	\$327,873.93
Income vs Expenditures	\$9,333.18	\$31,274.29	(\$3,371.21)	\$73,185.82
Rounds of Golf	2908	13712	2643	14433

Unusually dry conditions have dictated many maintenance practices. Irrigation usage, maintenance and repair were very active this month. Hand watering of greens was needed throughout the month. Many minor irrigation repairs were made. The cooling system for our pump station sprung a leak. It was removed, repaired and installed by staff. A pump station failure occurred near the end of the month. A service technician is coming on the 1st of November. A crop of Horse Apples has necessitated six harvests in October, to keep play areas tidy. The lake level dam on the main irrigation pond was made permanent by replacing the wooden dam with a concrete one.

Routine October maintenance practices include:

Daily greensmowing, cup changing (putting green hole relocation), and sand trap raking. Weekly we mow tees, fairways and aprons. Roughs and buffer zones around water features as well as peripheral areas are mowed as needed. By months end these frequencies change as weather cools. Leaf management practices have commenced. It is done in an as needed basis, so far. A training seminar was attended by our five certified pesticide applicators, in order to get continuing education units.

October is an active month for agronomic practices. Greens were fertilized twice. An application of fungicide and insecticide was applied to the greens. An application of a wetting agent and an acid product was applied to all greens. Other cool season grasses were fertilized once. Fertilization of the greens and other cool season grasses will continue into November. A ryegrass tee was overseeded and is being grown in. Post emerge herbicide is applied where needed.

The drain on greens trap at #2 green was repaired. Remaining small scars on greens are being repaired as time allows. Help was given to the pool project. Quick couplers that were unknown, were found by digging equipment, causing leaks. Our staff capped two so far. Parking lot light wires, cut by demolition crew were identified, located and repaired.

OCTOBER 2016
WESTWOOD POOL
MONTHLY REPORT

Westwood Pool closed July 31st.

FINANCIAL INFORMATION

	FY2016 MTD	FY2016 YTD	FY2015 MTD	FY2015 YTD
Admission Fees	\$0.00	\$27,519.50	(10.00)	\$55,577.15
Waterslide Fees	\$0.00	\$5,430.00	0.00	\$11,166.00
Swim Lesson Fees	\$0.00	\$3,105.00	0.00	\$9,742.50
Pool/Slide Rental	\$0.00	\$4,925.00	0.00	\$9,940.00
Locker Fees	\$0.00	\$11.50	0.00	\$19.00
Concessions	\$0.00	\$1,550.00		\$1,975.00
TOTAL INCOME	\$0.00	\$42,541.00	0.00	\$88,419.65
Expenditures	\$558.55	\$80,391.11	1,872.67	\$109,910.32
Income verses Expenditures	(\$558.55)	(\$37,850.11)	(\$1,177.17)	(\$21,490.67)

ATTENDANCE INFORMATION

	FY 2016 Month to Date	FY 2016 Season to Date (May-Sept 16)	FY 2015 Month to Date	FY 2015 Season to Date (May-Sept 15)
a. swim tags	0	4369	0	4168
b. pool admission	0	7751	0	12628
c. slide admission- (not inc. in total)	0	5761	341	8680
d. group admission	0	1211	1176	3545
e. noon admission	0	59	0	73
f. evening admission	0	1199	0	2676
g. evening tags	0	1417	0	1104
TOTAL ATTENDANCE	0	16006	1176	24194

PLANNING AND COMMUNITY DEVELOPMENT 10

ADMINISTRATION, CURRENT PLANNING, GIS 10A

PLANNING DEPARTMENT ACTIVITY October 2016

ADMINISTRATIVE DIVISION

Comprehensive Plan

The consultants were in Norman during the second week of October. The Steering Committee met on Wednesday, October 12th. On October 14th and 15th, 2016, PlanNorman public engagement events were held at the 2nd Friday Art Walk on Main Street and the Pre-Game Festivities at Campus Corner before the OU-Kansas State football game. The goal of the events was to raise awareness of the planning effort and to gain feedback from the public on the emerging values, vision and guiding principles for Norman's new Comprehensive Plan.

2nd Friday Art Walk

An estimated 200 people joined us at the 2nd Friday Art Walk, where we had informational boards on the PlanNorman process, a giant connect four, an art contest for kids, activity board for identifying Norman values, and a map to identify where people live and work.

Pre-Game Festivities at Campus Corner

A diverse population of OU football fans from Norman and other communities joined us at the Pre-Game Festivities at Campus Corner where we had informational boards on the PlanNorman process, a giant connect four, corn hole, donuts, activity board for identifying Norman values, and a map to identify where people live and work.

Center City Form Based Code

There was a City Council study session held on October 18th. Staff and Mary Madden from Ferrell Madden made presentations on the history of the project, what is a Form Based Code as well as how the Center City Code has developed. City Council will hold another session on November 17th to allow more Council discussion and input from the public.

GREENBELT COMMISSION

The Greenbelt Commission met on October 17, 2016 and considered two enhancement statements and the Greenbelt Priority Trails System:

1. McKown Quarter Horses, LLC, Red Sky Ranch Addition – forwarded to Planning Commission with no additional comments.
2. Cedar Lane, LLC, Classen Business Park Addition – forwarded to Planning Commission with no additional comments.
3. Greenbelt Priority Trails System – an ad hoc committee was appointed to revise the proposal as requested by Council.

The next regular meeting is scheduled for November 21, 2016 at 6 pm.

HISTORIC DISTRICT COMMISSION

The Historic District Commission regular meeting was held on October 3, 2016.

Certificates of Appropriateness Requests:

720 W Boyd St – COA granted for a swimming pool and associated concrete area and fencing.

916 Classen – COA granted for a new front door and business sign on front of the house. The request for decking and railing on the front porch was tabled until revised drawings could be submitted.

730 Miller Ave – Request for a garage apartment was tabled to a future meeting until revised detailed drawings with suggested changes could be submitted by the applicant.

COA Extensions:

None

COA Administrative Bypass granted by staff:

729 S Lahoma – For the installation of 6' Stockade fence

Certified Local Government (CLG) Program Report (FY 2016-2017):

Staff has selected a consultant for the Hetherington Heights Intensive Level Historic Survey and a contract has been signed. The survey is due to start on November 10, 2016.

MISCELLANEOUS

	2015 Oct	Nov	Dec	2016 Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
Walk-Ins	80	65	53	80	65	73	47	46	61	66	66	62	103
Email Contacts	352	337	300	294	249	227	256	295	276	299	320	263	301
Lot Line Adjustments	3	1	4	2	1	2	1	2	-	-	4	2	4
Landscape Maint. & Replacement Bonds	-	4	7	5	1	4	3	3	4	5	2	2	1
Board of Adjustment Variance Appl. <i>Legal Notices Sent</i>	4 65	1 13	- -	4 118	3 101	3 85	2 60	1 33	1 31	7 119	3 33	5 174	1 5
Planning Commission Applications Rec'd <i>Legal Notices Sent</i>	5 174	2 33	3 95	1 16	- -	3 46	2 201	4 116	2 88	1 39	4 322	3 499	6 168
Pre-Development Meeting Appl. Rec'd <i>Notices Sent</i>	7 212	1 21	3 111	2 29	- -	2 46	3 290	2 71	1 17	1 39	2 89	2 499	6 146

CURRENT PLANNING DIVISION

Planning Commission – number of applications received

	2015 Oct	Nov	Dec	2016 Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
Ordinance Amendments			1										1
NORMAN 2025 Land Use Plan Amendments	2	2		1		1		1	1		1		
Rezoning Requests	5	1	2			2	2	2	2	1	3	2	5
Utility Easement/Road Closures			1			1		2			1		1
Preliminary Plats	4	2		2		1							
Rural Certificates of Survey					1		1				1		
Short Form Plats		1				1		1					1
Site Plan Amendments													
Certificate of Plat Correction													

During October, five applications for Pre-Development were received for the meeting held on October 27, 2016.

During October, submittals for the November 10, 2016 Planning Commission meeting included one short form plat, two special use applications, two rezoning applications to PUD, one utility easement and building setback closure and vacation, and one amendment to the Zoning Ordinance.

The Planning Commission met in Regular Session on October 13, 2016. One project which included a NORMAN 2025 amendment and rezoning was postponed to the December 8, 2016 meeting. Two applications for rezoning from R-3 to R-1 were unanimously recommended to City Council. One set of minutes was prepared for the Planning Commission Regular Meeting.

During the month of October, 32 commercial building applications were submitted for review. Of those applications submitted, Current Planning staff reviewed and approved 17.

Board of Adjustment

The Board of Adjustment met on October 26, 2016. The Board approved variances from the requirement to install fencing around a well and tank battery for a two sites for two different applicants. The next regular meeting is scheduled for December 7, 2016.

GEOGRAPHICAL INFORMATION SYSTEM (GIS) DIVISION

Staff attended the first meeting to draft the RFP for the GIS mapping update that will be let by ACOG. This project will update the City's base map to reflect new construction and any other changes on the ground which have occurred since the last base map update was completed. The deliverable products will be color aerial photography, and update of the planimetric (structures, paving, etc.) base map.

Staff gave a presentation on GIS data collection at the 18th Annual EPA Region 6 Stormwater Conference. Staff updated with Public Works the Construction Projects map. Much like the Current Plat Activity map does for plats, this map will give a snapshot of construction of CIP and Bond projects that have broken ground or will break ground in the next six months. Staff started the work for transfer of the Construction Map to an interactive map. Staff also continued to support the New World public safety software. There continued to be changes to the GIS boundary that are needed to make the system function more effectively.

In addition to the daily activities of updating the GIS database layers, which include zoning, parcels, and utilities, GIS staff filled 69 requests for service that resulted in the production of 107 mapping products and reports. The GIS division did work for 9 of the City's departments during the month of October, as well as providing information for and staffing of City Council and Planning Commission meetings.

DEVELOPMENT SERVICE

10B

DEVELOPMENT SERVICES DIVISION

Commercial New Construction, New Multi-Family Construction, Multi-Family Addition/Alteration, Addition/Alterations and Interior Finish projects received Certificate of Occupancies (CO's) and Certificate of Completions (CC's) during October:

CERTIFICATE OF COMPLETION OR OCCUPANCY ISSUED:**New Construction:**

ADDRESS	DESCRIPTION	VALUATION	WARD
201 W. Daws St.	Andrews Park Pavilion	\$143,000	4

New Multi-Family Construction:

ADDRESS	DESCRIPTION	VALUATION	WARD
4730-4748 W. Main St.	West Main Lofts New 2-story Apt/Condo Units	\$1,250,000	3

West Main Lofts

The West Main Lofts located at 4730 through 4748 W. Main St. advanced to Certificate of Occupancy. The reported valuation of the project which includes 10 new two-story apartment/condo units totaled \$1,250,000 with a total square footage of 20,220.

Multi-Family Addition/Alteration:

ADDRESS	DESCRIPTION	VALUATION	WARD
2416 W. Brooks St. 1	NV Brooks Apartments Roof Repair	\$54,270	2

Addition/Alteration:

ADDRESS	DESCRIPTION	VALUATION	WARD
3439 W. Main St.	Visionworks Interior Remodel	\$196,000	3
3505 W. Main St.	Sooner Fashion Mall Landlord Improvement	\$42,768	3
130 E. Eufaula St.	ACS Enterprises, LLC Interior/Exterior Remodel	\$22,000	4
421 W. Gray St.	Community Works Remodel	\$20,000	4

Interior Finish:

ADDRESS	DESCRIPTION	VALUATION	WARD
480 24 th Ave. NW Suite 250	OU Continuing Education	\$150,000	2
3511 Wellsite Dr.	Blue Grace Logistics	\$100,000	8
3651 Classen Blvd.	Cobe Nails	\$15,000	5
2162 24 th Ave. NW	Tropical Smoothie Café	\$125,000	8
3052 Classen Blvd.	James Parker State Farm	\$45,000	5
2719 Bart Conner Ct. Suite 101	Explosive Athletic Center	\$4,000	8
4150 28 th Ave. NW Suite 105	CCC Mechanical	\$65,000	8

MOBILE FIELD INSPECTION SYSTEM

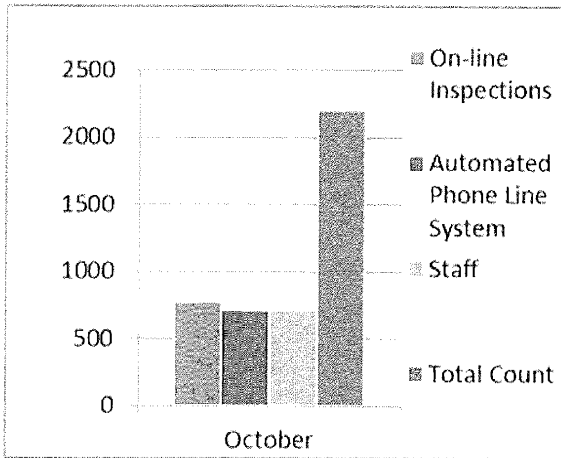
During October 1,710 inspection results were entered using the Mobile Field Inspection (MFI) System. Inspection results were available on-line and through the Automated Phone Line System almost immediately as the inspections were conducted throughout the workday beginning as early as 8:15AM. Inspection Records were printed on-site as needed.

	October 1	October 3-8	October 10-15	October 17-22	October 24-29	October 31
MFI Insp. Results	11	460	379	392	382	86

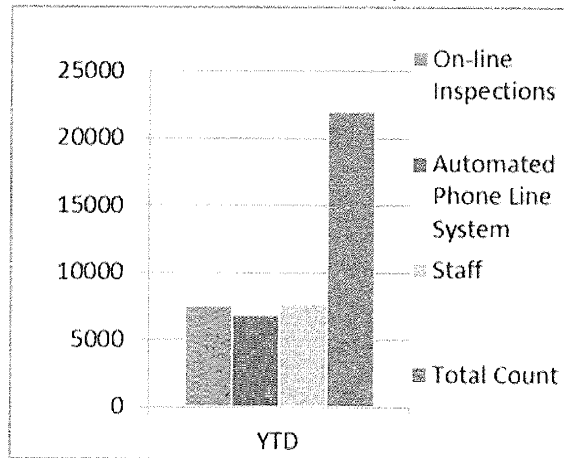
ON-LINE INSPECTION SERVICES**Inspection Requests**

During October a total of 2,194 inspections were requested. 768 inspection requests were made on-line, 713 inspection requests were made using the Automated Phone Line System, and 713 inspections were made by the staff. Inspection requests made by the staff include phone and in-person requests, as well as administrative items.

October 2016



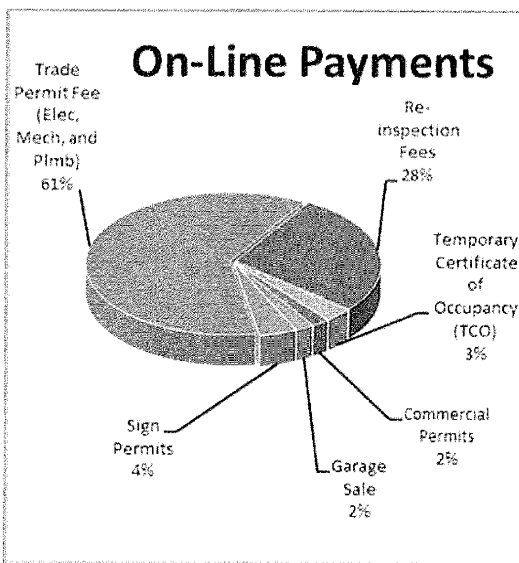
Year to Date



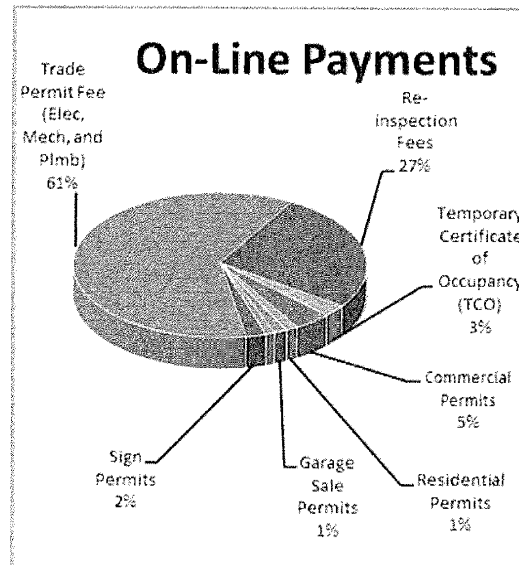
On-line Payments

During October 103 payments were made on-line totaling \$5048.00. Year-to-date 841 payments have been made on-line totaling \$76,548.33.

October 2016



Year-to-Date



STORM SHELTER PERMITS

Storm Shelter Permits

30 storm shelter permits were issued in October. Staff continues to make every effort to provide the best customer service by scheduling and coordinating the storm shelter inspections, particularly those inside the garage that require the homeowner to be on-site for the inspection. The Building Inspectors meet homeowners on-site as needed to accommodate their storm shelter inspections.

October 3-7	October 10-14	October 17-21	October 24-28	October 31
8	9	8	3	2

Construction Activity

Total value of all construction activity permitted in OCTOBER of 2016 totaled \$25,291,205, higher than the \$22,396,785 for the same month last year. A total of 136 permits were issued in OCTOBER of 2016, down from 185 in OCTOBER of 2015. The lower number in OCTOBER of 2016 is primarily due to residential additions/alterations. The higher dollar value in OCTOBER of 2016 is reflected in Non-Residential permits.

Total new residential permitting activity in OCTOBER 2016 was valued at \$9,474,862 compared to \$9,672,734 in OCTOBER 2015. New single-family detached residential construction in OCTOBER 2016 represented 24 new homes valued at \$6,802,512 compared with 26 new homes in OCTOBER 2015 valued at \$7,610,810. There were no attached single-family in OCTOBER 2016 or OCTOBER 2015. There was 1 non-dwelling permit (pool for subdivision) valued at \$50,000 in OCTOBER 2016 compared to none in OCTOBER 2015. There was 1 new manufactured home permit valued at \$8,000 in OCTOBER 2016 compared to 3 in OCTOBER 2015 valued at \$266,900. There were 14 new duplex units valued at \$2,614,350 permitted in OCTOBER 2016 compared to 6 new duplex units valued at \$1,306,980 in OCTOBER 2015. There were no garage apartment permits in either year. There were no 3+ Family permits in OCTOBER 2016 compared to 2 permits (non-dwelling units) valued at \$78,000 in OCTOBER 2015.

Residential addition/alteration permits in OCTOBER 2016 numbered 69 valued at \$1,554,413 compared to 121 permits valued at \$1,766,505 for OCTOBER 2015. The fewer permits in OCTOBER 2016 are primarily due to storm shelters. The value was higher in OCTOBER 2016 is primarily due to additions/alterations.

New non-residential construction permits in OCTOBER of 2016 totaled 11 with a value of \$13,259,755 compared to 10 permits valued at \$10,306,015 for OCTOBER 2015. The higher number of permits is similar. The higher value in OCTOBER 2016 is primarily due to the higher value of the full permits at Westwood Park valued at \$10,322,099.

Non-residential Addition/Alteration permits in OCTOBER of 2016 totaled 16 with a value of \$1,002,175 compared to 9 permits valued at \$651,531 for OCTOBER 2015. The number and value of permits is higher in OCTOBER 2016 primarily due to projects at University North Park valued at \$352,000.

