



**Date:** February 14, 2013  
**To:** Leah Messner, Assistant City Attorney  
**From:** Wayne D. Stenis, Planner II  
**Subject:** Consent to Encroach  
Lot 1, Block 1, North Norman Business Center Addition  
6401 North Interstate Drive



Planning and Community Development staff does not oppose the proposed sign encroaching into a cross access and utility easement. The proposed sign location is in a landscape island.

A variance to the required 25' setback, however, requires an application to the Board of Adjustment, per Section 18-901 and Section 22-441.

A sign permit and inspections will be required. The sign must also meet all other provisions of the Sign Code. As shown, the sign is taller and the sign face area is larger than allowed for an interstate ground sign. These requirements will need to be met when the application for the sign permit is submitted.

If you have further questions, please feel free to contact me.

WS

Reviewed by: Jane Hudson, Principal Planner   
Susan Connors, Planning & Community Development Director 

cc: Brenda Hall, City Clerk