

## CITY COUNCIL BUDGET RETREAT MINUTES

February 25, 2014

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Budget Retreat at 5:30 p.m. in the Norman Public Schools Administration Services Center on the 25th day of February, 2014, and notice and agenda of the meeting were posted at the Norman Public Schools Administration Services Center located at 131 South Flood Avenue, the Norman Municipal Building at 201 West Gray Street, and the Norman Public Library at 225 North Webster Avenue 48 hours prior to the beginning of the meeting.

PRESENT: Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

ABSENT: None

Item 1, being:

CHANGE ORDER NO. TWO TO CONTRACT NO. K-1213-88 WITH URBAN CONTRACTORS, L.L.C., INCREASING THE CONTRACT AMOUNT BY \$139,708 FOR A REVISED CONTRACT AMOUNT OF \$2,933,242 AND EXTENDING THE CONTRACT TIME BY 24 CALENDAR DAYS FOR THE FYE 2011 SEWER MAINTENANCE PROJECT AND BUDGET TRANSFER.

The Norman Utilities Authority (NUA), in its meeting of June 11, 2013, approved Contract No. K-1213-88 with Urban Contractors, LLC, in the amount of \$2,774,200 to provide construction services for the sewer line replacement project generally bounded by Alameda to the north, Bishop Creek to the west, partially Boyd and partially Brooks to the south, and Shiloh to the east. On October 1, 2013, the City Manager administratively approved Change Order No. One increasing the contract amount by \$19,334 and extending the contract time by 18 days for the replacement of storm sewer and water lines in conflict with the proposed sewer line replacement.

Mr. Charlie Thomas, Capital Projects Engineer, said Change Order No. Two increases the contract amount by \$139,708 for a revised contract amount of \$2,933,242 and extends the contract completion date by 24 calendar days. He said during construction, the Sewer Line Maintenance Division, requested assistance to prevent potential failure of defective sewer lines which were not in the project area. The additional improvements include 1,590 feet in the vicinity of Page Street and Brooks Street just east of the University of Oklahoma and approximately 490 feet along Smoking Oak Road. The increase will pay for supplementary pipe bursting rehabilitation similar to the project scope and uses the original bid unit prices.

Change Order No. Two is scheduled for the NUA's consideration in its regular meeting later tonight.

Items submitted for the record

1. Text file dated January 29, 2014, by Charlie Thomas, Capital Projects Engineer
2. Sewer Maintenance Plan FY 2011 location map
3. Sewer Maintenance Project, FY 2011, Change Order No. Two location map
4. Change Order No. Two to Contract No. K-1213-88

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Item 2, being:

DISCUSSION REGARDING THE FYE 2015 CAPITAL BUDGET.

Ms. Linda Price, Revitalization Manager, provided an overview of the available resource assumptions and funding sources for the Capital Fund. Funding sources include the Capital Sales Tax (.7%), General Obligation Bonds, Public Safety Sales Tax, interest income, grants, and private funding. She highlighted increases and decreases in projects costs and project postponements.

- Postpone Indian Hills Road Signals – east and west interchanges at Interstate 35 to 2016 [\$200,000]
- Delete Alley Repair [\$200,000] and Concrete Valley Gutter Repair [\$75,000] for one year – Ms. Price said this will allow staff to catch up on prior year projects.
- Reduce the Bridge Maintenance Project to \$50,000 – currently \$100,000
- Reduce Traffic Calming to \$25,000 – currently \$75,000
- Reduce Driveway/repair to \$10,000 – currently \$15,000. Councilmember Griffith asked whether the remainder should be rolled into sidewalk repair.
- Postpone the 24<sup>th</sup> Avenue N.W. and Tee Drive Intersection Improvements and Traffic Signal to 2016 [\$130,000]
- Post the Rock Creek at 12<sup>th</sup> Avenue N.W. and Trailwoods Signal to 2016 [\$395,000]
- Robinson Street Grade Separation [\$1,200,000] - total project costs \$26,100,000 – Federal Share \$13,900,000
  - Approximately \$600,000 in additional costs from railroad and overruns
  - Additional \$600,000 in final settlement on contractor claims (negotiated amount)
- Municipal Complex Signage [\$50,000]

Councilmember Castleberry felt \$1.2 million should not be budgeted in FYE 15 for the Robinson Street Underpass Project since we do not know when the Oklahoma Department of Transportation (ODOT) will bill us. He suggested we move forward with other projects and if the bill comes in, funding could be found at that time, either from fund balance or by canceling other projects. Councilmember Kovach suggested budgeting \$600,000 in FYE 15 and asked whether potential land sales could offset the cost. Mayor Rosenthal felt it should be budgeted as pushing projects out could be more problematic, i.e., design may already be underway, etc.

Councilmember Kovach suggested the Municipal Signage Project be put on hold until after citizens vote on a new library as several City departments would be relocating if a new library is approved. City Clerk Brenda Hall said the project is currently budgeted in FYE 2014, but has grown larger than originally anticipated which is the reason for the increase in cost. She said part of the project also included some interior signage updates to comply with Americans with Disabilities (ADA) requirements and staff could move forward with that portion now and wait on the overall complex project if that is Council's desire.