City of Norman
BUILDING PERMITS AND INSPECTIONS

NON-RESIDENTIAL BUILDING PERMITS
Issued OCTOBER 2016 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL, ADD/ALT-2	DENCO REMODELING GROUP, INC	3752	10/31/16	301	N	NORMAN CENTER	CT	1	1	NORMAN ADDITION	C2	\$ 40,000	500
COMMERCIAL, ADD/ALT-2	G. ONEY ASSOCIATES, INC.	4498	10/10/16	1024	NW	24TH	AVE	2	13	W.P. PROFESSIONAL PARK #4	C1	\$ 180,000	2,231
COMMERCIAL, ADD/ALT-2	HIXON CONSTRUCTION, LLC.	4665	10/21/16	1830	NW	24TH	AVE	1	1	UNIVERSITY NORTH PARK SEC 4	PUD	\$ 43,000	1,400
COMMERCIAL, ADD/ALT-2	HIXON CONSTRUCTION, LLC.	4666	10/21/16	1836	NW	24TH	AVE	1	1	UNIVERSITY NORTH PARK SEC 4	PUD	\$ 43,000	1,320
COMMERCIAL, ADD/ALT-2	HIXON CONSTRUCTION, LLC.	4667	10/21/16	1942	NW	24TH	AVE	1	1	UNIVERSITY NORTH PARK SEC 4	PUD	\$ 43,000	1,400
COMMERCIAL, ADD/ALT-2	HIXON CONSTRUCTION, LLC.	4668	10/21/16	1948	NW	24TH	AVE	1	1	UNIVERSITY NORTH PARK SEC 4	PUD	\$ 43,000	1,400
COMMERCIAL, ADD/ALT-2	CAVINS ROOFING & REMODELING	4883	10/03/16	3505	W	MAIN	ST	1	1	SOONER FASHION MALL	C2	\$ 42,768	5,591
COMMERCIAL, ADD/ALT-2	MCPHERSON, JENNIFER & BRIAN	5018	10/03/16	303	E	TONHAWA	ST	1	20	NORMAN ORIGINAL TOWNSHIP	CO	\$ 150,000	1,488
COMMERCIAL, ADD/ALT-2	NORMAN REGIONAL HOSP AUTHC	5049	10/05/16	3300	W	HEALTHPLEX	PKY	29A	20	NRH MEDICAL PARK WEST SEC 2	PUD	\$ 8,000	100
COMMERCIAL, ADD/ALT-2	FREDGREEN, TOM	5159	10/07/16	121	W	MAIN	ST	11	66	NORMAN ORIGINAL TOWNSHIP	C3	\$ 8,000	100
COMMERCIAL, ADD/ALT-2	T. SCOTT CONSTRUCTION, LLC.	5178	10/12/16	1515	N	PORTER	AVE	38	1	SUTTON PLACE ADD #4	O1	\$ 13,821	320
COMMERCIAL, ADD/ALT-2	CAVINS ROOFING & REMODELING	5399	10/14/16	1317	S	DA VINCI	ST	12	3W	NOT SUBDIVIDED - North Base	A2	\$ 23,964	105
COMMERCIAL, ADD/ALT-2	ERICSSON	5430	10/28/16	3198	SE	BERRY	RD	12	3W	NOT SUBDIVIDED	C1	\$ 15,000	5
COMMERCIAL, FIRE REPAIR	BLACKMON MOORING	5432	10/28/16	598	SE	24TH	AVE	33	2W	NOT SUBDIVIDED	A2	\$ 15,000	5
COMMERCIAL, FIRE REPAIR	BLACKMON MOORING	5466	10/14/16	3420	N	PORTER	AVE	2	1	CHARLESTON HGTS	C2	\$ 35,622	2,580
COMMERCIAL, NEW CONSTRUCTION-2	LANDMARK FINE HOMES, LP.	1603	10/28/16	2000	NE	188TH	AVE	21	1E	NOT SUBDIVIDED	A2	\$ 246,000	8,000
COMMERCIAL, NEW CONSTRUCTION-2	PRECISION BUILDERS, LLC.	3735	10/06/16	201	NW	REED	AVE	29	2W	FOOD AND SHELTER	PUD	\$ 700,000	5,780
COMMERCIAL, NEW CONSTRUCTION-2	BYRD BUILDING	3960	10/05/16	920	NW	WALL	ST	4	1	WESTPORT PROFESSIONAL PARK	C1	\$ 590,000	4,328
COMMERCIAL, NEW CONSTRUCTION-2	ULTIMATE SOLUTIONS	4619	10/17/16	2224	NW	36TH	AVE	22	3W	NOT SUBDIVIDED	C1	\$ 675,000	3,000
COMMERCIAL, NEW CONSTRUCTION-2	W.L. MCNATT & COMPANY	4716	10/18/16	2400	DR	NORTHCLIFF	DR	1	1	IMMANUEL BAPTIST CHURCH	RM6	\$ 40,000	2,000
COMMERCIAL, NEW CONSTRUCTION-2	W.L. MCNATT & COMPANY	4717	10/18/16	2400	DR	WESTPORT	DR	25	3W	CITY OF NORMAN	I1	\$ 8,020,937	18,733
COMMERCIAL, NEW CONSTRUCTION-2	W.L. MCNATT & COMPANY	4718	10/18/16	2400	DR	WESTPORT	DR	25	3W	CITY OF NORMAN	I1	\$ 529,646	3,468
COMMERCIAL, NEW CONSTRUCTION-2	MILLER, JEREMY T.	4788	10/04/16	201	DR	REED	AVE	29	2W	CITY OF NORMAN	I1	\$ 1,771,516	4,691
COMMERCIAL, NEW CONSTRUCTION-2	SMITH, JOEL	5060	10/25/16	1251	N	TRIAD VILLAGE	DR	2	1	FOOD AND SHELTER	PUD	\$ 65,000	1,225
COMMERCIAL, NEW CONSTRUCTION-2	QUALITY BUILDINGS INC.	5160	10/13/16	4712	N	PORTER	AVE	7	2W	NOT SUBDIVIDED	A2	\$ 5,156	240
TEMPORARY BLDG/CONST TRAILER-2	BAPTIST GEN. CONVENTION OF OI	5403	10/07/16	1320	NW	24TH	AVE	1	1	UNIVERSITY NORTH PARK SEC 4	PUD	\$ 950,000	13,850
TEMPORARY BLDG/CONST TRAILER-2	BETA THETA PI CORP. OF OK	5501	10/24/16	800	E	ROCK CREEK	RD	1	1	NORTHEAST BAPTIST CHURCH	R1	\$ 2,500	160

Total Permits (excluding TBCI) 26
Average Valuation \$ 528,220
Total Valuation \$ 14,261,930

Average Project Area 3,130
Total Project Area 84,520

CONTRACTOR	BUILDING SIZE (Square Feet)	USE / CLASSIFICATION	NEW CONSTRUCTION INFORMATION (New Const & New Shell Bldg)		SUBTOTAL ADDITIONS AND ALTERATIONS	ADDITIONS	NEW CONSTRUCTION	TOTAL ADD/ALT AND NEW COMMERCIAL
			ADD/ALT-2	NEW CONSTRUCTION				
LANDMARK FINE HOMES, LP.	5,780	INSTITUTIONAL	0	5,780	0	5,780	5,780	
PRECISION BUILDERS, LLC.	4,328	OFFICE	0	4,328	0	4,328	4,328	
BYRD BUILDING	3,000	OFFICE	0	3,000	0	3,000	3,000	
ULTIMATE SOLUTIONS	2,000	INSTITUTIONAL	0	2,000	0	2,000	2,000	
W.L. MCNATT & COMPANY	18,733	INSTITUTIONAL	0	18,733	0	18,733	18,733	
W.L. MCNATT & COMPANY	3,468	INSTITUTIONAL	0	3,468	0	3,468	3,468	
W.L. MCNATT & COMPANY	4,691	INSTITUTIONAL	0	4,691	0	4,691	4,691	
MILLER, JEREMY T.	1,225	INSTITUTIONAL	0	1,225	0	1,225	1,225	
SMITH, JOEL	240	RETAIL	0	240	0	240	240	
QUALITY BUILDINGS INC.	160	RETAIL	0	160	0	160	160	
UTC IIA, LLC.	13,850	RETAIL	0	13,850	0	13,850	13,850	
Total			0	14,261,930	0	14,261,930	14,261,930	

TEMPORARY BLDG/CONST TRAILER-2 2

City of Norman
BUILDING PERMITS AND INSPECTIONS
 Issued OCTOBER 2016 - Sorted by Permit Type

RESIDENTIAL PERMITS
 Issued OCTOBER 2016 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 FAMILY, MANUFACTURED HOME-2	OWNER	5886	10/28/16	7901	NE	120TH	AVE	25	1W	BELT VILLAGE	A2	\$ 8,000	952
1 FAMILY, NEW CONSTRUCTION-2	CRAMER, MARVIN & PENNY	4803	10/25/16	3851		CEDAR RIDGE	DR	35B	1	CEDAR RIDGE	RM6	\$ 156,780	2,292
1 FAMILY, NEW CONSTRUCTION-2	C & C BUILDERS, INC.	4997	10/03/16	1952		BURNING TREE	DR	18	5	HALLBROOKE ADD #6	R1	\$ 506,000	5,070
1 FAMILY, NEW CONSTRUCTION-2	C & C BUILDERS, INC.	4998	10/21/16	2032		TURTLE CREEK	WAY	6	2	HALLBROOKE ADD #5	PUD	\$ 340,000	2,917
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	5075	10/03/16	814		BARBAROOT	DR	8	2	TRAILWOODS SEC 9	PUD	\$ 167,130	1,857
1 FAMILY, NEW CONSTRUCTION-2	CHASE HOMES LTD.	5161	10/03/16	2505		LANGLEY	CT	2	5	ST JAMES PARK ADD 3	RE	\$ 205,000	2,963
1 FAMILY, NEW CONSTRUCTION-2	BLUE JAY CONSTRUCTION, LLC.	5166	10/10/16	5400		COTTONWOOD CREEK	CIR	3	3	COTTONWOOD CREEK	R1	\$ 376,980	5,662
1 FAMILY, NEW CONSTRUCTION-2	STONEMALL HOMES, LLC.	5298	10/05/16	4209		FRONTIER	TR	5	1	CLASSEN-MILLER ADDITION	PUD	\$ 385,000	3,956
1 FAMILY, NEW CONSTRUCTION-2	SWANSON HOMES, LLC.	5339	10/18/16	708	S	PONCA	AVE	1	8	TRAILWOODS SEC 9	R1	\$ 383,000	3,171
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	5346	10/20/16	717		BARBAROOT	DR	5	3	TRAILWOODS SEC 9	PUD	\$ 185,670	2,063
1 FAMILY, NEW CONSTRUCTION-2	GENESIS FINE HOMES, LLC.	5353	10/21/16	830		SIENA SPRINGS	DR	3	4	SIENA SPRINGS ADD #1	PUD	\$ 461,000	5,225
1 FAMILY, NEW CONSTRUCTION-2	RED LEAF CONSTRUCTION, INC.	5386	10/20/16	623		GREYSTONE	LN	8	3	BROOKHAVEN #37	R1	\$ 367,110	5,344
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	5392	10/20/16	702		MONTILLA RIDGE	DR	4	4	MONTORO RIDGE SEC. #1	PUD	\$ 252,000	3,831
1 FAMILY, NEW CONSTRUCTION-2	RICHARDSON HOMES	5416	10/24/16	4630	E	FRANKLIN	RD	11	2W	NOT SUBDIVIDED	A1	\$ 275,000	3,597
1 FAMILY, NEW CONSTRUCTION-2	LANDMARK FINE HOMES, LP.	5448	10/20/16	3308		MOUNT MITCHELL	LN	2	4	SPRINGS AT GREENLEAF TRAILS #2	PUD	\$ 280,400	2,920
1 FAMILY, NEW CONSTRUCTION-2	LANDMARK FINE HOMES, LP.	5449	10/20/16	3431		MOUNT MITCHELL	LN	9	3	SPRINGS AT GREENLEAF TRAILS #1	PUD	\$ 346,425	3,248
1 FAMILY, NEW CONSTRUCTION-2	FEZZOR, SAMUEL	5531	10/19/16	3804		MONTELENA	CIR	5	2	BROOKHAVEN #41	R1	\$ 360,000	3,515
1 FAMILY, NEW CONSTRUCTION-2	FOSTER SIGNATURE HOMES	5555	10/26/16	4203		MORDOVA	CT	7	2	LAS COLINAS SEC. #2	R1	\$ 273,600	4,098
1 FAMILY, NEW CONSTRUCTION-2	G.A. MCCARTY CONSTRUCTION LLC.	5580	10/31/16	3600	NE	72ND	AVE	7	1W	OAKWOOD HAVEN	A2	\$ 250,000	2,781
1 FAMILY, NEW CONSTRUCTION-2	SOONER TRADITIONS, LLC.	5602	10/28/16	1412		LUKE	LN	22	3	CEDAR LANE SEC #1	R1	\$ 172,800	2,552
1 FAMILY, NEW CONSTRUCTION-2	POWELL, RONALD & DEBORAH	5612	10/28/16	1902		KIAMICHI	RD	2	2	INDIAN HILLS ESTATES	RE	\$ 254,250	4,680
1 FAMILY, NEW CONSTRUCTION-2	MUIRFIELD HOMES	5616	10/25/16	3109		TURNBERRY	CT	6	4	HIGHLAND VILLAGE ADD SEC 7	R1	\$ 205,630	3,276
1 FAMILY, NEW CONSTRUCTION-2	SKYRIDGE HOMES, INC.	5625	10/26/16	113		BOULEVARD DU LAC	CT	6	1	SUMMIT LAKE VILLAS #1	PUD	\$ 100,000	2,050
1 FAMILY, NEW CONSTRUCTION-2	OKLAHOMA BASEMENT HOMES, LLC.	5646	10/26/16	2024		DANFIELD	DR	7	1	BROOKHAVEN #40	R1	\$ 359,097	4,966
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	5684	10/31/16	520		LELAH	CT	5	2	EAGLE CLIFF SOUTH ADD #5	R1	\$ 140,040	2,002
1 FAMILY, OTHER NON-DWELLINGS	PLEASANT POOLS	5340	10/31/16	5799		WINDSTONE	DR	B		GLENNRIDGE SEC. #1	PUD	\$ 50,000	800
2 FAMILY, NEW CONSTRUCTION	WOODS, WILLIAM D.	4348	10/07/16	108	W	SYMMES	ST	25	2	LARSH ADD #1	R3	\$ 250,000	2,604
2 FAMILY, NEW CONSTRUCTION	WOODS, WILLIAM D.	4349	10/07/16	108	W	SYMMES	ST	25	2	LARSH ADD #1	R3	\$ 250,000	2,604
2 FAMILY, NEW CONSTRUCTION	WOODS, WILLIAM D.	4350	10/07/16	118	W	SYMMES	ST	22	2	LARSH ADD #1	R3	\$ 275,000	2,604
2 FAMILY, NEW CONSTRUCTION	WOODS, WILLIAM D.	4351	10/07/16	118	W	SYMMES	ST	22	2	LARSH ADD #1	R3	\$ 275,000	2,604
2 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	5330	10/13/16	1010		MERLIN	DR	1	2	EAGLE CLIFF ADD #15	PUD	\$ 175,000	2,014
2 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	5331	10/13/16	1012		MERLIN	DR	1	2	EAGLE CLIFF ADD #15	PUD	\$ 175,000	2,014
2 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	5332	10/13/16	1014		MERLIN	DR	2	2	EAGLE CLIFF ADD #15	PUD	\$ 175,000	2,014
2 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	5333	10/13/16	1016		MERLIN	DR	2	2	EAGLE CLIFF ADD #15	PUD	\$ 175,000	2,014
2 FAMILY, NEW CONSTRUCTION	KATY CONSTRUCTION CO	5427	10/27/16	206		EDDINGTON	ST	7	2	STATE UNIVERSITY ADD	R3	\$ 122,490	1,888
2 FAMILY, NEW CONSTRUCTION	KATY CONSTRUCTION CO	5428	10/27/16	208		EDDINGTON	ST	7	2	STATE UNIVERSITY ADD	R3	\$ 122,490	1,888
2 FAMILY, NEW CONSTRUCTION	MIKE BARNETT BUILDING CO.	5480	10/31/16	130	W	EUFULA	ST	17	69	LARSH ADD #1	R3	\$ 130,000	1,198
2 FAMILY, NEW CONSTRUCTION	MIKE BARNETT BUILDING CO.	5481	10/31/16	130	W	EUFULA	ST	17	69	LARSH ADD #1	R3	\$ 130,000	1,198
2 FAMILY, NEW CONSTRUCTION	MCCOWN, TAMMY	5582	10/31/16	735		JENKINS	AVE	67	4	STATE UNIVERSITY ADD	R3	\$ 180,000	2,550
2 FAMILY, NEW CONSTRUCTION	MCCOWN, TAMMY	5583	10/31/16	735		JENKINS	AVE	67	4	STATE UNIVERSITY ADD	R3	\$ 180,000	2,550
3+ FAMILY, ADD OR ALTER	BLUE CHANNELL MEDIA LLC.	5174	10/10/16	401	SE	12TH	AVE	215		TRIAD #2	RM6	\$ 25,000	766
3+ FAMILY, ADD OR ALTER	BLUE CHANNELL MEDIA LLC.	5175	10/10/16	401	SE	12TH	AVE	219		TRIAD #2	RM6	\$ 25,000	766

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
RESIDENTIAL STORAGE CONTAINER	PODS ENT. INC	5299	10/06/16	1415		OKLAHOMA	AVE	32	2W	NOT SUBDIVIDED	R1		
TEMPORARY ROLL-OFF, OTHER	BOOMER ENVIRONMENTAL, LLC	5180	10/04/16	1614	W	LINDSEY	ST		A	HOME & FARM SHOPPING CENTER	C2		
TEMPORARY ROLL-OFF, OTHER	WASTE CONNECTIONS, INC.	5459	10/14/16	400	NW	26TH	DR	7	2	PARK CENTRAL ADD	C2		
TEMPORARY ROLL-OFF, OTHER	WASTE CONNECTIONS, INC.	5460	10/14/16	333		INTERSTATE	DR	1	1	TSTB ADD #2	C2		
TEMPORARY ROLL-OFF, OTHER	WASTE CONNECTIONS, INC.	5461	10/14/16	601	NE	12TH	AVE	1	1	TSTB ADD #1	C2		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	5334	10/07/16	2516		WALNUT	RD	9	1	OAK BROOK ESTATES	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	WASTE CONNECTIONS, INC.	5335	10/07/16	1421		HURON	ST	7	3	LAKECREST ESTATES	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	5381	10/11/16	4747	NE	168TH	AVE	10	1E	NOT SUBDIVIDED	A2		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	5509	10/18/16	1608	NE	120TH	AVE	23	1W	NOT SUBDIVIDED	A2		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	5585	10/21/16	1680	NW	24TH	AVE	1	2	UNIVERSITY NORTH PARK SEC 1	PUD		
TEMPORARY ROLL-OFF, RESIDENTIAL	WASTE MANAGEMENT	5618	10/25/16	1002		ROBINHOOD	LN	12	1	SHERWOOD FOREST #1	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	5668	10/27/16	1416		OAKCREST	AVE	9	12	OAKHURST ADD SEC 04	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	5670	10/27/16	2807		KINGSWOOD	DR	2	1	MEADOWOOD ESTATES ADD	R1		
<p>Total Permits (excluding temp roll-off)</p> <p>109</p>													<p>Average Project Area</p> <p>1,395 sq ft</p> <p>Total Project Area</p> <p>152,058 sq ft</p>
1 FAMILY, NEW CONSTRUCTION-2		Sq Ft											
24		3,500											
\$6,802,512		2,535											
<p>Total Accessory Buildings</p> <p>13</p> <p>\$181,420</p>													<p>1 & 2 FAMILY, PAIVING-2</p> <p>5</p> <p>\$14,500</p> <p>1 & 2 FAMILY, SWIMMING POOL-3</p> <p>2</p> <p>\$95,000</p> <p>1 & 2 FAMILY, ADD OR ALTER</p> <p>12</p> <p>\$900,000</p> <p>1 & 2 FAMILY, FIRE REPAIR</p> <p>4</p> <p>\$196,708</p> <p>1 & 2 FAMILY, ADD OR ALTER</p> <p>2</p> <p>\$50,000</p> <p>3+ FAMILY, FIRE REPAIR</p> <p>2</p> <p>\$50,000</p> <p>Total 3+ Family Add/Alt</p> <p>\$50,000</p>
2 FAMILY, NEW CONSTRUCTION													
14		0											
\$2,614,350		\$0											
29,210 SF TOTAL LIVING AREA		0 SF TOTAL LIVING AREA											
3+ FAMILY, FOUNDATION PERMIT-2													
0		0											
\$0		\$0											
<p>Total Accessory Buildings</p> <p>30</p> <p>\$89,785</p>													<p>1 & 2 FAMILY, STORAGE CARPORT-BLDG-2</p> <p>2</p> <p>\$180,585</p> <p>1 & 2 FAMILY, MANUF HOME REPLACE-2</p> <p>1</p> <p>\$27,000</p> <p>1 & 2 FAMILY, STORM SHELTER-3</p> <p>30</p> <p>\$89,785</p>
3+ FAMILY, FOUNDATION PERMIT-2													
0		0											
\$0		\$0											
<p>Total Accessory Buildings</p> <p>3</p> <p>\$0</p>													<p>3+ FAMILY, NEW FULL PERMIT (5+ DU/bldg)</p> <p>0</p> <p>\$0</p> <p>3+ FAMILY, NEW FULL PERMIT (1 DU/bldg)</p> <p>0</p> <p>\$0</p> <p>3+ FAMILY, MASONRY FENCE</p> <p>0</p> <p>\$0</p> <p>3+ FAMILY, POOL</p> <p>0</p> <p>\$0</p> <p>3+ FAMILY, GARAGE</p> <p>0</p> <p>\$0</p> <p>3+ FAMILY, OTHER NON-DU</p> <p>0</p> <p>\$0</p>
<p>DEMOS-RESIDENTIAL ADDRESS</p> <p>NET # DU</p>													<p>115 W Acres</p> <p>-1</p> <p>117 W Acres</p> <p>-1</p> <p>119 W Acres</p> <p>-1</p> <p>121 W Acres</p> <p>-1</p> <p>820 E Main</p> <p>-1</p> <p>822 E Main</p> <p>-1</p> <p>108 W Symmes</p> <p>-1</p> <p>118 W Symmes</p> <p>-1</p> <p>708 S Ponca</p> <p>-1</p> <p>206 Eddington</p> <p>-1</p> <p>208 Eddington</p> <p>-1</p> <p>130 W Eulaula</p> <p>-1</p>
<p>HOUSE MOVING FROM ADDRESS</p> <p>TO ADDRESS</p> <p>none</p> <p>NET UNITS</p>													<p>TEMPORARY ROLL-OFF, RESIDENTIAL</p> <p>8</p> <p>TEMPORARY ROLL-OFF, OTHER</p> <p>4</p> <p>RESIDENTIAL STORAGE CONTAINER</p> <p>1</p> <p>SEASONAL STORAGE CONTAINER</p> <p>0</p>

