# City of Norman, OK

*Municipal Building*
*Council Chambers*
*201 West Gray*
*Norman, OK  73069*

# Meeting Agenda

**Tuesday, August 14, 2018**

**6:30 PM**

**City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority**

## City Council

***Mayor Lynne Miller***
***Council Member Joe Carter***
***Councilmember Kate Bierman***
***Councilmember Robert Castleberry***
***Council Member Bill Hickman***
***Councilmember Sereta Wilson***
***Council Member Breea Clark***
***Council Member Stephen Holman***
***Council Member Alexandra Scott***

**1** **Roll Call**

**2** **Pledge of Allegiance**

**Minutes**

**3** GID-1819-6 APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL SPECIAL SESSION MINUTES OF JUNE 12, 2018
CITY COUNCIL CONFERENCE MINUTES OF JUNE 26, 2018
CITY COUNCIL SPECIAL SESSION MINUTES OF JULY 10, 2018
CITY COUNCIL MINUTES OF JULY 24, 2018
NORMAN UTILITIES AUTHORITY MINUTES OF JULY 24, 2018
NORMAN MUNICIPAL AUTHORITY MINUTES OF JULY 24, 2018
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF JULY 24, 2018
CITY COUNCIL SPECIAL SESSION MINUTES OF JULY 31, 2018

***Attachments:*** Text File
June 12 Special Session Minutes
June 26 Conference Minutes
July 10 Special Session minutes
July 24 CC Minutes
July 31 Special Session Minutes

*ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.*

*ACTION TAKEN:* _____

**Proclamation**

**4** P-1819-2 PROCLAMATION P-1819-2: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF AUGUST, 2018, AS BREASTFEEDING AWARENESS MONTH IN THE CITY OF NORMAN.

***Attachments:*** Text File
P-1819-2

*ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1819-2 proclaiming the month of August, 2018, as Breastfeeding Awareness Month in the City of Norman and direct the filing thereof.*

*ACTION TAKEN:* _____

## 5 Consent Docket

*Consent Docket*

*This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 6 through Item 19 be placed on the consent docket.*

*ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.*

*ACTION TAKEN: _____*

*ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.*

*ACTION TAKEN: _____*

**Ordinance**

**6** O-1819-2 CONSIDERATION OF ORDINANCE O-1819-2 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOTS SEVEN (7) THROUGH TEN (10) AND LOTS TWENTY-ONE (21) THROUGH THIRTY-TWO (32), BLOCK THIRTY-FOUR (34) AND LOTS ONE (1) THROUGH TWENTY-SIX (26), BLOCK THIRTY-FIVE (35) OF ORIGINAL TOWNSITE OF NORMAN, AND LOTS SEVEN (7) THROUGH TEN (10), BLOCK THREE (3), COLLEY'S FIRST ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-3, MULTI-FAMILY DWELLING DISTRICT, AND C-2, GENERAL COMMERCIAL DISTRICT, AND PLACE THE SAME IN THE SPUD, SIMPLE PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (421 EAST ACRES STREET)

***Attachments:*** Text File

O-1819-2

Location Map

Staff Report

SPUD Narrative - Revised 6-20-18

Exhibit A

Exhibit B

7-12-18 PC Minutes - Item 5 - St. Joseph's SPUD

*ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1819-2 upon First Reading by title.*

*ACTION TAKEN:* _____

**7** O-1819-3

CONSIDERATION OF ORDINANCE O-1819-3 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING THE PART OF A UTILITY EASEMENT LOCATED IN LOT ONE (1), BLOCK ONE (1), ST. THOMAS MORE CHURCH ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

***Attachments:*** Text File
Clerk Memo
Petition to Close
O-1819-3
Location Map
Staff Report
Exhibit
Utilities Memo
7-12-18 PC Minutes

*ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1819-3 upon First Reading by title.*

*ACTION TAKEN:* _____

**8** O-1819-8

CONSIDERATION OF ORDINANCE O-1819-8 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTIONS 13-2502 AND 13-2712 OF CHAPTER 13, LICENSES AND OCCUPATIONS; AMENDING SECTION 15-102, 15-301 THROUGH 15-305 AND 15-506, AND AMENDING AND RESERVING SECTION 15-105 ALL IN CHAPTER 15, OFFENSES; AND AMENDING SECTION 20-527 OF CHAPTER 20, TRAFFIC REGULATIONS, OF THE CODE OF THE CITY OF NORMAN TO CONFORM TO STATE REGULATIONS CONCERNING THE DEFINITION(S) OF ALCOHOLIC BEVERAGES AND “INTOXICATING BEVERAGE” AND ADDRESSING THE CONSUMPTION OF SPIRITS IN A PUBLIC PLACE EFFECTIVE OCTOBER 1, 2018; AND PROVIDING FOR THE SEVERABILITY THEREOF.

