





office memorandum

DATE: August 7, 2018
TO: Beth Muckala, Assistant City Attorney
FROM: Ken Danner, Subdivision Development Manager 
SUBJECT: Consent to Encroach No. 1819-2
Lot 22, Block 3,
Summit Lakes Addition, Section 7
621 Summit Crest Lane

Public Works/Engineering staff does not oppose the proposed retaining wall encroaching approximately 2' into a 17' utility easement. We do yield to the Utilities Department regarding any possible sanitary sewer main that might be located within the easement. The City and/or utility companies should be held harmless in the course of maintaining their facilities if any are located within the utility easement. Attached are responses from the utility companies.

If you have further questions, please feel free to contact me.

Reviewed by: Scott Sturtz, City Engineer
Reviewed by: Shawn O'Leary, Director of Public Works 

cc: Brenda Hall, City Clerk
Ken Komiske, Director of Utilities