



# City of Norman, OK

Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069

## Master

**File Number: RPT-1718-27**

**File ID:** RPT-1718-27      **Type:** Communication or Report      **Status:** Agenda Ready

**Version:** 1      **Reference:** Item 13      **In Control:** City Council

**Department:** City Clerk Department      **Cost:**      **File Created:** 10/23/2017

**File Name:** City Manager's Change Order Report      **Final Action:**

**Title:** SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER'S CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.

**Notes:** ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: \_\_\_\_\_

**Agenda Date:** 11/14/2017

**Agenda Number:** 13

**Attachments:** Change Order 3 - East Branch Library - Signed  
10-19-17.pdf

**Project Manager:** Brenda Hall, City Clerk

**Entered by:** ellen.usry@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File RPT-1718-27

Body

**INFORMATION:** City Council, in its meeting of November, 8, 2011, adopted Resolution R-1112-55 delegating administrative authority to the City Manager or his designee, at his discretion, to approve change order requests that result in adjustments up to forty thousand dollars (\$40,000) or 10% of any contract, whichever is less. The resolution also required that the administrative approvals of change orders be reported to the City Council with the City Manager's Weekly Report at the next regularly scheduled Council meeting and then filed with the original contract in the permanent records of the City Clerk.

Contract K-1617-68 with Globe Construction Company for the East Branch Library Project in the amount of \$3,654,500 was approved by City Council on February 28, 2017. Change Order No. One in the amount of \$7,588.12 was approved by the City Manager on August 24, 2017. This change order provided additional drilling, concrete, reinforcement, and labor to install piers to additional depth as recorded by the engineer for the project and added seven (7) calendar days to the contract. Change Order No. Two in the amount of \$7,814.35 was approved by the City Manager on August 29, 2017. There were four additions: adding a Bent Plate at Window Heads in the amount of \$3,474.18; relocating electrical devices for more flexibility in the amount of \$1,080.41; adding Foreman Lockers \$1,746.25; and adding electrical in the AMH Room in the amount of \$1,513.51. Change Order No. Two added five (5) calendar days to the contract.

Change Order No. Three was approved by the City Manager on October 19, 2017. This change order increases the contract by \$3,648.20 and adds six (6) additional weather days to extend the contract until May 31, 2018. The work for this change order is due to obstructions in the light monitor opening in the ceiling of the building. The weather days have been approved by the project architect, MSR and the program management firm, ADG. The total amount of the contract is now \$3,673,550.67.