



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: RPT-1314-54

File ID: RPT-1314-54

Type: Communication or Report

Status: Agenda Ready

Version: 1

Reference: Item No. 16

In Control: City Council

Department: City Clerk Department

Cost:

File Created: 03/28/2014

File Name: Change Order Report

Final Action:

Title: SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER'S CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.

Notes: ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

Agenda Date: 04/08/2014

Agenda Number: 16

Attachments: Change Order Policy Procedures.pdf, Memo Change Order.pdf, Change Order Carriage House.pdf

Project Manager: Brenda Hall, City Clerk

Entered by: Ellen.Usry@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File RPT-1314-54

Body

INFORMATION: City Council, in its meeting of November, 8, 2011, adopted Resolution No. R-1112-55 delegating administrative authority to the City Manager or his designee, at his discretion, to approve change order requests that result in adjustments up to forty thousand dollars (\$40,000) or 10% of any contract, whichever is less. The resolution also required that the administrative approvals of change orders be reported to the City Council with the City Manager's Weekly Report at the next regularly scheduled Council meeting and then filed with the original contract in the permanent records of the City Clerk. City Council, on March 11, 2014, approved Contract No. K-1314-123 with Fredgren Quality Works in the amount of \$48,900 for the Historical Museum Carriage House Renovation Project. The project included removal of interior walls, flooring and ceilings in order to renovate the interior space. Staff anticipated that this process would reveal the need for additional repair work that was previously unknown. The change order includes repairing/replacing old termite damage; replacing restroom floor framing; repairing house windows; and rerouting the restroom vent pipe. The change order increases the contract amount by \$1,650 for a revised contract amount of \$50,550.