



office memorandum

DATE: September 4, 2019

TO: Beth Muckala, Assistant City Attorney

FROM: Ken Danner, Subdivision Development Manager *KD*

SUBJECT: Consent to Encroach No. 1920-1
Lot 3, Block 22,
Brookhaven 17th Addition
4412 Winding Ridge Circle

Public Works/Engineering staff does not oppose the proposed retaining wall and landscaping encroaching into a ten-foot (10') utility easement. We do yield to the Utilities Department regarding any possible sanitary sewer mains that might be located within the easement. The City and /or utility companies should be held harmless in the course of maintaining their facilities if any are located within the utility easement. Attached are responses from the utility companies.

If you have further questions, please feel free to contact me.

KD

Reviewed by: Scott Sturtz, City Engineer *SS*
Reviewed by: Shawn O'Leary, Director of Public Works *SO*

cc: Brenda Hall, City Clerk
Ken Komiske, Director of Utilities