***Attachments:*** Text File
O-1819-8 clean
O-1819-8 annotated

*ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1819-8 upon First Reading by title.*

*ACTION TAKEN:* _____

**9** O-1819-9

CONSIDERATION OF ORDINANCE O-1819-9 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ADOPTING AND RATIFYING THE ASSESSMENT ROLL FOR THE UNIVERSITY NORTH PARK BUSINESS IMPROVEMENT DISTRICT; ESTABLISHING THE TIME AND TERMS OF PAYMENT OF THE ASSESSMENTS AND OTHER EXPENSES; FIXING PENALTIES TO BE CHARGED FOR DELINQUENT PAYMENT OF THE ASSESSMENT OR AN INSTALLMENT THEREOF; SETTING FORTH THE TRACTS OR PARCELS OF LAND AGAINST WHICH THE ASSESSMENTS ARE BEING ADOPTED, RATIFIED AND LEVIED; DIRECTING THE CITY CLERK TO PREPARE, SIGN, ATTEST AND RECORD WITH THE COUNTY CLERK OF CLEVELAND COUNTY, FOLLOWING PASSAGE OF THE PAYMENT DEADLINE, A CLAIM OF LIEN FOR ANY UNPAID AMOUNT DUE AND ASSESSED AGAINST A TRACT OR PARCEL OF LAND; PROVIDING FOR THE SEVERABILITY THEREOF.

***Attachments:*** Text File

O-1819-9 Levying Assessments

2019 Assessment Plat

*ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1819-9 upon First Reading by title.*

*ACTION TAKEN:* _____

**Report/Communication**

**10** RPT-1819-9

SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE PUBLIC ARTS BOARD ANNUAL REPORT AND DIRECTING THE FILING THEREOF.

***Attachments:*** Text File

2018 Annual Report to City of Norman

*ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.*

*ACTION TAKEN:* _____

**11** RPT-1819-4

SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER'S CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.

***Attachments:*** Text File

Change Order 8- Central Library

Change Order 7 - East Libary

*ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.*

*ACTION TAKEN:* _____

## Contract

**12** K-0304-123 AMD #1

AMENDMENT NO. ONE TO CONTRACT K-0304-123: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND SPRINT SPECTRUM REALTY COMPANY, L.L.C., TO COMPLETE STRUCTURAL MODIFICATIONS AND INSTALL NEW AND EXPANDED TELECOMMUNICATIONS EQUIPMENT ON THE MONOPOLE EAST OF THE WATER TREATMENT PLANT LOCATED AT 3000 EAST ROBINSON STREET AND INCREASE THE MONTHLY RATE TO $2,500 PER MONTH EFFECTIVE JULY 1, 2019.

***Attachments:*** Text File

Sprint Amendment

Sprint WTP Monopole Plans 071218

*ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Amendment No. One to Contract K-0304-123 with Sprint Sprectrum Realty Company, L.L.C., increasing the monthly rate to $2,500 per month effective July 1, 2019; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:* _____

**13** K-1718-120 Amd #1

AMENDMENT NO. ONE TO CONTRACT K-1718-120: BY AND BETWEEN THE NORMAN MUNICIPAL AUTHORITY AND FLINTCO, L.L.C., INCREASING THE CONTRACT AMOUNT BY $1,381,931 FOR A REVISED CONTRACT AMOUNT OF $1,480,612 FOR CONSTRUCTION MANAGEMENT AT RISK SERVICES TO PROVIDE CONSTRUCTION OF THE NORMAN FORWARD WESTWOOD TENNIS CENTER INDOOR COURT FACILITY PROJECT AND BUDGET APPROPRIATION FROM THE NORMAN FORWARD FUND BALANCE.

***Attachments:*** Text File

WW CMAR Amendment with Exhibits

*ACTION NEEDED: Acting as the Norman Municipal Authority, motion to approve or reject Amendment No. One to Contract K-1718-120 with Flintco, L.L.C., increasing the contract amount by $1,381,931 for a revised contract amount of $1,480,612; and, if approved, authorize the execution thereof and appropriate $789,528 from the Norman Forward Balance (051-0000-253.20-00) to Project NFB007, Westwood Tennis Center Addition, Construction, (051-9364-451.61-01).*

*ACTION TAKEN:* _____

**14** K-1819-53

CONTRACT K-1819-53: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND DR. BEVERLY FRITZLER, DVM D/B/A ROSE ROCK VETERINARY HOSPITAL & PET RESORT, TO PROVIDE VETERINARIAN SERVICES FOR THE NORMAN ANIMAL WELFARE CENTER.

***Attachments:*** Text File

K-1819-53

*ACTION NEEDED: Motion to approve or reject Contract K-1819-53 with Dr. Beverly Fritzler, DVM, d/b/a Rose Rock Veterinary Hospital & Pet Resort; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:*_____

**15** K-1819-54

CONTRACT K-1819-54: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND SPAYWAY CLINIC TO PROVIDE OFFSITE SPAY AND NEUTER SERVICES FOR THE NORMAN ANIMAL WELFARE CENTER.

