



# City of Norman, OK

Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069

## Master

**File Number: K-1920-80**

**File ID:** K-1920-80

**Type:** Contract

**Status:** Consent Item

**Version:** 1

**Reference:** Item 30

**In Control:** City Council

**Department:** Legal Department

**Cost:** \$134,285.00

**File Created:** 10/10/2019

**File Name:** ODOT Public Transit Revolving Fund Contract

**Final Action:**

**Title:** CONTRACT K-1920-80: A PUBLIC TRANSIT REVOLVING FUND AGREEMENT BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) DISTRIBUTING A MAXIMUM AMOUNT OF FUNDS IN AN AMOUNT NOT-TO-EXCEED \$134,285 IN THREE (3) BILLINGS PAYABLE ON OR AFTER NOVEMBER 1, 2019; ON OR AFTER FEBRUARY 15, 2020; AND ON OR AFTER JUNE 1, 2020, SUCH FUNDS TO BE USED FOR ESTABLISHING, EXPANDING, IMPROVING, AND MAINTAINING THE CITY OF NORMAN'S URBAN PUBLIC MASS TRANSPORTATION SERVICES.

**Notes:** ACTION NEEDED: Motion to approve or reject Contract K-1920-80, a Public Transit Revolving Fund Agreement with ODOT distributing an amount not-to-exceed \$134,285 in three (3) billings payable on or after November 1, 2019; on or after February 15, 2020; and on or after June 1, 2020, ; and, if approved, authorize the execution thereof and appropriate \$134,285 from Other Revenue/State Grant Reimbursement (027-0000-334.13-80) to Public Transportation and Parking Fund Transportation-OU/Embark (account 027-5077-435.47-66).

ACTION TAKEN:\_\_\_\_\_

**Agenda Date:** 11/12/2019

**Agenda Number:** 30

**Attachments:** K-1920-80, Norman Self Insurance Certification  
05-29-19

**Project Manager:** Kristina Bell, Assistant City Attorney

**Entered by:** kristina.bell@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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## Text of Legislative File K-1920-80

Body

**BACKGROUND:** The City of Norman has taken over the operation of public transportation services in the Norman area and has been designated by the Federal Transit Administration (FTA) as eligible to receive federal funds to be used for these public transportation operations. As a result of this designation by the FTA, the City is also eligible to receive disbursement of funds from the Oklahoma Department of Transportation (ODOT) Public Transit Revolving Fund to be used to establish, expand, improve, and maintain its public transportation system.

**DISCUSSION:** On May 22, 2019, the Governor of Oklahoma designated the City to be the direct recipient of federal funds to be used for the provision of public transportation services effective upon the date the FTA formally approves the City eligible to receive such federal funds. On June 20, 2019, the FTA formally designated the City to be the direct recipient of such federal public transportation funds.

69 O.S. § 4301 creates in the State of Oklahoma Treasury a revolving fund called the "Public Transit Revolving Fund" for ODOT to be used for the purpose of establishing, expanding, improving, and maintaining rural and urban public transportation services. Eligible entities to apply for disbursement of such funds are defined as those entities receiving federal financial assistance through the FTA's Block Grant for Urbanized Areas and Formula Grant Program for Areas other than Urbanized Areas under 49 U.S.C. §§ 1607a and 1614, and other public mass transportation programs provided by entities, municipalities, and community action programs which have submitted an audited financial statement showing total reported vehicle revenue mileage for the prior year to ODOT.

The City of Norman is eligible to receive disbursement from this fund due to it being an entity approved to receive federal financial assistance through the FTA Block Grant for Urbanized Areas. Each year, entities must have their vehicle revenue mileage audited to include in their applications to ODOT. Using the City's transit system's mileage from last year (when the University of Oklahoma's Cleveland Area Rapid Transit program managed the public transportation operations), the City of Norman was approved for a maximum amount of funds in an amount not to exceed One Hundred Thirty Four Thousand Two Hundred Eighty Five Dollars (\$134,285) to be distributed in FYE 2020.

This agreement provides that such maximum disbursement shall be distributed in three billings with the first billing of Forty-Four Thousand Seven Hundred Sixty-Two Dollars (\$44,762) payable on or after November 1, 2019; the second billing of Forty-Four Thousand Seven Hundred Sixty-Two Dollars (\$44,762) payable on or after February 15, 2020; and the third and final payment of Forty Four Thousand Seven Hundred Sixty One Dollars (\$44,761) due on or after June 1, 2020.

This Agreement further provides that the City of Norman certifies that at least fifty percent (50%) of the funding provided by this agreement shall be spent for services for the elderly and disabled.

The City of Norman will use this distribution to help fund its public transportation system and will use at least fifty percent (50%) of the distributed funds for its paratransit operations, which provide services to the elderly and disabled.

Funds distributed pursuant to this agreement shall be deposited into the Public Transportation and Parking Fund, Other Revenue/State Grant Reimbursements (account 027-0000-334.13-80) and appropriated for public transportation operations use.

**RECOMMENDATION:** This agreement provides integral public transportation funding needed to continue, improve, and maintain the City's public transportation operations. Staff recommends approval of Contract K-1920-80 and appropriation of \$134,285 from Other Revenue/State Grant Reimbursement (account 027-0000-334.13-80) into the Public Transportation and Parking Fund Transportation-OU/Embark (account 027-5077-435.47-66).