MONTHLY BUILDING REPORT SUMMARY - NORMAN, OK

11/4/2016

RESIDENTIAL PERMITS	OCTOBER 2016			OCTOBER 2015		
	Number of Permits	Dwelling Units	Valuation	Number of Permits	Dwelling Units	Valuation
New Construction						
1 Family						
Detached Dwellings	24	24	\$6,802,512	26	26	\$7,610,810
Attached Dwellings	0	0	\$0	0	0	\$0
Manufactured Home (New)	1	1	\$8,000	3	3	\$266,900
Other (Non-dwelling)	1	na	\$50,000	0	na	\$0
2 Family						
Duplexes (2 DU per bldg)	14	14	\$2,614,350	6	6	\$1,306,980
Garage Apartments	0	0	\$0	0	0	\$0
3+ Family						
Foundation	0	na	\$0	8	na	\$410,044
Shell	0	na	\$0	0	na	\$0
Interior Finish	0	0	\$0	0	0	\$0
Full Permit (1 DU per bldg)	0	0	\$0	0	0	\$0
Full Permit (5+ DU per bldg)	0	0	\$0	0	0	\$0
Other (Non-dwelling)	0	na	\$0	2	na	\$78,000
Total Residential New	40	39	\$9,474,862	45	35	\$9,672,734
Net Residential Demos & Removals			-12		-269	
Net Residential Units			27		-234	
Additions & Alterations						
1 & 2 Family						
Additions & Alterations	16		\$1,096,708	12		\$650,199
Manufactured Home (Replace)	1		\$27,000	1		\$14,000
Paving & Pools	7		\$109,500	12		\$267,049
Accessory Buildings	13		\$181,420	17		\$525,532
Storm Shelters	30		\$89,785	77		\$231,725
3+ Family						
Addition & Alteration (All Types)	2		\$50,000	2		\$78,000
Total Residential Additions & Alterations	69		\$1,554,413	121		\$1,766,505
TOTAL RESIDENTIAL	109		\$11,029,275	166		\$11,439,239

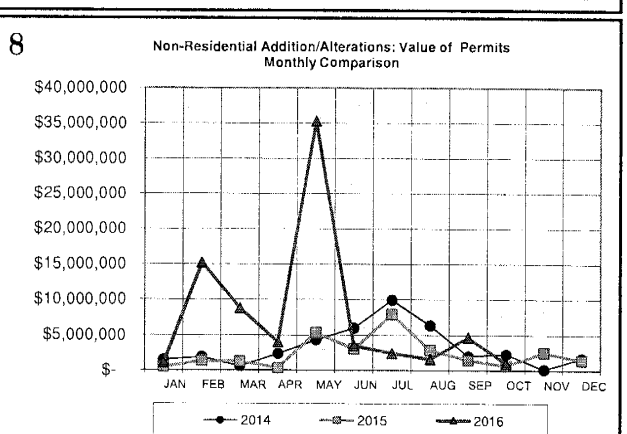
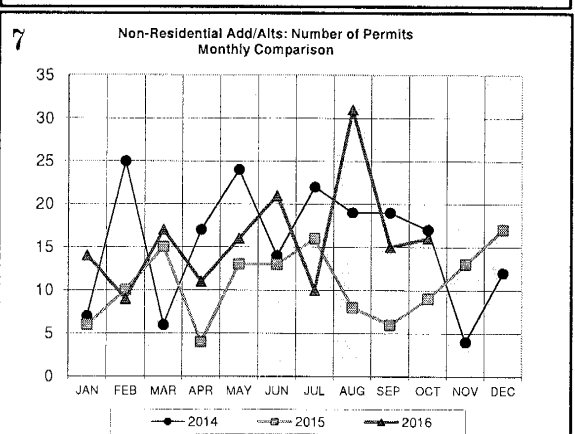
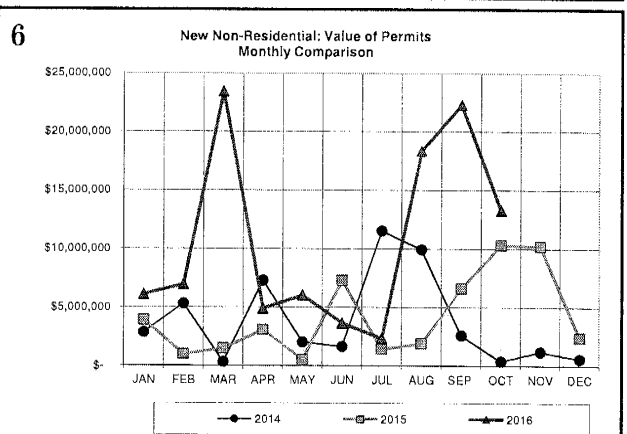
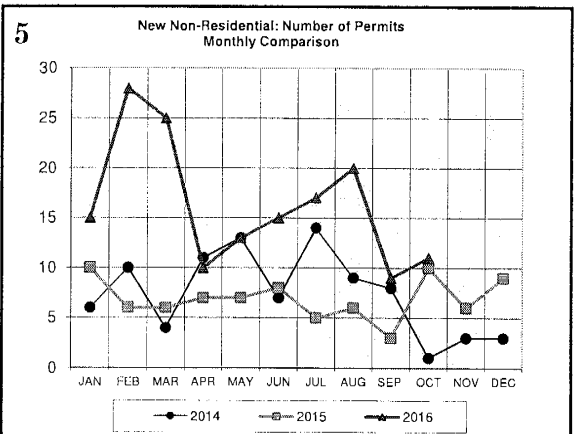
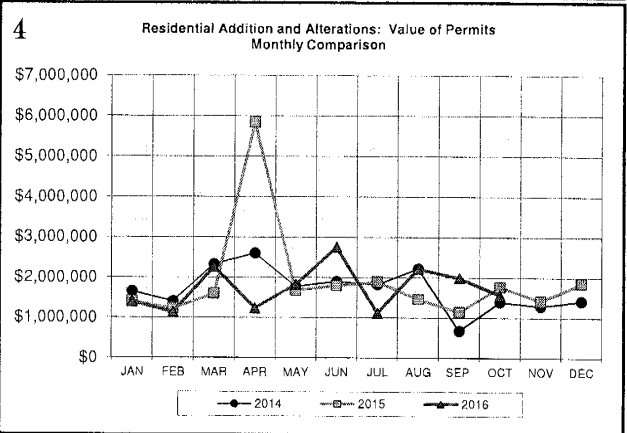
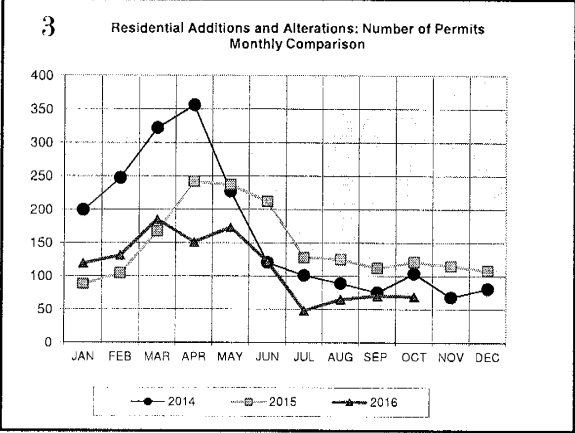
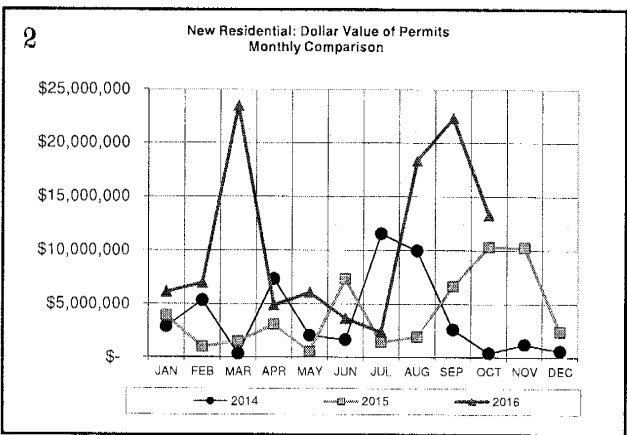
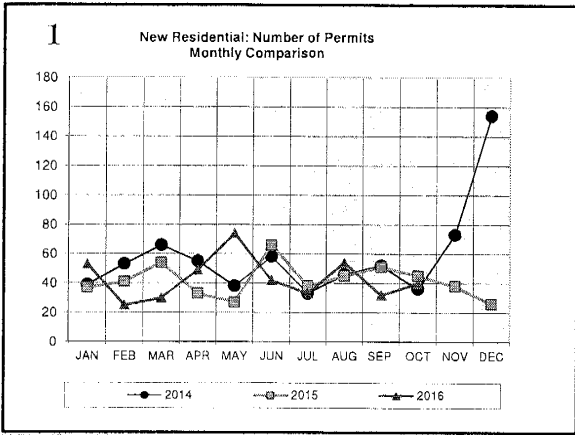
NON-RESIDENTIAL PERMITS	Number of Permits	Valuation	Number of Permits	Valuation
New Construction				
Foundation	0	\$0	4	\$2,465,000
Shell	1	\$950,000	0	\$0
Interior Finish	0	\$0	2	\$416,000
Full Permit	10	\$12,309,755	4	\$7,425,015
Total Non-Residential New	11	\$13,259,755	10	\$10,306,015
Additions & Alterations				
Additions & Alterations (All Types)	16	\$1,002,175	9	\$651,531
Total Non-Residential Additions & Alterations	16	\$1,002,175	9	\$651,531
TOTAL NON-RESIDENTIAL	27	\$14,261,930	19	\$11,957,546

TOTAL ALL PERMITS	136	\$25,291,205	185	\$22,396,785
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OTHER ACTIVITY	Number	Number
Electrical Permits	122	101
Heat/Air/Refrigeration Permits	113	130
Plumbing & Gas Permits	147	181
Sign Permits	23	24
Water Well Permits	2	4
Garage Sale Permits	187	222
Structure Moving Permits	2	4
Demo - Residential Permits	12	7
Demo - Non-residential Permits	0	1
Temporary Const Bldgs & Roll-off Permits	15	17
Lot Line Adjustments Filed	3	3
Certificate of Occupancy (CO) Permits	99	145
All Field Inspections	2,252	2,246

YEAR TO DATE	JANUARY TO OCTOBER 2016			JANUARY TO OCTOBER 2015		
	Number of Permits	Dwelling Units	Valuation	Number of Permits	Dwelling Units	Valuation
Residential New Construction	432	1333	\$180,826,439	437	512	\$121,072,240
Residential Demos/Removals	na	-37	na	na	-297	na
Residential Additions/Alterations	1133	na	\$17,448,679	1536	na	\$19,776,585
Non-residential New Construction	163	na	\$107,347,683	68	na	\$37,552,409
Non-residential Additions/Alterations	160	na	\$77,693,106	100	na	\$24,645,645
TOTAL YEAR TO DATE	1888	1296	\$383,315,907	2141	215	\$203,046,879

Reporting of data changed with the July 2015 report. The purpose is to more thoroughly delineate residential construction for reporting to the Reapportionment Commission and Census Bureau. Data previously reported was grouped differently and individual permit types may or may not correspond to data after this date.



REVITALIZATION

10C

CDBG and HOME Investment Partnerships Programs

The Building Permit was issued for the Vicksburg six-unit development being undertaken by the Norman 2015 CHDO. This project is partially funded by the City of Norman HOME Program. LG Construction, Inc. will be the construction contractor.

CDBG Disaster Relief Grant

Redesign of drainage structure on 120th continues. Construction is underway on Project #1 located on 108th Ave SE.

It was determined that two of the four remaining projects are ineligible due to not meeting the requirement to meet the National Objective of benefitting low and moderate income citizens in the project area. These two projects (#4 and #7) were initially included and were qualified utilizing a larger service area with multiple projects which aggregated the census data and allowed for qualification. These two projects were later separated from the larger group to allow for additional time for undertaking the projects. It was not discovered until preparing to access the funds for these two projects that this action had rendered them ineligible. The City of Norman is evaluating the use of a different funding source to undertake these two projects. Engineering and design for the remaining two projects (#8 and #9) is substantially complete. Estimated bid date of January 2017 for these projects.

Homeless Activities

On October 20, the housing placement report for the Zero:2016 initiative was made to Community Solutions for the month of August. There were six housing placements made (3 veterans and 3 chronic).

Housing Programs

October 2016

CDBG

- Two rehabilitation projects are under contract, two rehabilitation projects completed since July 1, 2016.
- Two emergency repairs are under contract, four emergency repair projects have been completed since July 1, 2016. Four emergency Repair projects have been completed. Two are verified and awaiting contracts.
- Five accessibility modifications under contract. One accessibility modification project has been completed since July 1, 2016.

Social and Voluntary Services Commission

The award of nineteen contracts totaling \$175,000 was executed at the August 9, 2016 City Council Meeting, and expenditures are occurring. Commission Members are in the process of scheduling site visits to the agencies that have been awarded contracts for funding.

Code Compliance

Code Compliance investigated 810 new code violation cases and 513 of those were proactive. 925 code cases were closed with 496 cases remaining open. 2,946 Tasks were completed, such as initial inspections, re-inspections, additional site visits, charges, postings, inspector abated, etc. City-wide proactive enforcement began on March 15, 2012.

Total New Cases and Number of Proactive Cases for FYE 2017													
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Total Cases	1045	1381	821	810									4057
Proactive Only	402	772	409	513									2096

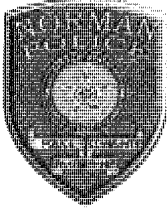
Work Orders, Owner Abatement after Work Order Issued, and Liens Filed FYE 2017													
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Work Orders	71	67	31	18									187
Owner Abated	12	16	2	2									32
Liens Filed	7	18	30	20									75

Signs Removed from Rights-of-Way FYE 2017													
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Signs Removed	122	85	94	77									378

Oil & Gas

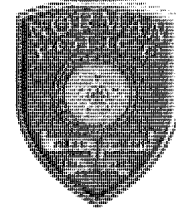
1. 128 semi-annual inspections
2. 158 total number of wells
3. 84 active producing wells
4. 56 inactive producing wells
5. 7 active injection wells
6. 11 inactive injection wells
7. 2 Board of Adjustment Items
 - A. BOA 1617-13 – Postponed from September – Fencing variance granted to Finley Resources for the Oklahoma B-16-2 well until 12/31/2020 with the installation of a lockable gate.
 - B. BOA 1617-16 – Fencing variance granted to January Investments for the Oklahoma B-16-3 well until 12/31/2020.

POLICE 11



Administrative Summary

October 2016 Summary



Operations

	<u>Current</u>		<u>Year-To-Date</u>	
	16	15	16	15
Part I Crimes	343	453	3,611	4,129
Murder	0	0	2	3
Rape	5	6	52	36
Robbery	3	2	50	43
Agg. Assault	21	13	171	161
Burglary	44	96	590	684
Larceny	244	320	2,421	2,957
Motor Vehicle Theft	26	15	320	238
Arson	0	1	5	7
Part II Crimes				
DUI/APC	29	26	323	319
Drunkennes	49	68	529	552
Drug Violations	67	69	773	745
Forgery	23	32	202	277
Vandalism	60	79	787	709
Others	472	384	4,461	4,103
Total Crime	1,043	1,111	10,686	10,834
Collisions				
Fatality	0	0	2	5
Injury	47	73	606	523
Non-Injury	123	156	1,449	1,503
Total Collisions:	170	229	2,057	2,031
Miscellaneous				
CAD Activity (Total)	11,913			
Calls for Service (Police)	7,436			
Citations	999	1,350	13,815	10,992
Warnings	1,258	614	12,629	7,590

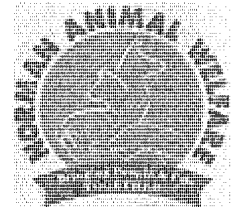
** Data extracted with NW DSS Module and subject to adjustment

** Unfounded Disposition cases removed

ANIMAL CONTROL 11A



Norman Animal Welfare Shelter Animal Count



10/01/2016 to 10/31/2016

Beginning Animal Counts

CANINE		
Adult	Up to 5 Months	Age Unknown
64	23	4

FELINE		
Adult	Up to 5 Months	Age Unknown
35	87	4

Animal Intake

Stray At Large
Relinquished by Owner
Owner-Intended Euthanasia
Transferred In
Other Intakes
Total Live Intakes

CANINE		
Adult	Up to 5 Months	Age Unknown
73	17	12
27	0	2
1	0	0
0	0	0
1	5	4
102	22	18

FELINE		
Adult	Up to 5 Months	Age Unknown
31	17	7
29	6	2
0	0	0
0	0	0
0	0	2
60	23	11

Animal Outcomes

Live Outcomes

Adoption
Returned to Owner
Transferred Out
Returned to Field
Other Live Outcome
SubTotal Live Outcomes

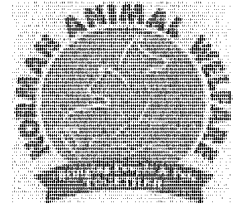
CANINE		
Adult	Up to 5 Months	Age Unknown
63	18	3
27	1	9
15	6	5
0	0	0
0	0	0
105	25	17

FELINE		
Adult	Up to 5 Months	Age Unknown
45	32	1
2	0	3
12	6	4
0	0	0
0	0	0
59	38	8



Norman Animal Welfare Shelter Animal Count

10/01/2016 to 10/31/2016



Animal Outcomes

Other Outcomes

Died in Care
 Lost in Care
 Shelter Euthanasia
 Owner-Intended Euthanasia
Subtotal Other Outcomes
Total Outcomes

CANINE		
Adult	Up to 5 Months	Age Unknown
1	0	0
2	0	0
6	2	0
1	0	0
10	2	0
115	27	17

FELINE		
Adult	Up to 5 Months	Age Unknown
1	1	0
1	0	1
3	2	1
0	0	0
5	3	2
64	41	10

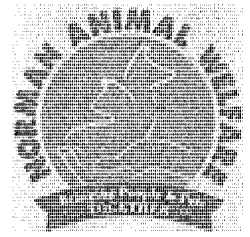
Ending Animal Counts

CANINE		
Adult	Up to 5 Months	Age Unknown
61	8	5

FELINE		
Adult	Up to 5 Months	Age Unknown
45	55	5



Norman Animal Welfare Kennel Comparisons Statistics



"Intake Comparisons"

10/1/15 to 10/31/15

10/1/16 to 10/31/16

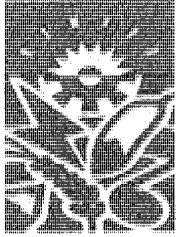
Dogs				
Strays	96	102	↑	6.3 %
Owner Surrenders	7	29	↑	314.3 %
Others	12	10	↓	16.7 %
Total Dogs Received:	115	141	↑	22.6 %
Cats				
Strays	58	55	↓	5.2 %
Owner Surrenders	16	37	↑	131.3 %
Others	0	2	↑	200.0 %
Total Cats Received:	74	94	↑	27.0 %
Total Intakes:	189	235	↑	24.3 %

"Outcome Comparisons"

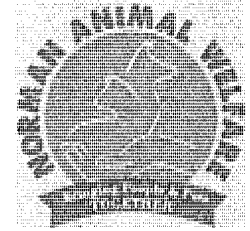
10/1/15 to 10/31/15

10/1/16 to 10/31/16

Dogs				
Adoption	95	110	↑	15.8 %
Euthanasia	3	8	↑	166.7 %
Return to Owner	33	37	↑	12.1 %
Others	1	3	↑	200.0 %
Total Dogs Dispositioned:	132	158	↑	19.7 %
Cats				
Adoption	42	100	↑	138.1 %
Euthanasia	16	6	↓	62.5 %
Return to Owner	3	5	↑	66.7 %
Others	4	4	↓	- %
Total Cats Dispositioned:	65	115	↑	76.9 %
Total Outcomes:	197	273	↑	38.6 %



Norman Animal Welfare Kennel Comparisons Statistics



"Intake Comparisons"

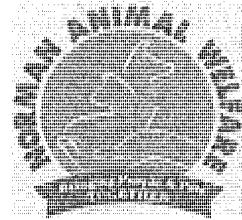
	6/1/15 to 10/31/15	6/1/16 to 10/31/16		
Dogs				
Strays	437	508	↑	16.2 %
Owner Surrenders	53	150	↑	183.0 %
Others	111	23	↓	79.3 %
Total Dogs Received:	601	681	↑	13.3 %
Cats				
Strays	358	422	↑	17.9 %
Owner Surrenders	41	176	↑	329.3 %
Others	20	21	↑	5.0 %
Total Cats Received:	419	619	↑	47.7 %
Total Intakes:	1,020	1,300	↑	27.5 %

"Outcome Comparisons"

	6/1/15 to 10/31/15	6/1/16 to 10/31/16		
Dogs				
Adoption	352	424	↑	20.5 %
Euthanasia	54	65	↑	20.4 %
Return to Owner	114	170	↑	49.1 %
Others	14	8	↓	42.9 %
Total Dogs Dispositioned:	534	667	↑	24.9 %
Cats				
Adoption	259	446	↑	72.2 %
Euthanasia	110	79	↓	28.2 %
Return to Owner	9	32	↑	255.6 %
Others	37	46	↑	24.3 %
Total Cats Dispositioned:	415	603	↑	45.3 %
Total Outcomes:	949	1,270	↑	33.8 %



Norman Animal Welfare Average Days In Kennel



10/1/2016 - 10/31/2016

Type	Total Animals	Average Days
Dogs	123	13
<u>Strays</u>	<u>91</u>	<u>15</u>
<u>Owner Surrenders</u>	<u>18</u>	<u>8</u>
<u>Others</u>	<u>14</u>	<u>7</u>
Cats	77	17
<u>Strays</u>	<u>59</u>	<u>19</u>
<u>Owner Surrenders</u>	<u>13</u>	<u>9</u>
<u>Others</u>	<u>5</u>	<u>8</u>
Others	57	3
<u>Strays</u>	<u>1</u>	<u>1</u>
<u>Others</u>	<u>56</u>	<u>3</u>

