



# City of Norman, OK

Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069

## Master

**File Number: K-1516-115**

**File ID:** K-1516-115

**Type:** Contract

**Status:** Consent Item

**Version:** 1

**Reference:** Item No. 24

**In Control:** City Council

**Department:** Parks and Recreation  
Department

**Cost:** \$840,000.00

**File Created:** 02/17/2016

**File Name:** Contract #K-1516-115 Westwood Family Aquatic  
Center - Design

**Final Action:**

**Title:** CONTRACT NO. K-1516-115: CONSIDERATION OF CONTRACT NUMBER K-1516-115 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND WATER'S EDGE AQUATIC DESIGN, L.L.C., IN AN AMOUNT NOT-TO-EXCEED \$840,000 TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE WESTWOOD FAMILY AQUATICS CENTER AND BUDGET APPROPRIATION FROM THE NORMAN FORWARD FUND BALANCE.

**Notes:** ACTION NEEDED: Motion to approve or reject Contract No. K-1516-115 with Water's Edge Aquatic Design, L.L.C., in an amount not-to-exceed \$840,000; and, if approved, authorize the execution of the contract and appropriate \$840,000 from the Norman Forward Fund Balance (051-0000-253.20-00) to Project No. NFB018, Westwood Family Aquatics Center, Design (051-9404-451.62-01).

ACTION TAKEN: \_\_\_\_\_

**Agenda Date:** 02/23/2016

**Agenda Number:** 24

**Attachments:** Water's Edge Contract for Westwood Aquatics  
Design Engineer, Waters Edge Req.

**Project Manager:** Jud Foster

**Entered by:** suzanne.terry@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File K-1516-115

Body

**BACKGROUND:** On 13 October 2015, the citizens of Norman voted to fund the *Norman Forward* Quality of Life projects with a limited term ½% sales tax increase for 15 years. This initiative included a number of high priority projects outlined in the 2014 Library Master Plan Update, the 2009 Norman Parks and Recreation Master Plan and additional projects designed to provide recreational opportunities for Norman residents. One such project was the construction of the Westwood Family Aquatics Center.

**DISCUSSION:** The Westwood Family Aquatics Center Project is to include the replacement of the existing

pool facility, built in 1966, with an aquatic facility incorporating components such as a recreational pool with zero depth entry, water slides, play and spray features, lazy river, lap pool, diving areas, large shaded deck, special events area, bathhouse, concession and additional parking.

On December 18th and 25th, 2015, Request for Proposal Number 1516-38 for Professional Engineering Services for the Westwood Family Aquatics Center, was advertised in the *Norman Transcript*. The proposal was also advertised in *Bid News*, *Southwest Construction News* and *Dodge Report*. Completed proposals were received from 15 engineering firms.

The Review Committee selected three firms for interviews and subsequently recommended engaging the services of Water's Edge Aquatic Design, LLC for this project. The committee felt that Water's Edge had proposed the best public input process, had excellent project experience with facilities this size, had excellent information and commitment to designing a facility that will balance operating revenues and expenditures, utilized sub-consultants from the local area and had excellent references.

Contract Number K-1516-115 with Water's Edge Aquatic Design, LLC for professional engineering services is in an amount not to exceed \$840,000. Engineering Scope of Services include: Phase I - Concept Planning including meeting with City staff to establish design criteria, create multiple alternative concept designs for public viewing and present the concept plan in a public forum; Phase II - Preliminary Design/Design Development including recommending specific aquatic features to satisfy identified needs based on community preferences, construction costs and contingencies will be identified to develop project cost, make a final public presentation, provide a colored plan view drawing for the recommended aquatic facility design. Phase III - Final Design/Construction Documents including preparing final engineering and support design documents, final construction documents including bidding documents, specifications and drawings indicating the scope, extent and character of the work performed by the Contractor; Phase IV - Bidding including assisting the City in advertising and distributing bid documents, assist in evaluating bidder's proposals; Phase V - Construction Administration including acting as the City's representative, instructing contractors, distribute plans for reproduction, visit site and observe construction, issue necessary clarifications and interpretations of contract documents, review shop drawing, product data and samples, review of Applications for Payment, conduct final site visits to determine completion of work; and Phase VI - Post-Construction Services including providing assistance in connection with testing and adjusting project equipment and systems, assist in training City staff in the operation and maintenance of project equipment and systems.

Engineers agree to make every possible effort to meet the following anticipated completion dates of the City:

- A. 30% field review (scoping) plans - March 25, 2016
- B. 60% Plan-in-Hand - April 22, 2016
- C. 90% Plan-in-Hand - May 20, 2016
- D. Final Plans - June 17, 2016
- E. State Health Department Review/Approval - July 29, 2016
- F. Construction Bid Opening - August 25, 2016

RECOMMENDATION: It is recommended that City Council approve Contract Number K-1516-115 with Water's Edge Aquatic Design, LLC, in an amount not-to-exceed \$840,000, for Professional Engineering Services for the Westwood Family Aquatics Center for the Parks and Recreation Department and appropriate \$840,000 from the Norman Forward Unreserved Fund Balance Account Number 051-0000-253.20-00, and to the Westwood Family Aquatics Center Project - Design, Account Number 051-9404-451.62-01 (NFB018).