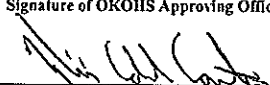




Oklahoma Office of
Homeland Security
Prevent, Protect, Prepare

P.O. Box 11415
Oklahoma City, OK 73136
(405) 425-7296 Office (405) 425-7295 Fax
www.homelandsecurity.ok.gov

SUB-GRANTEE AWARD

Sub-grantee -- Required for Reimbursement FEI#		DUNS #		Original Award Amount \$21,955.00	
City of Norman Steve Lewis, City Manager 415 E Main Norman, OK 73071				Award Number #680.505	
				Award Effective Date 8/14/2014	
				Project Period 9/1/2014 - 3/31/2016	
				CFDA 97.073 (OKOHS # 97.073 - 6000)	
Project Title/IJ Homeland Security Grant Program Citizen Corps Program - CERT/IJ #8		Applicable Funds Homeland Security Grant Program FY 2014 (SHSP - Local)		Region 6	
				County Cleveland	
Method of Payment: This is a Reimbursement Grant.			Is Sub-Grantee NIMS Compliant? (Please Check One) YES <input type="checkbox"/> NO <input type="checkbox"/>		
Agency/Jurisdiction Chief Executive Officer Information-Primary Authorized Official City or County Official (Mayor, City Manager, County Commissioner)			Project Contact/ Secondary Authorized Official (If Applicable)		
Title of Primary Authorized Official City Manager			Title of Secondary Authorized Official EM Coordinator		
Name Steve Lewis			Name David Grizzle		
Telephone 405-321-1600		Fax	Telephone 405-292-9780		Fax 405-292-9785
Email Steve.lewis@normanok.gov			Email David.grizzle@normanok.gov		
Signature of Primary Authorized Official: (Required)			Date	Signature of Secondary Authorized Official: (Required)	
				Date	
The Primary Authorized Official certifies: <ul style="list-style-type: none">• Legal authorization to accept grants on behalf of the named governmental entity.• Proposed project can be completed by March 31, 2016• Sub-Grantee will comply with all laws, regulations, statutes, assurances, certifications, and other requirements referenced in Schedules A, B and C (if applicable) and Schedules 1-5 (if applicable) each of which is attached hereto.• All submitted data is true and correct to the best of signatory's knowledge.					
Special Conditions					
OKOHS Approving Official Kim Edd Carter Director			OKOHS Contact Information Oklahoma Office of Homeland Security P.O. Box 11415 Oklahoma City, OK 73136-0415		
Signature of OKOHS Approving Official 			Telephone (405) 425-7296		Fax (405) 425-7295

KIM EDD CARTER
DIRECTOR



MARY FALLIN
GOVERNOR

STATE OF OKLAHOMA
OFFICE OF HOMELAND SECURITY

TO: City of Norman
Steve Lewis, City Manager
FROM: Kim Edd Carter, Director *KEC*
DATE: November 9, 2015
RE: Oklahoma Office of Homeland Security 2014 Homeland Security Grant Program;
Citizen Corps Program - CERT; # 680.505

Your agency has been selected to receive funding in the amount of \$21,955.00, (the Proposed Award), pursuant to the Oklahoma Office of Homeland Security (OKOHS) fiscal year 2014 Homeland Security Grant Program (the 2014 Program). The Citizen Corps mission is to bring community and government leaders together to coordinate the involvement of community members in emergency preparedness, planning, mitigation, response and recovery.

The FY 2014 Citizen Corps Program (CCP) provides resources for States and local communities to: 1) develop and implement a plan or amend existing plans to achieve and expand citizen preparedness and participation; 2) conduct public education and outreach; 3) ensure clear alerts/warnings and emergency communications with the public; 4) develop training programs for the public, for both all hazards preparedness and volunteer responsibilities; 5) facilitate citizen participation in exercises; 6) implement volunteer programs and activities to support emergency responders; 7) involve citizens in surge capacity roles and responsibilities during an incident in alignment with the Emergency Support Functions and Annexes; and 8) conduct evaluations of programs and activities.