Kennel Statistics Report
Intakes from 10/01/16 to 10/31/16

	DOG	PUPPY	CAT	KITTEN	OTHER	TOTAL
TOTAL	149	30	87	55	89	410
CONFISCAT	5	0	2	0	9	16
HOSPITAL	1	0	0	0	0	1
OWNER DIED	2	0	2	0	8	12
POLICE	2	0	0	0	1	3
DISPO REQ	2	1	8	1	31	43
FIELD	1	0	6	0	30	37
OTC	1	1	2	1	1	6
EUTH REQ	1	0	0	0	0	1
OTC	1	0	0	0	0	1
FOSTER	27	7	8	31	0	73
FIELD	1	0	0	0	0	1
OTC	26	7	8	31	0	72
LOST	0	0	0	0	1	1
OTC	0	0	0	0	1	1
NEW BORN	0	5	0	0	0	5
AN CONTROL	0	5	0	0	0	5
OWNER SUF	23	0	27	6	0	56
OTC	23	0	27	6	0	56
RETURN	6	0	4	0	0	10
OTC	6	0	4	0	0	10
STRAY	85	17	38	17	2	159
FIELD	33	1	13	3	2	52
OTC	52	16	25	14	0	107
WILDLIFE	0	0	0	0	46	46
FIELD	0	0	0	0	45	45
OTC	0	0	0	0	1	1

Kennel Statistics Report
Outcomes from 10/01/16 to 10/31/16

	DOG	PUPPY	CAT	KITTEN	OTHER	TOTAL
TOTAL	136	29	86	69	88	408
ADOPTION	86	24	62	38	0	210
AD NWSPR	1	0	0	0	0	1
IN FOSTER	18	6	2	19	0	45
OUT EVENT	4	0	0	0	0	4
RESCUE GRP	20	6	16	6	0	48
WALKIN	42	11	44	13	0	110
WEB	1	1	0	0	0	2
DIED	1	0	1	1	0	3
IN FOSTER	1	0	1	0	0	2
IN KENNEL	0	0	0	1	0	1
DISPOSAL	3	1	10	1	45	60
CREM-PRIV	2	0	2	1	1	6
CREM-SHELT	1	1	8	0	44	54
EUTH	7	2	4	2	0	15
AGED	1	0	1	0	0	2
AGGRESSIVE	2	0	0	0	0	2
COND SEVER	2	1	2	2	0	7
ILL SEVERE	2	0	0	0	0	2
INJ SEVERE	0	0	1	0	0	1
PARVO	0	1	0	0	0	1
FOSTER	2	1	4	27	0	34
BEH MANAGE	0	0	0	5	0	5
COND MINOR	0	0	1	3	0	4
HW MINOR	1	0	0	0	0	1
ILL MINOR	0	0	1	0	0	1
SPACE	1	1	2	4	0	8
UNDRAGE/WT	0	0	0	15	0	15
LOST EXP	0	0	0	0	1	1
	0	0	0	0	1	1

	DOG	PUPPY	CAT	KITTEN	OTHER	TOTAL
MISSING	1	0	0	0	0	1
IN FOSTER	1	0	0	0	0	1
RELOCATE	0	0	0	0	2	2
RELEASED	0	0	0	0	2	2
RTO	36	1	5	0	9	51
	1	0	0	0	0	1
PHONE	6	1	1	0	0	8
TAG ID	1	0	0	0	0	1
WALKIN	28	0	4	0	9	41
TRANSFER	0	0	0	0	31	31
	0	0	0	0	5	5
WILDCARE	0	0	0	0	26	26

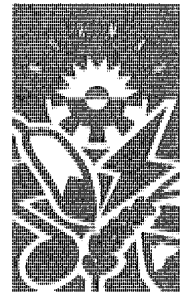
Kennel Statistics Report
Animals On Hand on 10/31/16

	DOG	PUPPY	CAT	KITTEN	OTHER
Total	56	6	37	8	1
NORMAN	52	6	37	8	1
OKLAHOMA CITY	2	0	0	0	0
STATE PARKS	2	0	0	0	0



Wildlife Intake Statistics

From 10/01/16 to 10/31/16

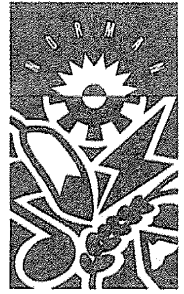


Intake Date	Animal ID	Animal Type	Sex	Age	Condition	Outcome	Outcome To
10/03/16	A026112	SKUNK	U		NORMAL	TRANSFER	WILDCARE
10/03/16	A026114	RACCOON	U		DEAD	DISPOSAL	CREM-SHELT
10/03/16	A026123	SKUNK	U		NORMAL	TRANSFER	WILDCARE
10/03/16	A026127	RACCOON	U		DEAD	DISPOSAL	CREM-SHELT
10/04/16	A026136	OPOSSUM	U		NORMAL	TRANSFER	WILDCARE
10/05/16	A026149	BEAVER	U		DEAD	DISPOSAL	CREM-SHELT
10/06/16	A026165	OPOSSUM	U		INJ MINOR	TRANSFER	WILDCARE
10/06/16	A026176	SQUIRREL	U		DEAD	DISPOSAL	CREM-SHELT
10/06/16	A026177	SKUNK	U		DEAD	DISPOSAL	CREM-SHELT
10/07/16	A026199	SQUIRREL	U		DEAD	DISPOSAL	CREM-SHELT
10/08/16	A026208	SKUNK	U	1Y 1M	NORMAL	TRANSFER	WILDCARE
10/10/16	A026214	SKUNK	U		NORMAL	TRANSFER	WILDCARE
10/10/16	A026216	SKUNK	U		NORMAL	TRANSFER	WILDCARE
10/10/16	A026217	SKUNK	U		NORMAL	TRANSFER	WILDCARE
10/10/16	A026218	SKUNK	U		NORMAL	TRANSFER	WILDCARE
10/10/16	A026220	SKUNK	U		NORMAL	TRANSFER	WILDCARE
10/10/16	A026229	DEER	F		DEAD	DISPOSAL	CREM-SHELT
10/10/16	A026236	SQUIRREL	U		DEAD	DISPOSAL	CREM-SHELT
10/10/16	A026237	RACCOON	U		DEAD	DISPOSAL	CREM-SHELT
10/12/16	A026262	RACCOON	U		NORMAL	TRANSFER	WILDCARE
10/12/16	A026267	SKUNK	F	1Y 1M	NORMAL	TRANSFER	WILDCARE
10/12/16	A026271	SKUNK	U		DEAD	DISPOSAL	CREM-SHELT
10/12/16	A026272	SQUIRREL	U		DEAD	DISPOSAL	CREM-SHELT
10/13/16	A026285	RACCOON	U		DEAD	DISPOSAL	CREM-SHELT
10/13/16	A026296	SQUIRREL	U		DEAD	DISPOSAL	CREM-SHELT
10/14/16	A026310	RACCOON	U		NORMAL	TRANSFER	WILDCARE
10/15/16	A026351	SKUNK	U	1Y 1M	NORMAL	TRANSFER	WILDCARE
10/15/16	A026352	OPOSSUM	U	1Y 1M	NORMAL	TRANSFER	WILDCARE



Wildlife Intake Statistics

From 10/01/16 to 10/31/16

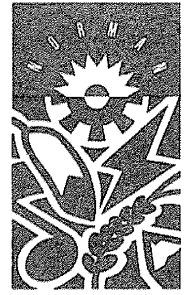


Intake Date	Animal ID	Animal Type	Sex	Age	Condition	Outcome	Outcome To
10/15/16	A026353	DEER	M	1Y 1M	DEAD	DISPOSAL	CREM-SHELT
10/15/16	A026355	SNAKE	U	7M	NORMAL	RELOCATE	RELEASED
10/15/16	A026356	SKUNK	U	1Y 1M	DEAD	DISPOSAL	CREM-SHELT
10/15/16	A026357	OPOSSUM	U	1Y 1M	NORMAL	TRANSFER	WILDCARE
10/17/16	A026361	OPOSSUM	U		DEAD	DISPOSAL	CREM-SHELT
10/17/16	A026362	OPOSSUM	U		DEAD	DISPOSAL	CREM-SHELT
10/17/16	A026363	OPOSSUM	U		DEAD	DISPOSAL	CREM-SHELT
10/17/16	A026364	RACCOON	U		DEAD	DISPOSAL	CREM-SHELT
10/17/16	A026374	SQUIRREL	U		DEAD	DISPOSAL	CREM-SHELT
10/17/16	A026382	SKUNK	U		NORMAL	TRANSFER	
10/17/16	A026383	DEER	F		DEAD	DISPOSAL	CREM-SHELT
10/18/16	A026400	SKUNK	U	1Y 1M	DEAD	DISPOSAL	CREM-SHELT
10/18/16	A026401	RACCOON	U	2Y	DEAD	DISPOSAL	CREM-SHELT
10/19/16	A026410	SKUNK	U		DEAD	DISPOSAL	CREM-SHELT
10/19/16	A026415	SQUIRREL	U		DEAD	DISPOSAL	CREM-SHELT
10/19/16	A026416	RABBIT SH	U		DEAD	DISPOSAL	CREM-SHELT
10/19/16	A026417	RACCOON	U		NORMAL	TRANSFER	WILDCARE
10/19/16	A026424	SKUNK	U		DEAD	DISPOSAL	CREM-SHELT
10/19/16	A026426	SQUIRREL	U		DEAD	DISPOSAL	CREM-SHELT
10/20/16	A026433	RACCOON	U		NORMAL	TRANSFER	WILDCARE
10/20/16	A026438	OPOSSUM	U	7M	NORMAL	RELOCATE	RELEASED
10/20/16	A026439	OPOSSUM	U	2Y	NORMAL	TRANSFER	WILDCARE
10/21/16	A026444	OPOSSUM	U		NORMAL	TRANSFER	WILDCARE
10/21/16	A026445	RACCOON	U	2Y	NORMAL	TRANSFER	WILDCARE
10/21/16	A026450	SQUIRREL	U	1Y 1M	DEAD	DISPOSAL	CREM-SHELT
10/22/16	A026470	SQUIRREL	U	11W	NORMAL	TRANSFER	WILDCARE
10/22/16	A026473	RACCOON	M	2Y	DEAD	DISPOSAL	CREM-SHELT
10/24/16	A026480	DEER	M		DEAD	DISPOSAL	CREM-SHELT



Wildlife Intake Statistics

From 10/01/16 to 10/31/16



Intake Date	Animal ID	Animal Type	Sex	Age	Condition	Outcome	Outcome To
10/24/16	A026485	SKUNK	U		NORMAL	TRANSFER	WILDCARE
10/24/16	A026493	SQUIRREL	U		DEAD	DISPOSAL	CREM-SHELT
10/25/16	A026497	SKUNK	U		DEAD	DISPOSAL	CREM-SHELT
10/25/16	A026498	SKUNK	U		DEAD	DISPOSAL	CREM-SHELT
10/25/16	A026500	SKUNK	U		NORMAL	TRANSFER	
10/25/16	A026502	SQUIRREL	U		INJ SEVERE	TRANSFER	
10/26/16	A026518	OPOSSUM	U		NORMAL	TRANSFER	
10/26/16	A026522	SKUNK	F	2Y	DEAD	DISPOSAL	CREM-SHELT
10/27/16	A026529	RACCOON	U		NORMAL	TRANSFER	WILDCARE
10/27/16	A026530	SKUNK	U		DEAD	DISPOSAL	CREM-SHELT
10/27/16	A026531	SQUIRREL	U		DEAD	DISPOSAL	CREM-SHELT
10/27/16	A026532	SQUIRREL	U		DEAD	DISPOSAL	CREM-SHELT
10/27/16	A026533	SQUIRREL	U		DEAD	DISPOSAL	CREM-SHELT
10/27/16	A026534	OPOSSUM	U		DEAD	DISPOSAL	CREM-SHELT
10/29/16	A026593	DEER	F	2Y	DEAD	DISPOSAL	CREM-SHELT
10/29/16	A026594	OPOSSUM	U	2Y	INJ MINOR	TRANSFER	WILDCARE
10/31/16	A026609	DEER	M		DEAD	DISPOSAL	CREM-SHELT
10/31/16	A026617	SKUNK	U		NORMAL	TRANSFER	
10/31/16	A026618	OPOSSUM	U		NORMAL	TRANSFER	WILDCARE
10/31/16	A026620	SKUNK	U		DEAD	DISPOSAL	CREM-SHELT

Total Wildlife = 77 animals

Kennel Statistics Report
 Owner Surrender / Euth from 10/01/16 to 10/31/16

		CAT	DOG	KITTEN	TOTAL
EUTH	AGED	1	1	0	2
	AGGRESSIVE	0	2	0	2
	COND SEVER	0	1	1	2
	Total	1	4	1	6
TOTAL		1	4	1	6

Monthly Service By Assignment

January 2015 to October 2016
Animal Welfare Volunteers



Place	Assignment	Jan 2015 Hours	Feb 2015 Hours	Mar 2015 Hours	Apr 2015 Hours	May 2015 Hours	Jun 2015 Hours	Jul 2015 Hours	Aug 2015 Hours	Sep 2015 Hours	Oct 2015 Hours	Nov 2015 Hours	
Norman Animal Welfare Center	Groomer	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	
	NAWC-Bather / Groomer	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	6:30	0:00	
	NAWC-Beautification Volunteer	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	
	NAWC-Cat Socializer	0:00	0:00	0:00	1:00	1:00	3:15	6:30	15:40	23:30	10:15	18:27	
	NAWC-Community Outreach Volunteer	2:30	5:45	0:00	2:00	11:00	22:30	2:00	7:00	3:00	5:00	4:00	
	NAWC-Dog Handler	8:25	7:30	3:50	5:00	2:00	9:30	13:00	8:15	46:50	32:00	26:12	
	NAWC-Foster Program	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	
	NAWC-Laundry	0:00	0:00	0:00	0:00	0:00	6:00	7:00	9:30	4:00	6:30	6:00	8:31
	NAWC-Lobby Greeter	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	4:00	5:00	5:00	7:25
	NAWC-Orientation	0:00	0:00	0:00	0:00	1:45	0:00	0:00	0:00	3:00	8:00	12:30	4:00
	NAWC-Photographer	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	17:30	10:30	15:20	13:15
	Other Volunteer Services	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	Total		10:55	13:15	3:50	8:00	15:45	41:15	28:30	65:55	103:20	92:35	83:50
Grand total		10:55	13:15	3:50	8:00	15:45	41:15	28:30	65:55	103:20	92:35	83:50	

Dec 2015 Hours	Jan 2016 Hours	Feb 2016 Hours	Mar 2016 Hours	Apr 2016 Hours	May 2016 Hours	Jun 2016 Hours	Jul 2016 Hours	Aug 2016 Hours	Sep 2016 Hours	Oct 2016 Hours	Total Hours
0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00
0:00	0:00	0:00	0:00	0:00	0:00	0:35	0:00	0:00	1:00	0:00	8:05
0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00
34:28	38:24	65:26	74:58	67:46	72:22	61:16	73:12	76:11	80:42	63:33	789:57
8:00	3:50	17:30	0:00	22:05	0:00	0:00	8:43	0:00	0:00	0:00	124:53
37:02	36:28	43:36	59:57	26:10	14:57	31:37	49:48	24:18	65:55	52:17	606:40
0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	3:04	0:00	0:00	3:04
17:06	20:01	24:06	29:23	36:53	19:38	3:56	3:00	4:33	2:06	3:47	208:00
31:16	31:01	30:36	34:41	15:38	36:33	21:42	22:02	26:21	11:52	19:02	302:09
7:15	11:00	10:00	9:00	3:00	2:00	4:00	10:00	13:00	8:00	9:30	116:00
8:30	31:06	17:00	18:15	3:00	4:00	10:00	0:00	0:00	0:00	0:00	148:26
0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00
143:37	171:50	209:17	226:14	174:32	149:30	133:08	165:45	147:27	169:35	148:09	2,307:14
143:37	171:50	209:17	226:14	174:32	149:30	133:08	166:45	147:27	169:35	148:09	2,307:14

PUBLIC WORKS

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DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
October, 2016

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed 1 Short Form Plat, 1 Preliminary Plat, and 4 Final Plats for Planning Commission; 1 Certificate of Survey, 1 Easement Closure, 1 Water Line Easement, and 1 Resolution were processed for City Council review; and 2 Final Plat for Development Committee. The Development Engineer reviewed 21 sets of construction plans and 6 punch lists. There were 124 permits reviewed and/or issued. Fees were collected in the amount of \$43,842.82.

CAPITAL PROJECTS

SH-9E and Lindsey Street Interchanges

Construction on the I-35/ SH-9E and Lindsey Street Interchanges Reconstruction project began on Monday, March 2, 2015. This is a \$72 million construction project awarded to Sherwood Construction Company of Tulsa, Oklahoma. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The project involves the following items:

- The new SH-9E modified Interchange will allow large volumes of traffic to negotiate the area.
- SH-9E Project will provide a connection from Ed Noble Parkway to SH-9E
- Replace the existing Lindsey Street interchange with a Single Point Urban Interchange (SPUI). The SPUI will include longer on and off ramps at I-35 and a wider Lindsey Street bridge. The SPUI will allow large volumes of traffic to negotiate the area using a single set of traffic signals mounted at the center of the bridge. This is the second SPUI interchange in Norman and the third in the State of Oklahoma.
- Widen I-35, from the Canadian River Bridge to ½ mile south of Main street, from four to six lanes
- Three new bridges will be constructed to vertically separate the on and off ramps from I-35 to SH-9E and Lindsey Street

The contractor's activities this month were as follows:

- Continue to construct the retaining walls on the east and west sides of I-35
- Continue to construct the bridge located on the east side of I-35, north of SH-9E
- Continue the reconstruction of Ed Noble Parkway/Lindsey Street intersection
- Continue laying sod in areas that have been final graded on the project
- Continue to reconstruct the Lindsey Street Bridge over I-35 center pier located in the middle of I-35

Lindsey Street from 24th Avenue SW to east of Berry Road:

Construction on the Lindsey Street Reconstruction and Widening Project is scheduled to begin on Tuesday, July 5, 2016. This is a \$28.4 million construction project under construction by Sherwood Construction of Tulsa, Oklahoma. The contract time is set at 500 days with a \$5,000 per day incentive with a maximum of 100 days. Completion of this project is estimated to be October 2017. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project. Lindsey Street between 24th Avenue and Berry Road will remain open during construction. When the Lindsey Street Bridge over Imhoff Creek located between Berry Road and Pickard Avenue is replaced, this portion of the road will be closed, except for local traffic, for a maximum of 100 days.

The project involves the following items:

- Widening West Lindsey Street from 3 lanes to 4 lanes with additional lanes at intersections
- New bridge over Imhoff Creek
- Continuous sidewalks on both sides of the street
- Access management to adjacent properties
- Multi-modal improvements including bicycle lanes
- Aesthetic enhancements including decorative pavement, landscaping, and roadway lighting

*Monthly Progress Report
Public Works (October 2016)*

- Underground utilities
- Accessibility for disabled individuals
- Drainage improvement for the corridor

Construction on the Lindsey Street Bridge over Imhoff Creek began on Tuesday, July 5, 2016. The portion of Lindsey Street between Berry Road and Pickard Avenue is closed to through traffic. Signs are placed to direct the traveling public.

The contractor's activities this month were as follows:

- Continue to install the temporary widening on the north and south sides of Lindsey Street
- Continue to install the drainage box on Lindsey Drive
- Continue to install the drainage box on Lindsey Street near Berry Road
- Continue to construct the southeast corner of the 24th Avenue SW and Lindsey Street intersection
- Continue to install the Imhoff Creek channel liner
- Continue work on underground drainage box on Lindsey Drive
- Continue to construct the Lindsey Street Bridge over Imhoff Creek
- Continue to construct the temporary widening north side of Lindsey Street
- Continue the water and sewer line lowering's on Wylie Road
- Completed the storm sewer installation between Berry Road and Pickard
- Completed retaining wall construction near the Lindsey Street Bridge over Imhoff Creek
- Completed the decorative paving on the west half of the 24th Ave. SW/Lindsey Street intersection
- Completed the stormwater pipeline installation between Berry Road and Pickard Avenue

SH-9E from 36th Avenue SE to 72nd Avenue SE:

Construction on the SH-9E Reconstruction and Widening Project began on Tuesday, September 8, 2015. This is a \$22 million construction project under construction by Silver Star Construction of Moore, Oklahoma. The contract time is set at 420 days with a \$7,500 per day incentive. Completion of this project is estimated to be November 2016. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project. State Highway 9 will remain open during construction.

The project involves the following items:

- This phase of construction will begin just east of 36th Avenue and continue to a point just east of SE 72nd Ave.
- The road will be widened to 4 lanes (2 lanes east/west, with a flush median).
- Access will be maintained to the neighborhoods and homes during the project.
- Public Works staff will be working with ODOT and the contractor to ensure that any temporary access is appropriate for local traffic (both residents and emergency responders).
- A new bridge will be constructed across Dave Blue Creek; phased construction of the new bridge in conjunction with the existing bridge will maintain 2-way traffic on SH-9E.
- One week advance notice will be provided to the public in advance of major construction phasing changes
- A 5-day work week is typical, but may include some Saturdays. No construction will occur on OU football game days.

