



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: O-1415-37

File ID: O-1415-37

Type: Ordinance

Status: Non-Consent Items

Version: 1

Reference: Item 46

In Control: City Council

Department: Legal Department

Cost:

File Created: 03/17/2015

File Name: Ordinance Setting Compensation for City Manager

Final Action:

Title: CONSIDERATION OF ORDINANCE O-1415-37 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA FURTHER AMENDING ORDINANCE NO. O-0910-9 AS AMENDED BY ORDINANCE NO. O-1314-48 FIXING THE COMPENSATION OF THE CITY MANAGER AS PROVIDED BY ARTICLE XVII, SECTION 1, OF THE CHARTER OF THE CITY OF NORMAN; PROVIDING FOR THE EFFECTIVE DATE FOR AN ADJUSTMENT IN COMPENSATION TO BEGIN; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Notes: ACTION NEEDED: Motion to adopt or reject Ordinance O-1415-37 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-1415-37 upon Final Reading as a whole.

ACTION TAKEN: _____

Agenda Date: 04/14/2015

Agenda Number: 46

Attachments: Text File O-1415-37.pdf, Memo City Manager Compensation, O-1415-37 Annotated, O-1415-37

Project Manager: Jeff Bryant, City Attorney

Entered by: jayme.rowe@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	03/24/2015	Introduced and adopted on First Reading by title only				Pass
Action Text: That this Ordinance be Introduced and adopted on First Reading by title only. by consent roll call							

Text of Legislative File O-1415-37

Body

This Memorandum is to memorialize the results of the Norman City Council's discussion concerning the positive performance of City Manager Steve Lewis. The last compensation increase for the City Manager was approved on May 13, 2014 and provided a base salary adjustment to \$165,000 per year effective on August 13, 2013, and a \$5,000 stipend. Information has been updated regarding an appropriate market based increase.

This information has been provided to Council.

Based on feedback received, the Mayor has asked City Staff to prepare the documents necessary to provide a compensation adjustment for Council's consideration. After review of the comparable cities compensation package, a market-based increase seems to be in order and supported; that increase would adjust the City Manager's base salary to \$170,000 per year to be effective on his anniversary date of this fiscal year, August 13, 2014. The recommended increase is based on a positive performance evaluation and review of base salaries of comparable cities. No other changes to the contract are recommended, so that all other employment benefits provided under the City Manager's current contract should be extended at their current contractual levels/amounts.

By Charter, the City Manager's compensation must be set by Ordinance. Accordingly, this item will be scheduled for first reading of the Ordinance for March 24th, and second reading of the Ordinance for April 14th, along with the Contract Amendment item.