***Attachments:*** Text File

K-1819-54

*ACTION NEEDED: Motion to approve or reject Contract K-1819-54 with Spayway Clinic; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:*_____

**16** K-1819-55

CONTRACT K-1819-55: A CONTRACT BY AND BETWEEN STEVEN D. LEWIS AND THE CITY OF NORMAN, OKLAHOMA, PROVIDING FOR THE SEPARATION OF EMPLOYMENT AND RELATED SEVERANCE PAY.

***Attachments:*** Text File

K-1819-55 - Lewis Separation Agreement

*ACTION NEEDED: Motion to approve or reject Contract K-1819-55 with Steven D. Lewis; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:*_____

**Resolution**

**17** R-1819-20 RESOLUTION R-1819-20: A RESOLUTION OF THE NORMAN UTILITIES AUTHORITY AUTHORIZING THE CHAIRMAN TO SUBMIT A BUREAU OF RECLAMATION (BOR) GRANT APPLICATION FOR WATERSMART: TITLE XVI WATER RECLAMATION AND REUSE PROJECTS GRANT APPLICATION TO THE BUREAU OF RECLAMATION.

***Attachments:*** Text File

R-1819-20

*ACTION NEEDED: Acting as the Norman Utilities Authority, motion to adopt or reject Resolution R-1819-20.*

*ACTION TAKEN:* _____

**18** R-1718-115 RESOLUTION R-1718-115: A RESOLUTION TO THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, DECLARING A RECOUPMENT PROJECT FOR COSTS ASSOCIATED WITH IMPROVEMENTS TO ROCK CREEK ROAD, AN ARTERIAL ROAD, FROM 36TH AVENUE N.W. TO GRANDVIEW AVENUE.

***Attachments:*** Text File

Location Map

Recoupment R-1718-115

Exhibit A - Map

Exhibit B - Ownership List

*ACTION NEEDED: Motion to postpone Resolution R-1718-115 until September 11, 2018.*

*ACTION TAKEN:* _____

**Ordinance**

**19** O-1718-15 CONSIDERATION OF ORDINANCE O-1718-15 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE PLANNED UNIT DEVELOPMENT ESTABLISHED IN ORDINANCE NO. O-0203-2, AS AMENDED BY ORDINANCE O-0607-13, TO ALLOW DEVELOPMENT OF UP TO FIFTY (50) NET ACRES NORTH OF ROCK CREEK ROAD FOR COMMERCIAL USES, INCLUDING APPROXIMATELY 150,000 SQUARE FEET OF ENTERTAINMENT/RESTAURANT USES, FOR PROPERTY GENERALLY LOCATED NORTH OF ROBINSON STREET, SOUTH OF TECUMSEH ROAD, EAST OF I-35, AND WEST OF WESTHEIMER AIRPORT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (THIS ITEM HAS BEEN WITHDRAWN BY THE APPLICANT)

***Attachments:*** Text File

Withdrawal from Applicant

Letter requesting postponement.pdf

*THIS ITEM HAS BEEN WITHDRAWN BY THE APPLICANT*

## Non-Consent Items

**20** R-1819-12 RESOLUTION R-1819-12: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, DECLARING A RECOUPMENT PROJECT FOR COSTS ASSOCIATED WITH IMPROVEMENTS ON 36TH AVENUE: N.W. FROM TECUMSEH ROAD TO MARKET PLACE.

***Attachments:*** Text File

Location Map

Resolution R-1819-22

Exhibit A - Map

Exhibit B Ownership List

*ACTION NEEDED: Motion to adopt or reject Resolution R-1819-12.*

*ACTION TAKEN:* _____

**21** O-1819-1 CONSIDERATION OF ORDINANCE O-1819-1 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT HISTORIC DISTRICT DESIGNATION ON A PORTION OF COLLEGE AVENUE, BEING A PART OF LINCOLN ADDITION, WEST UNIVERSITY ADDITION AND HOWE'S ADDITION, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED ON BOTH THE EAST AND WEST SIDES OF COLLEGE AVENUE BETWEEN SYMMES STREET ON THE NORTH AND BOYD STREET ON THE SOUTH)

***Attachments:*** Text File
Ordinance
Location Map
Staff Report
Map A
Map B
Map C
Updated Protest Support Map - 7-18-18
Protest Letters as of 7-11-18
Supports inside radius 7-11-18
Supports outside radius 7-11-18
Additional Protest Letters as of 7-18-18
7-12-18 PC Minutes - Item 4 - College Ave

*ACTION NEEDED: Motion to adopt or reject Ordinance O-1819-1 upon Second Reading section by section.*

*ACTION TAKEN:*_____

*ACTION NEEDED: Motion to adopt or reject Ordinance O-1819-1 upon Final Reading as a whole.*

*ACTION TAKEN:*_____

**22 Miscellaneous Discussion**

**This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.**

**23 Adjournment**