The contractor is working on construction activities associated with installing a temporary roadway widening on the north side of SH-9E. When completed, 2-way traffic will be shifted northward to allow more room to construct permanent improvements on the south side of SH-9E.

This project is now substantially complete and open to 4-lane traffic. Incidental items along the roadside that do not affect traffic will be completed in the following few weeks including intermittent sod installation, punch list items, and final site cleanup.

*Monthly Progress Report
Public Works (October 2016)*

2013 CDBG-DR Project Groups 1 and 2:

Construction on the CDBG-DR Project Groups 1 and 2 began on June 16th, 2016. Project Group 1 includes: 84th Avenue NE from Tecumseh Road to Franklin Road, Tecumseh Road from 84th Avenue NE to 120th Avenue NE, and 96th Avenue NE from south of Rock Creek Road to Tecumseh Road. Project Group 2 includes 108th Avenue SE and 120th Avenue SE, both from Etowah Road to State Highway 9. This is a \$7.8 million construction project under contract with Silver Star Construction of Moore, Oklahoma. Completion of this project is estimated to be March 2017. This project is 100% funded by the Department of Housing and Urban Development (HUD) and administered by Oklahoma Department of Commerce (ODOC). Construction engineering services will be completed by Atkins North America of Norman, Oklahoma. Road closures will be necessary during the culvert replacement phase of construction. Detour routes will be posted and local access will be provided at all times during construction.

The project involves the following items:

- Subgrade Stabilization
- New 6" asphalt pavement
- Some roadway widening
- Culvert replacement at most locations
- Ditch grading

The major focus of work now with is culvert replacements starting on Project Group 2 locations.

The contractor's activities this month were as follows:

- Continue AT&T utility relocations at various locations
- OEC will continue tree clearing/overhead power relocation on south side of Tecumseh Road between 96th and 108th Avenue NE
- Grading on 108th Avenue SE between Etowah Road and Post Oak Road
- Stormwater culvert construction on 108th Avenue SE between Post Oak Road & State Highway 9

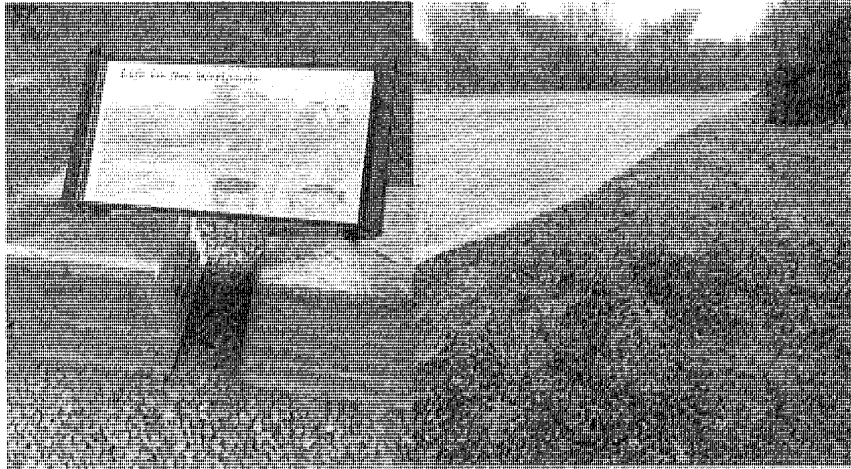
Sutton Wilderness Lake Dam & Spillway Repair Project

This project will upgrade the Sutton Urban Wilderness Dam and Spillway to current Oklahoma Water Resources Board (OWRB) safety standards. The dam was classified as a High Hazard Dam by OWRB in 2011. A dam is classified as a High Hazard Dam if loss of life or significant loss of property could occur should there be a catastrophic breach of the dam. On March 22, 2016, City Council awarded the contract to Downey Contracting, LLC, in the amount of \$548,251.98. The project began on April 14, 2016, and is scheduled to be completed by October 16, 2016.

The project involves the following items:

- The lake will be drained down to a level recommended by the Oklahoma Department of Wildlife Conservation to balance the needs of the construction project and area wildlife.
- Trees will be removed from the face of the dam per OWRB requirements, and some cedars will be removed from the immediate surroundings of the dam for use in the lake as habitat for fish populations.
- The top of the dam will be raised.
- The spillway will be expanded and an improved trail surface established that does not impede emergency overflows out of the lake.
- The face of the dam will be replanted with native grass upon completion of the project.
- Installation of a decorative wetland sign.

During the month of October, Downey Contracting LLC completed construction of the wetland sign. The contractor also completed the seeding and stabilization of the temporary construction access road, as well as the banks on the auxiliary spillway. This completes the end of construction activities on the Sutton Wilderness Lake Dam and Spillway Repair Project.



"Finished Wetland Sign & stabilized auxiliary spillway banks"

Havenbrook Street Bridge Collapse:

Emergency closure of the bridge on Havenbrook Street East of 36th Avenue NW (Ward 3)

On Saturday September 24, 2016, Public Works staff was contacted by the Norman Police Department about settlement on the bridge structure located on Havenbrook Street east of 36th Avenue NW over Brookhaven Creek. Staff inspected the bridge at that time and determined it could remain open. Further investigations Sunday evening indicated that there had been more damage caused by the rain events that had occurred over the weekend and the integrity of the structure was compromised. Due to the damage to the bridge structure and the roadway, the bridge was closed to all traffic on Monday, September 26, 2016.

Preliminary engineering designs are underway for the temporary repairs and City crews have begun clearing the area. Pending the preliminary engineering report, materials will be ordered for the repair and the repairs will begin as soon as possible. Permanent repairs will involve total bridge replacement at a cost exceeding \$1.5 million. City staff will pursue federal/state grants for the permanent repairs.

Ollar and Ollar Engineering is currently under contract with the City of Norman to complete biennial bridge inspections. On Monday October 3, 2016, they inspected the bridge and determined that the bridge is now considered structurally deficient due to the recent damage. This indicates that there are significant issues with the integrity of the bridge. Staff has investigated several temporary and mid-term repair options for the bridge to reopen under a load posted restriction where it would have a weight limit posted.

Sidewalk Program:

FYE 2017 Concrete Projects bid was awarded on August 9, 2016 by City Council to Central Contracting services in the amount of \$246,025.00 for the four following projects to be completed throughout the fiscal year 2017:

- **Citywide Sidewalk Reconstruction Program** which is intended to assist property owners in repairing existing sidewalks and constructing new sidewalks along an entire city block. Property owners who wish to participate in the Citywide Sidewalk Reconstruction Project will pay fifty percent (50%) of the estimated cost, with the City paying the remaining fifty- percent (50%) from funds allocated to this project. No citywide sidewalk reconstruction in October 2016.
- **Sidewalk Accessibility Program** which provides sidewalk ramps where none exist and rebuilds existing ramps that do not comply with the current Americans with Disabilities Act (ADA) standards. This project will construct approximately fourteen (14) curb ramps. Locations are determined at the request of citizens and along arterial and collector streets that do not currently have ramps at street-sidewalk intersections. Project sites in this year's program will include the intersections along Wylie Road, Biloxi Drive, Boyd Street and Chautauqua Avenue.

Monthly Progress Report
Public Works (October 2016)

- **Sidewalk Program for Schools and Arterials Program** is used to construct new sidewalks adjacent to elementary schools that have no sidewalks and along walking routes to the schools. The location in this year's program is the south side of Westlawn Drive from Berry Road to Wylie Road, with new ramps crossing Wylie at the east entrance of Jackson School. Construction is scheduled to begin in June, 2017.
- **Downtown Area Sidewalks and Curbs Program** will repair hazardous or deteriorated sidewalks, ramps and curbs in the downtown area. The location will be concentrated on the north/south corridors on the east side of downtown, along Crawford Avenue and Peters Ave. north and south of Main Street. Construction to upgrade ramps and repair sidewalk on Crawford Avenue from Main Street to Eufaula Street are scheduled to begin March 2017.

STORMWATER MANAGEMENT PROGRAM:

Construction Site Stormwater Management

- Performed 375 Inspections of 89 active sites
- Issued 2 Earth Change Permits to new projects (31 YTD)
- 2 Notice of Violation letters issued

MS4 Operations

- Received and responded to 5 citizen calls/ YTD Total is 121
- 6 contacts with yard care crews/citizens to discuss proper disposal of grass clippings & other yard waste
- Lake Thunderbird Clean Up and TMDL Workshop held October 30, 2016
 - 55 people in attendance
 - 180.6 lb of recyclables, 39 bags of trash, and approximately 100 lb of large debris collected during the event

STREETS

DEEP PATCH OPERATIONS

W.3400 PATHWAY CIR.

563.16 tons of asphalt

N.5900 156th AVE NE

52.68 tons of asphalt

E.1100 CONSTITUTION ST.

15.03 tons of asphalt and 20.0 cubic yards of concrete

CONCRETE OPERATIONS

CONSTITUTION ST AT BNSF GRADE CROSSING QUIET ZONE

38.0 cubic yards of concrete

LINDSEY ST AT BNSF GRADE CROSSING QUIET ZONE

126.50 cubic yards of concrete

OTHER

INTERLOCAL AGREEMENT CLEVELAND CO.DIST 2

WESTMINISTER B/ INDIAN HILLS RD AND BETHEL RD OVERLAY

1,519.77 tons of asphalt

ROUTINE POTHOLE PATCHING OPERATIONS

This month approximately 5.01 tons of asphalt was utilized in routine pothole patching operations.

STORMWATER MAINTENANCE

ALLEY MAINTENANCE

Performed grading and filling holes in alleys. Hauled 14 tons rock.

*Monthly Progress Report
Public Works (October 2016)*

FRANCIS CATE PARK

Excavated sediment from flowline to improve storm water run-off. Hauled 255 tons of debris.

HAVENBROOK STREET

Removed trees and debris from inlet and discharge ends of culvert pipes in preparation of repairing deteriorated culvert pipes. Flushed sediment out of culvert pipes. Hauled 530 tons debris.

ROCK CREEK TERRACE

Placed and leveled 15 tons of select fill material.

STORM WATER MANAGEMENT

Cleared 213 inlets of debris from drainage right-of-ways in the urban/rural area.

MISCELLANEOUS WORK ORDERS

Crews participated in fall cleanup operations, assisted Street Maintenance crews with projects and placed 1.96 tons of asphalt patching potholes.

DRAINAGE MAINTENANCE

Removed 15 tons debris/sediment and trimmed trees in drainage right-of-ways in the urban area.

SANITATION COMPOST FACILITY

Burning tree debris and stumps at burn pit.

URBAN STREET SWEEPING OPERATIONS

Urban street sweeping operations, a total of 370.40 miles were swept resulting in the removal of approximately 226 tons of debris from various curblin streets.

NORTH PORTER AVENUE

Pushing/leveling construction debris at dumpsite.

URBAN/RURAL LITTER PROGRAM

Removed .94 tons of trash/debris from urban/rural right-of-ways.

MOWING OF DRAINAGE/ROADSIDE RIGHT-OF-WAYS

Mowed and trim mowed 199,460 feet of drainage right-of-ways in the urban area.

Mowing 23.50 miles of urban roadside right-of-ways (smooth cut).

Mowing 43.50 miles of urban/rural roadside right-of-ways (rough mowing).

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

Fuel Report

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

Maintenance Report

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

*Monthly Progress Report
Public Works (October 2016)*

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

Productivity Report

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2017

STREET DIVISION					
	FYE 2017 October, 2016	FYE 2017 October, 2016	Year to Date	Year to Date	FYE 2017
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Patch 100% of all potholes smaller than one cubic foot within 24 hours (tons of material used)	393.34	100%	644.11	100%	95%
Overlay/pave 10 miles per year.	0.40	4%	4.15	42%	100%
Replace 1,160 square yards of concrete pavement panels	-	0%	1,488.00	128%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	20.00	5%	50.00	12%	50%
Grade all unpaved public roads eight (8) times a year. (approximately 12 miles)	1.00	1%	4.00	2%	100%

STORM WATER DIVISION					
	FYE 2017 October, 2016	FYE 2017 October, 2016	Year to Date	Year to Date	FYE 2017
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	370.40	74%	1,373.40	23%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	213.00	1%	699.00	5%	70%
Mow 190 ROW-miles of Urban right-of-way, eighteen times per year (miles)	23.50	1%	178.25	5%	85%
Mow 148 miles of Rural Right-of-way twice per year (miles)	43.50	15%	576.00	195%	50%
Mow 2,271,548 sq.feet of open drainage ways, six times per year	199,460.00	1%	2,737,064.00	20%	80%
Apply chemical vegetative control to 160 urban/rural ROW-miles twice per year	-	0%	20.25	6%	65%

OCTOBER 2016
DEVELOPMENT COORDINATION, ENGINEERING,
AND PERMIT REVIEW

Subdivision Development:

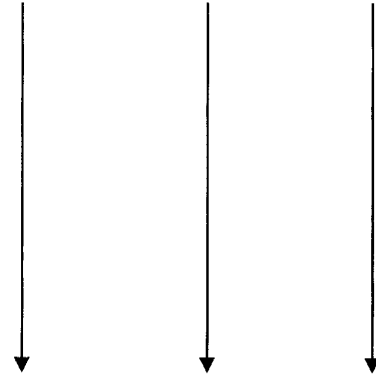
FY 16-17 Associated Fees

Planning Commission/Dev Comm Review: This Month Last Month Total

- *Norman Rural Cert of Survey..0
- *Final Plats.....4
- *Preliminary Plats.....1
- *Short Form Plat.....1

City Council Review:

- Certificate of Survey.....1
- Preliminary Plat.....0
- Final Plats.....0
- Street Name Change.....0
- Resolution.....1
- Easement.....1
- Closure.....1



\$440.00

Development Committee:

- Final Plats.....2

\$0.00

Fee-In-Lieu of Detention.....0

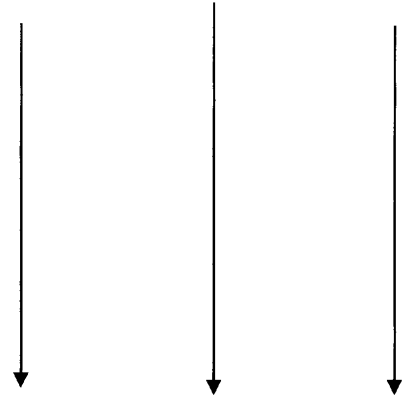
Subtotal:

\$440.00 \$10,610.00 \$13,800.00

Permits Reviewed/Issued:

(includes Offsite Construction fees)

- **Single Family.....37
- ***Commercial.....20
- Multi-Family.....0
- Addition/Alteration.....12
- House Moving.....3
- Paving Only.....4
- Storage Building.....11
- Swimming Pool.....0
- Storm Shelters.....28
- Public Improvements.....6
- Temporary Encroachments.....0
- Fire Line Pits/Misc.....3
- Flood Plain (@\$100.00 each).....0



\$0.00 \$0.00 \$400.00

Total Permits..... \$43,402.82 \$7,632.05 \$76,276.03

Grand Total..... \$43,842.82 \$18,242.05 \$90,476.03

******Construction Plan Review occurrences 21 21 92**

*******Punch Lists prepared..... 6 4 20**

* All Final Plat review completed within ten days.....PI # 13
 ** All Single Family Permits were reviewed and completed within three days.....PI # 10
 *** All Commercial Permits were reviewed and completed within seven days.....PI # 11
 **** All Construction Plans were reviewed within ten days.....PI # 12
 *****All Punch Lists prepared within one day of Final Inspection.....PI # 8

OCTOBER 2016

**DEVELOPMENT COORDINATION,
ENGINEERING, AND PERMIT REVIEW**

**KEN DANNER/TODD McLELLAN/DREW
NORLIN**

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
PI #8 PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	6	100%
PI #10 SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	37	100%
PI #11 COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	20	100%
PI #12 CONSTRUCTION PLAN REVIEW W/I 10 DAYS		100%
PI #13 FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	21	100%

**FLEET MANAGEMENT
ACTIVITY REPORT
October 2016**

FYE 2017

**FUEL REPORT
IN GALLONS**

	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>
Internal pumps	20,667.00	23,193.00	22,858.99
Outside - sublet	517.90	425.80	0.00
TOTAL	21,184.90	23,618.80	22,858.99

TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	19,884.00	21,409.80	15,685.83	7,173.16

FYE 2017 TO DATE CONSUMPTION				
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	61,728.76	69,469.00	52,683.30	64,369.00

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$1.74	Low	\$1.60	UNLEADED	High	\$2.17	Low	\$1.70
DIESEL	High	\$1.72	Low	\$1.58	DIESEL	High	\$2.12	Low	n/a
CNG	High	n/a	Low	\$0.49	CNG	High	n/a	Low	n/a

CONSUMABLE PARTS PURCHASED			PUBLIC CNG SALES		
REPAIR PARTS		\$46,759.34	Month Total Public CNG Sales		\$6,808
BATTERIES		\$3,801.23	FYE 2017 To Date Public Sales		\$28,314
OILS/FLUIDS		\$2,237.39	LIFE TO DATE CNG GAS GALLON EQUIVALENT		
TOTAL		\$52,797.96	Total Sold Gallons Life To Date		649,301
TIRES		\$17,536.39	Total Gross Sales Life To Date		\$929,541
SUBLET REPAIRS		\$746.69	Life To Date CNG Gas Gallon Equivalent		
			Total Public/City Through-Put CNG Gallons @ Station		1,157,280

COMBINED SHOPS	<u>CURRENT MONTH</u>	<u>LAST MONTH</u>	<u>TWO MONTHS AGO</u>	<u>YEAR TO DATE</u>
ROAD SERVICE	18	20	14	48
EMERGENCY ROAD CALLS	9	4	10	23
PM SERVICES	101	92	116	315
DISASTER REPAIRS	0	0	3	5
WORK ORDERS	402	384	467	1,211
SCHEDULED REPAIRS	147	129	161	434
NON SCHEDULED REPAIRS	255	255	306	777

Light Shop	<u>CURRENT MONTH</u>	<u>LAST MONTH</u>	<u>Two Months Ago</u>	<u>YEAR TO DATE</u>
ROAD SERVICE	5	3	4	7
EMERGENCY ROAD CALLS	2	1	2	2
PM SERVICES	57	51	85	115
DISASTER REPAIRS	0	0	0	2
WORK ORDERS	181	186	228	337
SCHEDULED REPAIRS	79	71	116	157
NON SCHEDULED REPAIRS	102	115	112	180

Heavy Shop	<u>CURRENT MONTH</u>	<u>LAST MONTH</u>	<u>Two Months Ago</u>	<u>YEAR TO DATE</u>
ROAD SERVICE	13	17	10	27
EMERGENCY ROAD CALLS	7	3	8	11
PM SERVICES	44	41	31	84
DISASTER REPAIRS	0	0	3	0
WORK ORDERS	221	198	239	407
SCHEDULED REPAIRS	68	58	45	116
NON SCHEDULED REPAIRS	153	140	194	291

FLEET MANAGEMENT
Technician Productivity
Report

FYE 2017

October 2016

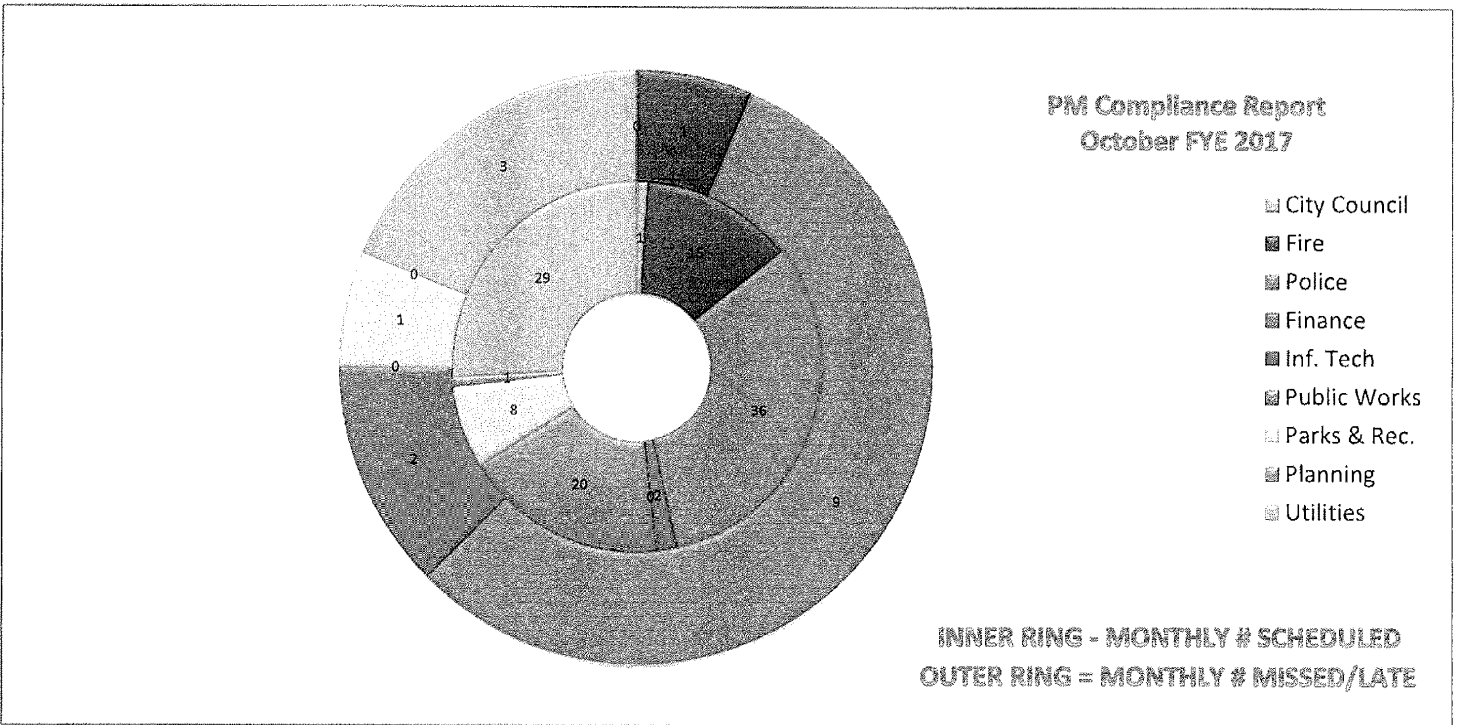
MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY		INDIVIDUAL PRODUCTIVITY	
		GOAL	ACTUAL	ACTUAL	DIFFERENCE
# 001	131.85	72%		86.2%	14.2%
# 002	121.65	72%		89.5%	17.5%
# 003	132.09	72%		80.7%	8.7%
# 004	113.63	72%		86.6%	14.6%
# 005	0.00	72%		100.0%	0.0%
# 006	0.00	72%		100.0%	0.0%
# 007	87.95	72%		78.9%	6.9%
# 008	78.23	72%		79.6%	7.6%
# 009	122.80	72%		81.4%	9.4%
# 010	107.19	72%		81.1%	9.1%
# 011	148.60	72%		85.6%	13.6%
# 012	71.91	72%		85.1%	13.1%
# 013	129.96	72%		85.9%	13.9%
# 014	107.81	72%		85.5%	13.5%
# 015	126.72	72%		82.1%	10.1%
# 016	117.91	72%		81.4%	0.0%
# 019	5.55	72%		100.0%	0.0%
# 021	130.18	72%		84.4%	12.4%

