



DATE: September 20, 2012

TO: Honorable Mayor and City Council Members

FROM: Anthony Francisco, Finance Director *A. Francisco*

SUBJECT: CAD/RMS/MDS Project

As discussed at Tuesday evening's Council Study Session, three agenda items related to the ongoing Public Safety Computer-Aided Dispatch (CAD), Records Management (RMS) and Mobile Data Network Systems (MDS) project had been prepared for Council's consideration on September 25, 2012:

- A proposed amendment to the existing systems consulting contract (K-1011-133) with RCC Consultants to extend their services beyond the vendor contract negotiation phase of the project, funded primarily by fiscal year 2012-2013 (FYE 2013) budgeted allocations from the Public Safety Sales Tax Fund;
- A purchase contract for network hardware and software to provide foundational support (data storage, backup capabilities, etc.) to the CAD/RMS Project, funded by two U.S. Department of Justice Community Oriented Policing (DOJ/COPS) grants totaling \$388,584; and
- Auxiliary Network Upgrades to meet needs identified by the selected vendor in order to make the new CAD/RMS/MDS work effectively. These upgrades were proposed to be funded in part by a supplemental appropriation of Public Safety Sales Tax Fund balance (\$258,300), and in part by a transfer of allocations within the Capital Projects Fund "freed up" by the approval of General Obligation Bonds to fund the projects (\$410,240).

Based on the discussion and direction from the Council at the September 18, 2012 Study Session, the proposed Council agenda items for consideration on September 25th have been altered as follows:

- The RCC Consulting contract amendment will be withdrawn from the Council agenda at this time, and re-considered at the time the CAD/RMS/MDS Software Vendor Agreement is brought forward for Council consideration (probably October 23rd or November 13th Council meeting). Staff will prepare alternative funding methods for this contract, and for the CAD/RMS/MDS Project as a whole. Consideration will be given to alternatives that delay the disbursement of PSST funds until after the Fire Station Number 9 project has been completed.
- The DOJ-grant funded purchase contract agenda item will be forwarded as discussed Tuesday evening.

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- The PSST-funded portions of the Auxiliary Network Upgrades (the purchase of police laptop computers compatible with the new CAD/RMS/MDS system, and retro-fitting of fire vehicles and fire stations to support mobile data terminals) will be removed from Council consideration at this time and brought forward separately, after Fire Station 9 has been completed. There should be no impact on the actual CAD/RMS/MDS project by delaying this purchase.

The portion of the Auxiliary Network Upgrades needed to support the implementation of the CAD/RMS/MDS project in advance of the installation of the actual CAD software (Microsoft Office upgrade from 2003 version to 2010 version; ArcGIS upgrade from version 9.2 to version 10.1; upgrade in City Works software) will be forwarded for Council consideration on September 25th.

As discussed Tuesday, these Citywide software components must interact with the selected CAD/RMS software, and the older software versions currently in use do not support the specified CAD/RMS software. The City of Norman network software must be in operation before the CAD/RMS software can be installed; therefore, in order for the CAD/RMS project to continue on the schedule envisioned by Council, these installations need to proceed.

The proposed Council agenda item to be considered on September 25th anticipates that the purchases will be funded by a transfer of allocations from the 24th Avenue SE widening project to the CAD Auxiliary Network Upgrades. As directed Tuesday evening, staff discussed other FYE 2013 Capital Fund allocations that might be transferred to fund the Auxiliary Upgrades. Among the projects that were considered to be delayed in favor of the CAD Auxiliary purchases was the allocation to the Granary Demolition (\$125,000); the Downtown Streetscapes (\$120,000); Repairs to Tornado Damaged Buildings (original allocation - \$114,000); and the Building C Backup Generator Projects (\$200,000). It is staff's recommendation that the City's overall capital needs would be best served by continuing on the proposed course of funding the CAD/RMS Auxiliary Upgrades through a transfer of the freed-up GO Bond allocations.

The proposed agenda items remaining to be considered by Council on September 25th will respond to Council's overall direction to keep the substance of the CAD/RMS Project progressing on schedule, while delaying the expenditure of Public Safety Sales Tax Funds. Council's direction related to funding options for the Public Safety Communications Software Project as a whole will be required when the Software Vendor Agreement is brought forward. The actions taken at Council's direction Tuesday, however, will enable a fuller analysis of funding alternatives to be prepared, considered and discussed over the next few weeks. Among the alternatives we will explore will be delaying the Public Safety Systems Project altogether; short-term bank financing for the PSST-funded portions of the CAD/RMS/MDS project between the time the vendor contract is awarded and the opening of Fire Station Number 9; and paying for portions or all of the PSST-funded portions of the project from other sources (Seizures and Restitution Funds; Capital Fund; General Fund, etc.).