



# City of Norman, OK

Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069

## Master

**File Number: RPT-1415-22**

**File ID:** RPT-1415-22

**Type:** Communication or Report

**Status:** Consent Item

**Version:** 1

**Reference:** Item No. 9

**In Control:** City Council

**Department:** City Clerk Department

**Cost:**

**File Created:** 10/14/2014

**File Name:** City Manager's Change Order Report

**Final Action:**

<b>Title:</b> SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER'S CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.
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**Notes:** ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

**ACTION TAKEN:** \_\_\_\_\_

**Agenda Date:** 10/28/2014

**Agenda Number:** 9

**Attachments:** Memo Change Order.pdf, Request for Extension.pdf,  
Change Order No. Six to K-1213-67.pdf

**Project Manager:** Brenda Hall, City Clerk

**Entered by:** ellen.usry@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File RPT-1415-22

Body

**INFORMATION:** City Council, in its meeting of November, 8, 2011, adopted Resolution No. R-1112-55 delegating administrative authority to the City Manager or his designee, at his discretion, to approve change order requests that result in adjustments up to forty thousand dollars (\$40,000) or 10% of any contract, whichever is less. The resolution also required that the administrative approvals of change orders be reported to the City Council with the City Manager's Weekly Report at the next regularly scheduled Council meeting and then filed with the original contract in the permanent records of the City Clerk. The Norman Tax Increment Finance Authority (NTIFA) approved Contract No. K-1213-67 on January 22, 2013, with CGC, L.L.C., in the amount of \$5,897,900 for the Legacy Park Construction Project which included the base bid and eight of the alternate bids.

Change Order No. One. On June 11, 2013, NTIFA awarded Alternate Number 11 from the original bid in the amount of \$865,000, establishing the total contract amount of \$6,762,900 for the Legacy Park Project and approved Change Order No. One for changes to the fountain and lighting package for a net deduct of \$343,600 then reducing the contract amount to \$6,419,300.

Change Order No. Two. On August 23, 2013, the City Manager administratively approved Change Order No. Two in the total amount of \$13,506 which included additional masonry work on the 24th Avenue wall; increasing the size of four storm drain inlets; removing additional asphalt from an existing roadway and installing a 2"

clean-out valve on the water supply line for the restroom building. The revised contract amount was \$6,432,806 after both change orders.

Change Order No. Three. On February 11, 2014, NTIFA approved Change Order No. Three in the amount of \$74,743.98 for a revised contract amount of \$6,507,549.98. This change order included additional footing width for the arbor footings; extra depth for concrete piers for the arbor, amphitheater and entry portals; added 1-inch electrical conduit and junction boxes for a future sound system at the amphitheater and arbor areas; and added extra strong rolled pipe sections to amphitheater stage structure for fabric support. Change Orders One, Two, and Three added a total of 46 days to the contract extending the completion date to June 23, 2014.

Change Order No. Four was administratively approved by the City Manager, extending the contract an additional 90 days to September 21, 2014, due to inclement weather conditions from the beginning of the project.

Change Order No. Five. On June 24, 2014, NTIFA approved Change Order No. Five in the amount of \$20,728.11 for a revised contract amount of \$6,528,278.09. This change order included additional electric outlets and two deducts for roadway stabilization and base construction. Change Order No. Five added 15 days to the construction contract for a revised completion date of October 6, 2014.

Change Order No. Six is a request to extend the contract to January 31, 2015. There is no additional cost to the City for the extension request, other than additional time to complete the project. This request is based on inclement weather that has occurred from April 2014 through September 2014, as well as additional time to allow for the proper digging season for the trees that will be planted on the project. CGC, L.L.C., has submitted a detailed list of rain dates for the time period mentioned above. This has been checked against the Oklahoma Mesonet Data and found to be accurate and reasonable. An e-mail has also been included from Total Environment Wholesale Nursery, who will be supplying the trees. They estimate the trees will be available after December 1, 2014. This extension will allow ample time to dig and install the trees, complete irrigation to the trees and complete sodding and walkways left open to accommodate for tree installation. The request has been approved administratively by the City Manager and this item is being presented to Council for informational purposes in accordance with Resolution R-1112-55.