DIRECT LABOR HOURS	1734.03
TOTAL AVAILABLE HOURS	2071.12
PRODUCTIVITY GOAL	72.0%
ACTUAL PRODUCTIVITY	83.7%

October FYE 2017

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Due at Meter or scheduled	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
Finance										
0063	2015 Ford F150	Water Meter Services	11/2/2016	8/3/2016	91	Days	8/1/2016	Light Shop	PMN	8/3/2015
0068	2014 Ford F150	Water Meter Services	11/2/2016	10/10/2016	23	Days	10/10/2016	Light Shop	PMN	7/22/2015
Police										
1061	2008 Ford F250	Police Patrol	50012	48763	1,249	miles	10/4/2016	Light Shop	PMC	11/5/2015
1188T	2015 Big Tex Utility Trailer	Police Patrol	11/2/2016	10/5/2016	28	Days	10/5/2016	Light Shop	PMA	4/9/2016
1078	2007 Dodge Charger	Police Special Investigations	57699	57600	99	miles	10/20/2016	Light Shop	PMC	11/23/2015
1040T	2001 FCT Trailer	Police Staff Services	11/2/2016	10/28/2016	5	Days	10/28/2016	Light Shop	PMA	11/24/2015
Fire										
0043	2009 Ford F450	Fire Suppression	43094	42700	394	miles	9/1/2016	Light Shop	PMC	11/16/2015
0032	2014 Pierce Velocity	PSST Fire Suppression	1778	1651	127	hours	9/5/2016	Light Shop	PMC/PMI	4/8/2016
Utilities										
285T	1994 Terry's Trailer	Sanitation Recycle	11/2/2016	5/4/2016	182	Days	5/4/2016	Light Shop	PMC	5/15/2012
0296	2005 Golf Cart	Sanitation Transfer Station	11/2/2016	10/28/2016	5	Days	10/28/2016	Light Shop	PMC	5/16/2016
0326	2014 John Deere Back Hoe	Waterline Maintenance	1086	920	166	hours	9/3/2016	Light Shop	PMA	9/16/2015
326T	2006 Belshe BF9T Trailer	Waterline Maintenance	10/7/2016	9/2/2016	35	Days	9/2/2016	Light Shop	PMA	9/15/2015
0380	2013 Multiquip Pump	WRF Operations	2/10/1903	8/22/1902	172	hours	10/7/2016	Heavy Shop	PMC	5/31/2016



Department	Scheduled	Missed/Late	% Late
City Council	1	0	0.0%
Fire	15	1	6.7%
Police	36	9	25.0%
Finance	2	2	100.0%
Inf. Tech	0	0	0.0%
Public Works	20	0	0.0%
Parks & Rec.	8	1	12.5%
Planning	1	0	0.0%
Utilities	29	3	10.3%
Citywide Total	112	16	14.3%

**FLEET MANAGEMENT DIVISION
PM COMPLIANCE REPORT
October FYE 2017**

Industry Standard Compliance: Not To Exceed 5%

Department/Division	Number of PMs		Number of PMs		Current % PENDING	Year To Date Non- Compliance Trend
	Scheduled	Completed On Time	Completed LATE	Still Past Due		
CITY CLERK						
CITY COUNCIL					0%	0%
BUILDING ADMINISTRATION					0%	0%
CUSTODIAL					0%	0%
BUILDING MAINTENANCE	1	1			0%	33%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY					0%	100%
FINANCE						
METER SERVICES	2			2	100%	25%
PLANNING						
PLANNING					0%	0%
BUILDING INSPECTIONS	1	1			0%	0%
CODE COMPLIANCE					0%	0%
PUBLIC WORKS						
ENGINEERING	2	2			0%	0%
STREET MAINTENANCE	10	10			0%	17%
STORM WATER DRAINAGE	4	4			0%	6%
TRAFFIC	3	3			0%	0%
STORM WATER QUALITY					0%	0%
FLEET MANAGEMENT	1	1			0%	0%
POLICE						
ANIMAL CONTROL	1	1			0%	0%
POLICE ADMINISTRATION					0%	0%
POLICE STAFF SERVICES	2	1		1	50%	50%
POLICE CRIMINAL INVESTIGATIONS	2	2			0%	25%
POLICE PATROL	24	20	2	2	8%	18%
POLICE SPECIAL INVESTIGATIONS	4	2	1	1	25%	29%
POLICE EMERGENCY COMMUNICATIONS					0%	0%
FIRE						
FIRE ADMINISTRATION					0%	0%
FIRE TRAINING					0%	0%
FIRE PREVENTION	2	1	1		0%	50%
FIRE SUPPRESSION	8	8			0%	15%
FIRE DISASTER PREPAREDNESS					0%	0%
PARKS & RECREATION						
PARK MAINTENANCE	8	7	1		0%	3%
PARKS & RECREATION					0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	3	1	2		0%	15%
PSST POLICE CRIMINAL INVESTIGATIONS					0%	0%
PSST FIRE SUPPRESSION	5	5			0%	25%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT					0%	0%
WATER PLANT					0%	0%
WATER PLANT WELLS					0%	0%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	0%
WATER LINE MAINTENANCE	4	4			0%	15%
UTILITIES INSPECTOR					0%	0%
UTILITIES WRF						
WRF ADMIN					0%	0%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS	2	1	1		0%	17%
WRF OPERATIONS	1			1	100%	50%
SEWER LINE MAINTENANCE	5	5			0%	6%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	6	6			0%	0%
SANITATION COMMERCIAL	3	3			0%	10%
SANITATION TRANSFER	4	3		1	25%	19%
SANITATION COMPOST	1	1			0%	0%
SANITATION RECYCLE	2	2			0%	20%
SANITATION YARD WASTE	1	1			0%	14%
CITYWIDE TOTAL	112	96	8	8	7%	14%

**CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT**

PROJECTED GOAL	THIS MONTH			YEAR TO DATE			
	Percentage Met	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	108	108	100%	343	343	100%
Provide information requested by citizens within 7 days	95%	108	108	100%	343	343	100%
Complete traffic engineering studies within 45 days.	99%	0	0	100%	0	0	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	61	61	100%	176	176	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		1256	342.75	0.27	1774	534.75	0.30
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		0	0	0.00	5.9	28	4.75
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		13	13	100%	44	44	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		38	38	100%	91	91	100%
Response to reports of sign damage:	Percentage						
<i>High Priority</i> Stop or Yield Signs within one hour	99%	6	6	100%	21	21	100%
<i>Lower Priority</i> all other signs within one day	90%	50	50	100%	175	175	100%
<i>Street Name Signs</i> within two weeks	90%	20	20	100%	34	34	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		3192	0	0.00%	9576	0	0.00%

UTILITIES

13

Monthly Report

October 2016

LINE MAINTENANCE:

Capital Projects

- Garfield Ave. – 5% Complete
- Windwood Courd - 90% Complete

Water Line Breaks - 7

Sewer Line Data

- Total obstruction service requests - 34
- Private Plumbing: 31
- City Infrastructure: 3
- Sanitary Sewer Overflows: 1 City Main Obstructed with Debris

Lift Station D Flows:

- Days - 31
- Average daily flow: .86 MGD
- Total flow: 26.7 MG

WASTEWATER PROJECTS:

Royal Oaks Force Main Rehab (WW0062): Project will replace 2,260 feet of 16-inch ductile iron force main along 24th Avenue NE, from near Alex Plaza Drive across Alameda to its termination at an existing manhole to be replaced. NUA staff coordinated with Public Works staff on their bond project to widen 24th Avenue NE; design by Cardinal Engineering; project scope expanded to include new gravity sewer; final plans approved 7/5/16; ODEQ permit application submitted in July; Follow up meeting with ODEQ scheduled next week.

Woodcrest Interceptor (WW0120): Project is a \$1.7 million dollar sewer improvement project funded by the Sewer Excise Tax (SET). It will replace and upsize the existing Woodcrest interceptor from north of Tecumseh Road running SW to near Porter Avenue and Rock Creek Road. Design by RJN Group; project advertised 1/14/16; pre-bid meeting held 1/28. Three (3) bids received 2/11/16 with Jordan Contractors of Tecumseh low at \$1,725,750; NUA award and contract approved 3/8/16. Notice to Proceed issued effective 4/4/16; Project is on schedule and within budget; payment for \$1,115,939 of \$1,725,750, or 65% approved to date.

Sewer Maintenance Project FYE14 (WW0202): Annual project may rehabilitate over 47,000 feet (9 miles) of sewers and over 230 manholes in two (2) or more phases, in the area bounded by Robinson Street to the north, Sherry Avenue to the west, Main Street to the south, and Berry Road to the east, excluding Dakota & Iowa, which were in the 2009 project area. On 10/28/14, the NUA approved an expenditure with Lemke for surveying and drafting assistance; five (5) bids received 3/17/16 with Urban Contractors of OKC low at \$1,784,680; NUA award and contract approved 4/12/16. Notice to Proceed issued effective 4/25/16; Change Order No. 1 (CO1) increasing contract amount by \$128,190, and the contract time by thirty (30) calendar days approved by NUA on 7/12/16; construction is on schedule and within budget; payment for \$1,577,684 of revised contract total of \$1,912,870, or 85% approved to date.

Lift Station Modification FY17 (WW0305): Three (3) existing lift stations, Ashton Grove, Vo-Tech and Royal Oaks need modifications more extensive than our annual rehabilitation. The work consists of pumps, pump guide rails and brackets, and discharge fittings and piping. Royal Oaks also requires replacement of its 8-foot wet well with a 10-foot wet well. Bypass pumping will be required while stations are off line to prevent back-ups or overflows. NUA staff has requested a proposal from CP&Y, and will meet with CP&Y and Line Maintenance next week.

Sewer Maintenance Project FYE17 (WW0307): Annual project to rehabilitate about 26,000 feet (5 miles) of sewers and over 110 manholes in the area bounded by Cave Creek Street and Pinecrest Street to the north, partially Sequoyah Trail and partially Woodcrest Creek Drive to the west, Rock Creek Road to the south, and 12th Avenue

NE to the east. On 7/26/16, the NUA approved an On-call Professional Services expenditure with Lemke for surveying and drafting assistance. Project survey and TV survey are in progress by NUA staff.

Wastewater Flow Monitoring Project (WW0042): HDR Engineering approved 04/13/10 for completion of city-wide flow monitoring, and calibrating our wastewater model to simulate the affect a 5-year design storm. Thirty-two flow meters and ten rain gauges utilized to collect dry and wet weather flow data and sewer sub-basin maps reviewed to determine population equivalents for proper loading information under 2025 Plan. Loading data transmitted to HDR 04/25/12 and model development workshop was held 03/14/13. Capacity analysis report received 05/07/13 and collection system improvements report received 04/28/14. Report returned with comments 11/20/15. Staff met with HDR on 05/24/16 to review Final Report and is sending additional loading data to allow report completion. Payments totaling \$552,451 of \$576,699 processed.

Phase 2 South WRF Improvements (WW0065): Preliminary design contract with Garver for preparation of Engineering Report (ER) approved 03/08/11. ER finalized and submitted to DEQ 11/18/11; revised Final ER approved 06/27/13. NUA approved Garver Amendment No.1 for final design and bidding approved 06/12/12. Final design documents submitted to DEQ 08/01/13 and were approved 11/26/13. Floodplain permit submitted 10/15/13 and was approved by the City of Norman 04/05/13. NUA approved Garver Amendment No. 2 for construction administration, inspection, and operation and maintenance manuals on 04/22/14. Public Meeting on proposed rate hike held 08/12/13 and was approved 11/12/13 by 67% of voters. NUA approved Resolution 1314-89 authorizing OWRB \$50.3 million loan application; loan approved 04/15/14.

Phase 2 WRF Improvements project expands design capacity from 12 to 17 MGD, rehabilitates older equipment and adds ultra violet disinfection, effluent aeration and odor control technologies. Bids received 03/27/14 and the NUA approved award to Archer Western Construction, LLC (AW) of Irving, TX on 04/22/14. NUA approved AW contract and bonds 05/13/14 and construction began 06/02/14. Change Order No. 1 (CO#1) extending contract time by 47 days approved by NUA on 09/09/15. CO#2 increasing cost by \$98,546.78 and extending time by 32 days was approved by NUA on 05/10/16. Staff is preparing CO#3 increasing cost by \$179,308.92 and extending time by 53 days for NUA consideration in December 2016. With the change order, all work is scheduled to be complete by 03/30/17. The following briefly summarizes the work completed this period:

- Headworks/Screening: electrical control panels installed on concrete slab with metal cover over equipment to NW of structure. Existing concrete wall to south removed with new slab and walls poured for new conveying system. Odor control system vessels installed to west of structure with piping system nearing completion. Concrete channels downstream of screens have been coated for protection from gases; modifications to screens and coating of screening channels to be completed next after bypass pumps are relocated.
- Influent Flow Measurement Structure: 36-inch bypass piping between screens and primary clarifiers allowing existing influent flumes to be demolished have been removed and the new structure is operational. Excavation for new structure encountered a portion of the abandoned aerated grit chamber constructed in the 1960's; structure has been removed and CO#3 includes additional cost of \$39,633 for this work. New 36-inch piping to aeration basins, slide gates, aluminum covers and handrail is complete.
- Primary Clarifiers 1, 2, 3 and 4: will demolish clarifier mechanisms one at a time. PC#1 PC#2 placed in service 10/28/15; PC#3 placed in service in June 2016; FC#4 concrete repair, new coating and mechanism complete; start-up initiated and performance evaluation underway.
- RBC and Bio-Tower structures: removal is complete.
- Aeration Basins: New basins 4, 5 and 6 placed in operation 10/11/16; rehab of existing aeration basins 1, 2 and 3 continues; sludge removed and most diffusers are in place. Have begun raising effluent weir wall on basins 1 to 3.
- Final Clarifiers 5 and 6: Concrete, mechanisms, baffles and weirs in both clarifiers complete; need handrail, grading and leak repair in sludge discharge line to complete. Expect to place in service in November 2016.
- RAS/WAS Pump station concrete, pumps and piping installation in drywell complete; building exterior and interior walls and doors, structural steel, sheetrock, interior painting and roofing complete. Roof stairway complete; electrical panel and wiring nearing completion; new generator complete with new transformer in service. Preparing road base and continuing painting work. Pump testing is underway and we expect to place in service in November 2016.
- UV/Post Aeration Facility: Connection to existing outfall is complete. Blower control building, blowers, electrical controls and backup generator placed into operation in September 2015. UV influent box, UV disinfection and post aeration structures, UV equipment and superstructure, slide gates, effluent troughs and aluminum covers

complete and placed into operation on 10/29/15. Fencing, sidewalks and asphalt drive essentially complete. Punch list prepared November 2015; repairs are required for building roof and asphalt drive; blowers not meeting specs will be replaced upon arrival of new blowers. Performance testing completed 03/02/16; first discharge monitoring report submitted in July 2016.

- Outfall Structure and 66-inch Outfall Piping: New structure complete with 66-inch and 54-inch outfall piping installed and tested. Trash excavated from construction disposed and covered on top of landfill per DEQ requirements; additional cover materials stockpiled on landfill; need to complete erosion control on landfill areas. Asphalt access road installed.
- Sludge Blending Tank and Pump Station Building: New sludge blending tank with mixing system and pump station building essentially complete but cannot startup until modifications to digester piping is complete
- Sludge Thickening Centrifuges: two new centrifuges, monorail crane and access platform installed in Main Control Building; working on piping, electrical connections, motor controls and painting.
- Digester Modifications: sludge removal from Digester 2 and 4 complete. Demolition of existing cover, new cover, interior exterior coating and exterior insulation complete; installing new doors and windows.
- Standby Generators: Generators at Transformer 5 (Environmental Services Building) and UV Blower Building installed; generator startup and testing completed in September 2015. Generator for RAS/WAS Pump Station and Westside Lift Station and Blower Building installed and waiting for testing.
- Odor Control filter vessels installed at Westside LS and Headworks, air piping installation ongoing. Concrete for Odor Control System 3 in sludge holding area is complete with filter media installed; piping installation is ongoing.
- Pay Estimate No. 29 for period ending 10/31/16 received for total of \$43,183,224 or 88% of the contract amount. OWRB reimbursement requests total \$27.4M.
- 851 calendar days or 87% of the 979 calendar day contract time has been consumed.
- Monthly Progress Meeting No. 29 was held 10/26/16.

South WRF Consent Order from DEQ: OPDES permit issued in July 2010 included deadline of July 2013 for implementing disinfection at the WRF. Staff and DEQ have negotiated Consent Order (CO) #13-077; CO#13-077 approved by NUA on 09/12/14 including the following tasks:

- | | |
|---|---------------------|
| • Submit SEP project and schedule | 11/30/14 (complete) |
| • Complete disinfection improvements | 01/01/16 (complete) |
| • Attain compliance with fecal coliform limits | 07/01/16 |
| • Complete Phase 2 improvements | 01/01/17 |
| • Attain compliance with Ammonia and TSS limits | 07/01/17 |

WRF South Digester Boiler Replacement (WW0169): The existing sludge boilers in the South Digester complex were installed in 1988 and have out-lived their useful life. The two new boilers will match the boilers installed in the North Digester Complex in 2013; Garver has submitted design documents for the improvements; Archer Western has submitted cost proposal for new work totaling \$2.8M as possible CO#4 to Phase 2 project.

WRF Primary Sludge Thickener Replacement (WW0171): The existing primary sludge thickeners were installed in 1965 and 1988 and have out-lived their useful life. Four new sludge thickener mechanisms will be installed in the existing concrete basins after repairing the concrete surface and coating the internal surface. Garver has submitted design documents for the improvements; Archer Western preparing cost proposal for new work as possible CO#4 to Phase 2 project.

North WRF Engineering Report (WW0204): This new project will investigate the cost of new facilities for wastewater treatment, disposal, and solids management at a new North Water Reclamation Facility (WRF). Differing treatment alternatives will be evaluated for discharge to either the Little River or the Canadian River. Request for Proposal RFP 1213-12 was issued 07/24/12 and consultant proposals are due 08/27/12. The proposed WRF site is located NW of the intersection of 12th Ave. NE and Franklin Road Request for Proposal RFP 1213-12 was issued 07/24/12 and proposals were received from 4 consultants on 08/27/12. The review committee of 5 staff members selected the team of HDR and Alan Plummer and Associates to prepare the engineering report. NUA approved contract and work scope 01/08/13 but work delayed for 45 days; kickoff meeting held 02/26/13. Amendment No. 1 to HDR contract was considered by Finance Committee in April and will not be forwarded to the NUA for consideration. NUA and HDR staff conducted North WRF alternative treatment technology screening workshop on 05/29/13; alternative

technologies were developed for three potential discharge locations. Technical Memorandum No. 1 received 08/01/13 and documents the reasoning for potential discharge limits and treatment technologies proposed prior to more detailed alternative development. Staff provided comments on TM-1 to HDR 08/29/13. Received draft version of TM-2 including cost estimates for 4 treatment and discharge alternatives from the future North Water Reclamation Facility. Staff met with HDR Engineering on 12/17/13 to discuss draft version of TM-2 and provide input regarding non-economic ranking of alternatives. Staff provided comments on TM-2 06/10/14; draft ER received 2/27/15 and is under review.

Effluent Reuse at Compost Facility (WW0058): A non-potable water system allowing reuse of treated effluent at the WRF is in place. Disinfected wastewater effluent may also be used, if permitted by the ODEQ, for irrigation purposes offsite such as at the Compost Facility south of the WWTP. Wastewater reuse can reduce water demand and delay the need for expensive water supply projects.