Item 2, continued:

New proposed infrastructure projects include:

- Lake Thunderbird Total Maximum Daily Load (TMDL) Compliance Plan [\$250,000]
- Citywide ADA Assessment Update and Compliance Projects [\$300,000]
- Lindsey Street Interchange Enhancements Project [\$150,000]
- McGee Sidewalks: Highway 9 to Cherry Stone [\$40,000]
- Robinson Street and 48<sup>th</sup> Avenue N.W. Signalization Project – Design [\$20,000]
- Rock Creek Road and Sequoyah Trail Signalization Project – Design [20,000]
- Wayfinding Signage Pilot Project [\$80,000]
- Traffic Signal Adaptive Control System [\$50,000]
- Replace Fleet Power Washer and Plumbing [\$39,000]
- Replace Lifts at Fleet Maintenance [\$93,000]
- Porter Avenue/Acres Street Intersection Improvements and Signalization Project [\$160,000]
- McKinley School Circulation Project [\$25,000 City's match]
- Downtown Library Landscaping Improvements [\$35,000]
- Reaves Park Road Replacement [\$250,000]
- Andrews Park Rental Building Kitchen Roof Replacement [\$8,000]
- Lions Park Tot Lot Project [\$75,000]
- Firehouse Art Center Gutter Replacement [\$14,000]
- NE Lions, Tulles and Eastwood Park Projects [\$442,300]
- Electrical Rewire for the Park Maintenance Offices and Break Room [\$30,000]
- Griffin Soccer Drainage Improvements Project [\$14,000]
- Little Axe Community Center Kitchen Improvements [\$30,000]
- Sooner Theatre Sign and Marquee Repairs [\$20,000]
- Park Electrical, Shelter and Restroom Upgrades Project [\$15,000]
- Andrews Park Electrical Service Upgrades [\$10,000]
- Park Shelters [\$40,000]
- Westwood Golf Outing Facility [\$130,000]
- Orthophoto, Plan metric, Contours Mapping Update [\$110,000]
- Police Training Center Classroom Expansion [\$90,000]
- Animal Welfare Generator Project [\$51,000]
- Special Investigations Facility Painting [\$90,000]
- Police Training Connectivity [\$5,000]
- Fire Station 7 Rehabilitation [\$5,000]
- Fire Administration Remodel [\$70,000]
- Fire Station 1 Front Driveway Replacement [\$13,000]
- Fire Station 2 Rear Driveway Replacement [\$35,000]
- Hallway Door Project – Building C [\$7,500]
- Access Control System Consolidation/Migrations [\$111,500]
- City Data Center Backups and Recovery Data [\$195,000]
- City Data Center Return Air System [\$30,000]
- Security Projects – Buildings A and C [\$50,000]

Item 2, continued:

Councilmember Kovach asked if the Lindsey Street Interchange Enhancements Project needed to be scheduled in FYE 2015. Mr. Shawn O'Leary, Director of Public Works, said bids will be let by ODOT in September 2014 and the City has to pay its share at that time. He said the type of enhancements desired would be discussed with Council in the near future.

Councilmember Kovach questioned whether there would be a contribution from Norman Convention and Visitors Bureau (NCVB) for a portion of the cost on the Wayfinding Signage Pilot Project. Mr. O'Leary said staff has not discussed a cost-sharing concept with NCVB at this time, but can do so if Council wishes. Councilmember Williams felt the NCVB should be part of the discussion.

Councilmember Kovach felt the Reaves Park Road Replacement Project may be premature in light of other discussions with OU and Councilmember Castleberry concurred. However, Councilmember Holman felt the road was in such poor condition it should be done now. Mayor Rosenthal asked what projects would be moved up if this project was not done.

Questions were raised regarding the McKinley School Circulation Project, which is proposed as a \$25,000 cost-sharing project with Norman Public Schools. Councilmember Jungman said while he supports the project, he wanted to make sure the trees along Pickard Avenue located on school property will remain and not be damaged.

Councilmember Castleberry asked what was involved in the Lake Thunderbird TMDL Compliance Plan. Mr. O'Leary said it is a 20-year Plan to identify how the City will address pollution into Lake Thunderbird to be submitted to the Environmental Protection Agency.

Councilmember Jungman asked whether the Quiet Zone Project was included in the budget and Mr. O'Leary said the first phase is included in the FYE 2016 Capital Budget.

Due to time constraints, Mayor Rosenthal said the discussion on the FYE 2015 Capital Budget will continue on March 11, 2013, at 5:30 p.m.

Items submitted for the record

1. PowerPoint presentation entitled, "Capital Fund 50, FYE 2015 Capital Budget, FYE 2016-2019 Plan
2. Budget Calendar, Fiscal Year Ending 2015

The meeting was adjourned at 6:28 p.m.

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ATTEST:

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City Clerk

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Mayor