



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: K-2021-69

File ID: K-2021-69 **Type:** Contract **Status:** Consent Item

Version: 1 **Reference:** Item 36 **In Control:** City Council

Department: Utilities Department **Cost:** \$198,490.00 **File Created:** 01/05/2021

File Name: New Sanitation Building Architect Contract **Final Action:**

Title: CONTRACT K-2021-69: A CONTRACT BY AND BETWEEN THE NORMAN MUNICIPAL AUTHORITY AND THE MCKINNEY PARTNERSHIP ARCHITECTS, PC, IN THE AMOUNT OF \$160,530 TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES FOR THE NEW SANITATION OFFICE BUILDING.

Notes: ACTION NEEDED: Acting as the Norman Municipal Authority, motion to approve or reject Contract K-2021-69 with The McKinney Partnership Architects, P.C., in the amount of \$198,490; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Agenda Date: 01/12/2021

Agenda Number: 36

Attachments: Contract K-2021-69, Project Location Map

Project Manager: Kenneth Giannone, Capital Projects Engineer

Entered by: kenneth.giannone@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File K-2021-69

Body

BACKGROUND: The current Sanitation Division office building no longer meets the needs of the division. Most importantly, staffing levels necessary to meet current customer service demands cannot be accommodated in the current facility. In addition, the existing building layout is very inefficient. It requires field personnel to pass through administrative work areas to meet with supervisors, which consistently disrupts administrative and customer service work activities. Moreover, the current facility does not have sufficient CNG ports for Sanitation Division trucks.

After a thorough evaluation of the existing Sanitation Division office building, it was determined

that the building could not be readily expanded to meet current or future personnel needs, nor could it be reconfigured to enhance efficiency or to accommodate additional CNG ports for trucks. The most economical solution was determined to be construction of a new facility adjacent to the current facility. A new facility could be sized to accommodate current and near term staffing needs and designed to be expandable in the future should growth necessitate additional staffing. A new facility could also be configured to most efficiently meet the specific functional needs of the Sanitation Division. Moreover, employee parking at the new facility would open space for additional CNG ports and truck parking adjacent to existing CNG ports in what is the current employee parking area. Finally, upon completion of the new Sanitation Division office building, the old facility will be turned over Fleet Maintenance/Public Works who occupy adjacent facilities and are also in need of additional office space.

DISCUSSION: The McKinney Partnerships Architects, PC has extensive recent experience with the City of Norman and they have staff available to immediately commence work on this project. As a result, the project would be bid during the Summer of 2021 and the facility should be constructed and ready for use by Fall 2022.

Unencumbered funds in the amount of \$225,000 are available in the design account for this project, designated Project SA0021. An additional \$1,500,000 is available for construction in the Project SA0021 budget.

RECOMMENDATION: Staff recommends the NUA approve Contract K-2021-69 in the amount of \$160,530 with The McKinney Partnership Architects, PC for Architectural Services for the New Sanitation Office Building.