This project will install piping to the compost facility and examine the need to upsize the non-potable water pumps. Contract K-1213-54 for preparation of Engineering Report (ER) with Alan Plummer and Associates (APAI) approved 09/06/12. After numerous meetings with DEQ; ER for Compost Facility Reuse submitted to DEQ 09/04/13; ER approved on 09/23/14. APAI contract amendment for final design and construction administration approved by NUA 01/27/15; design work proceeding with 90% plans received 02/16/16.

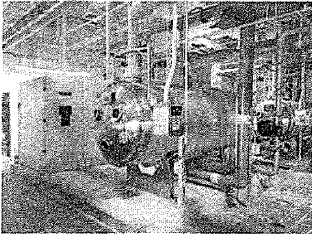
Bishop Creek Emergency SS Crossing (WW0209): The existing aerial sewer crossing over Bishop Creek just east of the intersection of Constitution and Ryan Avenue failed 11/30/15 when the eastern bank of the creek bed was undermined causing several large trees to fall into the creek. Portable pumping equipment which was installed and operating that night to eliminate the bypass and the DEQ was notified on 12/01/15. Purchase orders were created for Urban Contractors, Lemke Surveying, Terracon Consultants and CP&Y, for use of emergency bypass pumping equipment, surveying services, completion of geotechnical borings, and expedited design services, respectively. On 12/01/15, the Mayor declared an emergency related to the severe weather and ice storm. Competitive bidding requirements were waived and expedited bidding process was initiated. Five contractors attended an on-site pre-bid conference on 12/16/15 and bids were received from 3 contractors on 12/22/15. Krapff-Reynolds Construction Company was the low bidder at \$344,355 and work was awarded to Krapff-Reynolds. Work began 01/05/16 and was complete 02/01/16. The NUA ratified project costs on 04/12/16; this will be the last report for this project.

WATER PROJECTS:

Segment D Waterline, Phase 2: Final design for the Phase 2 project utilizing Highway 9 right-of-way was completed but the permit to construct from ODOT was not renewed. Alternative routing determined with first portion along Lindsey Street from 24th Avenue SW to Chautauqua. The last phase connecting the 24 inch on Lindsey to the 24 inch along Highway 9 at Jenkins is under consideration. Staff is negotiating a potential design contract with Poe and Associates under our Engineering Services Agreement. Staff met with OU staff the week of October 31st to walk out proposed alignments that will cross OU property. All available alignments will require OU to donate easement of some sort. NUA is paying POE to prepare the two alignments on a map so OU representatives can review the alignments. Once alignment is selected, staff will negotiate a full contract with POE to design water line installation. Contract is expected to be brought forward in December 2016.

Raw Waterline, Phase I (WA0051): Design completed by Garver Engineers. Red Cliff, Inc. began construction 09/27/10 and installed 48-inch pipe but not the connection vaults at both ends by end date of 06/24/11. Change Order #1 was executed delaying the project during the summer due to high water demand. Red Cliff returned but after excavating for the WTP vault, it was determined that the existing pipe was a special fabricated curved concrete pipe not anticipated by staff or the design consultant. Therefore, Garver asked Red Cliff to reconsider utilizing ductile iron fittings as opposed to the original design of fiber glass fittings. Red Cliff proposed price increase of \$86,575 which was excessive. Staff consulted with legal department and further negotiations with the contractor's attorney were unsuccessful and we were unable to get the contractor to complete vaults. Legal prepared a letter to contractor and bonding company terminating the contract. Staff rebid the work to complete the vaults; bids were opened 01/11/13 and BRB Contractors was low bidder at \$788,505. Work began 02/27/13 and was substantially complete by 07/01/13. Project is complete and final payment was made to contractor. Red Cliff lawsuit ended last month with a settlement of \$75,000 paid to the contractor's representatives out of the \$284,266.68 retainage being withheld. This project will be closed out this month.

Water Treatment Plant Expansion (WA0291): Phase II design will include the installation of ozone treatment, UV

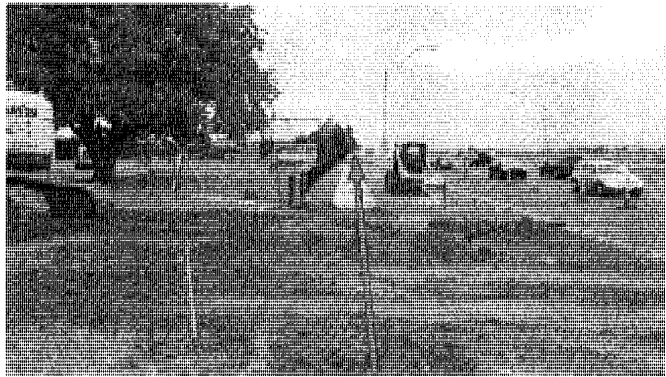


treatment, an upgrade of the high service pumps serving the pressure plane, on-site chlorine generation, new ammonia feed system, and additional SCADA improvements. Design contract with Carollo approved by NUA 05/22/12. Ozone pilot study began in October 2012 and was complete March 2013. Pilot plant results and preliminary engineering plans presented to NUA 07/08//14 with total project costs estimated at \$33,540,000. NUA approved final engineering contract on 02/10/15. Design plans are 90% complete with bidding expected in early 2017. DEQ is reviewing the 90% plans and specs and expect to complete review in late November.

Waterline Relocation: I-35 Widening (WA0196): RFP 1314-28 distributed to consultants on 09/06/13; 14 proposals received 10/09/13; Alan Plummer and Associates (APAI) selected and NUA approved preliminary design contract on 01/28/14. Meetings held consultant, ODOT, NUA and Public Works staff. Draft Engineering Report (ER) received 04/18/14 and Final ER received 09/25/14. NUA approved APAI Amendment 1 for final design 10/14/14; 80% plans received 06/05/15 and were submitted to ODOT 06/12/15; ODOT has approved permit for proposed I-35 crossings. NUA approved Amendment No. 2 to APAI contract on 11/10/15 authorizing design of Phase 2 waterline between Crossroads Blvd. and Brookhaven Blvd. Final design plans and specifications submitted to DEQ 01/12/16 and were approved 01/29/16. APAI submitted draft easement acquisition documents and staff has all easements/ROW except for final documentation from OU for 1 donated easement near airport. Project advertised 04/21/16 and pre-bid conference held 05/15/16; 3 bids opened 05/19/16 with McKee Utility Contractors submitting low bid. Award, contract and bonds were approved by NUA 06/14/16 and began 06/15/16. Crews have completed all 3,440 linear feet of 30-inch water line installation. They are now installing 3,400 linear feet of 12-inch along the south side of Robinson near the tennis courts. Crews will replace the 12-inch west to the Mile of Cars and have until March 2017 to complete.

Waterline Relocation: Robinson Under I-35 (WA0195): RFP 1314-28 distributed to consultants on 09/06/13; 14 proposals received 10/09/13; Alan Plummer and Associates (APAI) selected and NUA approved preliminary design contract on 01/28/14. Meetings held consultant, ODOT, NUA and Public Works staff. Draft Engineering Report (ER)

received 04/18/14 and Final ER received 09/25/14. NUA approved APAI Amendment 1 for final design 10/14/14; 80% plans received 06/05/15 and were submitted to ODOT 06/12/15; ODOT has approved permit for proposed I-35 crossings. NUA approved Amendment No. 2 to APAI contract on 11/10/15 authorizing design of Phase 2 waterline between Crossroads Blvd. and Brookhaven Blvd. Final design plans and specifications submitted to DEQ 01/12/16 and were approved 01/29/16. APAI has submitted draft easement acquisition documents and staff



is working to acquire easements/ROW. Smith Roberts Land Acquisition selected to help acquire 6 easements. Offer's made for 3 easements west of I-35 nearing completion; 3 UNP easements are in process of being donated. Project advertised 04/21/16 and pre-bid conference held 05/15/16; 3 bids opened 05/19/16 with McKee Utility Contractors submitting low bid. Award, contract and bonds were approved by NUA 06/14/16 and began 06/15/16. Crews completed the bore under Rambling Oaks and the holes are being backfilled with gravel this week. Project is approximately 55% complete and is expected to be complete March 2017.

Berry Road Waterline Replacement: Poe and Associates are developing final design plans. The project will be split into two phases with Phase 1 being a half mile along Lindsey. Bids were opened January 22 for Phase 1 which runs along Lindsey from Chautauqua to Berry and then north approximately 400 feet. The bid was awarded to Central Contracting and construction is complete. Phase 2 has been bid with McKee Utility Contractors, Inc. being the low bidder. Construction was complete April 2016 and NUA approved final reconciliation change order 09/27/16. Phase 3 awarded to Central Contracting Services, Inc.; construction began 05/02/16; with completion expected by 01/29/17. NUA approved CO#1 on 05/10/16 adding 1,800 feet of 16-inch waterline along Main Street to the project. NUA approved CO#2 on 10/25/16 adding 1,200 feet of 16-inch waterline along Main Street between Flood and Park

to the project. Work on Berry from Main to Acres and work along Main between Berry and Flood is complete. Work on Berry Road north of Acres to be initiated after OSU football game.

Gray Street Waterline Replacement: C. H. Guernsey and Company was selected for the design of the Gray Street Waterline Replacement. Plans are under review. CO#2 to Berry WL project will be considered on 10/25/16 adding 1,200 feet of 16-inch waterline along Main Street between Flood and Acres to the project; this was originally part of the Gray Street project.

Water Storage Tank (WA0293): Staff submitted a memo to the NUA regarding the siting of the proposed water storage tank on 12/30/13. NUA approved engineering design contract with PEC on 01/14/14 for 1 MG elevated storage tank just northeast of the intersection of Robinson and 24th NE. OGE easement approved by NUA 01/13/15 and power installed by OGE Design drawings submitted to DEQ 08/22/14 and permit received 09/15/14. Bids opened 03/05/15 and NUA awarded the bids and approved contract with Landmark Structures for \$2,636,000 on 03/24/15. Preconstruction conference held 04/21/15 and contractor mobilized to site 08/10/15; concrete foundation pedestal construction complete in December 2015. Erection of steel tank began 01/11/16; tank hoisted to top of pedestal 04/03/16 after completing painting of the tank exterior; steel top and sandblasting/painting of the tank interior complete in mid-May and tank filling began 06/06/16. Tank placed into service 06/17/16; concrete access drive, fencing and sodding complete; final change order and project acceptance expected to be considered by NUA in October 2016. Construction payment #9 through 08/25/16 approved for total of \$2,496,980 or 95% of the total contract amount of \$2,636,000.

Lindsey Street 24-inch Water Line Improvements (WB0184): In order for the roadway and drainage improvements associated with the Lindsey Street Widening project to proceed, numerous public and privately owned utilities will need to be relocated. The Lindsey Street Waterline Improvements will install about 6,000 feet of 24-inch waterline along Lindsey between 24th Avenue SW and Berry Road. On 03/10/15, NUA approved Contract K-1415-103 for \$2,130,885 with McKee Utility Contractors, Inc. (McKee). The work began 04/06/15 at Briggs Street and 24th Avenue NW and proceeded in an easterly direction along Lindsey Drive to Lindsey Street, to McGee and finally to Berry Road. Phase 1 completion date of June 4, 2015 was established to complete all waterlines west of McGee Street; Phase 1 work in operation on 06/06/15. Waterline installation east of McGee to Berry completed, tested and connected to system on 08/28/15; cleanup work is complete. NUA approved final change order increasing contract by \$146,015.90 to \$2,276,900.90 and accepted project on 02/09/16. Final payment from contractor processed 03/01/16. Project closed out; staff working on as-built drawings.

FYE15 Water Wells and Supply Lines: Staff issued RFP 08/18/15 for water rights permitting, well field design, test and production well design, well house design and distribution system improvements. 14 proposals were received 09/14/15; staff has tentatively selected several consultants and has begun contract negotiations. On 02/09/16 the NUA approved APAI contract K-1516-85 to update of our city wide water model; NUA approved contract with Cowan to perform water right permitting through the OWRB on 02/26/16 and approved contract with Carollo to perform well field design, and test/production well design on 06/14/16. APAI awaits updated information from NUA metering department to load the model and finalize the calibrations. NUA staff expects to have this data within November timeframe. Cowan submitted a technical memorandum 7/1/16 and staff reviewed and made suggested edits. Cowan is now awaiting well locations from Carollo before they can proceed with their applications for water rights.

Water Line Replacement: Crossroads Blvd Area (WA2013): Project will replace about 16,000 feet of ductile iron (DI) water lines in the Crossroads Blvd area north of Robinson between 36th Ave NW and I-35. Failing ductile iron pipes are causing street failure and driveway damage and will be replaced with C900 PVC pipe. Line Maintenance requested an additional 1,400 feet of DI waterline be replaced along 24th Avenue NW. On 02/09/16, the NUA approved expenditure with Cardinal Engineering for project design. Project kick-off meeting was held February 2016 and proposed waterline layout was approved on 04/21/16. Cardinal delivered 90% plans on 7/8/16; review and comments are in progress.

Well Field Blending at WTP (WA0214) and Wellfield Design:

Blending: This project considers a portion of our well field as non-potable and assumes non-potable waterlines from about 7 southern wells can be blended with treated water at our WTP to meet a new Chromium MCL (and/or other metals of concern) by constructing about 5 miles of waterline. Projects will be constructed in phases to continue utilization of our existing well field as much as practical. Carollo held telephone conference call 10/14/16 and explained progress on well blending design. They have reviewed a blending scheme and



want to gather additional information related to our gross alpha results. Staff has agreed to take another round of samples for Uranium to confirm previous data.

Wellfield - Carollo and staff held a coordination meeting with ACOG the morning of July 18th and also held a kickoff meeting the afternoon of July 18th. ACOG prepared a map showing potential thick sands that will be targeted for future wells. Carollo will use this information along with the OWRB model to better define the proper spacing of wells so that maximum yields can be achieved. Carollo awaits modeling information from APAI before they can proceed with optimizing for the best well sites and groundwater treatment plant site. Staff is working with Carollo to update our scheduling Gantt chart to share with staff.

Water Line Replacement: Gray St & Tonhawa (WA0224): Project will replace about 4,900 feet of 6", 8" and 12" ductile iron pipe (DIP) with C900 PVC water lines along Gray Street from Porter across BNSF RR to University Blvd; also along Tonhawa from west of City Hall to Flood Avenue. NUA staff will select a design engineer for the project shortly.

RECOUPMENT PROJECTS:

WWTP Investment Fee/Wastewater Excise Tax: Staff calculated the Wastewater Excise Tax on 8 commercial entities last month. This resulted in assessments made upon 5 entities whose projects will increase wastewater flows. A total of \$9,857.92 was assessed on the 5 entities.

NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Collected \$3,307.58 during FYE12 from new Wal-Mart Market. Annual payback to investors for collections through end of FYE12 approved by NUA on 08/14/12. Releases for many properties now served by North interceptor system projects were filed of record. Payback of \$2,645 received from 36th NW Business Park on 03/17/15.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS. Staff is working with the developer to establish the city share of sewer improvements in Summit Valley Section 2 Addition. The NUA desires that 1,300 feet of sewer be enlarged from 8-inch to 15-inch to allow Eastridge and Siena Springs lift stations to be decommissioned in future.

North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.

36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Awaiting payback from Harvest Church; total payback to date is \$64,739.

24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. NEDC and City of Norman have been advised of need to pay for connection of new roadways along 24th Avenue NW. NEDC made payment of \$5,885.46 on 06/30/14; total of \$60,398 collected to date.

Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction is complete and final payback costs approved 01/25/11.

Interstate Drive Waterline Payback: NUA approved new payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction is complete and staff is working on agenda to finalize project costs and payback amounts.

Water Line Replacement: Crossroads Blvd Area (WA2013): Project will replace about 16,000 feet of ductile iron water lines in the Crossroads Blvd area north of Robinson between I-35 and 36th Ave NW. Failing ductile iron lines are causing damage to driveways, streets, and yards, and will be replaced with C900 PVC pipe. Engineering design is budgeted for FY 2016, while Construction is budgeted in FY 2017. Staff intends to negotiate a design contract shortly; no work to date.

Utilities Administration
Monthly Capital Projects Report

Project Information				Design Information				Construction Information									
Project Number	Project Name	Engineer	Contract Number	Design Total	Total to Date	% Comp	Contract Number	Contract End	Contract Number	Contract End	Adjusted Amount	Amount Paid	Percent Change	Scheduled %	Actual %	Completion Date	
WA0199	Bishop Creek Waterline Replacement	Lemke/CP&Y	0910-55	21,850	\$21,480	98%											
WA0213	Crossroads Blvd Water Line	Cardinal	0910-62	\$126,500	\$82,099	65%					209,337	209,337	0.89%	100%	100%	05/06/16	
WA0224	Gray St. & Tonhawa Water Line	Cardinal	TBA														
WW0062	Royal Oaks Force Main Rehabilitation	Cardinal	0910-62	\$66,740	\$58,573	88%											
WW0120	Interceptor Improvements: Woodcrest	RJN Group	0405-159	\$189,749	\$149,704	79%											
WW0202	Sewer Maintenance Project FYE 2014	Staff / Lemke	0910-55	\$89,520	49,421	71%											
WW0305	Lift Station Upgrades, FYE17	Cardinal?	TBA														
WW0307	Sewer Maintenance Project FYE 2017	Staff / Lemke	0910-55	\$78,400													
WW0011	WW Flow Metering Phase 2	NA		\$0	\$0						154,244	130,982	0.00%	-	85%		
WA0305	Berry Road WL Replacement Phase 2	Poe & Associates	0910-61	(above)							1,616,229	1,600,400	34.01%	100%	99%	04/01/16	
WA0305	Berry Road WL Replacement Phase 3	Poe & Associates	0910-61	(above)							1,787,030	835,007	20.15%	71%	47%		
WB0140	FYE08 12-inch Waterline	Staff / Lemke	0910-55	\$0	\$83,709						1,178,194	1,055,036	0.00%	100%	90%		
WB0141	FYE08 16-inch Waterline	Staff / Lemke	0910-55	\$0	\$11,944						294,548	226,809	0.00%	100%	77%		
WB0184	Waterline Segment D, Phase 2	Crafton Tull	0607-55	\$95,625	\$87,188	91%											
WA0173	Master Meter Replacement	Staff	NA	\$381,100		0%					249,050		0.00%	-	0%		
WA0195	Robinson/I-35 WL Replacement Phase 1	Alan Plummer	01314-110	\$432,000	\$393,429	91%					3,337,685	1,839,897	0.00%	52%	55%		
WA0195	Robinson/I-35 WL Replacement Phase 2	Alan Plummer	01314-110	\$153,000	\$84,070	55%											
WA0196	I-35 Waterline Relocations	SAIC	1314-66	\$62,000	\$45,000	73%											
WA0293	HPP Water Storage Tower	PEC (design)	1314-98	\$218,900	\$212,190	97%											
WA0293	HPP Water Storage Tower	Garver (inspection)	1516-35	\$152,700	\$94,008	62%											
WW0042	Wastewater Flow Monitoring	(see construction)		\$0													
WW0050	WRF Effluent Truck Wash	APAI	1213-54	\$18,700	\$18,700	100%											
WW0058	Effluent Reuse at Composting Facility	APAI	1213-54	\$45,800	\$41,867	91%											
WW0065	WRF Phase 2 Expansion	Garver	1011-148	\$9,432,700	\$8,463,605	90%											
WA0235	Water Wells and Supply Lines	Carollo	1516-139	\$228,384	\$36,467	16%											
WA0212	Water Wells Water Rights Permitting	Cowan	1516-114	\$79,284	\$32,045	40%											
WW0204	North WRF Engineering Report	HDR/APAI	1213-134	\$249,935	\$224,095	90%											

**OCTOBER 2016
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT**

INSPECTIONS

	October	Year to date
Fats, oil and grease (FOG) program	32	124
Food license approval	0	6
Significant Industrial Users	4	10
Total inspections	36	140

ROUTINE ACTIVITIES

	October	Year to date
Significant Industrial User sites sampled	0	4
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	0%
Required annual 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	0%	50%
Household hazardous waste disposal calls	13	89

REVENUE

	October	Year to date
FOG Program	\$0.00	\$550.00
Surcharge	\$9,122.20	\$20,388.05
Lab Analysis Recovery	\$286.32	\$286.32
Industrial Discharge Permit	\$0.00	\$0.00
Total revenue	\$9,408.52	\$21,224.37

ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)

1. Provided routine staff support including minutes, attending meetings, and researching information
2. ECAB members developed environmental tips and practices to be distributed to the media.
3. Members are working on public education for water issues and recycling.

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

1. Provided routine staff support, minutes, attending meetings

MISCELLANEOUS ACTIVITIES

1. Purchased recycling containers for special events. Containers used by Memorial Marathon, Earth Day, Norman Music Festival, Summer Breeze, MidSummer Night Fair, Groovefest and 2nd Friday Artwalk
2. Worked Phase II of Fats, Oils and Grease Program (FOG) - to include University businesses, fraternities, sororities, nursing homes
3. As of October 2016, approx. 76,600 gallons of grease/solids did not enter the sanitary sewer in FYE 17 as a result of the FOG program.
4. Staff working with different departments to increase energy efficiency-i.e turning off computers, duplex printing, printing, anti-idling, methane recovery, replacing pumps with variable speed drives.
5. DEQ and staff are working on a statewide effort with the Product Stewardship Institute to initiate take-back programs similar to the recent paint take-back program in Oregon.
6. Created flyers for distribution to citizens regarding oil and grease in the sewer
7. Staff assisting the Water Reclamation Facility and the Water Treatment Facility with their Tier 2 reports
8. Represented the City of Norman at the Chamber of Commerce Greenovation Committee meeting
9. Staff attended the Governor's Water Conference, Water ReUse Summit and the SW AWWA conference.
10. Staff presented at the Oklahoma Water Pollution Control Association (OWPCA) conference.
11. Staff is making preparations for the annual Household Hazardous Waste Collection Event.
12. Staff assisted Stormwater with the Lake Thunderbird Cleanup.

