




DATE: December 10, 2012

TO: Rone Tromble, Administrative Technician IV  
Jeff Bryant, City Attorney  
Ken Komiske, Director of Utilities  
Ken Danner, Subdivision Manager

FROM: Brenda Hall, City Clerk 

SUBJECT: Request to Modify the Limit of No Access

I am in receipt of a request to modify the Limit of No Access in Lot 14, Block 2, Vista Springs Estates Addition, Section 2, to allow a driveway entry onto Spring View Drive. According to Mr. Ken Danner, Subdivision Development Manager, the Limit of No Access is similar to a vacation of an easement. The application fee has been paid. The applicant has asked that this request be placed on the next available Planning Commission agenda.

In accordance with Resolution No. R-8182-66, I am forwarding the letter of request; existing plat; proposed modification; proposed site plan; uninhibited site line distances; aerial photo; radius map; and certified ownership list to your office and requesting that your office send notice to the furnished list of property owners and have the necessary ordinance prepared. If further action is needed from my office, please notify me.

BH:smr  
attachments

office memorandum