



# City of Norman, OK

Municipal Building Council  
Chambers  
201 West Gray Street  
Norman, OK 73069

## Master

**File Number: K-0910-54EXP**

**File ID:** K-0910-54EXP

**Type:** Authorization for Purchase

**Status:** Consent Item

**Version:** 1

**Reference:** Item No. 18

**In Control:** City Council

**Department:** Parks and Recreation  
Department

**Cost:** \$48,487.00

**File Created:** 06/25/2013

**File Name:** Expenditure as part of K-0910-54

**Final Action:**

**Title:** AUTHORIZATION OF AN EXPENDITURE FOR WORK ORDER NO. EIGHT UNDER CONTRACT NO. K-0910-54 WITH GARVER, L.L.C., IN AN AMOUNT NOT-TO-EXCEED \$48,487 TO PROVIDE RESIDENT ENGINEERING SERVICES FOR LEGACY TRAIL SOUTH EXTENSION PROJECT.

**Notes:** ACTION NEEDED: Motion to approve or reject an expenditure in an amount not-to-exceed \$48,487 under Contract No. K-0910-54 with Garver, L.L.C.; and if approved, authorize the execution thereof.

ACTION TAKEN: \_\_\_\_\_

**Agenda Date:** 07/09/2013

**Agenda Number:** 18

**Attachments:** Expenditure under K-0910-54, K-0910-54, Legacy Trail South

**Project Manager:** James Briggs, Park Planner

**Entered by:** james.briggs@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File K-0910-54EXP

Body

**BACKGROUND:** In Fiscal Year Ending 2008, the City of Norman accepted a Transportation Enhancement Grant from the Oklahoma Department of Transportation (ODOT) for the Legacy Trail South Extension Project which will pay for 80% of the proposed project. In April of 2013, Council approved a construction contract for the project with A-Tech Paving in the amount of \$316,830.25. The original project construction estimate from the 2008 Grant Application was \$320,000. The project includes construction of the 10-foot wide Legacy Trail along the south side of Duffy Street and along the east side of Asp Street as well as a replacement of the 4-foot wide sidewalk along Jenkins Avenue from Duffy to Boyd. All curb and gutter and drive approaches will also be re-built along the route as part of the project (map attached).

In August, 2009, the Norman City Council and the Norman Utilities Authority (NUA) approved Contract No. K-0910-54 with Garver, L.L.C., for on-call engineering services. An RFP process was completed at that time and Garver was one of three firms that were selected and approved to supply such services. Any work orders

generated off of this contract that exceed \$25,000 must be approved by City Council. In order to commence work, Work Order #6 with Garver, L.L.C., was signed by the project manager, which was not to exceed \$25,000 for the first 30 days of service. However, the remainder of the total work anticipated for the Legacy Trail South Extension Project will exceed the \$25,000 limit, and therefore must be approved by the City Council (see attached fee schedule for the combined Work Orders #6 and #8).

**DISCUSSION:** Staff desires to accept Garver's estimate in an amount not to exceed \$48,487, for resident engineering services to fulfill the ODOT requirements for such services whenever they are helping to fund a project through the Transportation Enhancement Program. Engineering services for this project will include items such as the 100% Construction Inspection, Progress Meetings with the Contractor, On-site meetings and interviews as per Equal Employment Opportunity (EEO) standards, Materials Testing Coordination, Pay Submittal Reviews, As-Built Drawings, Federal Fund Audit Paperwork and other services as discussed in Work Order #8 (attached). The estimate is reasonable, in accordance with the terms and conditions of the on-call contract, and at the contract rates as approved in the 2009 on-call contract between Garver and the City of Norman.

The Legacy Trail Improvements Project budget (account 050-9943-452.6101; project PR0120) will be used to pay for the majority of the work from Garver, including the first \$25,000 which was approved on Work Order #6. The balance of payments will be made from the Community/Neighborhood Improvements Project budget (account 050-9373-431.61-01; project CD0001). This is a Capital project which is also going to be used for the pending improvements to curb and gutter, drive approaches, and for replacement of any damaged sidewalk panels on the west side of Jenkins (across the street from the Legacy Trail South Extension Project) once the Legacy Trail project is completed. There are sufficient funds available to pay for the Resident Engineer Services from Garver as they are performed and invoiced during the project construction; not to exceed \$48,487.

**RECOMMENDATION:** Staff recommends approval of Authorization for Payment of Work Order No. 8, under Contract No. K-0910-54 with Garver, L.L.C., in an amount not to exceed \$48,487 to provide on-call resident engineering services for the Legacy Trail South Extension Project.