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 17		FYE 16	
October, 2016	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	3	5	1	4
Property Owner Responsibility	30	105	34	108
TOTAL	33	110	35	112
Number of Feet of Sewer Cleaned:				
Cleaned	111,422	554,547	156,295	597,221
Rodded	3,195	9,565	5,745	14,975
Foamed	0	90,135	13,467	109,109
TOTAL	114,617	654,247	175,507	721,305
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	0
Obstruction	1	1	0	1
Private	0	0	1	3
Other (Lift Station, Line Break, etc.)	0	1	0	0
Total Overflows	1	2	1	4
Feet of Sewer Lines Televised	14,611	71,307	17,151	80,767
Locates Completed	264	1,464	419	1,464
Manholes:				
Inspected	807	3,335	972	3,770
New	0	0	0	0
Rebuilt	0	0	0	0
Repaired	0	0	0	1
Feet of Sewer Lines Replaced/Repaired	0	0	0	0
Hours Worked at Lift Station	136	736	217	753
Hours Worked for Other Departments	181	225	132	132
OJI Percentage	0.00	0.00	2.73	1.87
Square Feet of Concrete	0	0	0	0
Average Response Time (Hours)	0.50	0.47	0.36	0.39
Claims Paid Per 10,000 People	0	0	0	0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 17		FYE 16	
October, 2016	MONTH	YTD	MONTH	YTD
New Meter Sets:	27	162	52	191
Number Short Sets	27	160	48	181
Number Long Sets	0	2	4	10
Average Meter Set Time	5.67	5.89	2.86	2.70
Number of Work Orders:				
Service Calls	431	1,905	504	2,473
Meter Resets	0	2	0	2
Meter Removals	3	7	5	15
Meter Changes	37	183	43	160
Locates Completed	432	1,765	572	2,225
Number of Water Main Breaks	8	75	18	55
Average Time Water Off	2.71	2.48	2.86	2.74
Fire Hydrants:				
New	1	6	0	1
Replaced	1	6	1	7
Maintained	92	437	86	406
Number of Valves Exercised	248	1,080	204	802
Feet of Main Construction	530	2,758	541	3,475
Hours of Main Construction	422	2,289	658	1,904
Meter Changeovers	12	75	3	54
OJI Percentage	4.17	2.09	0.00	0.10
Hours Flushing/Testing New Mains	103	385	179	412
Hours Worked Outside of Division	207	447	221	680

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
October 1-31 2016

Flow Statistics

	FYE 2017		FYE 2016	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	272.4	1195.4	282.5	1299.6
Total Effluent Flow (M.G.)	265.5	1159.6	275.0	1285.2
Influent Peak Flow (MGD)	10.5	14.8	12.2	26.7
Effluent Peak Flow (MGD)	10.1	14.5	11.8	23.1
Daily Avg. Influent Flow (MGD)	8.8	10.1	9.1	10.6
Daily Avg. Effluent Flow (MGD)	8.6	9.8	8.9	10.4
Precipitation (inches)	0.4	9.6	3.2	14.0

Discharge Monitoring Report Stats

EPA minimum percentage removal 85%

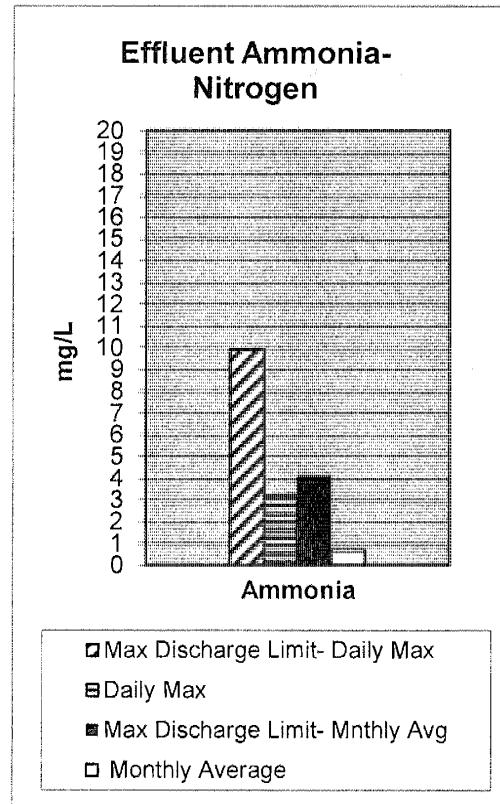
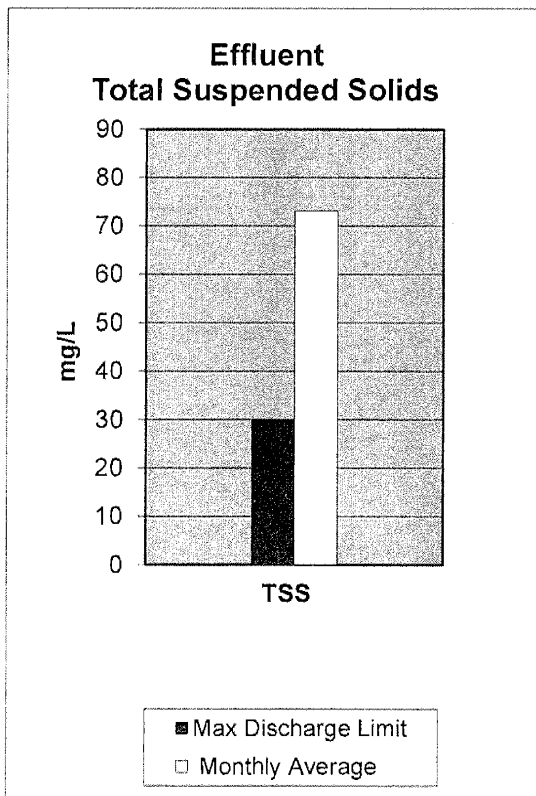
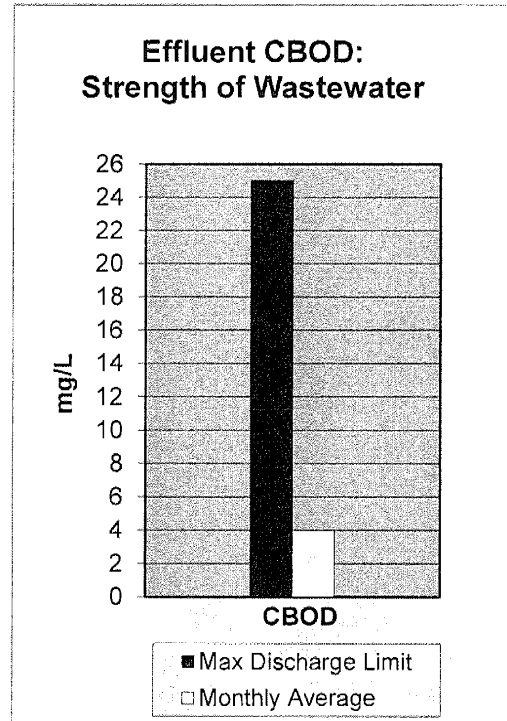
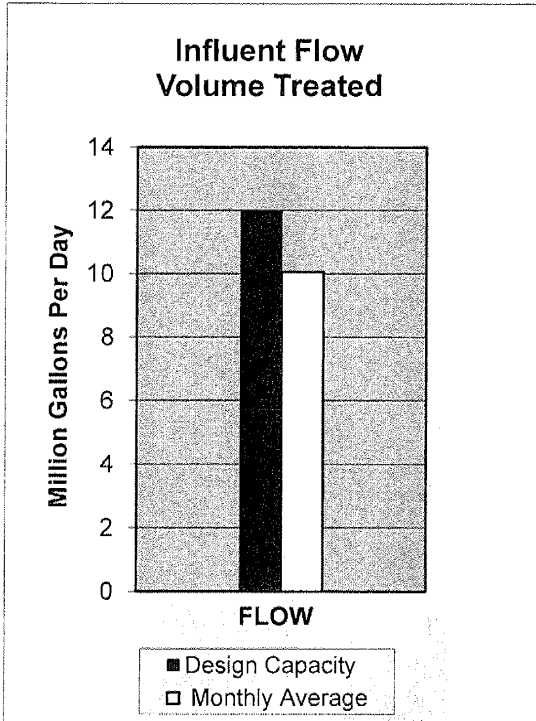
5 day BOD:	Avg.	Avg.
Influent Total (mg/l)	257	262
Effluent Carbonaceous Total	5	5.9
Percent Removal	98.1	97.7
Total Suspended Solids:		
Influent (mg/L)	215	172
Effluent (mg/L)	84.6	35.7
Percent Removal	60.7	
Dissolved Oxygen:		
Influent (min)	0.1	0.1
Effluent (min)	7.6	5.1
pH		
Influent (Low)	6.9	7.0
(High)	7.4	7.7
Effluent (Low)	6.8	6.6
(High)	7.3	7.1
Ammonia Nitrogen		
Influent (mg/L)	32.0	21.6
Effluent (mg/L)	1.3	0.7
Percent Removal	95.9	96.6

Utilities

Electrical				
Total kWh Used (Plant wide)	398,190	1,496,090	519,040	1,933,040
Aeration Blowers, WSL&Headworks	167,800	714,000	356,000	1,321,600
UV Facility	73,400	291,400	40800	42200
Natural Gas				
Total cubic feet/day (plant wide)	652,000	2,056,000	1,195,000	3,934,000
Public Education (Tours)	2	47	1	11
Total Attendees for FYE 16	81		23	
Reclaimed Water System (MG)	0.0	0.0	0.0	46.8
OU Golf Course	6.1	33.1	4.8	37.6

Effluent TSS elevated due to contractor's error in pumping sludge from finals.

CITY OF NORMAN
WATER RECLAMATION FACILITY
 October 2016



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

MONTH: October-2016

	<u>FYE 2017</u>		<u>FYE 2016</u>	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	246.18	1,201.91	322.635	1,408.73
Well Production (MG)	132.76	459.24	112.42	481.41
Oklahoma City Water Used (MG)	27.40	119.66	0.00	0.47
Total Water Produced (MG)	406.34	1,780.81	435.06	1,890.60
Average Daily Production	13.11	14.48	14.03	15.37
Peak Day Demand				
Million Gallons	14.26	18.25	12.36	19.87
Date	10/17/2016	8/15/2016	10/20/2015	9/7/2015
System Capacity (see note 1)	23.35	23.35	23.70	23.70
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00
Note 1: Beginning June 2016 the System Capacity includes water purchased from the City of Oklahoma City.				
Costs				
Plant	\$393,855.46	\$1,607,056.19	\$348,537.41	\$1,572,473.48
Wells	\$178,895.08	\$742,758.89	\$191,880.46	\$780,461.70
OKC (Estimated)	\$68,779.94	\$247,481.30	\$5,140.62	\$73,471.08
Total	\$641,530.48	\$2,597,296.38	\$545,558.49	\$2,426,406.26
Cost per Million Gallons				
Plant	\$1,599.87	\$1,337.09	\$1,080.28	\$1,116.24
Wells	\$1,347.51	\$1,617.36	\$1,706.82	\$1,621.21
OKC (Estimated)	\$2,509.94	\$2,068.17	N/A	\$157,663.26
Total	\$1,578.79	\$1,458.49	\$1,254.00	\$1,283.41
Water Quality				
Total Number of Bacterial Samples	80	321	90	363
Bacterial Samples out of Compliance	0	2	0	4
Total number of inquiries (Note 2)	3	38	N/A	N/A
Total number of complaints (Note 2)	0	36	4	13
Number of complaints per 1000 service connections	0.00	1.00	0.11	0.36
Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.				
Safety				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	4	19	4	18
Public Education				
Number of tours conducted	6	9	2	8
Number of people on tours	83	144	28	109

Notes:

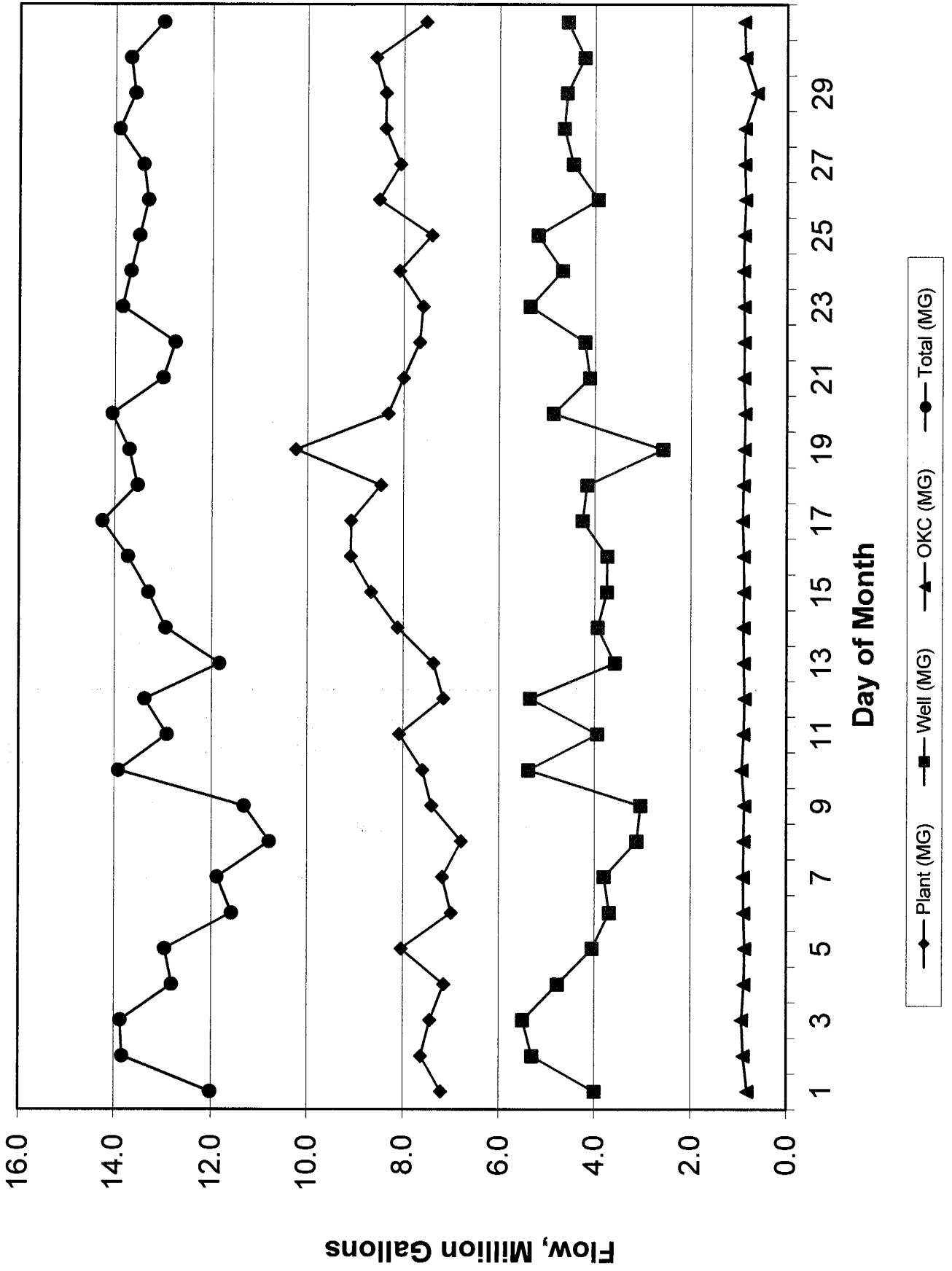
Replaced flow meter in well #55. Well #59 flow meter failed - pending replacement part.

Staff assisted Bureau of Reclamation staff with installation of hexavalent chromium removal pilot at well #48.

Air relief on Main HS Pump #3 failed, staff are waiting on new parts (on order). Valve on lime aging tank broke - has been replaced.

Lime sensor on lime silo #4 failed - has been replaced. PAC unit has been cleaned and returned to Cabot.

Water Production for October, 2016



SANITATION DIVISION PROGRESS REPORT

OCTOBER 2016

	FY 16		FY17	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	0	6	0	6
<u>On The Job Injuries</u>	0	2	0	2
<u>Bulk Pickups</u>	26	110	0	87
<u>Refuse Complaints</u>	69	327	112	304
<u>New Polycarts Requests</u>	64	272	63	230
<u>Polycarts Exchanges</u>	18	70	5	40
<u>Additional Polycart Requests</u>	48	193	40	194
<u>Replaced Stolen Polycarts</u>	24	103	17	97
<u>Replaced Damaged Polycarts</u>	170	692	84	515
<u>Polycarts Repaired</u>	31	118	23	120

COMPOST MONTHLY REPORT

OCT 2016

	MONTH	YR-TO-DATE
TONS BROUGHT IN BY COMPOST CREWS:	220.48	1,716.30
LANDFILL TIPPING FEE'S	\$ 20.10	\$ 20.10
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 4,431.65	\$ 34,497.63
TONS BROUGHT IN BY PUBLIC:	208.00	1,232.00
TONS BROUGHT IN BY CONTRACTORS :	357.00	1,980.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	55.00	330.00
LANDFILL TIPPING FEE'S	\$ 20.10	20.10
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 1,670.50	28,868.60
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 6,102.15	63,366.23



	MULCH CUBIC YDS		COMPOST CUBIC YDS	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
PARKS DEPT.	0	0	0	0
ROAD & CHANNEL	0	0	0	0
LINE MAINTENANCE	0	0	0	0
STREET DEPT.	0	0	0	0
WATER TREATMENT	0	0	0	0
MURPHY PRODUCTS OKC	0	0	0	0
SELF LOADING BIN	20	80	0	0
DRYING BEDS	360	1,360	0	0
COMPOST SOLD BY CUBIC YARDS	0	0	1,111	1,598

MONTHLY RECYCLING REPORT
(CURBSIDE)
Oct-16

PROGRAM STATISTICS

	AVERAGE	
	MONTH	YTD
SET OUT/PARTICIPATION RATE:	92%	93%
AVERAGE TONS PER DAY :	20.98	17.09
POUNDS PER HOME:	30.19	30.37

COMMODITY BY TON

	MONTH	TONS	YTD TONS
ALUMINUM BEVERAGE CAN	1.25	5.45	22.14
#1 PET	3.13	13.7	55.64
NEWS	0	0	0
GLASS CONTAINERS	14.09	61.61	250.2
MIX PAPER	46.36	202.68	823.06
PLASTIC FILM	1.08	4.71	19.14
#2 NATURAL	1.17	5.1	20.71
#2 COLOR	0.86	3.74	15.2
#3-#7	0	0	0
METAL	1	4.36	17.71
RIGIDS	0.97	4.22	17.13
TIN-STEEL SCRAP	2.57	11.23	45.6
TRASH	19.06	83.36	338.51
OCC	8.46	37.01	150.3
	100	437.17	1775.34

	MONTH	YTD
SERVICE CALLS (MISSES)	37	259
REMINDER NOTICES	12	50
MISC. (throwing bins, left in driveway, blowing trash)	0	7
MISSING BINS	7	28
BROKEN GLASS	0	0
PICK UP CART	8	38
REPAIR	7	47
DELIVERY REQUEST	0	0
SCATTERED	0	0
NEW	39	177
EXCHANGE	0	1
ADD	4	14
HOUSESIDE	6	29
REPLACE	4	19
TOTAL CALLS	124	669

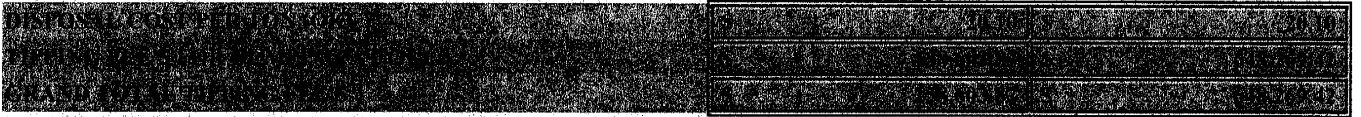
	MONTH	YTD
LANDFILL COST AVOIDANCE	\$8,835.21	\$35,879.62

MONTHLY TRANSFER STATION REPORT

OCT 2016

	TONS PER MONTH	TONS PER YEAR	REVENUE PER MONTH	REVENUE PER YEAR
O.U. TONS	400.90	1,471.15	16,992.66	62,352.13
CONT. TONS:	101.74	384.66	\$ 5,102.98	19,441.56
CASH TONS:	939.73	4,402.70	\$ 43,949.96	206,387.08
BRUSH/YDS:	0	0.00	-	0.00
PULL OFFS:	14	56.00	\$ 210.00	840.00

	MONTH	YR-TO-DATE
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	406	1,560
# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	7,890.74	32252.21
# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0	0
# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00	0
GRAND TOTAL TONS TO LANDFILLS	7,890.74	32252.21



# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	489	2125
# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	3,287.77	14,383.01
# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	339	1399
# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	2,173.96	9,526.46
TOTAL LOADS BROUGHT TO TRANSFER STATION	1,267	5,053
TOTAL TONS BROUGHT TO TRANSFER STATION	5,461.73	21,709.52
MISCELLANEOUS TONS BROUGHT BY OTHER MEANS	2.18	899.48