We have attached Schedule "C" summary of approved items, which has a list of the approved items included in your funding application for this grant that should cost approximately \$21,955.00 for the CERT project. Any use of Proposed Award funding for items not listed on Schedule "C" must be approved in writing and in advance by OKOHS.

The 2014 Program is a federally funded grant using money provided to the State of Oklahoma as a part of the FY 2014 (FEMA/DHS) Homeland Security Grant Program. Like previous FEMA/DHS/OKOHS grant programs, the 2014 Program is a reimbursement grant. The process requires the following actions:

- (1) Acceptance of the terms and conditions of the 2014 Program including but not limited to those noted on the attached Schedule "I";
- (2) You may purchase approved items listed on Schedule "C" however reimbursement from OKOHS is limited to the amount of the Proposed Award; and

Award Memo

Schedule "A"

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P.O. Box 11415 Oklahoma City, OK 73136-0415 PHONE 405/ 425-7296 FAX 405/ 425-7295 www.homelandsecurity.ok.gov

- (3) Upon receipt of the purchased items, you will need to submit a Reimbursement Request Form with copies of the associated invoices to OKOHS. (Copies of the Reimbursement Request Form and the BDW are available on the OKOHS website at www.homelandsecurity.ok.gov).

Reimbursement checks are generally mailed to sub grantees by OKOHS within 30 days of OKOHS receipt of the signed Reimbursement Request Form and associated invoices. If this process will cause a significant hardship, please contact OKOHS for further guidance.

If your organization is willing to accept the Proposed Award subject to all the terms and conditions of the 2014 Program, please so indicate by: (1) affixing the signature of the appropriate chief executive officer (i.e. the chair of the county commissioners, the mayor, the agency director, or the city manager) in the space provided below; and (2) returning an original fully executed copy of this letter and each document listed on Schedule "I" (each of which is included with this award packet) to OKOHS ON OR BEFORE November 20, 2015 Post Office Box 11415, Oklahoma City, Oklahoma 73136.0415.

Should you have questions or need additional assistance contact Robbie Foster at 405-425-7510 or by e-mail at robbie.foster@okoys.ok.gov or Christina Daron at 405-425-7591 or by email at christina.daron@okoys.ok.gov.

Thank you for your willingness to participate in this important initiative. We appreciate your efforts to protect our citizens and we look forward to working with you.

Agreed and accepted this ____ day of _____ 2015:

Government/Agency Name: _____

Signature: _____

Printed Name: _____

Title: _____

Award ID#	Region	Subgrantee	Agency	IJ#	Project Description	Program	State / Local	ITEM (Approval Requested)	Est. Unit Cost	Qty	Total	November 2015 Approvals	Revised Award Amount	Total Approved To Date	Checks Written	Current Available
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	Large Enclosed Equipment Trailer	\$ 20,000.00	1.00	\$ 20,000.00	\$20,000.00	\$ 21,955.00	\$ 21,955.00	\$ -	\$ 21,955.00
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	Seagat Wireless Plus External Network Hard Drive, 1TB	\$ 174.99	1.00	\$ 174.99	\$174.99				
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	Asus Dual Band Wireless Gigabit Router	\$ 195.99	1.00	\$ 195.99	\$195.99				
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	Seagate Backup Plus 1 TB External Hard Drive	\$ 102.99	3.00	\$ 308.97	\$308.97				
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	ProPac Tri-Pac Medical Kit	\$ 150.00	1.00	\$ 150.00	\$150.00				
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	Ball Cap, CERT Pro Model	\$ 15.00	10.00	\$ 150.00	\$150.00				
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	CERT Feather Flag Kit	\$ 150.00	1.00	\$ 150.00	\$150.00				
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	MRC Feather Flag Kit	\$ 150.00	1.00	\$ 150.00	\$150.00				
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	MRC Table Cover	\$ 150.00	1.00	\$ 150.00	\$150.00				
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	CERT Table Cover	\$ 150.00	1.00	\$ 150.00	\$150.00				
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	MRC Responder Back Pack	\$ 22.50	10.00	\$ 225.00	\$225.00				
680.505	6	Norman, City of	EM	8	Citizen Corps Program CERT	SHSP	Local	Shipping	\$ 150.00	1.00	\$ 150.00	\$150.00				

KEC
11-9-15